
MONDAY, NOVEMBER 5, 2012

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Lauman, Commissioner Scott and Holmquist, and Clerk Robinson were present.

8:30 a.m. Weed & Parks Board meeting @ Weed & Parks Office

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on November 6, 2012.

TUESDAY, NOVEMBER 6, 2012

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Lauman, Commissioner Scott and Holmquist, and Clerk Robinson were present.

COUNTY OFFICES CLOSED – GENERAL ELECTION DAY

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on November 7, 2012.

WEDNESDAY, NOVEMBER 7, 2012

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Lauman, Commissioner Scott and Holmquist, and Clerk Robinson were present.

Chairman Lauman opened public comment on matters within the Commissions' Jurisdiction, no one present to speak, Chairman Lauman closed the public comment period.

CONSIDERATION OF ADOPTION OF CORRECTED RESOLUTION: NO. 790W, KALISPELL CITY-COUNTY MASTER PLAN AMENDMENT/ THOMPSON FARMS, LLC

[10:47:05 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Assistant Mike Pence, Deputy County Attorney Peter Steele, Clerk Kile

Steele noted Resolution 790V approved on October 29, 2012 contained a clerical error; Resolution 790W will correct the error to allow time for written public comments.

Commissioner Scott made a **motion** to adopt Resolution 790W. Chairman Lauman **seconded** the motion. **Aye –** Lauman and Scott. Motion carried unanimously.

RESOLUTION NO. 790 W
(CORRECTING RESOLUTION 790 V)

WHEREAS, on October 29, 2012, the Board of Commissioners passed a resolution of intent to adopt an amendment to the Kalispell City-County Master Plan map, changing the land use designation for approximately 50 acres to "Light Industrial", by the adoption of Resolution No. 790 V; and

WHEREAS, Resolution 790U contained a clerical error which mistakenly ended the time period for written public comments on November 1, 2012.

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the Board of Commissioners will consider any written comments which are received in the Board's Office prior to **November 30**, 2012 at 5:00 o'clock p.m on the proposed amendment to the Kalispell City-County Master Plan map, changing the land use designation for the subject area a quarter mile north of West Reserve and a quarter mile east of Whitefish Stage to "Light Industrial."

Dated this 7th day of November, 2012.

BOARD OF COUNTY COMMISSIONERS
Flathead County, Montana

By/s/Dale W. Lauman
Dale W. Lauman, Chairman

By/s/Absent
Pamela J. Holmquist, Member

By/s/Calvin L. Scott
Calvin L. Scott, Member

ATTEST:
Paula Robinson, Clerk

By/s/Diana Kile
Diana Kile, Deputy

WEDNESDAY, NOVEMBER 7, 2012
(Continued)

Commissioner Scott made a **motion** to authorize publication of the Notice of Passage of Resolution of Intent. Chairman Lauman **seconded** the motion. **Aye** – Lauman and Scott. Motion carried by quorum.

CORRECTED NOTICE OF PASSAGE OF RESOLUTION OF INTENTION
TO AMEND THE KALISPELL CITY-COUNTY MASTER PLAN

The Board of Commissioners of Flathead County, Montana, hereby gives notice that, it passed a Resolution of Intention (Resolution No. 790 V) on October 29, 2012 to amend the Kalispell City-County Master Plan, which is a part of the Flathead County Growth Policy, as recommended by the Flathead County Planning Board and, on November 7, 2012, the Board of Commissioners corrected the time period which it will receive written public on the proposed amendment (Resolution 790 W).

The proposed amendment to the Kalispell City-County Master Plan would change the Kalispell City-County Master Plan land use designation map for the subject area, which is located a quarter mile north of West Reserve and a quarter mile east of Whitefish Stage, from agricultural to light industrial.

Documents related to the proposed amendment are available for public inspection at the Office of the Clerk and Recorder, Courthouse, 800 South Main, Kalispell, Montana, and at the Flathead County Planning and Zoning Office, 1035 1st Avenue West, Kalispell, Montana.

The Board of Commissioners will give the public an opportunity to comment in writing on the proposed amendment to the Kalispell City-County Master Plan map and will consider any written comments which are received in the Board's Office prior to November 30, 2012 at 5:00 o'clock p.m. The Board of Commissioners will consider whether to make any further revisions and whether to pass a final resolution adopting the proposed amendment to the Kalispell City-County Master Plan map, with or without revisions, after that date.

DATED this 7th day of November, 2012.

BOARD OF COUNTY COMMISSIONERS
Flathead County, Montana

ATTEST:
Paula Robinson, Clerk

By/s/Dale W. Lauman
Dale W. Lauman, Chairman

By/s/Diana Kile
Diana Kile, Deputy

Publish on November 9 and 16, 2012.

CONSIDERATION OF EDUCATIONAL ASSISTANCE REQUEST: CERTIFIED MEDICAL SERVICE ASSISTANT

[10:48:58 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Assistant Mike Pence, H. R. Director Tammy Skramovsky, Health Dept. Director Joe Russell, Clerk Kile

Skramovsky reported a Certified Medical Assistant submitted a request for tuition expense assistance; she noted the lifetime benefit is capped at \$1,000. She explained an additional request is for advance payment that will be re-paid if training is not satisfactorily completed.

Commissioner Scott made a **motion** to approve tuition assistance with a lifetime maximum of \$1,000. Chairman Lauman **seconded** the motion. **Aye** – Lauman and Scott. Motion carried by quorum.

Commissioner Scott made a **motion** to approve the advance payment of tuition assistance. Chairman Lauman **seconded** the motion. **Aye** – Lauman and Scott. Motion carried by quorum.

CONSIDERATION OF H.R. TRANSMITTALS: LPN TO RN/ COMMUNITY HEALTH SERVICES; HEALTH PROGRAM ASSISTANT I & ANIMAL SHELTER ATTENDANT PAY GRADE, HEALTH PROGRAM MANAGER/ ASSISTANT II CLASSIFICATION AND RN CLINIC NURSE JOB DESCRIPTION

[10:50:13 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, H. R. Director Tammy Skramovsky, Health Dept. Director Joe Russell, Clerk Kile

LPN to RN/ Community Health Services: Skramovsky noted the request is for a position change from a LPN to an RN category that will result in a change from a grade 5 to a grade 7 with an associate's degree /RN certification.

Health Program Assistant I & Animal Shelter Attendant: Skramovsky explained the next request is for a grade change that would affect the Health Program Assistant I and Animal Shelter attendant positions. She noted due to the high turnover a salary survey was conducted that shows an issue with low wages comparable to other duties internally and externally.

Program Manager/ Health Program Assistant II: Skramovsky noted the request is to prepare a job description for the position.

RN Clinic Nurse: Update of a job description regarding the pay grade along with additional duties.

Commissioner Scott made a **motion** to approve the four positions as presented. Commissioner Holmquist **seconded** the motion. **Aye** - Lauman, Scott and Holmquist. Motion carried unanimously.

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on November 8, 2012

THURSDAY, NOVEMBER 8, 2012

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Lauman, Commissioner Scott and Holmquist, and Clerk Robinson were present.

Chairman Lauman opened public comment on matters within the Commissions' Jurisdiction, no one present to speak, Chairman Lauman closed the public comment period.

MONTHLY MEETING W/ B. J. GRIEVE, PLANNING & ZONING OFFICE

[9:00:49 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Planning & Zoning Director B. J. Grieve, Clerk Kile

Grieve presented an overview of each planners projects, spoke about their fee revenue and expenditures, summarized pending violations, reported active preliminary platted lots have all been inventoried for potential subdivision extension requests and reviewed progress in updating floodplain regulations.

MONTHLY MEETING W/ TAMMY SKRAMOVSKY, HUMAN RESOURCE OFFICE

[9:31:52 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, H. R. Director Tammy Skramovsky, Clerk Kile

Skramovsky reviewed October H.R. Office activity that included completion of Solid Waste union contract negotiations; signing of the Road Department teamsters contract; update of the Occupational Health Services contract; review on drug training collection processes; training regarding background checks; the extension of pay for Mark Campbell as the Interim AOA Director.

Commissioner Holmquist made a **motion** to extend Mark Campbell's additional pay for Interim AOA Director to November 30, 2012 to allow for cross training with the new AOA Director. Commissioner Scott **seconded** the motion. **Aye** - Lauman, Scott and Holmquist. Motion carried unanimously.

Commissioner Scott made a **motion** to approve personnel transactions for the month of October. Commissioner Holmquist **seconded** the motion. **Aye** - Lauman, Scott and Holmquist. Motion carried unanimously.

She reported work comp claims are down and the health insurance trust fund balance is still at \$4.5 million. Discussion was held relative to doing an RFP for an investment strategy on the trust fund balance.

DOCUMENT FOR SIGNATURE: INDEPENDENT CONTRACT INSURANCE REQUIREMENT POLICY

[9:55:30 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Deputy County Attorney Peter Steele, H. R. Director Tammy Skramovsky, Clerk Kile

Skramovsky met with the commission and reviewed proposed changes to the county policy. She explained as part of Flathead County's Risk Management Program independent contractors are required to submit proof of commercial insurance coverage before they perform work for the county. The old policy regarding liability insurance has a minimum limit of \$1,000,000 per occurrence, and Flathead County is listed as additionally insured. That part will stay the same; the part they want to add has to do with professional liability insurance, and will specify getting the appropriate type of coverage for the work to be done. On the auto policy, the proposal is to still keep \$1,000,000 per accident, but to add a caveat that will depend on the work they are doing and will be on a case-by-case basis that will be brought before the Risk Management Committee to decide if there is an auto exposure. The Workers' Compensation or the Independent Contractor Exemption Certificate will not change. The Excess/Umbrella Liability policy may be used to supplement the general liability insurance coverage and/or the auto liability coverage in order to match or exceed the minimum dollar limits.

Fugina noted the policy calls for \$1,000,000 in coverage, and under Montana law tort damage is \$1,500,000, which no one writes insurance policies for; that is why the requirements are below what the cap is for damages.

Commissioner Holmquist made a **motion** to approve the independent contract insurance requirement policy. Commissioner Scott **seconded** the motion. **Aye** - Lauman, Scott and Holmquist. Motion carried unanimously.

CONSIDERATION OF H.R. TRANSMITTAL: OA II TREASURER'S OFFICE

[10:01:56 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Deputy County Attorney Peter Steele, H. R. Director Tammy Skramovsky, Clerk Kile

Skramovsky noted the request is to create a new part time Office Assistant II position in the Motor Vehicle Department for 24 hours per week. The position would not create an additional FTE, as two Office Assistant III positions would change from the current full time status to part time status.

Commissioner Scott made a **motion** to approve the H.R. Transmittal. Commissioner Holmquist **seconded** the motion. **Aye** - Lauman, Scott and Holmquist. Motion carried unanimously.

**THURSDAY, NOVEMBER 8, 2012
(Continued)**

DOCUMENT FOR SIGNATURE: DECLARATION OF SURPLUS PROPERTY, I.T.

[10:04:17 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Deputy County Attorney Peter Steele, H. R. Director Tammy Skramovsky, Clerk Kile

Commissioner Holmquist made a **motion** to approve the declaration of surplus property list for the I.T. Department. Commissioner Scott **seconded** the motion. **Aye** - Lauman, Scott and Holmquist. Motion carried unanimously.

DOCUMENTS FOR SIGNATURE: MOU/ BIGFORK SENIOR CENTER, KALISPELL SENIOR CENTER, HOME OF THE GOLDEN AGERS AND NORTH VALLEY SENIOR CENTER

[10:05:15 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Deputy County Attorney Peter Steele, Clerk Kile

Commissioner Scott made a **motion** to approve the MOU documents. Commissioner Holmquist **seconded** the motion. **Aye** - Lauman, Scott and Holmquist. Motion carried unanimously.

OPEN STATEMENT OF QUALIFICATIONS: CONSULTANT/ SWAN RIVER ROAD PATH

[10:06:04 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Deputy County Attorney Peter Steele, Planner Alex Hogle, Mike Fraser, Brian Long, Clerk Kile

Responses were received for statement of qualifications from Fraser Management and Consulting, APEC Engineering, TD & H Engineering, Carver Engineering and Robert Peccia and Associates.

Commissioner Holmquist made a **motion** to take the statement of qualifications under consideration. Commissioner Scott **seconded** the motion. **Aye** - Lauman, Scott and Holmquist. Motion carried unanimously.

CONTINUATION OF CONSIDERATION OF ADOPTION OF RESOLUTION: CREATE RSID #154 (LITTLE MOUNTAIN PROPERTIES)

[10:11:10 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Deputy County Attorney Peter Steele, Clerk Kile

Fugina explained the commission on September 17, 2012 adopted a Resolution of Intent creating RSID #154 (Little Mountain Properties), which will be a completely private RSID with no county contribution. She noted the original Notice of Intent included 17 properties within the defined district and it has since been discovered a common area parcel of the HOA was excluded in the initial paperwork.

Commissioner Scott made a **motion** to approve Resolution 2341A. Commissioner Holmquist **seconded** the motion. **Aye** - Lauman, Scott and Holmquist. Motion carried unanimously.

RESOLUTION NO. 2341A

RESOLUTION RELATING TO RURAL SPECIAL IMPROVEMENT DISTRICT NO. 154; CREATING THE DISTRICT FOR THE PURPOSE OF UNDERTAKING CERTAIN LOCAL IMPROVEMENTS AND FINANCING THE COSTS THEREOF AND INCIDENTAL THERETO THROUGH THE ISSUANCE OF RURAL SPECIAL IMPROVEMENT DISTRICT BONDS SECURED BY THE COUNTY'S RURAL SPECIAL IMPROVEMENT DISTRICT REVOLVING FUND

BE IT RESOLVED by the Board of County Commissioners (the "Board") of Flathead County, Montana (the "County"), as follows:

Section 1. Passage of Resolution of Intention. This Board, on September 17, 2012, adopted Resolution No. 2341 (the "Resolution of Intention"), pursuant to which this Board declared its intention to create a rural special improvement district, designated as Rural Special Improvement District No. 154 of the County (the "District"), under Montana Code Annotated, Title 7, Chapter 12, Part 21, as amended (the "Act"), for the purpose of financing the costs of certain improvements described therein (the "Improvements") and paying costs incidental thereto, including costs associated with the sale and the security of rural special improvement district bonds drawn on the District (the "Bonds"), the creation and administration of the District, the funding of a deposit to the County's Rural Special Improvement District Revolving Fund (the "Revolving Fund") and the establishment of a reserve account securing the Bonds in the District fund (the "Reserve Account").

Section 2. Notice and Public Hearing. Notice of passage of the Resolution of Intention was duly published and mailed in all respects in accordance with law, and on October 23, 2012, the Board addressed the matter and continued the public hearing to 9:45 a.m. on October 29, 2012, and on October 29 continued the public hearing to November 8 at 9:45 a.m., at which time the Board conducted a public hearing on the creation or extension of the District and the making of the Improvements. There were no protests made during the period ended 30 days after the first date of publication of the notice of passage of the Resolution of Intention (the "Protest Period"). On November 8, 2012, the Board passed this resolution.

Section 3. Protests. Within the Protest Period, no protests were filed with the County Clerk and Recorder concerning the lots, tracts, or parcels in the District.

THURSDAY, NOVEMBER 8, 2012
(Continued)

Section 4. Creation of the District; Insufficiency of Protests. As no protests were received within the Protest Period (and are therefore insufficient), the District is hereby created on the terms and conditions set forth in, and otherwise in accordance with, the Resolution of Intention, except that there exists 18 (instead of 17) lots, tracts, or parcels within the previously defined district boundaries, each of which shall be assessed; therefore, the assessment for each lot, tract or parcel of land for the project will be 1/18 of the total costs to lot owners and will not exceed \$14,284. The findings and determinations made in the Resolution of Intention are otherwise hereby ratified and confirmed, including, without limitation, the findings and determinations relating to the Revolving Fund and Reserve Account.

Section 5. Reimbursement Expenditures.

5.1. Regulations. The United States Department of Treasury has promulgated final regulations governing the use of proceeds of tax-exempt bonds, all or a portion of which are to be used to reimburse the County for project expenditures paid by the County prior to the date of issuance of such bonds. Those regulations (Treasury Regulations, Section 1.150-2) (the "Regulations") require that the County adopt a statement of official intent to reimburse an original expenditure not later than 60 days after payment of the original expenditure. The Regulations also generally require that the bonds be issued and the reimbursement allocation made from the proceeds of the bonds within 18 months (or three years, if the reimbursement bond issue qualifies for the "small issuer" exception from the arbitrage rebate requirement) after the later of (i) the date the expenditure is paid or (ii) the date the project is placed in service or abandoned, but (unless the issue qualifies for the "small issuer" exception from the arbitrage rebate requirement) in no event more than three years after the date the expenditure is paid. The Regulations generally permit reimbursement of capital expenditures and costs of issuance of the bonds.

5.2. Prior Expenditures. Other than (i) expenditures to be paid or reimbursed from sources other than the Bonds, (ii) expenditures constituting preliminary expenditures within the meaning of Section 1.150-2(f)(2) of the Regulations, or (iii) expenditures in a "de minimus" amount (as defined in Section 1.150-2(f)(1) of the Regulations), no expenditures for the Improvements have been paid by the County before the date 60 days before the date of adoption of this resolution.

5.3. Declaration of Intent. The County reasonably expects to reimburse the expenditures made for costs of the Improvements out of the proceeds of Bonds in an estimated maximum aggregate principal amount of \$257,110 after the date of payment of all or a portion of the costs of the Improvements. All reimbursed expenditures shall be capital expenditures, a cost of issuance of the Bonds or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Regulations.

5.4. Budgetary Matters. As of the date hereof, there are no County funds reserved, allocated on a long-term basis or otherwise set aside (or reasonably expected to be reserved, allocated on a long-term basis or otherwise set aside) to provide permanent financing for the expenditures related to the \$257,110 of Improvements to be paid for by the lot owners, other than pursuant to the issuance of the Bonds. The statement of intent contained in this resolution, therefore, is determined to be consistent with the County's budgetary and financial circumstances as they exist or are reasonably foreseeable on the date hereof.

5.5. Reimbursement Allocations. The County's Treasurer shall be responsible for making the "reimbursement allocations" described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the Bonds to reimburse the source of temporary financing used by the County to make prior payment of the costs of the Improvements. Each allocation shall be evidenced by an entry on the official books and records of the County maintained for the Bonds or the Improvements and shall specifically identify the actual original expenditure being reimbursed.

PASSED AND ADOPTED by the Board of County Commissioners of Flathead County, Montana, this 8th day of November, 2012.

BOARD OF COUNTY COMMISSIONERS
Flathead County, Montana

By/s/Dale W. Lauman
Dale W. Lauman, Chairman

By/s/Pamela J. Holmquist
Pamela J. Holmquist, Member

By/s/Calvin L. Scott
Calvin L. Scott, Member

ATTEST:
Paula Robinson, Clerk

By/s/Diana Kile
Diana Kile, Deputy

CERTIFICATE AS TO RESOLUTION AND ADOPTING VOTE

I, the undersigned, being the duly qualified and acting recording officer of the County of Flathead, Montana (the "County"), hereby certify that the attached resolution is a true copy of Resolution No. 2341 A, entitled: "RESOLUTION RELATING TO RURAL SPECIAL IMPROVEMENT DISTRICT NO. 154; CREATING THE DISTRICT FOR THE PURPOSE OF UNDERTAKING CERTAIN LOCAL IMPROVEMENTS AND FINANCING THE COSTS THEREOF AND INCIDENTAL THERETO THROUGH THE ISSUANCE OF RURAL SPECIAL IMPROVEMENT DISTRICT BONDS SECURED BY THE COUNTY'S RURAL SPECIAL IMPROVEMENT DISTRICT REVOLVING FUND" (the "Resolution"), on file in the original records of the County in my legal custody; that the Resolution was duly adopted by the Board of County Commissioners of the County at a meeting on November 8, 2012, and that the meeting was duly held by the Board of County Commissioners and was attended throughout by a quorum, pursuant to call and notice of such meeting given as required by law; and that the Resolution has not as of the date hereof been amended or repealed.

**THURSDAY, NOVEMBER 8, 2012
(Continued)**

I further certify that, upon vote being taken on the Resolution at said meeting, the following Commissioners voted in favor thereof: **Chairman Lauman, Commissioner Holmquist and Commissioner Scott**; voted against the same: _____; abstained from voting thereon: _____; or were absent: _____.

WITNESS my hand officially this 8th day of November, 2012.



Paula Robinson,
Flathead County Clerk and Recorder

By/s/Diana Kile
Diana Kile, Deputy

AUTHORIZATION TO PUBLISH NOTICE OF PUBLIC HEARING: TAX INCENTIVE REQUEST/ THOMPSON PRECISION, INC.

10:14:46 AM

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Deputy County Attorney Peter Steele, Clerk Kile

Commissioner Holmquist made a **motion** to authorize publication of the Notice of Public Hearing for a tax incentive request for Thompson Precision, Inc. Commissioner Scott **seconded** the motion. **Aye** - Lauman, Scott and Holmquist. Motion carried unanimously.

NOTICE OF PUBLIC HEARING

The Board of Commissioners of Flathead County, Montana, hereby gives notice, pursuant to Section 15-24-1402, M.C.A., that it will hold a public hearing to consider the application of Thompson Precision, Inc., seeking the application of tax reducing benefits for capital equipment used to manufacture spectrometric equipment at 1883-1885 Whitefish Stage Road, Kalispell, Montana. If the application is granted, the new manufacturing equipment will be taxed at fifty percent of its taxable value in each of the first five years after approval and, in each year thereafter, the percentage will be increased by equal percentages until the full taxable value is attained in the tenth year.

The public hearing will be held on the **11th day of December, 2012, at 9:30 o'clock a.m.**, in the Office of the Board of Commissioners of Flathead County, Montana, Courthouse, 800 South Main Street, 3rd Floor, Kalispell, Montana. At the public hearing, the Board of Commissioners will give members of the public an opportunity to be heard regarding the application for tax reduction of Thompson Precision, Inc.

DATED this 8th day of November, 2012.

**BOARD OF COUNTY COMMISSIONERS
Flathead County, Montana**

ATTEST:
Paula Robinson, Clerk

By/s/Dale W. Lauman
Dale W. Lauman, Chairman

By/s/Diana Kile
Diana Kile, Deputy

Publish on November 13 and 27, 2012.

MONTHLY MEETING W/ SANDY CARLSON, FINANCE DEPT.

10:17:08 AM

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Deputy County Attorney Peter Steele, Finance Director Sandy Carlson, Clerk Kile

Carlson reviewed with the commission the following cash balance report. She reported proceeds from the auction held totaled \$177,655. Carlson explained to the commission the need to transfer \$50,000 to the 4-H Extension fund, which the commission unanimously agreed to move from the general fund.

October 31, 2012
REVIEW OF CASH BALANCE

FUND	FUND NAME	APPROPRIATION	CASH RESERVES (\$ needed for 1st 4 mos FY13)	TOTAL REQUIRED	RESOURCES AVAILABLE FY13 beginning cash	YTD CASH BALANCE AS OF Oct 31, 2012	PROJECTED CASH BALANCE AS OF JUNE 30, 2013	PROJECTED DIFFERENCE	CASH RESERVE %
1000	GENERAL FUND	9,712,344	2,645,997	12,358,341	3,362,282	1,917,589	1,905,108	1,986,320	33.89%
2110	POOR FUND	376,983	96,314	473,297	175,997	43,089	74,480	11,391	19.70%
2130	BRIDGE FUND	889,002	230,768	1,119,770	297,721	45,311	262,339	197,008	29.51%
2140	WED	586,674	252,766	839,440	175,389	112,500	208,841	93,341	34.89%
2160	COUNTY FAIR	1,324,734	133,643	1,458,377	253,744	175,936	92,238	(78,698)	7.34%
2180	DISTRICT COURT	772,871	175,045	947,916	228,347	123,451	200,827	77,376	25.96%
2190	COMP INS	890,887	227,379	1,118,266	371,088	(876,420)	404,396	(862,224)	51.00%
2210	PARK	432,207	153,114	585,321	152,096	31,479	215,407	162,128	33.70%
2220	LIBRARY	1,434,786	346,472	1,781,258	311,445	6,352	360,461	354,109	25.12%
2280	AREA ON AGING	711,825	54,969	766,794	16,437	(14,754)	47,717	62,471	22.51%
2290	HEART	161,238	36,490	197,728	32,274	(25,640)	(18,238)	(2,402)	11.24%
2300	SHERIFF	8,460,500	2,457,260	10,917,760	2,843,180	442,212	2,683,768	2,239,554	28.52%
2370	RETIREMENT	2,638,286	670,978	3,309,264	716,499	27,352	903,458	876,106	34.24%
2380	GROUP INS	2,880,295	669,474	3,549,769	1,890,448	1,968,134	727,247	(463,687)	25.30%
2396	DEV DETENTION	670,496	176,137	846,633	295,202	19,546	245,055	212,509	30.11%
TOTAL COUNTYWIDE NON-VOTED		32,644,304	8,188,806	40,833,112	11,021,249	3,633,825	5,763,015	6,131,190	29.51%
2110	ROAD FUND	6,768,126	1,246,155	8,014,281	3,387,967	1,342,011	3,336,959	1,794,948	43.30%
2251	PLANNING	386,181	121,850	508,031	153,747	88,950	132,608	47,658	34.00%
TOTAL OUTSIDE CITIES NON-VOTED		7,154,307	1,367,985	8,522,292	3,541,714	1,430,961	3,469,567	1,842,606	48.48%
2270	HEALTH FUND	2,270,999	591,227	2,862,226	721,816	445,404	711,583	366,079	31.31%
TOTAL LEVIED FUNDS		2,270,999	591,227	2,862,226	721,816	445,404	711,583	366,079	31.30%
2200	MSO/STRO	161,141	51,753	212,894	43,156	22,827	93,159	70,332	50.86%
2272	EMS PROGRAM	252,079	66,500	318,579	104,037	43,681	87,704	44,023	34.67%
2273	SPECIAL EMS PROGRAM	446,772	110,490	557,262	77,423	122,761	101,756	(11,005)	22.74%
2312	PERMISSIVE MED LEVY	1,175,885	-	1,175,885	-	86,343	-	(86,343)	0.00%
2382	SEARCH & RESCUE LEVY	226,396	61,470	287,866	76,425	48,519	123,978	75,459	55.00%
2990	TRANSPORTATION	1,796,026	153,933	1,949,959	154,842	36,003	716,147	179,244	12.04%
3001/3002	911 GO BOND DEBT SERVICE	476,136	49,426	525,562	42,450	83,448	101,786	20,340	21.80%
TOTAL COUNTYWIDE VOTED/EXEMPT		4,554,323	495,140	5,049,463	480,533	436,477	726,550	290,073	15.95%
2700	EMERGENCY DISASTER	-	377,078	377,078	377,078	377,718	377,718	-	400%/0%
TOTAL OUTSIDE CITIES VOTED		-	377,078	377,078	377,078	377,718	377,718	-	400%/0%

**THURSDAY, NOVEMBER 8, 2012
(Continued)**

MONTHLY MEETING W/ DAVE PRUNTY, ROAD DEPT.

[10:26:07 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Deputy County Attorney Peter Steele, Public Works Director Dave Prunty, Gary Krueger, Clerk Kile

Prunty reviewed the following monthly report.

Causeway Lane Repairs

- Repairs completed and road opened on October 5
- Repairs appear to be holding and road surface is intact
- Rip-rap work was done on the south side of the road, hopefully will help if water levels return next spring

2012 Chip Sealing Summary

- Chipping operations began on August 13 and finished on August 22
- 26.45 miles of roadway received chipping
- Cost per mile equaled \$19,260.66. The 2011 cost was \$18,200 per mile. Oil increased from \$524 per ton (2011) to \$599.50 per ton (2012). Chips used this year were produced at the Old Steele Bridge pit for \$8 per ton. Chips varied for 2011 with a cost of \$4.49 per ton at the Old Steele Bridge pit and was also purchased from two pits for \$14.10 per ton and \$18 per ton.

Possible Partnership with U.S.Fish and Wildlife (USFWS) – Pleasant Valley/ Lost Prairie Road

- Kevin Shinn the new manager at the Lost Prairie National Wildlife Refuge is close to securing approximately \$75,000 in emergency funding that can be used to purchase and crush gravel material to be used on Pleasant Valley and Lost Prairie Roads that are within the refuge boundary, but are maintained by Flathead County.
- These roads are in very poor shape and need aggregate materials. Due to their location and seasonal traffic levels they usually fall below our threshold to commit a large amount of budget funds to improve.
- Staff believes that partnering with the USFWS would be an excellent opportunity to maximize our maintenance dollars in this area.
- We are still working out details with Kevin Shinn, but if the project goes through we anticipate it will be completed by next October.

Gravel Pit Purchase

- Gene Lard has completed the appraisal for the Trumble Creek Road gravel pit. The appraisal of the pit was \$223,000 and the asking price is \$239,000.
- The appraisal has been forwarded to the current owner who was informed by staff that we can offer up to the appraised value of the pit.
- Staff also estimated reclamation costs with our equipment, manpower and seeding expense at \$1,469.64 per acre.
- If the commission authorizes the purchase we hope to be forwarding a buy/sell to the owner shortly.

Operations

- Construction season work is completed and the fleet is being switched over for winter operations.
- The fall weather allowed us to continue on with gravel road work into early November with significant progress on fall grading work in October. More grading can be completed if winter doesn't take hold.
- Construction staffing layoffs have started and all remaining laborers will be laid off on November 16.
- The department returned to a 5 X 8 hour schedule on October 15.

CONSIDERATION OF BUY/SELL AGREEMENT AMOUNT: TRUMBLE CREEK ROAD GRAVEL PIT

[10:36:41 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Public Works Director Dave Prunty, Clerk Kile

Prunty reported the appraisal prepared by Gene Lard Real Estate for the gravel pit at 3660 Trumble Creek Road came in at \$223,000. He noted the owner's asking price is \$239,000. Prunty spoke about reclamation costs, which are estimated to be around \$15,000 in today's dollars.

Discussion was held relative to the estimation of gravel in the pit and possible expansion of it.

Commissioner Scott made a **motion** to approve the appraisal price of \$223,000 and to authorize Dave Prunty as the signatory of documents. Commissioner Holmquist **seconded** the motion. **Aye** - Lauman, Scott and Holmquist. Motion carried unanimously.

INTRODUCTORY MEETING W/ LISA SHEPPARD, AOA DIRECTOR

[10:45:52 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, AOA Director Lisa Sheppard, Deputy County Attorney Peter Steele, Public Works Director Dave Prunty, Gary Krueger, Clerk Kile

The commission enthusiastically welcomed Lisa Sheppard as the new AOA Director.

2:00 p.m. Commissioner Lauman: AOA Board meeting @ The Summit

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on November 9, 2012.

FRIDAY, NOVEMBER 9, 2012

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Lauman, Commissioner Scott and Holmquist, and Clerk Robinson were present.

NO MEETINGS SCHEDULED

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on November 12, 2012.
