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## MONDAY, FEBRUARY 20, 2012

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Lauman, Commissioners Dupont and Holmquist, and Clerk Robinson were present.

### COUNTY OFFICES CLOSED – PRESIDENTS' DAY

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on February 21, 2012.

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## TUESDAY, FEBRUARY 21, 2012

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Lauman, Commissioners Dupont and Holmquist, and Clerk Robinson were present.

**Chairman Lauman opened public comment on matters within the Commissions' Jurisdiction, no one present to speak, Chairman Lauman closed the public comment period.**

### MONTHLY MEETING W/ JIM ATKINSON, AOA

[9:00:54 AM](#)

Present: Chairman Dale W. Lauman, Commissioner James R. Dupont, Commissioner Pamela J. Holmquist, Assistant Mike Pence, AOA Director Jim Atkinson, RSVP Director Sue Holst, Clerk Kile

Atkinson introduced the new RSVP Director, Sue Holst to the commission. He then reported bus ridership continues to increase and changes will be made in April whereby they will have a city route going east and west, and north to south every hour. He noted they continue to maintain their independent living services, and their meal program is growing at a steady pace. He reviewed the senior Medicare patrol program, which teaches seniors to understand their EOB and gave an update on mobile home repair services.

### MONTHLY MEETING W/ MARK CAMPBELL, FAIRGROUNDS

[9:16:11 AM](#)

Present: Chairman Dale W. Lauman, Commissioner James R. Dupont, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Fairground Operations Manager Mark Campbell, Clerk Kile

Campbell reported the past month has been very busy with fairground projects. He spoke about the CIP process, making improvements at the fairgrounds, removal of race track cameras, replacement doors on the grandstands, Election Department use of the Country Kitchen for absentee voting for both the primary and general election, cancellation of horse racing for 2012, web-site improvements, storage of safety fencing received through a Round-Up for Safety grant and ticket sales. Upcoming events and activities were reviewed.

### DISCUSSION RE: NUMBER OF HEALTH BOARD MEMBERS

[9:35:12 AM](#)

Present: Chairman Dale W. Lauman, Commissioner James R. Dupont, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Deputy County Attorney Peter Steele, Clerk Kile

Commissioner Holmquist said a letter was received from Duane Larsen requesting to be appointed to the Health Board as the city representative. She explained looking into membership they can have up to nine members. She stated as it turns out Mr. Larsen is already on the Health Board as the city representative. She commented in her opinion she would like to leave membership at seven.

Commissioner Dupont concurred.

Chairman Lauman agreed as well.

### DOCUMENT FOR SIGNATURE: LOAN REPAYMENT MOU/ HEALTH DEPT.

[9:37:08 AM](#)

Present: Chairman Dale W. Lauman, Commissioner James R. Dupont, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Deputy County Attorney Peter Steele, Clerk Kile

Pence explained when the Health Department made a decision to add a third floor to the Earl Bennett Building, the county chose to fund additional square footage to the third floor rather than having them just add two-thirds of a floor, and coming back years later and adding on. He explained the Health Department has already paid back two principal payments totaling \$120,000 that leaves a balance of \$180,000. He noted the square footage that was added has in the past been used by other county departments, and will now be used by the Health Department. Pence stated it is being put into a MOU to have the agreement documented.

Commissioner Dupont made a **motion** to approve signing of the loan repayment MOU. Commissioner Holmquist **seconded** the motion.

Commissioner Holmquist questioned why a MOU is being done now, and it wasn't put in place to begin with.

**TUESDAY, FEBRUARY 21, 2012  
(Continued)**

General discussion was held relative to the need to clarify ownership. After considerable discussion the commission agreed to seek further clarification from the County Attorney's.

**Opposed** – Lauman, Dupont and Holmquist. Motion failed.

Commissioner Holmquist made a **motion** to table the MOU until further review. Commissioner Dupont **seconded** the motion. **Aye** – Lauman, Dupont and Holmquist. Motion carried unanimously.

**DOCUMENT FOR SIGNATURE: BLANKENSHIP RURAL FIRE DISTRICT, FECC, EMS AND FSA**

[9:30:58 AM](#)

Present: Chairman Dale W. Lauman, Commissioner James R. Dupont, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Deputy County Attorney Peter Steele, OES Deputy Director Cindy Mullaney, Clerk Kile

Mullaney explained the document pertains to the simulcast grant received with Flathead County committing to local matches.

Pence reported the match portion from the county totals \$43,950 and grant funds total \$175,800.

Commissioner Holmquist made a **motion** to authorize chair to sign the document for signature for Blankenship Rural Fire District, FECC, EMS and FSA. Commissioner Dupont **seconded** the motion. **Aye** – Lauman, Dupont and Holmquist. Motion carried unanimously.

**DOCUMENT FOR SIGNATURE: 2011 HOMELAND SECURITY GRANT/ OES**

[9:33:16 AM](#)

Present: Chairman Dale W. Lauman, Commissioner James R. Dupont, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Deputy County Attorney Peter Steele, OES Deputy Director Cindy Mullaney, Clerk Kile

Pence reported the homeland security grant related to Northern Tier is for \$328,500.

Commissioner Dupont made a **motion** to approve the Homeland Security Grant document for OES. Commissioner Holmquist **seconded** the motion. **Aye** – Lauman, Dupont and Holmquist. Motion carried unanimously.

**DOCUMENT FOR SIGNATURE: MDOT CONTRACT #105933 AMENDMENT NO. 1/ EAGLE TRANSIT**

[9:49:54 AM](#)

Present: Chairman Dale W. Lauman, Commissioner James R. Dupont, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Clerk Kile

Pence noted the federal portion of the grant is \$3,874.46, and the local match is \$600.55 with the total amount of the transportation grant being \$4,475.00.

Commissioner Dupont made a **motion** to authorize chair to sign MDOT Contract #105933/ Amendment No. 1. Commissioner Holmquist **seconded** the motion. **Aye** – Lauman, Dupont and Holmquist. Motion carried unanimously.

**DOCUMENT FOR SIGNATURE: MDOT 5311 CONTRACT #106153/AOA**

[9:51:13 AM](#)

Present: Chairman Dale W. Lauman, Commissioner James R. Dupont, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Clerk Kile

Pence noted the grant is a public transportation assistance grant for a 15 passenger bus. The federal portion is \$128,633.69 and the local match is \$18,185.31 with the total grant being \$148,572.00.

Commissioner Holmquist made a **motion** to approve MDOT 5311 Contract #106153/AOA. Commissioner Dupont **seconded** the motion. **Aye** – Lauman, Dupont and Holmquist. Motion carried unanimously.

**CONSIDERATION OF PRINTING BIDS: CLERK & RECORDER'S OFFICE**

[9:53:19 AM](#)

Present: Chairman Dale W. Lauman, Commissioner James R. Dupont, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Clerk Kile

Commissioner Dupont made a **motion** to award the print bid to The Towne Printer for 2,500 regular return address envelopes for the Clerk & Recorder's Office for \$154.78. Commissioner Holmquist **seconded** the motion. **Aye** – Lauman, Dupont and Holmquist. Motion carried unanimously.

**DOCUMENT FOR SIGNATURE: CITY OF KALISPELL WATER LINE EASEMENT**

[9:54:45 AM](#)

Present: Chairman Dale W. Lauman, Commissioner James R. Dupont, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Deputy County Attorney Peter Steele, Clerk Kile

Steele noted the City of Kalispell has asked for an easement to replace a water line near Meridian Road and the fairgrounds. He explained there is currently a water line there that is not connected.

**TUESDAY, FEBRUARY 21, 2012  
(Continued)**

Commissioner Dupont made a **motion** to approve the water line easement. Commissioner Holmquist **seconded** the motion. **Aye** – Lauman, Dupont and Holmquist. Motion carried unanimously.

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on February 22, 2012.

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**WEDNESDAY, FEBRUARY 22, 2012**

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Lauman, Commissioners Dupont and Holmquist, and Clerk Robinson were present.

**11:00 a.m. County Attorney meeting @ Co. Atty's Office**

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on February 23, 2012.

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**THURSDAY, FEBRUARY 23, 2012**

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Lauman, Commissioners Dupont and Holmquist, and Clerk Robinson were present.

**Chairman Lauman opened public comment on matters within the Commissions' Jurisdiction. No one rising to speak, Chairman Lauman closed the public comment period.**

**BI-MONTHLY MEETING W/ KIM CROWLEY, LIBRARY**

[10:05:15 AM](#)

Present: Chairman Dale W. Lauman, Commissioner James R. Dupont, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Library Director Kim Crowley, Clerk Kile

Crowley reported business at the library is very busy with a 12 percent increase in usage from six months ago. She explained the library foundation will be holding a fund raiser on March 22. In other business, she spoke about upcoming mediation and the need for work on their HVAC system before summer months.

**TAKE ACTION: LITTLE BEAR RUN**

[10:15:13 AM](#)

Present: Chairman Dale W. Lauman, Commissioner James R. Dupont, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Planner Alex Hogle, Clerk Kile

Hogle reported Little Bear Run expired on January 5, 2012.

Chairman Lauman read into the record Little Bear Run is declared a dead file.

**TAKE ACTION: MARCO HEIGHTS 2**

[10:15:48 AM](#)

Present: Chairman Dale W. Lauman, Commissioner James R. Dupont, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Planner Alex Hogle, Clerk Kile

Hogle reported Marco Heights 2 expired on January 6, 2012.

Chairman Lauman read into the record Marco Heights 2 is declared a dead file.

**TAKE ACTION: LARSON'S ACRES, AMENDED PLAT OF LOT 13, BLOCK 1**

[10:16:32 AM](#)

Present: Chairman Dale W. Lauman, Commissioner James R. Dupont, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Planner Alex Hogle, Clerk Kile

Hogle reported Larson's Acres expired on January 26, 2012.

Chairman Lauman read into the record Larson's Acres, Amended Plat of Lot 13, Block 1 is declared a dead file.

**CONSIDERATION OF MEDICAL INSURANCE WELLNESS PROGRAM PROVIDER**

[10:17:29 AM](#)

Present: Chairman Dale W. Lauman, Commissioner James R. Dupont, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Clerk Kile

Pence stated he and Interim H.R. Director Tammy Skramovsky are making the recommendation to authorize them to proceed with a contract for services with the Summit.

**THURSDAY, FEBRUARY 23, 2012**  
**(Continued)**

Commissioner Dupont made a **motion** to award the medical insurance wellness program to the Summit. Commissioner Holmquist **seconded** the motion.

Commissioner Dupont said the reason for the motion is the Summit can certainly offer a lot more for about the same price or less. He said he liked the idea of an independent private entity.

Chairman Lauman and Commissioner Holmquist concurred.

**Aye** - Lauman, Dupont and Holmquist. Motion carried unanimously.

**CONSIDERATION OF ADOPTION OF FINAL RESOLUTION: KLEVMOEN ZONE CHANGE/ WILLOW GLEN ZONING DISTRICT**

[10:29:55 AM](#)

Present: Chairman Dale W. Lauman, Commissioner James R. Dupont, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Planner Alex Hogle, Clerk Kile

Hogle stated the 30 day protest period ended on February 28 and no written or verbal protests were received.

Commissioner Holmquist made a **motion** to adopt Final Resolution 654BJ/ Klevmoen Zone Change. Commissioner Dupont **seconded** the motion. **Aye** – Lauman, Dupont and Holmquist. Motion carried unanimously.

RESOLUTION NO. 654 BJ

WHEREAS, the Board of Commissioners of Flathead County, Montana, held a public hearing, following publication of legal notice, on the 17<sup>th</sup> day of January, 2012, concerning a proposal to change the zoning designation in a portion of the Willow Glen Zoning District from R-1 (Suburban Residential) to B-2 (General Business);

WHEREAS, the Board of Commissioners did hear public comment on the proposed zoning change at said hearing;

WHEREAS, the Board of Commissioners reviewed the recommendation of Flathead County Planning Board regarding the proposed change in the Willow Glen Zoning District;

WHEREAS, based upon that recommendation and the testimony of the public, the Board of Commissioners of Flathead County, Montana, in accordance with Section 76-2-205, M.C.A., adopted a resolution of intention (Resolution No. 654 BI dated January 17, 2012) to change the zoning designation in a portion of the Willow Glen Zoning District from R-1 to B-2; and

WHEREAS, notice of passage of that Resolution was published once a week for two weeks, on January 21, 2012, and January 28, 2012, and the Board of Commissioners did not receive written protests to the change from forty per cent (40%) of the freeholders.

NOW THEREFORE, BE IT RESOLVED that the Board of Commissioners of Flathead County, Montana, in accordance with Section 76-2-205(6), M.C.A., hereby amends the Willow Glen Zoning District to change the zoning designation from R-2 (One Family Limited Residential) to B-2 (General Business), as those terms are used and defined in the Flathead County Zoning Regulations. The area amended is described as Parcel A of Certificate of Survey No. 15472, (Assessor's Tract 3P) located and being in the Southeast Quarter of the Northwest Quarter (SE ¼ NW ¼) of Section 3, Township 28 North, Range 21 West, P.M.M., Flathead County, Montana. The property is located at 1730 MT Hwy 35 and containing 1.8 acres.

DATED this 23<sup>rd</sup> day of February, 2012.

BOARD OF COUNTY COMMISSIONERS  
Flathead County, Montana

By/s/Dale W. Lauman  
Dale W. Lauman, Chairman

By/s/Pamela J. Holmquist  
Pamela J. Holmquist, Member

ATTEST:  
Paula Robinson, Clerk

By/s/James R. Dupont  
James R. Dupont, Member

By/s/Diana Kile  
Diana Kile, Deputy

**DOCUMENT FOR SIGNATURE: ROAD CLOSURE PERMIT FOR MILL STREET/ BIGFORK**

[10:31:26 AM](#)

Present: Chairman Dale W. Lauman, Commissioner James R. Dupont, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Public Works Director Dave Prunty, Clerk Kile

Prunty reported the road closure permit is for the Annual Bigfork Brewfest that will be held on Mill Street from noon to 8 p.m. on Saturday.

**THURSDAY, FEBRUARY 23, 2012**  
**(Continued)**

Commissioner Dupont made a **motion** to authorize chair to sign the road closure permit for Mill Street. Commissioner Holmquist **seconded** the motion. **Aye** – Lauman, Dupont and Holmquist. Motion carried unanimously.

**CONSIDERATION OF REQUEST FOR ADDITIONAL ELECTION EQUIPMENT**

[10:32:27 AM](#)

Present: Chairman Dale W. Lauman, Commissioner James R. Dupont, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Clerk & Recorder Paula Robinson, Recording & Election Manager Monica Eisenzimer, Clerk Kile

Robinson met with the commission and explained her request to purchase additional back-up election equipment in case of potential equipment failure, and to also have two machines running side by side for timely election results.

General discussion was held relative to the benefits of purchasing a reconditioned 650 machine.

Pence noted his recommendation would be to use PILT funds for the expenditure.

Commissioner Dupont made a **motion** to approve purchase of an additional 650 up to the price of \$41,450. Commissioner Holmquist **seconded** the motion. **Aye** – Lauman, Dupont and Holmquist. Motion carried unanimously.

**DOCUMENTS FOR SIGNATURE: CONTRACT #STMFSR-51-CDBG-1-0002/ SMITH LOGGING & #STMFSR-51-CDBG-1-0004/ JOHN JUMP TRUCKING, INC.**

[10:40:25 AM](#)

Present: Chairman Dale W. Lauman, Commissioner James R. Dupont, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Clerk Kile

Commissioner Holmquist made a **motion** to approve the extension request for Smith Logging, Inc., #STMFSR-51-CDBG-1-0002. Commissioner Dupont **seconded** the motion. **Aye** – Lauman, Dupont and Holmquist. Motion carried unanimously.

Commissioner Dupont made a **motion** to approve the extension request for John Jump Trucking, Inc., # STMFSR-51-CDBG-1-0004 for John Jump Trucking Inc. Commissioner Holmquist **seconded** the motion. **Aye** – Lauman, Dupont and Holmquist. Motion carried unanimously.

**PERSONNEL MATTER**

[11:13:20 AM](#)

Present: Chairman Dale W. Lauman, Commissioner James R. Dupont, Commissioner Pamela J. Holmquist, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Interim Human Resource Officer Tammi Skramovsky, AOA Director Jim Atkinson, Clerk Kile

Noted for the record the meeting was closed to the public for discussion of a personnel matter.

Commissioner Holmquist made a **motion** to not renew the contract for AOA/ Jim Atkinson. Commissioner Dupont **seconded** the motion.

Commissioner Dupont said I have known you for an awful long time and respect you. I have listened to everything you have said, and again you are a great member of the community; I thank you for everything you have done for Flathead County.

Commissioner Holmquist as well expressed the same sentiment and thanked him for his contribution to the community.

Chairman Lauman said he agreed with both his fellow commissioners, and wished him the best of luck in whatever he chooses to do. He stated you are a great person and asset to the community.

**Aye** – Lauman, Dupont and Holmquist. Motion carried unanimously.

General discussion was held relative to protocol to following in collection of personal items, closing of the office and administration of the mobile home program.

**3:30 p.m. Commissioner Holmquist: Glacier Bank 8<sup>th</sup> Annual Economic Roundtable @ Hilton Garden Inn**  
**4:00 p.m. Bigfork Land Use Advisory Committee meeting @ Bethany Lutheran**

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on February 24, 2012.

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**FRIDAY, FEBRUARY 24, 2012**

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Lauman, Commissioners Dupont and Holmquist, and Clerk Robinson were present.

**NO MEETINGS SCHEDULED**

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on February 27, 2012.

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