

Notice: These minutes are paraphrased and reflect the proceedings of the Board of Commissioners. MCA 7-4-2611(2) (b).

MONDAY, JUNE 9, 2014

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairperson Holmquist, Commissioner Scott and Krueger, and Clerk Robinson were present.

NO MEETINGS SCHEDULED

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on June 10, 2014.

TUESDAY, JUNE 10, 2014

Audiofile

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairperson Holmquist, Commissioner Scott and Krueger, and Clerk Robinson were present.

Chairperson Holmquist opened public comment on matters within the Commissions' Jurisdiction.

Present for public comment: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney David Randall, Deputy County Attorney Tara Fugina, Weed, Parks & Maintenance Superintendent Jed Fisher, Philip Klevmoen, Fred Bryant, Mel Sheeran, Clerk Kile

Philip Klevmoen spoke to the commission regarding the law monuments that were placed in the back of the courthouse campus after the courthouse was remodeled. He stated he supports Fred Bryant's request that they be returned to the front of the courthouse, and if not there then he supports the idea of moving them to Depot Park. As an option if they are not moved back to the front of the courthouse or to Depot Park he explained he would make available the 10 Commandment Park that he is in the process of building in Columbia Heights and explained in a couple years that they could be moved back on government grounds.

Fred Bryant stated he would be speaking today as an Eagles Veteran, Veteran of Foreign Wars and on his own. He explained the Eagles involvement in the monuments that they want returned back to the front of the courthouse where they were first placed or to Depot Park. He further summarized local veteran's dissatisfaction in where the law monuments have been placed. Bryant said on a personal note that he worked hard on obtaining the monuments and said his personal feeling is if they are removed from the premise it would lead to a lawsuit if they were to come back.

Mel Sheerhan, 37 Primrose Court East said he has worked with Mr. Klevmoen on the 10 Commandments Park Project. He explained that he just received a letter from the commission that stated the law monuments cannot be returned to the north side of the courthouse. He stated I don't think anyone contacted the Eagle's when they were removed from the front of the courthouse. Sheerhan said your design on remodeling the courthouse should have included the need for the monuments and that it was irresponsible on your part to not include them. The fact is he stated, they belong here and our rule of law requires it and we are abandoning it. Sheerhan said God has standards and laws for his people and we are removing all of this out of the core of our government. As commissioners he said, I don't understand why you are not taking a stand for righteousness. He said the letter he received also states that the commission would support moving the monuments off the county campus if directed in writing by the Fraternal Order; as a matter of record, I don't believe the Fraternal Order has requested that they be removed from this property he stated. He further summarized concerns pertaining to the monuments and suggested the commission let the citizen's vote on the issue.

Klevmoen further clarified he would prefer to have the monuments stay here at the Courthouse, yet would like a decision to be made soon as they are not in a good place right now where they can be seen and are in disrepair. He again explained his alternative to place the monuments in the 10 Commandment Park in Columbia Heights.

No one else rising to speak, Chairperson Holmquist closed the public comment period.

Chairperson Holmquist led the Pledge of Allegiance.

OPEN RFQ: PROFESSIONAL SERVICES/ FIELD SURVEYOR, EXAMINING LAND SURVEYOR AND ASSISTANT EXAMINING LAND SURVEYOR

8:47:00 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney David Randall, Clerk Kile

Responses to requests for qualifications (RFQ) were received from Robert Peccia and Associates and Surveyor James Burton.

Commissioner Krueger made a **motion** to take the RFQ's under consideration. Commissioner Scott **seconded** the motion. Motion carried unanimously.

CONSIDERATION OF ADOPTION OF FINAL RESOLUTION: EAGLE CREEK ZONE CHANGE/ BLANCHARD LAKE ZONING DISTRICT

8:49:00 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney David Randall, Planning & Zoning Director B. J. Grieve, Planner Erik Mack, Clerk Kile

Commissioner Krueger made a **motion** to adopt Resolution 966AC. Commissioner Scott **seconded** the motion. Motion carried unanimously.

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RESOLUTION NO. 966 AC

WHEREAS, the Board of Commissioners of Flathead County, Montana, held a public hearing, following publication of legal notice, on the 28th day of April, 2014, concerning a proposal to change the zoning designation in a portion of the Blanchard Lake Zoning District from AG-20 (Agricultural) to SAG-10 (Suburban Agricultural);

WHEREAS, the Board of Commissioners did hear public comment on the proposed zoning change at said hearing;
and

WHEREAS, the Board of Commissioners reviewed the recommendation of the Flathead County Planning Board regarding the proposed changes in the Blanchard Lake Zoning District; and

WHEREAS, based upon that recommendation and the public testimony, the Board of Commissioners of Flathead County, Montana, in accordance with Section 76-2-205, M.C.A., adopted a resolution of intention (Resolution No. 966 AB) on April 28th, 2014, to change the zoning designation in portions of the Blanchard Lake Zoning District from AG-20 (Agricultural) to SAG-10 (Suburban Agricultural); and

WHEREAS, notice of passage of that Resolution was published once a week for two weeks, on May 1 and May 8, 2014, and the Board of Commissioners did not receive written protests from forty percent (40%) of the real property holders within the Blanchard Lake Zoning District.

NOW THEREFORE, BE IT RESOLVED that the Board of Commissioners of Flathead County, Montana, in accordance with Section 76-2-205(6), M.C.A., hereby amends the Blanchard Lake Zoning District and changes the zoning designation from AG-20 (Agricultural) to SAG-10 (Suburban Agricultural), as those terms are used and defined in the Flathead County Zoning Regulations, Located at 125 Studebaker Lane containing 39.8 acres and described as the boundaries of Tracts 6AA, located in Section 14, township 30 North, Range 22 West, P.M.M., Flathead County, Montana and more particularly described as follows:

The Southeast Quarter of the Southeast Quarter (SE1/4SE1/4) of Section 14, township 30 North, Range 22 West, P.M.M., Flathead County, Montana, TOGETHER WITH Road and Utility Easement recorded March 18, 1994, document No. 1994-077-15410, records of Flathead County, Montana.

DATED this 10th day of June, 2014.

BOARD OF COUNTY COMMISSIONERS
Flathead County, Montana

By/s/Pamela J. Holmquist
Pamela J. Holmquist, Chairman

By/s/Gary D. Krueger
Gary D. Krueger, Member

ATTEST:
Paula Robinson, Clerk

By/s/Calvin L. Scott
Calvin L. Scott, Member

By/s/Diana Kile
Diana Kile, Deputy Clerk

CONSIDERATION OF ADOPTION OF FINAL RESOLUTION: VARIOUS TEXT AMENDMENTS/ FLATHEAD COUNTY ZONING REGULATIONS

8:50:00 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney David Randall, Planning & Zoning Director B. J. Grieve, Planner Erik Mack, Clerk Kile

Commissioner Scott made a **motion** to approve Resolution 955HP/ Text Amendments to Flathead County Zoning Regulations. Commissioner Krueger **seconded** the motion. Motion carried unanimously.

RESOLUTION NO. 955 HP

WHEREAS, the Board of Commissioners of Flathead County, Montana, held a public hearing, following publication of legal notice, on the 2nd day of May, 2014, to consider an amendment to the text of the Flathead County Zoning Regulations;

WHEREAS, the Board of Commissioners did hear public comment on the proposed amendment at said hearing;

WHEREAS, the Board of Commissioners reviewed the recommendation of Flathead County Planning Board regarding the proposed amendment;

WHEREAS, based upon that recommendation and the testimony of the public, the Board of Commissioners of Flathead County, Montana, in accordance with Section 76-2-205, M.C.A., adopted a resolution of intention (Resolution No. 955 HO dated May 2, 2014) to amend the Flathead County Zoning Regulations for the purpose of improving administration; and

WHEREAS, notice of passage of that Resolution was published once a week for two weeks, on May 7 and May 14, 2014, and the Board of Commissioners did not receive written protests to the amendments from forty percent (40%) of the real property owners within County zoning districts.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Flathead County, Montana, in accordance with Section 76-2-205(6), M.C.A., hereby amends the Flathead County Zoning Regulations for the purpose of improving administration and clarity of the regulations described as follows:

- 1) Add 'Cellular Tower' to the list of conditional uses as an administrative conditional use in the 'NF North Fork' zoning district Section 3.40.030.
- 2) Add 'Livestock' to the list of permitted use in AG-80, AG-40, AG-20, SAG-10 and SAG-5 zoning districts, found in Sections 3.04, 3.05, 3.06, 3.07 and 3.08.

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- 3) Removing 'Stable' from 'Stable, riding academy, rodeo arena' and adding 'Stable, public and private' to the list of permitted use in AG-80, AG-40, AG-20 and SAG-10 zoning districts found in Sections 3.04, 3.05, 3.06, 3.07 and adding 'Stable, private' to the list of permitted uses in the SAG-5 zoning districts and separating 'Stable, public' and 'Riding academy, rodeo arena' on the list of conditional uses found in Section 3.08.
- 4) Remove restrictions on timing of posting of political signs on all private property in Section 5.11.010(8) based on court decisions regarding political signs.
- 5) Regarding 'Street and Roadway Standards,' replace 'Approach Standards for Montana Highways' in Section 6.16.010 with 'Montana Department of Transportation or Flathead County Road and Bridge Department'. In the same section, replace the word "greater" with "more stringent".
- 6) References to 'Master Plan' replaced with 'Growth Policy' in Sections 1.02.010, 2.02.040, 3.01.010, 3.31.030(3)(A) and 3.39.110(2).
- 7) Replace 'principal dwelling' with 'principal use' in Section 4.04.010 and 7.04.025.
- 8) Strike all references to deed restrictions in Section 4.04.010(4).
- 9) Replace 'at least 40 feet from any other boundary of the "parent" tract or adjacent property(ies);' with 'otherwise conform to the minimum setbacks of the district;' in Sections 3.04.040(3), 3.05.040(3), 3.06.040(3), 3.07.040(3), 3.08.040(3) and 5.09.030(7).

DATED this 10th day of June, 2014.

BOARD OF COUNTY COMMISSIONERS
Flathead County, Montana

By/s/Pamela J. Holmquist
Pamela J. Holmquist, Chairman

By/s/Gary D. Krueger
Gary D. Krueger, Member

By/s/Calvin L. Scott
Calvin L. Scott, Member

ATTEST:
Paula Robinson, Clerk

By/s/Diana Kile
Diana Kile, Deputy Clerk

MEETING W/ GREG JACKSON, MACO JPIA

9:00:00 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Deputy County Attorney David Randall, H. R. Director Tammy Skramovsky, Greg Jackson, Brad Salonen, Kim Thomas, Clerk Kile

Greg Jackson met with the commission and reviewed a summary of the 2014-2015 JPIA property and liability renewal indication premiums for Flathead County. He spoke about property and liability loss control credits/criteria; loss control plans; policy management system updates; cyber liability coverage.

MONTHLY MEETING W/ TAMMY SKRAMOVSKY, HUMAN RESOURCE OFFICE

9:47:00 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Human Resource Director Tammy Skramovsky, Clerk Kile

Skramovsky briefly summarized the following monthly report.

HUMAN RESOURCE DEPARTMENT

<u>MAY</u>	<u>WORK INDICATORS</u>
12	Job postings closed (for 15 positions)
169	Applications received
2	UI claims responses submitted
13	Employment verifications completed
1	Investigation conducted that consisted of:
9	Interviews
1	Disciplinary hearing
<u>MAY</u>	<u>PERSONNEL TRANSACTION LIST:</u>
3	Flathead County employment terminations
1	Flathead County seasonal layoff
0	FECC employment terminations
4	Exit meetings conducted (including the seasonal layoff)
2	Formal exit interviews conducted
4	Flathead County new hires
2	FECC new hires
4	New hire orientation sessions conducted
6	Benefit orientation sessions for 8 seasonal returns and 4 position changes

Commissioner Krueger made a **motion** to approve May personnel transactions. Commissioner Scott **seconded** the motion. Motion carried unanimously.

<u>MAY</u>	<u>HR TRANSMITTALS APPROVED:</u>
1	FY15 COLA – Revised Standard Pay Matrix & New Attorney Pay Matrix
2	Job Description Updates <ul style="list-style-type: none">• Container Site Monitor, Solid Waste• Clinic Manager, Health Clinic
6	Position Changes <ul style="list-style-type: none">• Library – Material Handlers FTE adjustment, zero net effect• Health/MCH – add 1.5 FTE for Community Health Nurse• Health Clinic – add 1.0 FTE for Licensed Practical Nurse• Health Clinic – add 1.0 FTE for Health Program Assistant I• Library – Library Advisors FTE adjustment, zero net effect• Sheriff's Office – add 1.0 FTE for Deputy Sheriff (ICAC)

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- Position Replacements
- Outreach-Eligibility Worker, Health Clinic
 - Office Assistant III, Clerk of Court
 - Community Health Nurse, Community Health
 - Community Health Nurse, Community Health
 - Office Assistant II, Treasurer's Office

MAY TRAINING SESSIONS:

FOR HR:

- May 7-9, State SHRM Conference in Bozeman, both Laura and I attended

WORK COMP

- Have not received LNW May reports yet
- Summary of incidents for current plan year
- LNW renewal rates for FY15 are expected any day
- Safety Climate Survey report in:
 - 190 responses

Low	1.0 - 3.0
Medium	3.0 - 4.0
Good	4.0 - 4.5
High	4.5 - 5.0

FC = 3.5

Last Survey 7/13/2012, 216 responses, 3.9 score

HEALTH INSURANCE TRUST FUND

- Review spreadsheet showing ending balance for May 2014 being \$5.6 million.
- Renewal: Stop Loss Coverage, Life Insurance, LTD and EAP.
- Open Enrollment for Health, Flex, Aflac ended May 31st.
- Healthy Incentives Wellness Program deadline was 6/6/2014.
- Approx. 685 appointments scheduled (last year 636)
- Training sessions during weeks of June 9th and June 16th

UNION CONTRACTS:

Dept.	Employees	Representative	Contract Start Date	Next End Date
Health	Health Dept. Employees	MPEA	7/1/2013	6/30/2014
SO	Non-Sworn	AFSCME Local 3364	1/1/2012	12/31/2014
SO	Sworn	AFSCME Local 3531	1/1/2012	12/31/2014
Road	Truck Drivers/Teamsters	Teamsters Local 2	7/1/2012	6/30/2015
Solid Waste	Operators/Truck Drivers	Operating Engineers Local 400	7/1/2012	6/30/2015
FECC	911 Dispatchers	AFSCME Local 3032	7/1/2012	6/30/2015
Road	Operators	Operating Engineers Local 400	7/1/2013	6/30/2016

- Health/MPEA – not finalized yet
- Solid Waste/Operating Engineers –
 - Met June 5th

COMMUNICATIONS:

- Email – Healthy Incentives Wellness Program, May 12th
- Email – Open Enrollment Deadline, May 22nd and 30th

CONSIDERATION OF LAKESHORE PERMIT: STANLEY, FLP 14-53

9:53:00 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Planner Erik Mack, Clerk Kile

Mack entered into record Lakeshore Permit FLP 14-53; an application submitted by Mark and Gail Stanley to construct a retaining wall, stairway and to place fill in the Lakeshore Protection Zone at 105 Rainbow Drive on Foy's Lake.

Commissioner Krueger made a **motion** to approve Lakeshore Permit FLP 14-53/ Stanley. Commissioner Scott **seconded** the motion. Motion carried unanimously.

CONSIDERATION OF LAKESHORE PERMIT EXTENSION: MAC LENNAN, FLP 13-10

9:54:00 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Planner Erik Mack, Clerk Kile

Mack reported the request is for an additional one-year extension for construction of a dock and retaining wall at 1420 Spill Lake Road on Echo Lake. If approved pursuant to Section 3.7 of the Lake and Lakeshore Regulations, the permit would be extended to July 16, 2015.

Commissioner Scott made a **motion** to approve the extension to July 16, 2015. Commissioner Krueger **seconded** the motion. Motion carried unanimously.

DOCUMENT FOR SIGNATURE: BUY-SELL AGREEMENT / PROPERTY AT 1121 – 1ST AVENUE WEST

9:55:16 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Deputy County Attorney Tara Fugina, Clerk Kile

Commissioner Krueger made a **motion** to approve the document for signature/ buy-sell agreement for property at 1121 First Avenue West with a closing date of August 15, 2014. Commissioner Scott **seconded** the motion. Motion carried unanimously.

BI-MONTHLY MEETING W/ PAT MC GLYNN, MSU AGRICULTURE EXTENSION AGENT AND TAMMY WALKER, 4-H YOUTH DEVELOPMENT AGENT

10:00:00 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Deputy County Attorney Tara Fugina, MSU Agricultural Extension Agent Pat McGlynn, 4-H Youth Development Agent Tammy Walker, Clerk Kile

McGlynn summarized the following activities she is involved with as the MSU Agricultural Extension Agent.

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- Attended a one week Leadership Development training paid for by MSU – presented agritourism work
- I presented Flathead County agritourism promotion at Governor's conference in Billings – paid for by MDA
- Master gardeners out in the county doing community service projects
- Pesticide licensing
- Weed free hay inspections begin next week
- This week, scientists from Cornell and NDSU will be here to tour grape research plots and give seminar – paid for by MDA
- Reviewing SCBG proposals as a committee member for MDA
- Planted 22 more varieties of hops 2 weeks ago – gave some to fairgrounds for educational purposes
- Cherry varieties will be evaluated late July

Walker summarized the following events she is involved with pertaining to the 4-H Office.

- 4-H Interstate Exchange & Spaghetti Supper March 28th
- Flathead County Congress – April 12th
- Shooting Sports Awards Dinner – April 27th
- Hand-to-Heart Award – Community Service for ages 8-13yrs
- Market seminars, tagging & weigh-in
- Horse clinics & Tuesday Night Rides
- 4-H Camp Clean-up – May 3rd
- 4-H Horse Camp – May 9-10th
- Shooting Sports Family Camp – May 16 – 18th
- 32 applicants for 24 Camp Counselor positions. Interviews & planning sessions
- Cloverbud Camp June 6-8th
- Lamb Camp – June 6-8th in Bozeman.
- Triple Livestock Showmanship Seminar – June 16th
- 4-H Dog training
- State Congress – July 8-11th
- 2014 Agape' Classic - Junior 4-H Livestock Show – July 19th
- Flathead 4-H Camp – July 21-25th
- "Hungry to Help" Community service project
- "Can you spare a square?" Community service project

OPEN RFQ: HVAC/ MAINTENANCE DEPARTMENT

10:15:00 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Maintenance Superintendent Jed Fisher, Clerk Kile

A single RFQ was received from Johnson Controls.

Commissioner Krueger made a **motion** to take the RFQ under advisement. Commissioner Scott **seconded** the motion. Motion carried unanimously.

1ST READING: SPEED LIMIT ORDINANCE NO. 7

10:16:00 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Public Works Director Dave Prunty, Clerk Kile

Chairperson Holmquist read the proposed changes for the first reading of Speed Limit Ordinance No. 7.

Commissioner Krueger made a **motion** to adopt the first reading of Speed Limit Ordinance No. 7. Commissioner Scott **seconded** the motion. Motion carried unanimously.

PROPOSED AMENDMENT TO ORDINANCE NO. 7

Speed Limits

WHEREAS, the Board of Commissioners is authorized, pursuant to Sections 7-5-102 through 7-5-107, 7-14-2113, and 61-8-310, M.C.A., to adopt an ordinance and to impose speed limits on certain public roads and highways;

WHEREAS, the Board of Commissioners determined that all speed limits imposed by the Board since 1985 should be codified into a single ordinance, and, therefore, adopted Ordinance No. 7, Speed Limits, on July 5, 1995; and

WHEREAS, the amendment to Ordinance No. 7 set forth below for the following were requested by the Flathead County Road Department.

NOW, THEREFORE, BE IT RESOLVED that, effective 30 days after the second and final adoption of the following amendment, the following amendment to Ordinance No. 7, shall be in force and effect:

Section One: Speed Limits on Named Roadways,

Twenty-five (25) miles per hour is amended by adding the following portion:

East Lakeshore Drive from 1.8 miles W of Big Mountain Rd to end of road.

Delray Road for its entire length.

Stoner Creek Road for its entire length.

Thirty-five (35) miles per hour is amended by adding the following portion:

Conrad Drive from Willow Glen Drive to Woodland Park Drive (City Limits)

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Thirty-five (35) miles per hour is amended by deleting the following portion that is lined through:

~~Delroy Road for its entire length.~~

~~East Lakeshore Drive from 1.8 miles W of Big Mountain Rd to end of road.~~

~~Stoner Creek Road for its entire length.~~

BE IT FURTHER RESOLVED that following passage of the foregoing amendment on second reading, Ordinance No. 7 shall be updated to include that amendment.

DATED this 10th day of June, 2014.

BOARD OF COUNTY COMMISSIONERS
Flathead County, Montana

ATTEST:
Paula Robinson, Clerk

By/s/Pamela J. Holmquist
Pamela J. Holmquist, Chairman

By/s/Diana Kile
Diana Kile, Deputy

MONTHLY MEETING W/ ELIZABETH BROOKS & CINDY MULLANEY, OES AND LINCOLN CHUTE, FIRE SERVICES AREA MANAGER

10:30:00 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy OES Director Cindy Mullaney, OES Manager Elizabeth Brooks, Fire Services Area Manager Lincoln Chute, EMS Manager Mary Granger, Clerk Kile

Cindy Mullaney summarized the following items on her monthly emergency services activities report. A copy of an Emergency Restriction/Prohibition Order regarding railroad carriers was presented to the commission.

OES

- PDM Update – Draft Plan online at <http://flathead-pdm.com/>
- LEPC Meeting – PDM, Tier Reports
- Exercises, Big Fork Dam, Whitefish HazMat
- Webpage Updates – Functional Needs (NACCHO TA), Contractor, Damage Assessment
- Media Fire Refresher – DNRC, NPS, USFS, Flathead County
- BIDP Technical Assistance

Mary Granger, EMS Manager reported Dr. Wayne Miller accepted an award on behalf of Flathead County for an EMS & Trauma System Section award presented by the state. She pointed out Flathead County is the first county to receive the award.

Elizabeth Brooks reported she attended the State APCO conference along with four supervisors. She noted awards were received by Jack Spillman, Radio Systems Operator and Monty Smith received an award for Dispatcher of the year for the state of Montana. In other business, she spoke about a letter submitted to the editor for exceptional service received from the 911 Center and spoke about a meeting to be held regarding long term funding options.

Chute summarized the following items pertaining to activities in the Fire Service Area.

Fire Service Area

- Total numbers of properties in the FSA 2009 -2013
- Training ongoing
- Ashley Lake annexation
- Resolution 1550A Amendment on Monday, February 11, 2002

OPEN BIDS: 2014 CRACK SEAL PROJECT/ ROAD DEPARTMENT

11:00:00 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Public Works Director Dave Prunty, Clerk Kile

Bids were received with bid bonds enclosed from: Z & Z Seal Coating Unit Price of \$1.029
Arrow Construction Unit Price of \$1.065

Commissioner Krueger made a **motion** to take the bids under consideration. Commissioner Scott **seconded** the motion. Motion carried unanimously.

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on June 11, 2014.

WEDNESDAY, JUNE 11, 2014

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairperson Holmquist, Commissioner Scott and Krueger, and Clerk Robinson were present.

8:30 a.m. Commissioner Holmquist, Scott & Krueger: FECC Funding Strategic Planning meeting @ FECC

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on June 12, 2014.

THURSDAY, JUNE 12, 2014

Audiofile

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairperson Holmquist, Commissioner Scott and Krueger, and Clerk Robinson were present.

Chairperson Holmquist led the Pledge of Allegiance.

Chairperson Holmquist opened public comment on matters within the Commissions' Jurisdiction, no one present to speak, Chairperson Holmquist closed the public comment period.

MONTHLY MEETING W/ B. J. GRIEVE, PLANNING & ZONING OFFICE

9:00:00 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Gary D. Krueger, Planning & Zoning Director B. J. Grieve, Clerk Kile

Absent: Commissioner Calvin L. Scott

Grieve highlighted staff's workload; spoke about code compliance issues; reviewed their fiscal year fee revenue and expenditures.

General discussion was held relative to issues pertaining to Lakeshore Permit extensions and Lakeshore Regulations.

In other business, he spoke about requests from research organizations both private and public that are looking for a projection of future growth in Flathead County and summarized concerns pertaining to FEMA ratings in neighboring states.

CONSIDERATION OF MAJOR LAND USE PERMIT: BENGSTON/ CALURS

9:32:00 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Gary D. Krueger, Planning & Zoning Director B. J. Grieve, Planner Alex Hogle, Planner Alex Hogle, Lindsey Bengston, Clerk Kile

Absent: Commissioner Calvin L. Scott

Hogle entered into record FCMU 14-01; a major land use application submitted by Lindsey Bengston to establish five 'Guest Cabins' for rent on a 10 acre parcel within the Middle Canyon Region of the Canyon Area Land Use Regulatory System (CALURS), located at 2655 Old Highway 2 East. He noted concerns were expressed at the public hearing in support and opposition of the application.

Commissioner Krueger made a **motion** to adopt Staff Report FCMU 14-01 along with Findings of Fact. Chairperson Holmquist **seconded** the motion. Motion carried by quorum.

Commissioner Krueger made a **motion** to approve Canyon Major Land Use Permit/ FCMU 14-01 with conditions. Chairperson Holmquist **seconded** the motion. Motion carried by quorum.

AWARD BID: RSID #155 (BIG MOUNTAIN VIEW SUBDIVISION)

9:45:00 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Gary D. Krueger, Clerk Kile

Absent: Commissioner Calvin L. Scott

Chairperson Holmquist noted the request is to award the bid to LHC for \$653,815.48

Commissioner Krueger made a **motion** to award the bid for RSID #155 to LHC. Chairperson Holmquist **seconded** the motion. Motion carried by quorum.

CONSIDERATION OF ADOPTION OF FINAL RESOLUTION: GRAY ZONE CHANGE/ BIGFORK ZONING DISTRICT

9:45:32 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Gary D. Krueger, Planner Erik Mack, David Gray, Deanna Gray, Clerk Kile

Absent: Commissioner Calvin L. Scott

Commissioner Krueger made a **motion** to adopt Resolution 956DD. Chairperson Holmquist **seconded** the motion. Motion carried by quorum.

RESOLUTION NO. 956 DD

WHEREAS, the Board of Commissioners of Flathead County, Montana, held a public hearing, after the publication of legal notice, on the 5th day of May, 2014, concerning a proposal to change the zoning designation in a portion of the Bigfork Area Zoning District from SAG-10 (Suburban Agricultural) to SAG-5 (Suburban Agricultural);

WHEREAS, the Board of Commissioners did hear public comment on the proposed zoning change at said hearing;

WHEREAS, the Board of Commissioners reviewed the recommendation of the Flathead County Planning Board regarding the proposed change in the Bigfork Area Zoning District;

WHEREAS, based upon that recommendation and the public testimony, the Board of Commissioners of Flathead County, Montana, in accordance with Section 76-2-205, M.C.A., adopted a resolution of intention (Resolution No. 956 DC, dated May 5, 2014) to change the zoning designation in a portion of the Bigfork Area Zoning District from SAG-10 (Suburban Agricultural) to SAG-5 (Suburban Agricultural);

**THURSDAY, JUNE 12, 2014
(Continued)**

WHEREAS, notice of passage of that resolution of intent was published once a week for two weeks, on May 8, 2014 and May 15, 2014, and the Board of Commissioners did not receive written protests to the change from forty per cent (40%) of the real property owners.

NOW THEREFORE, BE IT RESOLVED that the Board of Commissioners of Flathead County, Montana, in accordance with Section 76-2-205(6), M.C.A., hereby amends the Bigfork Area Zoning District to change the zoning designation from SAG-10 (Suburban Agricultural) to SAG-5 (Suburban Agricultural), as those terms are used and defined in the Flathead County Zoning Regulations, on the area of the land described the South Half of the Southeast Quarter of the Northeast Quarter (Assessors Tract 2C) of Section 34, Township 27 North, Range 19 West, P.M.M., The property is located at 358 Fern Lane, Bigfork, Montana.

DATED this 12th day of June, 2014.

BOARD OF COUNTY COMMISSIONERS
Flathead County, Montana

By/s/Pamela J. Holmquist
Pamela J. Holmquist, Chairman

By/s/Gary D. Krueger
Gary D. Krueger, Member

By/s/Absent
Calvin L. Scott, Member

ATTEST
Paula Robinson, Clerk

By/s/Diana Kile
Diana Kile, Deputy

CONSIDERATION OF RESCINDING PRINT BID TO ADVANCED LITHO PRINTING: FINANCE DEPARTMENT

9:46:00 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Gary D. Krueger, Clerk Kile

Absent: Commissioner Calvin L. Scott

Commissioner Krueger made a **motion** to rescind the print bid from Litho Printing for envelopes. Chairperson Holmquist **seconded** the motion. Motion carried by quorum.

AWARD BID: 2014 CRACK SEAL PROJECT/ ROAD DEPARTMENT

9:47:10 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Gary D. Krueger, Road Department Office Administrator Patti Vernarsky, Clerk Kile

Absent: Commissioner Calvin L. Scott

Commissioner Krueger made a **motion** to award the Crack Seal Project to Z & Z Seal Coating at \$1.029/ lineal foot. Chairperson Holmquist **seconded** the motion. Motion carried by quorum.

MONTHLY MEETING W/ SANDY CARLSON, FINANCE DEPARTMENT

10:00:00 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Finance Director Sandy Carlson, Clerk Kile

Carlson summarized the following monthly cash balance report. In other business, she noted a donation policy is being prepared that includes a recommendation of anything valued over \$1,000 or more would come before them for approval.

May 31, 2014 REVIEW OF CASH BALANCE									
FUND	FUND NAME	APPROPRIATION (Amended)	CASH RESERVES (\$ needed for 1st 4mos FY14)	TOTAL REQUIRED	RESOURCES AVAILABLE (FY14 beginning cash)	YTD CASH BALANCE AS OF May 31, 2014	PROJECTED CASH BALANCE AS OF JUNE 30, 2014	PROJECTED DIFFERENCE	CASH RESERVE %
1000	GENERAL FUND	13,125,816	2,290,571	15,416,387	4,184,511	2,320,363	2,214,073	(106,290)	16.87%
2120	POOR FUND	340,900	86,937	427,837	67,263	37,015	78,083	41,068	22.90%
2130	BRIDGE FUND	923,215	243,928	1,167,143	343,981	418,601	347,762	(70,839)	37.67%
2140	WEED	619,952	164,714	784,666	273,712	280,729	259,009	(21,720)	41.78%
2160	COUNTY FAIR	1,338,656	155,959	1,494,615	30,106	237,047	35,445	(201,602)	2.65%
2180	DISTRICT COURT	793,101	213,056	1,006,157	299,153	535,103	430,213	(104,890)	54.24%
2190	COMP INS	951,435	254,087	1,205,522	585,331	571,204	407,664	(163,540)	42.85%
2210	PARK	685,896	190,470	876,366	260,899	388,403	282,751	(105,652)	41.22%
2220	LIBRARY	1,506,522	318,965	1,825,487	327,657	348,356	357,748	9,392	23.75%
2280	AREA ON AGING	245,213	62,549	307,762	50,810	48,385	62,099	13,714	25.32%
2290	4H/EXT	125,112	31,479	156,591	35,937	36,879	38,384	1,505	30.68%
2300	ROAD FUND	9,668,410	2,596,569	12,264,979	3,422,112	3,496,741	3,473,240	(23,501)	35.92%
2370	RETIREMENT	2,873,429	761,028	3,634,457	971,660	1,319,040	1,012,407	(306,633)	35.23%
2380	GROUP INS	2,886,804	818,791	3,705,595	928,125	1,017,056	1,034,758	17,702	35.84%
2395	JUV DETENTION	698,987	201,686	900,673	314,181	320,950	264,732	(56,218)	37.87%
TOTAL COUNTYWIDE NON-VOTED		36,783,448	8,390,789	45,174,237	12,095,438	11,375,872	10,298,368	(1,077,504)	28.00%
FUND	FUND NAME	APPROPRIATION (Amended)	CASH RESERVES (\$ needed for 1st 4mos FY14)	TOTAL REQUIRED	RESOURCES AVAILABLE (FY14 beginning cash)	YTD CASH BALANCE AS OF May 31, 2014	PROJECTED CASH BALANCE AS OF JUNE 30, 2014	PROJECTED DIFFERENCE	CASH RESERVE %
2110	ROAD FUND	7,285,863	1,855,423	9,141,286	3,180,375	3,654,932	2,769,203	(885,729)	38.01%
2251	PLANNING	398,934	103,768	502,702	199,878	196,540	182,327	(14,213)	45.70%
TOTAL OUTSIDE CITIES NON-VOTED		7,684,797	1,959,191	9,643,988	3,380,253	3,851,472	2,951,530	(899,842)	38.41%
FUND	FUND NAME	APPROPRIATION (Amended)	CASH RESERVES (\$ needed for 1st 4mos FY14)	TOTAL REQUIRED	RESOURCES AVAILABLE (FY14 beginning cash)	YTD CASH BALANCE AS OF May 31, 2014	PROJECTED CASH BALANCE AS OF JUNE 30, 2014	PROJECTED DIFFERENCE	CASH RESERVE %
2270	HEALTH FUND	2,212,970	676,425	2,889,395	739,785	744,742	786,862	42,120	35.56%
TOTAL LEVIED FUNDS		2,212,970	676,425	2,889,395	739,785	744,742	786,862	42,120	35.56%
FUND	FUND NAME	APPROPRIATION (Amended)	CASH RESERVES (\$ needed for 1st 4mos FY14)	TOTAL REQUIRED	RESOURCES AVAILABLE (FY14 beginning cash)	YTD CASH BALANCE AS OF May 31, 2014	PROJECTED CASH BALANCE AS OF JUNE 30, 2014	PROJECTED DIFFERENCE	CASH RESERVE %
2200	MOSQUITO	181,883	51,296	233,179	77,048	97,392	76,519	(20,873)	42.07%
2272	EMS PROGRAM	259,016	83,917	342,933	100,688	94,747	64,454	(30,293)	24.88%
2273	SPECIAL EMS PROGRAM	470,655	31,717	502,372	72,660	268,685	86,319	(182,366)	18.34%
2372	PERMISSIVE MED LEVY	1,209,935	-	1,209,935	-	(134,599)	1,000	135,599	0.08%
2382	SEARCH & RESCUE LEVY	276,465	67,529	343,994	111,960	130,710	118,253	(12,457)	42.77%
2990	TRANSPORTATION	1,103,813	4,758	1,108,571	286,465	261,344	271,500	10,156	24.60%
3001/3002	911 GO BOND DEBT SERVICE	483,798	123,150	606,948	102,437	415,899	116,407	(299,492)	24.06%
TOTAL COUNTYWIDE VOTED/EXEMPT		3,984,665	362,367	4,347,032	751,258	1,134,178	734,452	(399,726)	18.43%
FUND	FUND NAME	APPROPRIATION (Amended)	CASH RESERVES (\$ needed for 1st 4mos FY14)	TOTAL REQUIRED	RESOURCES AVAILABLE (FY14 beginning cash)	YTD CASH BALANCE AS OF May 31, 2014	PROJECTED CASH BALANCE AS OF JUNE 30, 2014	PROJECTED DIFFERENCE	CASH RESERVE %
2260	EMERGENCY/DISASTER	-	374,700	374,700	374,700	374,817	374,897	80	#DIV/0!
TOTAL OUTSIDE CITIES VOTED		-	374,700	374,700	374,700	374,817	374,897	80	#DIV/0!
FUND	FUND NAME	APPROPRIATION (Amended)	CASH RESERVES (\$ needed for 1st 4mos FY14)	TOTAL REQUIRED	RESOURCES AVAILABLE (FY14 beginning cash)	YTD CASH BALANCE AS OF May 31, 2014	PROJECTED CASH BALANCE AS OF JUNE 30, 2014	PROJECTED DIFFERENCE	CASH RESERVE %
2901	PILT	1,530,000	3,295,861	4,825,861	2,666,784	3,491,818	3,325,156	(166,662)	217.33%

**THURSDAY, JUNE 12, 2014
(Continued)**

BI-MONTHLY MEETING W/ KIM CROWLEY, LIBRARY

10:15:00 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Library Director Kim Crowley, Clerk Kile

Crowley summarized the following monthly report with the commission.

We continue to work on our new Strategic Plan with Ned Cooney. The plan should be completed in late July and will have two sections. One is an operation plan for the library staff, the other a work plan for the library board. This will be a three year strategic plan.

Our facilities master plan is coming together. Though still in draft form, there are a few major take-a ways:

- The communities of Kalispell, Columbia Falls, and Bigfork need new and expanded library facilities to adequately meet the present and future demands for library services.
- Additional branch locations are not recommended at this time. The existing ImagineIF Library facilities are well located to serve Flathead County citizens and library users.
- The consultants recommend 0.70 square feet per capita, which works out to a little over 69,000 sf for the 2034 design population.
- In adopting the 2014 Facilities Master Plan, the Flathead County Library Board considers the recommendations part of the 2015 Strategic Plan for the Future.

Last week we held a joint informational meeting with the Library Board and the Library Foundation Board. Lynnette Hintze also attended and you may have seen her article in the Daily Interlake. Someone spoke to us about New Market Tax Credits for funding new buildings and both Sandy Carlson and Tamara Helmstetler were there for that presentation. We then had John Chrasktra from Every Library talk to us about bond and levy campaigns and both Tara Fugina and Mike Pence attended part of that presentation.

Summer Experience sign up started this week and we already have a couple hundred children signed up. This year's theme, *Fizz, Boom, Read* centers around science and we have lots of fun activities planned. The official kick off is next Tuesday, the 17th in Kalispell from 11:00 – noon, and on Wednesday, the 18th in Columbia Falls from 10:30 – 11:30. We'll have Tropical Marimba performing and it will be a fun time. I invite you all to join us. Grand prizes this year are an electric bike for teens, and a Cubelets Robot Set for the younger kids. The Summer Experience is funded once again by Park Side Credit Union.

We now have text alerts for our customers who want to know right away if books are overdue or if a hold has come in for them. The service is call ShoutBomb and is becoming very popular.

We have finally hired our Senior Librarian for Collections and Branch Services. Sean Anderson will begin his position on June 30th.

We have completed phase I of landscaping project for ImagineIF Kalispell. I encourage you to stop by and take a look. Montana Conservation Corps helped us with the planting and Leadership Flathead and Flathead County Road and Bridge crew helped to prepare the site. It looks so much better! Phase II will include installing new cement around the beds and refurbishing the light poles in front of the library.

Lastly, I'd like to thank you all for approving the salary study. Tammy did a phenomenal job getting this all together. Though some of our staff member salaries will be frozen or only eligible for a partial COLA this year, many of our lower level staff will be getting a significant boost in pay. This means a lot to us all and I appreciate your forward thinking in approving the pay plan.

DOCUMENT FOR SIGNATURE: AMENDMENT TO EAGLE TRANSIT TRANSPORTATION ADVISORY COMMITTEE BY-LAWS

10:31:00 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, AOA Director Lisa Sheppard, Clerk Kile

Sheppard reported the Transportation Advisory Committee by-laws have not been updated since 2005 and the proposed updated by-laws now reflect the responsibilities of the committee.

Commissioner Scott made a **motion** to approve the Eagle Transit Transportation Advisory Committee by-laws. Commissioner Krueger **seconded** the motion. Motion carried unanimously.

CONSIDERATION OF CIP AMENDMENT: PARKS & RECREATION

10:34:00 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Weed, Parks & Maintenance Superintendent Jed Fisher, Clerk Kile

Fisher reported the request is to spend upwards to \$20,000 for a commercial grade air compressor to maintain Flathead County irrigation systems.

Commissioner Krueger made a **motion** to approve the CIP amendment for Parks & Recreation. Commissioner Scott **seconded** the motion. Motion carried unanimously.

In other business, Fisher briefly spoke about the need to build an additional maintenance shop.

DOCUMENT FOR SIGNATURE: DPHHS CONTRACT #15-07-3-01-127-0

10:37:00 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Clerk Kile

Commissioner Krueger made a **motion** to approve the document for signature/ DPHHS Contract #15-07-3-01-127-0. Commissioner Scott **seconded** the motion. Motion carried unanimously.

DOCUMENT FOR SIGNATURE: DPHHS CONTRACT #15-07-5-11-018-0

10:38:00 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Clerk Kile

Commissioner Scott made a **motion** to approve the document for signature/ DPHHS Contract #15-07-5-11-018-0. Commissioner Krueger **seconded** the motion. Motion carried unanimously.

**THURSDAY, JUNE 12, 2014
(Continued)**

DOCUMENT FOR SIGNATURE: DPHHS CONTRACT #15-07-3-01-005-0

10:39:00 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Clerk Kile

Commissioner Krueger made a **motion** to approve the document for signature/ DPHHS Contract #15-07-3-01-005-0. Commissioner Scott **seconded** the motion. Motion carried unanimously.

CONTINUATION OF DOCUMENT FOR SIGNATURE: AMENDMENT TO LAKESIDE COMMUNITY COUNCIL BY-LAWS

10:40:00 AM

Present: Chairperson Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Clerk Kile

Commissioner Krueger made a **motion** to reject the amendments to the Lakeside Community Council by-laws and to leave them as they are currently written. Commissioner Scott **seconded** the motion. Motion carried unanimously.

2:00 p.m. Commissioner Scott: AOA Board meeting

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on June 13, 2014.

FRIDAY, JUNE 13, 2014

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairperson Holmquist, Commissioner Scott and Krueger, and Clerk Robinson were present.

NO MEETINGS SCHEDULED

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on June 16, 2014.
