

Notice: These minutes are paraphrased and reflect the proceedings of the Board of Commissioners. MCA 7-4-2611(2) (b).

MONDAY, SEPTEMBER 9, 2013

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Holmquist, Commissioner Scott and Krueger, and Clerk Robinson were present.

NO MEETINGS SCHEDULED

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on September 10, 2013.

TUESDAY, SEPTEMBER 10, 2013

[Audiofile](#)

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Holmquist, Commissioner Scott and Krueger, and Clerk Robinson were present.

Chairman Holmquist led the Pledge of Allegiance.

Chairman Holmquist opened public comment on matters within the Commissions' Jurisdiction, no one present to speak, Chairman Holmquist closed the public comment period.

DOCUMENT FOR SIGNATURE: FLATHEAD CONSERVATION DISTRICT WEB MAPPING AGREEMENT/ GIS

9:45:08 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, GIS Program Manager Mindy Cochran, Clerk Kile

General discussion was held relative to amending the agreement.

Commissioner Scott made a **motion** to table. Commissioner Krueger **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

CONTINUATION OF DOCUMENT FOR SIGNATURE: CHANDLER COMMUNICATIONS AGREEMENT FOR BUS WRAP ADVERTISING PROGRAM/ EAGLE TRANSIT

9:48:05 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Gary Walrack, Megan Copas, Clerk Kile

Commissioner Krueger made a **motion** to approve for signature/ Chandler Communications agreement bus wrap advertising program. Commissioner Scott **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

AWARD BID: VEHICLES/ SHERIFF'S OFFICE

9:48:54 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Clerk Kile

Commissioner Krueger made a **motion** to award the vehicle bid for the Sheriff's Office to DePratu Ford for \$260,392.00. Commissioner Scott **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

DOCUMENT FOR SIGNATURE: REQUEST FOR DECLARATION OF SURPLUS PROPERTY/ SHERIFF'S OFFICE

9:49:48 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Clerk Kile

Commissioner Scott made a **motion** to approve the document for signature/ surplus property. Commissioner Krueger **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

CONSIDERATION OF H.R. TRANSMITTALS: JOB OPENING & JOB DESCRIPTION CHANGE, CLINIC ACCOUNT MANAGER/FINANCIAL ANALYST; JOB OPENING & JOB DESCRIPTION CHANGE, OUTREACH ELIGIBILITY WORKER; JOB OPENING STAFF DENTIST; JOB OPENING, DENTAL ASSISTANT/ HEALTH CLINIC

9:50:22 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, H. R. Director Tammy Skramovsky, Health Dept. Director Joe Russell, Deputy Health Officer Hillary Hanson, Clerk Kile

Skramovsky explained the H.R. Transmittal for a Clinic Account Manager is for a new job description, and a request for a change in the position. She stated currently the position is at a .9 FTE and the proposal is to revise the job description and at the same time move it into a full time position.

Commissioner Scott made a **motion** to create a new job description for the Health Clinic Accountant Financial Analyst. Commissioner Krueger **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

**TUESDAY, SEPTEMBER 10, 2013
(Continued)**

Commissioner Krueger made a **motion** to approve the position change from .9 FTE to 1.0 FTE. Commissioner Scott **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

Skramovsky explained the H.R. Transmittal for an Outreach Eligibility worker position is to update the job description and the other piece is to add an additional 1.0 FTE's.

Commissioner Scott made a **motion** to approve updating the job description. Commissioner Krueger **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

Commissioner Scott made a **motion** to approve the addition of a new position at the Health Clinic of 2.0 FTE. Commissioner Krueger **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

Skramovsky explained the H.R. Transmittal is for a full time staff dentist. She noted there was a .5 FTE approved in the fiscal year 2014 budget and that would be half of the position. The other half is add an additional .5 FTE to make it a full time position.

Commissioner Krueger made a **motion** to approve the addition of a new position, Health Clinic Dental Assistant .80 FTE. Commissioner Scott **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

Commissioner Krueger made a **motion** to approve the addition of a new position/ Health Clinic Staff Dentist 1.0 FTE. Commissioner Scott **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

DOCUMENT FOR SIGNATURE: MDOT MEMORANDUM OF AGREEMENT/ FLATHEAD COUNTY SALT BRINE

9:55:45 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Public Works Director Dave Prunty, Clerk Kile

Prunty noted the agreement is to purchase up to 30,000 gallons per year of salt brine mix at actual cost from MDOT.

Commissioner Krueger made a **motion** to approve for signature/ MOU agreement for salt brine. Commissioner Scott **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

DOCUMENT FOR SIGNATURE: CTA SCHEMATIC DESIGN FEE PROPOSAL/ HISTORIC JAIL RENOVATION

9:58:48 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, David Mitchell, Clerk Kile

Pence noted the document pertains to preliminary planning, design and cost estimates of floor plans for the jail renovation project up to \$20,000.

Commissioner Krueger made a **motion** to approve the document for signature/ CTA schematic design fee proposal. Commissioner Scott **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

BI-MONTHLY MEETING W/ JOE RUSSELL, HEALTH DEPT.

10:00:39 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Health Dept. Director Joe Russell, Deputy Health Officer Hillary Hanson, Clerk Kile

Russell reviewed environmental health activity and noted 183 food inspections were completed in August. In other business, he spoke about septic activity; reported an influenza vaccination clinic would be held at the Fairgrounds on October 22; spoke about Flathead County home health programs; reviewed July's communicable disease report; reviewed concerns regarding use of e-cigarettes, and reported a countywide policy is being considered regarding use of them on county property or in county vehicles.

MONTHLY MEETING W/ ELIZABETH BROOKS & CINDY MULLANEY, OES AND LINCOLN CHUTE, FIRE SERVICES AREA MANAGER

10:30:32 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, OES Director Elizabeth Brooks, Deputy OES Director Cindy Mullaney, Fire Services Area Manager Lincoln Chute, Patrol Commander Cal Beringer, Clerk Kile

Mullaney reported a social services exercise would be held with the scenario of an earthquake on September 20 and on October 23, an earthquake functional exercise will be held with the county. She noted a regional exercise may be held in the future. In other business, she noted involvement with KGEZ radio show; spoke about their involvement with the Dragon Boat Festival; reported EMPG reimbursement training would be held on October 4 in Missoula; spoke about an update on the mitigation plan; reviewed several other training classes scheduled to be held.

Brooks reported as a new employee she has been spending her time educating herself how Flathead County operates. She noted interviews have been held for two Information Technology positions and three dispatch positions. She pointed out changes will be forthcoming to the OES website.

Chute reviewed MCA Code 76-13-105 (3) pertaining to the counties responsibility in assisting fighting a fire when the property is not included in a fire-fighting jurisdiction. He then presented a progress report regarding Ashley Lake fire hall.

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on September 11, 2013.

WEDNESDAY, SEPTEMBER 11, 2013

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Holmquist, Commissioner Scott and Krueger, and Clerk Robinson were present.

11:00 a.m. County Attorney meeting @ Co. Atty's Office
1:30 p.m. Commissioner Holmquist, Scott & Krueger: TAC meeting @ McDonald Room, Red Lion Hotel
3:30 p.m. Commissioner Krueger: FCEDA (Port Authority) Board meeting @ MWED Office

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on September 12, 2013.

THURSDAY, SEPTEMBER 12, 2013

[Audiofile](#)

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Holmquist, Commissioner Scott and Krueger, and Clerk Robinson were present.

Chairman Holmquist led the Pledge of Allegiance.

Chairman Holmquist opened public comment on matters within the Commissions' Jurisdiction, no one present to speak, Chairman Holmquist closed the public comment period.

MONTHLY MEETING W/ B. J. GRIEVE, PLANNING & ZONING OFFICE

9:00:00 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Planning & Zoning Director B. J. Grieve, Clerk Kile

Grieve reviewed staff's workload with the commission; summarized progress regarding code compliance and enforcement issues; reviewed fee revenue; spoke about a recent BLUAC meeting regarding multiple primary use concerns; reported on the DNRC risk map project; spoke about a violation regarding an illegal commercial wedding facility on McCaffery Road; spoke about concerns regarding protest revisions in zone changes. In other business, he reported an individual hired by Lake County came to their office to look at how the Planning & Zoning Office in Flathead County operates.

AUTHORIZATION TO PUBLISH NOTICE OF PUBLIC HEARING: N.W. DEV GROUP, LLC/ EVERGREEN & VICINITY ZONING DISTRICT

9:32:00 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Planning & Zoning Director B. J. Grieve, Planner Eric Mack, Clerk Kile

Commissioner Scott made a **motion** to authorize publication of N.W. Dev Group, LLC Public Hearing. Commissioner Krueger **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

NOTICE OF PUBLIC HEARING

The Board of Commissioners of Flathead County, Montana, hereby gives notice pursuant to Section 76-2-205(1), M.C.A., that it will hold a public hearing to consider a request by NW Development Group, LLC, to change the zoning designation in a portion of the Evergreen and Vicinity Zoning District from SAG-10 (Suburban Agricultural) to R-4 (Two-Family Residential).

The boundaries of the area proposed to be amended from SAG-10 to R-4 are located at, Tracts 3A, 3B and 3BA in Section 28, Township 29 North, Range 21 West, P.M.M., Flathead County, Montana and further described as:

*Tract 2 of Certificate of Survey No. 19112, lying and being in the North Half of the Northeast Quarter (N ½ NE ¼) of Section 28, Township 29 North, Range 21 West, P.M.M., Flathead County, Montana. (Tract 3A)
Parcels 1 and 2 of Certificate of Survey No. 16242, lying and being in the East Half of the Northeast Quarter (E ½ NE ¼) of Section 28, Township 29 North, Range 21 West, P.M.M., Flathead County, Montana. (Tract 3BA and 3B) The property is located at 2735 Highway 2 East, containing 110.24 acres.*

The proposed change would generally change the character of the zoning regulations applicable to the property from a district to protect and preserve agricultural land for the performance of limited agricultural functions and to provide a buffer between urban and unlimited agricultural uses, encouraging concentration of such uses in areas where potential friction of uses will be minimized, and providing for estate type residential development, to an area designed to provide lot areas for urban development, requiring all public utilities and all community facilities, and allowing duplexes.

The regulations defining the SAG-10 and R-4 Zones are contained in the Flathead County Zoning Regulations, on file for public inspection at the Office of the Clerk and Recorder, Courthouse, located at 800 South Main, Kalispell, Montana, at the Flathead County Planning and Zoning Office, 1035 1st Avenue West, Kalispell, Montana, and on the Flathead County Planning and Zoning Office's website, at: http://flathead.mt.gov/planning_zoning/downloads.php. Documents related to the proposed zone change are also on file for public inspection at the Office of the Clerk and Recorder and the Flathead County Planning and Zoning Office.

The public hearing will be held on the **4th day of November, 2013, at 9:30 o'clock a.m.**, in the Office of the Board of Commissioners of Flathead County, Third Floor Old Courthouse, 800 South Main, Kalispell, Montana. At the public hearing, the Board of Commissioners will give the public an opportunity to be heard regarding the proposed change in the regulations for the described portion of the Evergreen and Vicinity Zoning District.

THURSDAY, SEPTEMBER 12, 2013
(Continued)

Written comments are encouraged and will be reviewed by the Commissioners prior to the hearing if received by the Flathead County Commissioners' Office at least three business days prior to the hearing.

DATED this 12th day of September, 2013.

ATTEST:
Paula Robinson, Clerk

By/s/Diana Kile
Diana Kile, Deputy

BOARD OF COUNTY COMMISSIONERS
Flathead County, Montana

By/s/Pamela J. Holmquist
Pamela J. Holmquist, Chairman

Publish on October 21 and October 28, 2013.

CONSIDERATION OF LAKESHORE PERMIT VARIANCE: TAMS, FLV 13-05

9:31:12 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Planner Bailey Minnich, Clerk Kile

Minnich reported the applicant has requested postponement of the meeting.

CONSIDERATION OF REQUEST TO VOID TAXES: PLAT ROOM

9:31:49 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Plat Room Assistant Sheena Sterling, Treasures Office Assistant Sue Waggener, Clerk & Recorder Paula Robinson, Clerk Kile

Sheena Sterling requested the back taxes owed by North End Timbers in Olney be abated. She stated their back taxes are from 2005 through 2012. The amount owed is \$11,132.77, and with penalty and interest, they total \$18,731.39. She explained North End Timber owned improvements on state leased land in Olney and on the same land as Glacier Gold Compost and the former American Timber. North End Timber did file bankruptcy listing Flathead County Treasurer as one of the claimants along with about \$1.5 million dollars in other debt, but we were not paid. I started the tax deed process on this improvement after the bankruptcy was settled and found that the improvements have been torn down and scraped out. I have letters from the DOR to back my findings. I also have been to the site in person and have taken pictures. Because the improvement is taxed as real estate, we cannot go after the individuals for payment. I have talked with the County Attorney and Treasurer to explore other options, and we cannot come up with any. I would like to have these back taxes abated so we can get them removed from the delinquent tax roll.

Commissioner Scott made a **motion** to void taxes. Commissioner Krueger **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

AUTHORIZATION TO PUBLISH NOTICE OF PUBLIC HEARING: WITHDRAW FROM CRESTON FIRE AND ANNEX INTO BIGFORK FIRE DISTRICT/ MCCAFFERY WOODS SUBDIVISION

9:33:18 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Clerk Kile

Commissioner Krueger made a **motion** to authorize publication of the Notice of Public Hearing. Commissioner Scott **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

NOTICE OF PUBLIC HEARING

The Board of Commissioners of Flathead County, Montana, hereby gives notice, pursuant to Section 7-33-2126, M.C.A., that it will hold a public hearing to consider a petition to withdraw territory from the Creston Rural Fire District and annex it to the Bigfork Fire District; said territory to be withdrawn and annexed is located in the open space in McCaffery Woods Subdivision, in the SW ¼ of Section 7, and the N ½ of Section 18, Township 27 North, Range 19 West, Flathead County, Montana, and is located at 1700 McCaffery Lookout Road, Bigfork, MT.

The Board of Commissioners has received a petition in writing by the owners of 70% of the privately owned lands of the area to be withdrawn and annexed, who constitute a majority of the taxpaying freeholders within that area, according to the last-completed assessment roll, asking that such area be transferred to and included in the Bigfork Fire District.

The public hearing will be held on the 1st day of **October, 2013**, at **9:15 o'clock a.m.**, in the Office of the Board of Commissioners of Flathead County, Courthouse Third Floor, Kalispell, Montana. At the public hearing, the Board of Commissioners will give the public an opportunity to be heard regarding the proposed transfer and will consider whether protests by owners of 40% or more of the real property in either district and owners of property representing 40% or more of the taxable value in either district, were received.

DATED this 12th day of September, 2013.

ATTEST:
Paula Robinson, Clerk

By/s/Diana Kile
Diana Kile, Deputy

BOARD OF COUNTY COMMISSIONERS
Flathead County, Montana

By/s/Pamela J. Holmquist
Pamela J. Holmquist, Chairman

Publish on September 17 and September 24, 2013.

**THURSDAY, SEPTEMBER 12, 2013
(Continued)**

DOCUMENT FOR SIGNATURE: MOTOR VEHICLE RECYCLING & DISPOSAL PROGRAM BUDGET FORM/ SOLID WASTE DISTRICT

9:34:48 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Public Works Director Dave Prunty, Clerk Kile

Commissioner Krueger made a **motion** to approve for signature/ motor vehicle recycling and disposal program document. Commissioner Scott **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

DOCUMENT FOR SIGNATURE: FEDERAL LANDS ACCESS PROGRAM MATCH AGREEMENT/ PLEASANT VALLEY ROAD

9:36:06 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Public Works Director Dave Prunty, Clerk Kile

Prunty reported the county was successful in partnering with US Fish & Wildlife for a program on Pleasant Valley Road which has multiple phases to it; one of them being to move Pleasant Valley Road out of the creek bed area and out on the hill. He noted the Federal Lands Access Program agreement requires a 13.42% match from the county of the total estimated project cost. He explained the commitment from the county was for two years of magnesium chloride application on the road through the refuge after the road is built that will total \$42,000. The total match is around \$489,000 that the US Fish & Wildlife will pick up.

Commissioner Scott made a **motion** to approve the document for signature as stated. Commissioner Krueger **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

DOCUMENT FOR SIGNATURE: FEDERAL LANDS ACCESS PROGRAM MATCH AGREEMENT/ BLACKTAIL ROAD SURFACE IMPROVEMENTS

9:37:55 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Public Works Director Dave Prunty, Clerk Kile

Prunty reported the county was successful in partnering with Flathead National Forest for paving of 1.8 miles of Blacktail Road. He noted the total project cost is approximately \$1.3 million dollars at this point in time, and the match of 13.42% is \$171,776. The commitment from the county is to supply asphalt for paving.

Commissioner Krueger made a **motion** to approve for signature/ Federal Lands Access Program match agreement/ Blacktail Road. Commissioner Scott **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

CONSIDERATION OF PRINT BID: ELECTION DEPT.

9:40:02 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Clerk Kile

Chairman Holmquist read into record Thomas Printing was the lowest bidder for 10,000 each ballot secrecy envelopes, return affirmation envelopes and mail out envelopes for \$2,874.00.

Commissioner Krueger made a **motion** to approve the print bid from Thomas Printing. Commissioner Scott **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

Chairman Holmquist read into record the lowest bidder was Eagle Printing for 5,600 absentee voting instructions for \$268.62.

Commissioner Scott made a **motion** to approve the print bid from Eagle Printing. Commissioner Krueger **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

Chairman Holmquist read into record the lowest bidder was Insty Prints for 5-polls books was \$241.30.

Commissioner Krueger made a **motion** to approve the print bid from Insty Prints. Commissioner Scott **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

MONTHLY MEETING W/ SANDY CARLSON, FINANCE DEPT.

10:00:12 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Finance Director Sandy Carlson, Finance Technicians Amy Dexter & Tamara Helmstetler, Clerk Kile

Carlson reviewed the following cash balance report for the month of August.

**THURSDAY, SEPTEMBER 12, 2013
(Continued)**

August 31, 2013 REVIEW OF CASH BALANCE									
FUND	FUND NAME	APPROPRIATION (preliminary)	CASH RESERVES (\$ needed for 1st 4mos FY14)	TOTAL REQUIRED	RESOURCES AVAILABLE (FY14 beginning cash)	YTD CASH BALANCE AS OF August 31, 2013	PROJECTED CASH BALANCE AS OF JUNE 30, 2014	PROJECTED DIFFERENCE	CASH RESERVE %
1000	GENERAL FUND	9,860,423	2,290,571	12,150,994	4,082,436	3,658,750	3,024,907	(633,843)	30.68%
2120	POOR FUND	340,900	86,937	427,837	67,263	63,826	80,670	16,844	23.66%
2130	BRIDGE FUND	923,215	243,928	1,167,143	388,080	208,794	256,226	47,432	27.75%
2140	WEED	618,952	164,714	783,666	273,737	257,863	184,451	(73,412)	29.80%
2160	COUNTY FAIR	1,338,656	155,959	1,494,615	30,106	304,948	29,158	(275,790)	2.18%
2180	DISTRICT COURT	793,101	213,056	1,006,157	299,163	254,256	257,573	3,317	32.48%
2190	COMP INS	950,720	254,087	1,204,807	585,331	(272,106)	254,087	526,193	26.73%
2210	PARK	685,896	190,470	876,366	267,466	256,839	203,116	(53,723)	29.61%
2220	LIBRARY	1,506,522	318,965	1,825,487	327,657	188,710	364,734	176,024	24.21%
2280	AREA ON AGING	227,043	62,549	289,592	51,175	31,155	72,946	41,791	32.13%
2290	4H/EXT	125,112	31,479	156,591	36,146	29,889	34,167	4,278	27.31%
2300	SHERIFF	9,684,004	2,596,569	12,280,573	3,418,601	2,767,346	2,880,831	113,485	29.75%
2370	RETIREMENT	2,873,429	761,028	3,634,457	972,565	955,029	931,832	(23,197)	32.43%
2380	GROUP INS	2,886,804	818,791	3,705,595	924,202	691,175	912,777	221,602	31.62%
2396	JUV DETENTION	698,987	201,686	900,673	314,181	249,379	221,319	(28,060)	31.66%
TOTAL COUNTYWIDE NON-VOTED		33,513,764	8,390,789	41,904,553	12,038,109	9,645,853	9,708,794	62,941	28.97%
FUND	FUND NAME	APPROPRIATION (preliminary)	CASH RESERVES (\$ needed for 1st 4mos FY14)	TOTAL REQUIRED	RESOURCES AVAILABLE (FY14 beginning cash)	YTD CASH BALANCE AS OF August 31, 2013	PROJECTED CASH BALANCE AS OF JUNE 30, 2014	PROJECTED DIFFERENCE	CASH RESERVE %
2110	ROAD FUND	7,283,363	1,855,423	9,138,786	3,066,169	2,156,402	1,932,318	(224,084)	26.53%
2251	PLANNING	398,934	103,768	502,702	199,878	184,066	117,260	(66,806)	29.39%
TOTAL OUTSIDE CITIES NON-VOTED		7,682,297	1,959,191	9,641,488	3,266,047	2,340,468	2,049,578	(290,890)	26.68%
FUND	FUND NAME	APPROPRIATION (preliminary)	CASH RESERVES (\$ needed for 1st 4mos FY14)	TOTAL REQUIRED	RESOURCES AVAILABLE (FY14 beginning cash)	YTD CASH BALANCE AS OF August 31, 2013	PROJECTED CASH BALANCE AS OF JUNE 30, 2014	PROJECTED DIFFERENCE	CASH RESERVE %
2270	HEALTH FUND	2,229,315	676,425	2,905,740	688,841	620,310	700,853	80,543	31.44%
TOTAL LEVIED FUNDS		2,229,315	676,425	2,905,740	688,841	620,310	700,853	80,543	31.44%
FUND	FUND NAME	APPROPRIATION (preliminary)	CASH RESERVES (\$ needed for 1st 4mos FY14)	TOTAL REQUIRED	RESOURCES AVAILABLE (FY14 beginning cash)	YTD CASH BALANCE AS OF August 31, 2013	PROJECTED CASH BALANCE AS OF JUNE 30, 2014	PROJECTED DIFFERENCE	CASH RESERVE %
2200	MOSQUITO	182,621	51,296	233,917	77,063	69,250	55,362	(13,888)	30.32%
2272	EMS PROGRAM	243,016	83,917	326,933	100,538	84,161	75,816	(8,345)	31.20%
2273	SPECIAL EMS PROGRAM	470,655	31,717	502,372	72,660	95,959	86,319	(9,640)	18.34%
2372	PERMISSIVE MED LEVY	1,209,035	-	1,209,035	3,910	62,158	8,821	(53,337)	0.73%
2382	SEARCH & RESCUE LEVY	276,465	67,529	343,994	108,260	105,674	69,058	(36,616)	24.98%
2990	TRANSPORTATION	1,156,845	4,758	1,161,603	257,128	209,936	239,910	29,974	20.74%
3001/3002	911 GO BOND DEBT SERVICE	483,798	123,150	606,948	102,436	128,947	123,775	(5,172)	25.58%
TOTAL COUNTYWIDE VOTED/EXEMPT		4,022,435	362,367	4,384,802	721,995	756,085	659,061	(97,024)	16.38%
FUND	FUND NAME	APPROPRIATION (preliminary)	CASH RESERVES (\$ needed for 1st 4mos FY14)	TOTAL REQUIRED	RESOURCES AVAILABLE (FY14 beginning cash)	YTD CASH BALANCE AS OF August 31, 2013	PROJECTED CASH BALANCE AS OF JUNE 30, 2014	PROJECTED DIFFERENCE	CASH RESERVE %
2260	EMERGENCY/DISASTER	-	374,700	374,700	374,700	374,721	375,466	745	#DIV/0!
TOTAL OUTSIDE CITIES VOTED		-	374,700	374,700	374,700	374,721	375,466	745	#DIV/0!
FUND	FUND NAME	APPROPRIATION (preliminary)	CASH RESERVES (\$ needed for 1st 4mos FY14)	TOTAL REQUIRED	RESOURCES AVAILABLE (FY14 beginning cash)	YTD CASH BALANCE AS OF August 31, 2013	PROJECTED CASH BALANCE AS OF JUNE 30, 2014	PROJECTED DIFFERENCE	CASH RESERVE %
2901	PILT	1,530,000	3,295,861	4,825,861	4,743,156	4,231,172	3,366,484	(864,688)	220.03%

FY14 Review August 31, 2013.xlsx

ACKNOWLEDGEMENT OF GFOA CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING PRESENTATION AWARD

10:03:26 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Finance Director Sandy Carlson, Finance Technicians Amy Dexter & Tamara Helmstetler, Clerk Kile

Pence read the following news release from the Government Finance Officers Association and congratulated the Finance Department for their excellent work.

The Certificate of Achievement for Excellence in Financial Reporting has been awarded to Flathead County by the Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

Chairman Holmquist presented the plaque to the Finance Department.

Carlson stated she wanted to publically recognize her staff for their work and said she is proud of the award not only because this is a first time achievement for Flathead County, but also because it shows we are achieving our finance mission of providing timely, accurate and reliable information for our citizens. It also supports our core values, which is accountable stewardship of taxpayer resources. This not only represents an achievement to the Finance Department, but also the leadership of the county. Our elected officials and their department heads play an important supporting role in the preparation of our financial statements.

CONSIDERATION OF APPROVING HUNGRY HORSE RURAL FIRE DISTRICT'S BUDGET FY13-14

10:09:17 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Finance Director Sandy Carlson, Finance Technicians Amy Dexter & Tamara Helmstetler, Clerk Kile

Commissioner Krueger made a **motion** to approve Hungry Horse Fire District's budget. Commissioner Scott **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

MONTHLY MEETING W/ TAMMY SKRAMOVSKY, HUMAN RESOURCE OFFICE

10:14:36 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, H. R. Director Tammy Skramovsky, Clerk Kile

Skramovsky reviewed work load indicators for the Human Resource Office; summarized H.R. transmittals approved; reviewed the personnel transaction list; reviewed August training sessions held; reported on work comp claim incidents; reported the health insurance trust fund balance is at \$5.3 million.

**THURSDAY, SEPTEMBER 12, 2013
(Continued)**

Commissioner Scott made a **motion** to approve the personnel transactions as presented. Commissioner Krueger **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

DOCUMENT FOR SIGNATURE: ASSOCIATED EMPLOYERS AUTHORIZATION & ACCEPTANCE/ SALARY SURVEY

10:27:14 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, H. R. Director Tammy Skramovsky, Clerk Kile

Skramovsky reported signature of the document would be used as the contract to begin the planning process of the salary survey.

Commissioner Krueger made a **motion** to approve the document for signature. Commissioner Scott **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

CONSIDERATION OF H.R. TRANSMITTAL: REVISE JOB DESCRIPTION, TRANSPORTATION MANAGER/ EAGLE TRANSIT

10:26:24 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, H. R. Director Tammy Skramovsky, Clerk Kile

Commissioner Krueger made a **motion** to approve the revised job description for a Transportation Manager at Eagle Transit. Commissioner Scott **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

CONSIDERATION OF H.R. TRANSMITTAL: APPROVE MOVING EXPENSES, EXECUTIVE DIRECTOR/ HEALTH CLINIC

10:27:38 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, H. R. Director Tammy Skramovsky, Clerk Kile

Commissioner Scott made a **motion** to approve moving expenses for the Health Clinic Executive Director. Commissioner Krueger **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

2:00 p.m. Commissioner Krueger: AOA Board meeting
6:30 p.m. Commissioner Krueger: Fair Board meeting @ Fair Office

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on September 13, 2013.

FRIDAY, SEPTEMBER 13, 2013

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Holmquist, Commissioner Scott and Krueger, and Clerk Robinson were present.

NO MEETINGS SCHEDULED

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on September 16, 2013.
