
MONDAY, JUNE 4, 2012

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Lauman, Commissioner Scott and Holmquist, and Clerk Robinson were present.

Chairman Lauman opened public comment on matters within the Commissions' Jurisdiction, no one present to speak, Chairman Lauman closed the public comment period.

BI-MONTHLY MEETING W/ VICKI SAXBY, I.T.

[9:14:20 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, I.T. Director Vicki Saxby, Clerk Lawrence

Information Technology - Bi-monthly Commissioners Report – 6/04/2012

- **General**
 - Open positions – we have filled both of our open positions
 - Network Administrator – Dwain Erhart started May 14th
 - Web Developer – Tim Postier started May 21st
 - GIS – Mindy and I have been working together to review their billing practices and come up with a plan for a more equitable billing structure; GIS and IT will have joint staff meetings once per quarter.
 - Budget – Finished up the budgeting process.
 - Security Audit – We are in the process of a security audit for all departments.
- **Network and Tech Projects**
 - AOA – We started moving some of the computers to our network, but still have many to go. We did some research to see if we could find a piece of software that can consolidate several of their databases into one system that will fully manage their Meals on Wheels program. They feel that the products that we found do not fit their need, so we have asked them to do some research. Our last resort would be to write something for them, but this would take a fair amount of programmer time.
 - New storage array – we are still moving servers to our new storage array and should be complete within the next 2-3 weeks.
 - Justice Court / Clerk of Court – we received word from the State that they will no longer provide copies of Office for twelve State supplied counter and courtroom computers in Justice Court or Clerk of Court. Cost to purchase licenses for these systems would be \$2,040, which is an unexpected expense for these offices. They are still talking to the State about this issue.
 - Justice Center Wifi – the Techs are implementing Wifi throughout the second and third floors of the Justice Center. Justice Court, Clerk of Court and the District Court offices all contributed to this project.
 - Annual Recycling – Recycled about 20 systems
 - CERF – We are working hard to configure and deploy our desktop replacement systems and to get caught up from the backlog.
 - SO Laptops – Configured and deployed 20 new laptops for the Sheriff's Office
 - New servers and software - we continue to be tasked with adding servers and installing new software products for various departments including in the last two months:
 - Eagle Transit – Implemented a new server and software for bus routing; working on deploying the tablet computers for the use in the buses.
 - SO – new server and software to manage Sheriff's Office doors
 - Update to Eden Payroll
 - Update to Visions Financials
 - Update to New World on deputy laptops
 - Interface between the Health Department and KRMC
- **Programmer / Database Administration Projects**
 - Treasurer / Taxes –
 - Completed a tax assignment and redemption module for the Treasurer's Office, which automates what used to take several steps to complete.
 - Added a public web interface to allow the Title Companies to calculate tax payoffs based on a given date so they no longer have to contact the Treasurer's office to get this information.
 - Sheriff's Office –
 - Worked with the SO to prioritize the list of programming projects.
 - Mike is working on the top priority project right now, which is moving their Records Management software from Jade to VB and which, when complete, will allow us to shut down their Jade Records Management system.
 - Larry is working on enhancements to their Incident Reporting software.
 - Sheriff and County Attorney - Working on moving all of the other in-house Sheriff Office applications and County Attorney applications from an older database server to a new one.
 - Web Projects
 - Health Site – I let Joe Russell know that we have a new web developer on staff to begin working on a new website for them as soon as they are ready to move forward with this.
 - Created a new system for the Maintenance department to allow users to submit requests through OpenCounty and have these recorded to a backend database. These can then be assigned to a person with the ability to track work performed, hours spent, and costs. Jed is extremely happy with this solution as it saved them a lot of money over purchasing software, and it will allow him to provide better statistics for performance measures during the next budget purposes.
 - Fair Site – Helped Mark Campbell get started on the new 2012 Fair site
 - CrimeMapping – Prepared an extract of data to be used for a crime mapping interface on the Sheriff's new web site

OPEN BIDS: ANALOG VHF SIMULCAST SYSTEM/ OES

[9:29:27 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Ed Burlingame, Lincoln Chute, Clerk Lawrence

There were no bids received. Chute stated he would contact Deputy County Attorney Tara Fugina regarding the legalities and direction on how to proceed with reopening the bidding process.

MONDAY, JUNE 4, 2012
(Continued)

CONSIDERATION OF LAKESHORE PERMIT EXTENSION: TAYLOR

[9:30:18 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Planner Bailey Minnich, Clerk Lawrence

Bailey reviewed Lakeshore Permit FLP-10-39 for Richard and Deanne Taylor. The original request was approved on June 8, 2010 to create a small area for handicapped swimmers to access the shoreline along Lake Blaine. The approved permit was valid for one year, and was set to expire on June 8, 2011. A request for a one-year extension on May 23, 2011 was approved by the Board of County Commissioners on May 31, 2011 extending the permit expiration until June 8, 2012. A second one-year extension for the permit was submitted on May 29, 2012. Flathead County Lake and Lakeshore Protection Regulations state a governing body may grant more than one such extension if the applicant requests the extension before the expiration date.

Commissioner Holmquist made a **motion** to approve the extension of Lakeshore Permit FLP-10-39. Commissioner Scott **seconded** the motion. **Aye** - Lauman, Scott and Holmquist. Motion carried unanimously.

COS REVIEW: PIERSON

[9:45:07 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Planner Bailey Minnich, James E. Pierson, Clerk Lawrence

Bailey reported the property is owned by James E. Pierson located on 1425 Middle Road in Columbia Falls. The property consists of five tracts, four tracts consisting of 1.001 acres each and the fifth tract consists of 10.966 acres. Mr. Pierson's intention is to transfer each of the four tracts to his children.

Commissioner Scott made a **motion** to approve COS Pierson/Sands Surveying Immediate Family Transfer. Commissioner Holmquist **seconded** the motion. **Aye** - Lauman, Scott and Holmquist. Motion carried unanimously.

MONTHLY MEETING W/ TAMMY SKRAMOVSKY, HUMAN RESOURCE OFFICE

[9:59:16 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, H. R. Director Tammy Skramovsky, Finance Director Sandy Carlson, Clerk Lawrence

Skramovsky presented May personnel transactions for review.

Commissioner Holmquist made a **motion** to approve the May personnel transactions as presented. Commissioner Scott **seconded** the motion. **Aye** - Lauman, Scott and Holmquist. Motion carried unanimously.

Skramovsky then reviewed the Work Comp Claims Report and reported the trust fund balance is at \$4.4 million.

CONSIDERATION OF H.R. TRANSMITTAL: EMERGENCY SERVICES DIRECTOR

[10:02:27 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, H. R. Director Tammy Skramovsky, Clerk Lawrence

Commissioner Scott made a **motion** to incorporate changes regarding a clear driving record to the H. R. Transmittal for the Emergency Services Director. Commissioner Holmquist **seconded** the motion. **Aye** - Lauman, Scott and Holmquist. Motion carried unanimously.

Commissioner Holmquist made a **motion** to approve the H. R. Transmittal for the Emergency Services Director. Commissioner Scott **seconded** the motion. **Aye** - Lauman, Scott and Holmquist. Motion carried unanimously.

MONTHLY MEETING W/ DAVE PRUNTY, ROAD DEPT.

[10:14:26 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Public Works Director Dave Prunty, Clerk Lawrence

General discussion was held regarding the monthly report presented by Prunty. The Commissioners were also briefed on the status of the current projects.

**MONDAY, JUNE 4, 2012
(Continued)**

MONTHLY REPORT FOR FLATHEAD COUNTY COMMISSION
FLATHEAD COUNTY ROAD AND BRIDGE DEPT
JUNE 4, 2012 – 10:15 a.m.

1. Monthly Statistics for Road and Bridge Dept
2. North Fork Road Gravel Project
 - Crushed gravel material from the Demers gravel pit has been hauled to the NF Road from Polebridge north. We should complete the project this week.
 - Funding for the gravel material and crushing was from the RAC. We covered the haul and placement.
 - 57,200 CY of material hauled so far. Hopefully, make it to Schnauss cabin. About 8 miles of road will receive material.
3. Dust Cost Share Program for Summer 2012
 - Montana Dust Control is low bidder at \$1.088 per lineal foot. 50/50 costs at \$0.544/lineal foot for citizens and County.
 - 43.95 miles applied for on 38 different sections of County roads for total cost of \$252,476.93.
 - Money received by citizens by May 31, 2012 deadline totals \$66,155.84. RAC funding totals \$45,957.12 for a total of \$112,112.96.
 - Total distance for this year's program is 39.03 miles.
 - Currently expenses will be approx. \$224,213.30. This is \$24,213.30 above budgeted expense of \$200,000.
 - Scheduled to start applications on June 11, 2012, weather dependent.
4. Grading for Dust Palliative Application
 - Weather has delayed our grading for small sections of dust palliative.
 - If grade now the palliative will likely run-off instead of penetrate road surface due to rains and/or compacted road gravels.
5. Road Stabilization Project – Ashley Lake Road (Batavia side)
 - June 26th has been slated for the application of the EnviroTac II product to Ashley Lake Road on Batavia Hill, weather dependent.
 - Representatives from the material supplier will be at the job site to help with proper application of the product.
 - Signs will be installed the week before informing the residents of the one day closure of the road.
6. Lower Lost Prairie Road Temporary Closure
 - Estimate to fix erosion including installation of culvert to prevent reoccurrence totals \$2,991.12.
 - Culvert scheduled to be installed this week and erosion repaired next week.

OPEN BIDS: CONSTRUCTION OF RSID #153 (MONEGAN ROAD)

[10:44:07 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Public Works Director Dave Prunty, Hunter Luce, David Steely, Kurtis Paulson, Cristy Wells, Marc Blanden, Clerk Lawrence

Bids received with bid bonds enclosed from:

Paveco, LLC	\$539,777.65
LHC	\$557,772.00
Knife River	\$623,039.00
Schellinger Construction	\$733,742.00

Commissioner Holmquist made a **motion** to take the bids under consideration. Commissioner Lauman **seconded** the motion. **Aye** - Lauman, Scott and Holmquist. Motion carried unanimously.

DOCUMENT FOR SIGNATURE: RELEASE FOR WHITEFISH LIBRARY

[10:50:28 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Clerk Lawrence

Commissioner Scott made a **motion** to approve document for signature: Release for Whitefish Library. Commissioner Holmquist **seconded** the motion. **Aye** - Lauman, Scott and Holmquist. Motion carried unanimously.

DOCUMENT FOR SIGNATURE: NOXIOUS WEED TRUST FUND PROJECT GRANT AGREEMENT #MDA 2012-739/COOPERATIVE TANSY RAGWORT

[10:51:49 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Clerk Lawrence

Commissioner Holmquist made a **motion** to approve the document for signature: Noxious Weed Trust Fund Project Grant Agreement #MDA 2012-739/Cooperative Tansy Ragwort. Commissioner Scott **seconded** the motion. **Aye** - Lauman, Scott and Holmquist. Motion carried unanimously.

MONDAY, JUNE 4, 2012
(Continued)

DOCUMENT FOR SIGNATURE: MDOT AWARD AGREEMENT #CTS-106350/ IN-CAR VIDEO CAMERA'S, SHERIFF'S OFFICE

[10:53:07 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Clerk Lawrence

Commissioner Scott made a **motion** to approve document for signature: MDOT Award Agreement #CTS-106350, In-Car Video Camera's, Sheriff's Office. Commissioner Holmquist **seconded** the motion. **Aye** - Lauman, Scott and Holmquist. Motion carried unanimously.

DOCUMENT FOR SIGNATURE: SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM-EDUCATION/EXTENSION SERVICE

[10:54:28 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Clerk Lawrence

Commissioner Holmquist made a **motion** to approve document for signature: Supplemental Nutrition Assistance Program-Education/Extension Service. Commissioner Scott **seconded** the motion. **Aye** - Lauman, Scott and Holmquist. Motion carried unanimously.

8:30 a.m. Weed & Parks Board meeting @ Weed & Parks Office

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on June 5, 2012.

TUESDAY, JUNE 5, 2012

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Lauman, Commissioner Scott and Holmquist, and Clerk Robinson were present.

NO MEETINGS SCHEDULED

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on June 6, 2012.

WEDNESDAY, JUNE 6, 2012

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Lauman, Commissioner Scott and Holmquist, and Clerk Robinson were present.

DOCUMENT FOR SIGNATURE: MODIFICATION TO CONTRACT/GRAVEL CRUSHING-ROAD DEPARTMENT

[10:38:52 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Assistant Mike Pence, Public Works Director Dave Prunty, Clerk Lawrence

Commissioners approved document for signature: Modification to Contract/Gravel Crushing-Road Dept.

AWARD BID: RSID #153 (MONEGAN ROAD)

[10:39:50 AM](#)

Present: Chairman Dale W. Lauman, Commissioner Calvin L. Scott, Assistant Mike Pence, Public Works Director Dave Prunty, Clerk Lawrence

Commissioner Scott made a **motion** to award bid: RSID #153 (Monegan Road) to Paveco. Chairman Lauman **seconded** the motion. **Aye** - Lauman and Scott. Motion carried by quorum.

11:00 a.m. County Attorney meeting @ Co. Atty's Office

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on June 7, 2012.

THURSDAY, JUNE 7, 2012

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Lauman, Commissioner Scott and Holmquist, and Clerk Robinson were present.

NO MEETINGS SCHEDULED

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on June 8, 2012.

FRIDAY, JUNE 8, 2012

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Lauman, Commissioner Scott and Holmquist, and Clerk Robinson were present.

NO MEETINGS SCHEDULED

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on June 11, 2012.
