

Notice: These minutes are paraphrased and reflect the proceedings of the Board of Commissioners. MCA 7-4-2611(2) (b).

MONDAY, DECEMBER 9, 2013

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Holmquist, Commissioner Scott and Krueger, and Clerk Robinson were present.

NO MEETINGS SCHEDULED

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on December 10, 2013.

TUESDAY, DECEMBER 10, 2013

[Audiofile](#)

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Holmquist, Commissioner Scott and Krueger, and Clerk Robinson were present.

Chairman Holmquist led the Pledge of Allegiance.

Chairman Holmquist opened public comment on matters within the Commissions' Jurisdiction, no one present to speak, Chairman Holmquist closed the public comment period.

DOCUMENT FOR SIGNATURE: LANDFILL BUY/ SELL AGREEMENT FOR PURYER

9:30:00 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Public Works Director Dave Prunty, Clerk Kile

Commissioner Krueger made a **motion** to approve the landfill buy/sell agreement for Puryer. Commissioner Scott **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

MONTHLY MEETING W/ TAMMY SKRAMOVSKY, HUMAN RESOURCE OFFICE

9:36:00 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, H. R. Director Tammy Skramovsky, Clerk Kile

Skramovsky summarized workload indicators; reviewed H.R. Transmittals approved in November; reviewed training sessions held; summarized work comp statistics; reported the trust fund balance is at \$5.2 million; presented an update on the salary survey. In other business, she spoke about potential revisions to the County Wellness Program.

Commissioner Krueger made a **motion** to approve the November personnel transactions. Commissioner Scott **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

CONSIDERATION OF H.R. TRANSMITTALS: ADJUST FTE, DENTAL ASSISTANT/HEALTH CLINIC & REVISE JOB DESCRIPTION, GLACIER PARK OPERATIONS LEAD / EAGLE TRANSIT

9:48:00 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, H. R. Director Tammy Skramovsky, Clerk Kile

Skramovsky reviewed the proposed FTE adjustment for a Dental Assistant at the Health Clinic.

Commissioner Krueger made a **motion** to approve the FTE adjustment for a Dental Assistant/ Health Clinic. Commissioner Scott **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

Commissioner Krueger made a **motion** to approve the revised job description for the GNP Operations Lead/ Eagle Transit. Commissioner Scott **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

DOCUMENT FOR SIGNATURE: INDEPENDENT CONTRACTOR INSURANCE REQUIREMENTS POLICY

9:52:00 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, H. R. Director Tammy Skramovsky, Clerk Kile

Commissioner Scott made a **motion** to approve the document for signature/ independent contractor insurance requirements policy. Commissioner Krueger **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

General discussion was held relative to establishing guidelines pertaining to background checks on independent contractors used by the county.

TUESDAY, DECEMBER 10, 2013
(Continued)

BI-MONTHLY MEETING W/ PAT MC GLYNN/ MSU AGRICULTURAL EXTENSION AGENT AND TAMMY WALKER/ 4-H YOUTH DEVELOPMENT AGENT

10:04:32 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, 4-H Youth Development Agent Tammy Walker, Clerk Kile

Walker summarized the following activities with the commission that are presently underway in the 4-H Department.

- Our office has been moved and the new space is very nice.
- Pat & I attended the annual Extension conference in Bozeman - Oct.
- Shooting Sports certified leader training held on Dec. 6 & 7th ~ *for adults to become certified shooting sports instructors.*
- Interstate Exchange planning
- The 4-H Foods Fair will take place on Saturday, January 18th
- Winter Teen Camp – Feb. 14-16 @ Loon Lake 4-H Camp
- MSU BreakAway – MSU students will come for a week to do community service in Flathead County
- Livestock Quality Assurance classes – February 20 & March 18
- The Annual 4-H Interstate Exchange Spaghetti Supper & Dessert Auction will be on Friday, March 28, 2014 – to be held at the Christian Center
- County Congress scheduled for Saturday, April 12th

In other business, Walker summarized the following bi-monthly report for Pat McGlynn, MSU Extension Agent.

- Master Gardeners classes to start in January. Holding a class in Bigfork this year.
- Met with the Department of Tax and Finance to understand criteria for residents to be able to file for agricultural status when planting new alternative crops. Beginning the process of establishing parameters including irrigation, fence, planting densities.
- Extension Annual Conference learning about new programming, networking with specialists, MSU's efforts to engage residents statewide.
- Interagency meeting—discuss grant and low interest loan opportunities from state and federal organizations. Talk about how federal shutdown effected agencies and ability to meet obligations. Farm Bill still not passed -- implications.
- Montessori School garden project
- Continuing work on agritourism. I will be presenting a session on agritourism at the Governor's Main Street Montana program in Billings in April. Working with Kalispell tourism and convention group combining lodging and on farm activities to be piloted spring 2014.
- New strawberry variety trial at several location areas in western Montana. There is a big demand with only one producer.
- Relocation of their office.
- Submitting second phase of hops research grant to USDA in December.

CONSIDERATION OF AUTHORIZATION TO PUBLISH EA FINDINGS & CDBG RROF/ INTERMOUNTAIN PROVIDENCE HOME

10:15:00 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Planning & Zoning Director B. J. Grieve, Planner Eric Mack, Planner Abbey Wellemeier, Clerk Kile

Grieve stated the EA came to him as he is the designated Environmental Compliance Officer for Flathead County. He explained the EA reviews the impact of the proposed use on the environment and not the environment on the proposed use. He summarized the process he followed in preparing the document and pointed out during the process he has received public comments. The proposed use is a nine bedroom Providence Home that is an emergency shelter for abused/neglected children. He further spoke about parking, groundwater, location of the proposed structure, hunting/safety concerns, adjacent properties, and public safety.

Commissioner Scott made a **motion** to authorize publication of EA findings and CDBG RROF for Intermountain Providence Home. Commissioner Krueger **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

**FINDING OF NO SIGNIFICANT IMPACT and NOTICE TO PUBLIC OF
REQUEST FOR RELEASE OF CDBG FUNDS (FONSI/NOI/RROF)**

Flathead County Commissioners Office
800 South Main Street, Room 302
Kalispell, MT 59901
(406) 758-5501

TO ALL INTERESTED AGENCIES, GROUPS, AND PERSONS:

On or before January 7th, 2014 the above-named County will request the Montana Department of Commerce (MDOC) to release Community Development Block Grant (CDBG) funds provided under Title I of the Housing and Community Development Act of 1974, as amended (PL 93-383) for the following project: construction of Providence Home, a therapeutic youth group home, in connection with Intermountain Children's Home. The project site will be seven miles north of Somers, in Flathead County, MT.

Finding of No Significant Impact

It has been determined that such request for release of funds will not constitute an action significantly affecting the quality of the human environment and accordingly the above named County has decided not to prepare an Environmental Impact Statement under the National Environmental Policy Act of 1969 (PL 91-190).

The reason for the decision not to prepare such a Statement is as follows:

- After careful environmental review, it has been determined that the project will not have any significant impact on the environment.

TUESDAY, DECEMBER 10, 2013
(Continued)

An Environmental Review Record documenting review of all project activities in respect to impacts on the environment has been made by Flathead County. This Environmental Review can be viewed at: <https://flathead.mt.gov/commissioner/intermtnea.php> or is on file at the Flathead County Commissioners Office (above address) and is available for public examination and copying upon request between the hours of 8 a.m. and 5 p.m.

No further environmental review of such project is proposed to be conducted prior to the request for release of CDBG project funds.

Public Comments on Findings

All interested agencies, groups and persons disagreeing with this decision are invited to submit written comments for consideration by the Flathead County Board of Commissioners, 800 South Main Street, Room 302, Kalispell, MT 59901 on or before January 6, 2014. All such comments so received will be considered and Flathead County will not request release of funds or take any administrative action on the project prior to January 7, 2014.

Release of Funds

Flathead County will undertake the project described above with CDBG funds provided by MDOC under Title I of the Housing and Community Development Act of 1974, as amended. Flathead County is certifying to MDOC that BJ Grieve, in his official capacity as Environmental Certifying Officer consents to accept the jurisdiction of the Federal courts if an action is brought to enforce responsibilities in relation to environmental reviews, decision-making, and action; and that these responsibilities have been satisfied. The legal effect on the certification is that upon its approval, Flathead County may use the CDBG funds and MDOC will have satisfied its responsibilities under the National Environmental Policy Act of 1969.

Objections to State Release of Funds

The Department of Commerce will accept an objection to its approval of the release of funds and acceptance of the certification only if it is on one of the following bases:

- (a) that the certification was not in fact executed by the chief executive officer or other officer approved by the Department of Commerce;
- (b) that the applicant's environmental review record for the project indicates omission of a required decision, finding, or step applicable to the project in the environmental review process;
- (c) the grant recipient has committed funds or incurred costs not authorized by 24 CFR Part 58 before approval of a release of funds by MDOC; or
- (d) another Federal agency acting pursuant to 40 CFR Part 1504 has submitted a written finding that the project is unsatisfactory from the standpoint of environmental design.

Objections must be prepared and submitted in accordance with the required procedures (24 CFR Part 58) and may be addressed to: Department of Commerce, Community Development Division, 301 S. Park Avenue, P.O. Box 200523, Helena, Montana 59620.

Objections to the release of funds on bases other than those stated above will not be considered by MDOC. No objection received after January 22, 2014 will be considered by MDOC.

By/s/BJ Grieve
BJ Grieve, Flathead County Planning Director & Environmental Certifying Officer

By/s/Pamela J. Holmquist
Pamela J. Holmquist, Chairman
Flathead County Board of Commissioners

Date of Publication Notice: Publish on December 16, 2013 in the Daily Interlake and Missoulian.

CONSIDERATION OF LAKESHORE PERMIT: TAMS, FLV 13-05

10:28:21 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Planning & Zoning Director B J Grieve, Planner Eric Mack, Clerk Kile

Mack reviewed the history of the Lakeshore Permit for Tams. He summarized the circumstances behind the request for a Lakeshore Variance Permit at 341 Echo Chalet Drive to widen a dock. Mack pointed out the applicant installed their dock before being issued a permit and on a site inspection it was determined the dock does not meet regulations. Staff worked with the applicant to come up with a solution that requires the minimum variance necessary. The variance is for 19.5 square feet of additional impervious cover for dock width that will taper down from 12 feet to 8 feet, as it gets closer to shore.

General discussion was held relative to the circumstances surrounding the permit and improvements.

Commissioner Krueger made a **motion** to approve Lakeshore Variance Permit FLV 13-05 and in this motion, it needs to be understood we are doing this to help bring this into compliance. Commissioner Scott **seconded** the motion.

Commissioner Krueger and Commissioner Scott pointed out their concerns in keeping with policies and procedures in the county.

Grieve stated the code compliance officer with the Planning & Zoning Office has suggested the county hold a lakeshore educational class to raise awareness of lakeshore permits.

Aye - Holmquist, Scott and Krueger. Motion carried unanimously.

TUESDAY, DECEMBER 10, 2013
(Continued)

**DOCUMENT FOR SIGNATURE: GOING-TO-THE-SUN-ROAD TRANSIT PROJECT COOPERATIVE AGREEMENT/ W
GLACIER NATIONAL PARK, STATE OF MONTANA AND FLATHEAD COUNTY**

10:15:07 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, AOA Director Lisa Sheppard, Clerk Kile

Commissioner Krueger made a **motion** to approve the document for signature/Going-to-the-Sun-Road Transit Project Cooperative Agreement. Commissioner Scott **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

**MONTHLY MEETING W/ ELIZABETH BROOKS & CINDY MULLANEY/ OES AND LINCOLN CHUTE/ FIRE SERVICES
AREA MANAGER**

10:36:26 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, OES Director Elizabeth Brooks, Deputy OES Director Cindy Mullaney, Fire Services Area Manager Lincoln Chute, Radio Systems Operator Jack Spillman, Clerk Kile

Brooks met with the commission and presented an update on current training progress; reported the hiring process has begun; spoke about the 911 kid's program training held in schools; noted website updates are in progress.

Mullaney met with the commission and presented an update on the following.

- Exercises: Functional Communications
- Western Border Interoperability working group meeting
- RFP PDM update – reviewed three proposals; consensus meeting scheduled for Thursday
- Whitefish Stage Road mitigation grant – beginning development of RFP for engineering services
- Flood level group meeting
- LEPC meeting – THIRA
- AHIMT Conference
- Presentation to financial administrators on expectations during a disaster
- Reviewed Northwest Montana Incident Management Team structure
- Summarized NWMIMT activation process
- Summarized Type III All Hazards Incident Management Team financial statistics

Chute spoke about training to be held and reviewed progress with the Ashley Lake Fire Hall.

DOCUMENT FOR SIGNATURE: MONTANA DEPARTMENT OF ADMINISTRATION BNSF AGREEMENT/ OES

11:03:00 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, OES Director Elizabeth Brooks, Deputy OES Director Cindy Mullaney, Fire Services Area Manager Lincoln Chute, Radio Systems Operator Jack Spillman, Clerk Kile

Spillman noted approximately six years ago the state entered into an agreement with BNSF regarding towers along the railroad line. The state revised the contract for an additional two years and they are paying the bill for the county to give us time to get off the BNSF system. Spillman pointed out alternative sites will need to be located this next summer.

Commissioner Scott made a **motion** to approve the document for signature. Commissioner Krueger **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

FINAL PLAT: BEAR MOUNTAIN SUBDIVISION

11:06:41 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Planning & Zoning Director B. J. Grieve, Eric Mulcahy, Andra Townsley, Lanny McDonald, Clerk Kile

Grieve reviewed the history pertaining to Bear Mountain Subdivision which was originally approved in July of 2007 subject to 24 conditions. He noted preliminary plat has received a series of extensions and was originally approved under Flathead County Subdivision Regulations, which were in place through July 31, 2007. Additionally, final plat is reviewed under the older regulations as well. Grieve stated a handful of conditions have not been met and explained it would be up to the commission to determine if the changes to conditions constitute a substantial change. He reviewed the following unique concerns pertaining to conditions, 9, 13, 14, 18, and 22.

Commissioner Scott made a **motion** to approve final plat for Bear Mountain Subdivision after determining that the stated conditions are non-substantial alterations to the condition of preliminary plat. Commissioner Krueger **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on December 11, 2013.

WEDNESDAY, DECEMBER 11, 2013

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Holmquist, Commissioner Scott and Krueger, and Clerk Robinson were present.

11:00 a.m. County Attorney meeting @ Co. Atty's Office
4:00 p.m. Commissioner Scott: Flathead County Homeless Youth Committee meeting @ United Way

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on December 12, 2013.

THURSDAY, DECEMBER 12, 2013

[Audiofile](#)

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Holmquist, Commissioner Scott and Krueger, and Clerk Robinson were present.

Chairman Holmquist led the Pledge of Allegiance.

Chairman Holmquist opened public comment on matters within the Commissions' Jurisdiction.

Myni Ferguson, Chairman of the Animal Advisory Committee thanked the commission for their support of the shelter. She reported the shelter has come a long way and is doing well. Ferguson said the shelter is the shining star in the nation.

Karen Burkett, Chairman of Flathead Shelter Friends stated that as county commissioners it is important for them to know how much money Flathead Shelter Friends has put into a facility owned by the county. She summarized improvements made at the Animal Shelter and invited the commission to a ribbon cutting ceremony next Monday to unveil the new indoor/outdoor kennels. Burkett reported that \$50,000 was raised in one week to do the improvements, and additionally they have made an appeal to the commission through the Health Department to donate \$50,000 in county funds to expand the cat wing; Flathead Shelter Friends will donate \$13,000.

No one else rising to speak, Chairman Holmquist closed the public comment period.

MONTHLY MEETING W/ B. J. GRIEVE, PLANNING & ZONING OFFICE

9:00:00 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Planning & Zoning Director B. J. Grieve, Clerk Kile

Grieve summarized staff's workload with the commission; reviewed fee revenue and expenditures; spoke about the tremendous amount of time it takes to do an environmental assessment; summarized procedures in establishing interim zoning in Evergreen that will be coming to the commission next week.

General discussion was held relative to the feasibility of charging a fee for preparing an environmental assessment.

An audio of this meeting is not available.

COS REVIEW: STOTTS

9:30:00 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Planner Alex Hogle, Clerk Kile

Hogle reported the transfer pertains to division of tract 2 of COS 16509 (2.31 acre parcel) into the following by owner Erin Stotts.

Tract 1 - 1.48 acres to be retained by Erin Stotts, owner
Tract 2 - 0.82 acres to be transferred to Carrie Stotts, mother

General discussion was held relative to prior and current ownership.

Commissioner Krueger made a **motion** to deny the exemption request for Stotts. Commissioner Scott **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

AWARD BID: LEGAL ADVERTISING 2014

9:38:00 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Clerk Kile

This meeting was postponed.

THURSDAY, DECEMBER 12, 2013
(Continued)

AUTHORIZATION TO PUBLISH NOTICE OF PUBLIC HEARING: WITHDRAW FROM FIRE SERVICE AREA AND ANNEX INTO OLNEY FIRE DISTRICT/ TIBBAN

9:40:20 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Clerk Kile

Commissioner Scott made a **motion** to authorize publication of the Notice of Public Hearing and to adopt Resolution 2377. Commissioner Krueger **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

RESOLUTION NO. 2377

WHEREAS, Section 7-33-2125, M.C.A., allows for annexation of adjacent property into a fire district upon petition by at least 40% of the owners in an area to be annexed and approval by the Trustees of the Fire District;

WHEREAS, a petition was received from 100% of the owners of property that is currently in the Flathead County Fire Service Area, to be annexed into the Olney Fire District and that petition was approved by the Board of Trustees of the Olney Fire District;

WHEREAS, the property to be annexed is described as follows:

Parcel 1:

The Southwest ¼ of the Northwest ¼ of Section 13, the Southeast ¼ of the Northeast ¼ and the North ½ of the Southeast ¼ lying North of Martin Creek Road in Section 14, Township 32 North, Range 24 West, Principal Meridian, Flathead County, Montana.

Parcel 2:

Tracts A and B of Certificate of Survey No. 17307 in the South ½ of the North ½ of the Southeast ¼ in Section 14, Township 32 North, Range 24 West, Principal Meridian, Flathead County, Montana.

WHEREAS, Section 7-33-2125, M.C.A., requires that the Board of Commissioners hold a hearing on the petition to annex; and

WHEREAS, Section 7-33-2401, M.C.A., allows the Board of Commissioners to alter the boundaries of the Flathead County Fire Service Area upon petition and after passage of a resolution of intent and conducting of a public hearing.

NOW, THEREFORE, IT IS HEREBY RESOLVED, by the Board of Commissioners of Flathead County, that it intends to alter the boundaries of the Flathead County Fire Service Area by transferring the property described as:

Parcel 1:

The Southwest ¼ of the Northwest ¼ of Section 13, the Southeast ¼ of the Northeast ¼ and the North ½ of the Southeast ¼ lying North of Martin Creek Road in Section 14, Township 32 North, Range 24 West, Principal Meridian, Flathead County, Montana.

Parcel 2:

Tracts A and B of Certificate of Survey No. 17307 in the South ½ of the North ½ of the Southeast ¼ in Section 14, Township 32 North, Range 24 West, Principal Meridian, Flathead County, Montana.

BE IT FURTHER RESOLVED that the Board of Commissioners will hold a public hearing on its intent to alter said boundaries and on the petition to annex the property into the Olney Fire District on the **6th day of January, 2014, at 10:00 o'clock a.m.**, in the Office of the Board of Commissioners of Flathead County, Courthouse, Third Floor, Kalispell, Montana. At the public hearing, the Board of Commissioners will accept written protests from property owners of the property described above and will receive general protests and comments relating to the alteration of the boundaries of the Flathead County Fire Service Area and the Olney Fire District.

BE IT FURTHER RESOLVED that notice of the passage of this resolution of intent and of the scheduling of the public hearing shall be published pursuant to the terms of Section 7-1-2121, M.C.A.

DATED this 12th day of December, 2013.

BOARD OF COUNTY COMMISSIONERS
Flathead County, Montana

By/s/Pamela J. Holmquist
Pamela J. Holmquist, Chairman

By/s/Calvin L. Scott
Calvin L. Scott, Member

ATTEST:
Paula Robinson, Clerk

By/s/Gary D. Krueger
Gary D. Krueger, Member

By/s/Diana Kile
Diana Kile, Deputy

THURSDAY, DECEMBER 12, 2013
(Continued)

NOTICE OF PUBLIC HEARING

The Board of Commissioners of Flathead County, Montana, hereby gives notice, pursuant to Section 7-33-2125(1)(b), M.C.A., that it will hold a public hearing to consider a petition to annex territory into the Olney Fire District, said territory being described as:

WHEREAS, the property to be annexed is described as follows:

Parcel 1:

The Southwest ¼ of the Northwest ¼ of Section 13, the Southeast ¼ of the Northeast ¼ and the North ½ of the Southeast ¼ lying North of Martin Creek Road in Section 14, Township 32 North, Range 24 West, Principal Meridian, Flathead County, Montana.

Parcel 2:

Tracts A and B of Certificate of Survey No. 17307 in the South ½ of the North ½ of the Southeast ¼ in Section 14, Township 32 North, Range 24 West, Principal Meridian, Flathead County, Montana.

to alter the boundaries of the Flathead County Fire Service Area.

The Board of Commissioners has received a petition in writing by the owners of 100% of the land of the area to be annexed asking that such area be annexed into the Olney Fire District and has passed a Resolution of Intent to alter the boundaries of the Flathead County Fire Service Area by transferring the property as described above into the Olney Fire District.

The public hearing will be held on the 6th day of **January, 2014**, at **10:00 o'clock a.m.**, in the Office of the Board of Commissioners of Flathead County, Courthouse, Third Floor, Kalispell, Montana. At the public hearing, the Board of Commissioners will give the public an opportunity to be heard regarding the proposed annexation, and will consider whether a protest petition signed by a majority of the landowners of the area proposed for annexation, which would prevent the annexation, is presented at the hearing.

DATED this 12th day of December, 2013.

BOARD OF COUNTY COMMISSIONERS
Flathead County, Montana

ATTEST:
Paula Robinson, Clerk

By/s/Pamela J. Holmquist
Pamela J. Holmquist, Chairman

By/s/Diana Kile
Diana Kile, Deputy

Publish on December 17 and December 24, 2013.

DOCUMENT FOR SIGNATURE: WAIVER PAGE/ STAGE RIDGE SUBDIVISION

9:40:49 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Clerk Kile

Commissioner Krueger made a **motion** to approve the document for signature/ waiver page Stage Ridge Subdivision. Commissioner Scott **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

CONSIDERATION OF AND DOCUMENT FOR SIGNATURE: LEAVE OF ABSENCE

9:42:05 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, H. R. Director Tammy Skramovsky, Health Department Director Joe Russell, Clerk Kile

Skramovsky reviewed the 3-month leave of absence request submitted by the medical director for personal reasons. She summarized provisions where an approval of a leave of this nature is allowed.

General discussion was held relative to coverage in the department during the 3-month period.

Commissioner Scott made a **motion** to approve the leave of absence for the medical director as stipulated. Commissioner Krueger **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

MONTHLY MEETING W/ SANDY CARLSON, FINANCE OFFICE

10:00:00 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Finance Director Sandy Carlson, Clerk Kile

Carlson reviewed the following cash balance report with the commission.

**THURSDAY, DECEMBER 12, 2013
(Continued)**

November 30, 2013 REVIEW OF CASH BALANCE

FUND	FUND NAME	APPROPRIATION (preliminary)	CASH RESERVES (\$ needed for 1st 4mos FY14)	TOTAL REQUIRED	RESOURCES AVAILABLE (FY14 beginning cash)	YTD CASH BALANCE AS OF November 30, 2013	PROJECTED CASH BALANCE AS OF JUNE 30, 2014	PROJECTED DIFFERENCE	CASH RESERVE %
1000	GENERAL FUND	9,860,423	2,290,571	12,150,994	4,184,511	4,631,481	3,230,497	(1,400,984)	32.76%
2120	POOR FUND	340,900	86,937	427,837	67,263	122,825	78,083	(44,742)	22.90%
2130	BRIDGE FUND	923,215	243,928	1,167,143	343,981	351,373	347,762	(3,611)	37.67%
2140	WEED	618,952	164,714	783,666	273,712	321,340	260,009	(61,331)	42.01%
2160	COUNTY FAIR	1,338,656	155,959	1,494,615	30,106	130,240	36,045	(94,195)	2.69%
2180	DISTRICT COURT	793,101	213,056	1,006,157	299,153	423,505	430,238	6,733	54.25%
2190	COMP INS	950,720	254,087	1,204,807	585,331	224,294	407,664	183,370	42.88%
2210	PARK	685,896	190,470	876,366	260,899	330,483	282,751	(47,732)	41.22%
2220	LIBRARY	1,506,522	318,965	1,825,487	327,657	445,642	357,748	(87,894)	23.75%
2280	AREA ON AGING	227,043	62,549	289,592	50,810	76,114	80,269	4,155	35.35%
2290	4H/EXT	125,112	31,479	156,591	35,937	43,626	38,384	(5,242)	30.68%
2300	SHERIFF	9,684,004	2,596,569	12,280,573	3,422,112	3,964,292	3,438,946	(525,346)	35.51%
2370	RETIREMENT	2,873,429	761,028	3,634,457	971,660	1,135,847	1,012,407	(123,440)	35.23%
2380	GROUP INS	2,886,804	818,791	3,705,595	928,125	504,760	1,034,759	529,999	35.84%
2396	JUV DETENTION	698,987	201,686	900,673	314,181	364,671	264,732	(99,939)	37.87%
TOTAL COUNTYWIDE NON-VOTED		33,513,764	8,390,789	41,904,553	12,095,438	13,070,493	11,300,294	(1,770,199)	33.72%
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FUND	FUND NAME	APPROPRIATION (preliminary)	CASH RESERVES (\$ needed for 1st 4mos FY14)	TOTAL REQUIRED	RESOURCES AVAILABLE (FY14 beginning cash)	YTD CASH BALANCE AS OF November 30, 2013	PROJECTED CASH BALANCE AS OF JUNE 30, 2014	PROJECTED DIFFERENCE	CASH RESERVE %
2110	ROAD FUND	7,283,363	1,855,423	9,138,786	3,180,375	2,742,540	2,771,703	29,163	38.06%
2251	PLANNING	398,934	103,768	502,702	199,878	232,197	145,327	(86,870)	36.43%
TOTAL OUTSIDE CITIES NON-VOTED		7,682,297	1,959,191	9,641,488	3,380,253	2,974,737	2,917,030	(57,707)	37.97%
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FUND	FUND NAME	APPROPRIATION (preliminary)	CASH RESERVES (\$ needed for 1st 4mos FY14)	TOTAL REQUIRED	RESOURCES AVAILABLE (FY14 beginning cash)	YTD CASH BALANCE AS OF November 30, 2013	PROJECTED CASH BALANCE AS OF JUNE 30, 2014	PROJECTED DIFFERENCE	CASH RESERVE %
2270	HEALTH FUND	2,229,315	676,425	2,905,740	739,785	891,139	751,617	(139,522)	33.72%
TOTAL LEVIED FUNDS		2,229,315	676,425	2,905,740	739,785	891,139	751,617	(139,522)	33.72%
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FUND	FUND NAME	APPROPRIATION (preliminary)	CASH RESERVES (\$ needed for 1st 4mos FY14)	TOTAL REQUIRED	RESOURCES AVAILABLE (FY14 beginning cash)	YTD CASH BALANCE AS OF November 30, 2013	PROJECTED CASH BALANCE AS OF JUNE 30, 2014	PROJECTED DIFFERENCE	CASH RESERVE %
2200	MOSQUITO	182,621	51,296	233,917	77,048	118,659	75,781	(42,878)	41.50%
2272	EMS PROGRAM	243,016	83,917	326,933	100,688	97,826	80,454	(17,372)	33.11%
2273	SPECIAL EMS PROGRAM	470,655	31,717	502,372	72,660	278,672	86,319	(192,353)	18.34%
2372	PERMISSIVE MED LEVY	1,209,035	-	1,209,035	-	515,032	1,000	(514,032)	0.08%
2382	SEARCH & RESCUE LEVY	276,465	67,529	343,994	111,960	160,327	118,253	(42,074)	42.77%
2990	TRANSPORTATION	1,156,845	4,758	1,161,603	286,465	43,070	296,370	253,300	25.62%
3001/3002	911 GO BOND DEBT SERVICE	483,798	123,150	606,948	102,437	319,139	116,407	(202,732)	24.06%
TOTAL COUNTYWIDE VOTED/EXEMPT		4,022,435	362,367	4,384,802	751,258	1,532,725	774,584	(758,141)	19.26%
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FUND	FUND NAME	APPROPRIATION (preliminary)	CASH RESERVES (\$ needed for 1st 4mos FY14)	TOTAL REQUIRED	RESOURCES AVAILABLE (FY14 beginning cash)	YTD CASH BALANCE AS OF November 30, 2013	PROJECTED CASH BALANCE AS OF JUNE 30, 2014	PROJECTED DIFFERENCE	CASH RESERVE %
2260	EMERGENCY/DISASTER	-	374,700	374,700	374,700	374,759	374,700	(59)	#DIV/0!
TOTAL OUTSIDE CITIES VOTED		-	374,700	374,700	374,700	374,759	374,700	(59)	#DIV/0!
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FUND	FUND NAME	APPROPRIATION (preliminary)	CASH RESERVES (\$ needed for 1st 4mos FY14)	TOTAL REQUIRED	RESOURCES AVAILABLE (FY14 beginning cash)	YTD CASH BALANCE AS OF November 30, 2013	PROJECTED CASH BALANCE AS OF JUNE 30, 2014	PROJECTED DIFFERENCE	CASH RESERVE %
2901	PILT	1,530,000	3,295,861	4,825,861	2,666,784	4,222,825	3,295,156	(927,669)	215.37%

In other business, she asked for commissioner feedback regarding the budget and CIP process to be started again in January. She spoke about the audit report; work on the food policy; reclassification of an employee.

CONSIDERATION OF ADOPTION OF FINAL RESOLUTION: NW DEV GROUP, LLC ZONE CHANGE/ EVERGREEN & VICINITY ZONING DISTRICT

10:30:00 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Planner Eric Mack, Erica Wirtala, Clerk Kile

Commissioner Krueger made a **motion** to adopt final resolution 797FP/ NW Dev Group, LLC Zone Change. Commissioner Scott **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

RESOLUTION NO. 797 FP

WHEREAS, the Board of Commissioners of Flathead County, Montana, held a public hearing, following publication of legal notice, on the on the 4th day of November, 2013, to consider a proposal by Thompson Farms, LLC, to change the zoning designation on a portion of property in the Evergreen and Vicinity Zoning District from SAG-10 (Suburban Agricultural) to R-4 (Two-Family Residential);

WHEREAS, the Board of Commissioners heard public comment on the proposed zoning change at the hearing;

WHEREAS, the Board of Commissioners reviewed the recommendation of the Flathead County Planning Board regarding the proposed change in the Evergreen and Vicinity Zoning District;

WHEREAS, based upon that recommendation and the public testimony, the Board of Commissioners of Flathead County, Montana, in accordance with Section 76-2-205, M.C.A., adopted a resolution of intention (Resolution No. 797 FO dated November 4, 2013) to change the zoning designation from SAG-10 (Suburban Agricultural) to R-4 (Two-Family Residential); and

WHEREAS, notice of passage of the resolution of intent was published once a week for two weeks, on November 7, 2013 and November 14, 2013, and the Board of Commissioners did not receive written protests to the change from forty per cent (40%) of the freeholders.

NOW THEREFORE, BE IT RESOLVED that the Board of Commissioners of Flathead County, Montana, in accordance with Section 76-2-205(6), M.C.A., hereby amends the Evergreen and Vicinity Zoning District and changes the zoning designation from SAG-10 (Suburban Agricultural) to R-4 (Two-Family Residential), as those terms are used and defined in the Flathead County Zoning Regulations, for a portion of the area in the Evergreen and Vicinity Zoning District from SAG-10 to R-4 in Tracts 3A, 3B and 3BA in Section 28, Township 29 North, Range 21 West, P.M.M., Flathead County, Montana and further described as:

**THURSDAY, DECEMBER 12, 2013
(Continued)**

Tract 2 of Certificate of Survey No. 19112, lying and being in the North Half of the Northeast Quarter (N ½ NE ¼) of Section 28, Township 29 North, Range 21 West, P.M.M., Flathead County, Montana. (Tract 3A)

Parcels 1 and 2 of Certificate of Survey No. 16242, lying and being in the East Half of the Northeast Quarter (E ½ NE ¼) of Section 28, Township 29 North, Range 21 West, P.M.M., Flathead County, Montana. (Tract 3BA and 3B).

The property is located at 2735 Highway 2 East, containing 110.24 acres.

DATED this 12th day of December, 2013.

BOARD OF COUNTY COMMISSIONERS
Flathead County, Montana

By/s/Pamela J. Holmquist
Pamela J. Holmquist, Chairman

By/s/Calvin L. Scott
Calvin L. Scott, Member

By/s/Gary D. Krueger
Gary D. Krueger, Member

ATTEST:
Paula Robinson, Clerk

By/s/Diana Kile
Diana Kile, Deputy

11:30 a.m. Commissioner Scott: Providence Home Groundbreaking Event on North Somers Road
1:15 p.m. Commissioner Holmquist: 911 Board meeting @ FECC
2:00 p.m. Commissioner Krueger: AOA Board meeting

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on December 13, 2013.

FRIDAY, DECEMBER 13, 2013

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Holmquist, Commissioner Scott and Krueger, and Clerk Robinson were present.

3:00 p.m. Commissioner Holmquist, Scott & Krueger: Montana Lands Council meeting @ Fairgrounds Country Kitchen

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on December 16, 2013.
