
MONDAY, APRIL 18, 2011

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Dupont, Commissioners Lauman and Holmquist, and Clerk Robinson were present.

Chairman Dupont opened public comment on matters within the Commissions' Jurisdiction, no one present to speak, Chairman Dupont closed the public comment period.

CONSIDERATION OF WAIVER OF REVIEW PERIOD: COS REVIEW/ LENSER

[9:30:52 AM](#)

Members present:

Chairman James R. Dupont
Commissioner Dale W. Lauman
Commissioner Pamela J. Holmquist

Others present:

Planner Allison Mouch, Dawn Marquardt, Clerk Kile

Commissioner Holmquist made a **motion** to approve the extension request for Lenser COS review. Commissioner Lauman **seconded** the motion. **Aye** – Dupont, Lauman and Holmquist. Motion carried unanimously.

LAKESHORE PERMIT: DAVENPORT & GOETZ

[9:31:16 AM](#)

Members present:

Chairman James R. Dupont
Commissioner Dale W. Lauman
Commissioner Pamela J. Holmquist

Others present:

Planner Bailey Minnich, Clerk Kile

Minnich entered into record Lakeshore Permit FLP 11-08; an application submitted by James Goetz and Jill Davenport to excavate accumulated washed-in lake bottom materials from an existing boat slip appurtenant to a residential dock. The property is located on Flathead Lake at 362 Flathead Lodge Road in Bigfork.

Commissioner Lauman made a **motion** to approve Lakeshore Permit FLP 11-08. Commissioner Holmquist **seconded** the motion. **Aye** – Dupont, Lauman and Holmquist. Motion carried unanimously.

CONSIDERATION OF EXTENSION REQUEST: BARREL HED ACRES 2

[9:32:52 AM](#)

Members present:

Chairman James R. Dupont
Commissioner Dale W. Lauman
Commissioner Pamela J. Holmquist

Others present:

Planner Bailey Minnich, Clerk Kile

Commissioner Holmquist made a **motion** to approve the extension request for Barrel Hed Acres 2. Commissioner Lauman **seconded** the motion. **Aye** – Dupont, Lauman and Holmquist. Motion carried unanimously.

CONSIDERATION OF EXTENSION REQUEST: AUSTIN BUSINESS PARK

[9:34:03 AM](#)

Members present:

Chairman James R. Dupont
Commissioner Dale W. Lauman
Commissioner Pamela J. Holmquist

Others present:

Planner Bailey Minnich, Clerk Kile

Commissioner Holmquist made a **motion** to approve the extension request for Austin Business Park. Commissioner Lauman **seconded** the motion. **Aye** – Dupont, Lauman and Holmquist. Motion carried unanimously.

AUTHORIZATION TO PUBLISH RFP: DEMAND DEPOSIT OPERATING & WARRANT BANKING ACCOUNTS/ TREASURER'S OFFICE

[9:35:13 AM](#)

Members present:

Chairman James R. Dupont
Commissioner Dale W. Lauman
Commissioner Pamela J. Holmquist

Others present:

Treasurer Adele Krantz, Clerk Kile

Commissioner Lauman made a **motion** to approve publication of the request for proposals and authorized chair to sign. Commissioner Holmquist **seconded** the motion. **Aye** – Dupont, Lauman and Holmquist. Motion carried unanimously.

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(Continued)

NOTICE OF REQUEST FOR PROPOSALS

Notice is hereby given that Flathead County is requesting proposals from banks for Flathead County's operating/demand deposit account, ACH clearing accounts and automated warrant processing account, with electronic access to daily account information via the internet.

The detailed Request for Proposals with instructions for proposers is available from the Flathead County Commissioners' Office, 800 South Main, Kalispell, Montana 59901, telephone (406) 758-5537 or from the Flathead County Treasurer's Office, 935 1st Avenue West, Suite T, Kalispell, Montana telephone (406) 758-5684. The detailed Request for Proposal is also posted on the Flathead County web page at www.flathead.mt.gov/treasurer.

Flathead County reserves the right to reject any and all responses deemed unqualified, unsatisfactory or inappropriate. Although earnings rate will be a strong factor in the selection of the agreement, weight will also be given to dynamic account service via the internet. A proposal will not be selected on high rates of return alone.

All Proposers interested in responding to this RFP are required to submit two copies of their proposal in a **sealed** envelope clearly marked "**Banking Agreement Proposal**" to the Flathead County Commissioners at 800 South Main, West Annex, Kalispell, MT 59901, no later than 5:00 pm on Friday, May 6, 2011.

Dated this 18th day of April, 2011.

Board of County Commissioners
Flathead, County

By/s/James R. Dupont
James R. Dupont, Chairman

ATTEST:
Paula Robinson, Clerk

By/s/Diana Kile
Diana Kile, Deputy

Publish: April 22 and April 29, 2011.

MONTHLY MEETING W/ JIM ATKINSON, AOA

[10:00:02 AM](#)

Members present:

Chairman James R. Dupont
Commissioner Dale W. Lauman
Commissioner Pamela J. Holmquist

Others present:

AOA Director Jim Atkinson, Clerk Kile

Atkinson met with the commission and reported on independent home services, meal and bus ridership statistics. He reviewed proposed changes to the bus schedule to be implemented soon. Other items discussed included RSVP services, RSVP funds, mobile home repairs and income from the food court at Gateway West Mall.

BOARD APPOINTMENT: BIGFORK FIRE DISTRICT

[10:30:43 AM](#)

Members present:

Chairman James R. Dupont
Commissioner Dale W. Lauman
Commissioner Pamela J. Holmquist

Others present:

Clerk Kile

Commissioner Lauman made a **motion** to appoint Kristy Oster to the Bigfork Fire District to fill a vacated position. Commissioner Holmquist **seconded** the motion. **Aye** – Dupont, Lauman and Holmquist. Motion carried unanimously.

CONSIDERATION OF PRINT BID: JUSTICE COURT

[10:30:51 AM](#)

Members present:

Chairman James R. Dupont
Commissioner Dale W. Lauman
Commissioner Pamela J. Holmquist

Others present:

Clerk Kile

Commissioner Holmquist made a **motion** to approve the print bid from Trippet's Printing for \$159.00 for laser checks. Commissioner Lauman **seconded** the motion. **Aye** – Dupont, Lauman and Holmquist. Motion carried unanimously.

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(Continued)

PUBLIC HEARING: ADD "PROFESSIONAL OFFICES" TO RC-1 ZONING/FLATHEAD COUNTY ZONING REGULATIONS

[11:30:08 AM](#)

Members present:

Chairman James R. Dupont
Commissioner Dale W. Lauman
Commissioner Pamela J. Holmquist

Others present:

Deputy County Attorney Peter Steele, Planning & Zoning Director B. J. Grieve, Clerk Kile

Grieve stated the public hearing is for a text amendment to RC-1 zoning in the Flathead County Zoning Regulations. He said the request was to add professional offices to the list of permitted uses. He noted the request went to BLUAC for a recommendation on January 27, 2011, and their recommendation was to take out real estate offices out of the permitted uses and replace it with professional offices; the planning board agreed as well.

Chairman Dupont opened the public hearing to anyone wishing to speak in regards to the text amendment.

No one rising to speak, Chairman Dupont closed the public hearing.

Commissioner Lauman made a **motion** to adopt Resolution 955HI and authorize publication of the Notice of Passage of Resolution of Intent. Commissioner Holmquist **seconded** the motion. **Aye** – Dupont, Lauman and Holmquist. Motion carried unanimously.

RESOLUTION NO. 955 HI

WHEREAS, the Board of Commissioners of Flathead County, Montana, held a public hearing on the 18th day of April, 2011, to consider a change to the text of the Flathead County Zoning Regulations proposed by the Flathead county Planning and Zoning Office to amend the text of the Flathead County Zoning Regulations.

WHEREAS, the proposed amendment would amend Section 3.14.030 Conditional Uses (RC-1) under SECTION 3.14 RC-1 RESIDENTIAL CLUSTER replacing #14 "Real estate office" with "*Professional Offices*" to the definition section.

WHEREAS, notice of that hearing was published pursuant to Section 76-2-205, M.C.A., on April 4, 2011 and April 11, 2011;

WHEREAS, the Board of Commissioners heard public comment on the proposed amendment to the Flathead County Zoning Regulations at that hearing; and

WHEREAS, the Board of Commissioners has reviewed the recommendation of the Flathead County Planning Board regarding the proposed amendment.

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners of Flathead County, Montana, in accordance with Section 76-2-205(4), M.C.A., hereby adopts the findings of fact as to the statutory criteria as adopted by the Flathead County Planning and Zoning Office, and adopts this resolution of intention to amend the text of the Flathead County Zoning Regulations amending Section 3.14.030 Conditional Uses (RC-1) under SECTION 3.14 RC-1 RESIDENTIAL CLUSTER replacing #14 "Real estate office" with "*Professional Offices*" to the definition section. The proposed definition would read:

SECTION 3.14 RC-1 RESIDENTIAL CLUSTER

3.14.030 Conditional Uses (RC-1)

1. Cellular towers. *
2. Churches and other places of worship.
3. Community center buildings operated by a non-profit agency.
- 4.....
14. *Professional Offices.*
- ~~14. Real estate office.~~
- 15.....

BE IT FURTHER RESOLVED, that notice of the passage of this resolution, stating the general character of the proposed change to the Flathead County Zoning Regulations, that said proposed change and those regulations are on file in the Clerk and Recorder's Office, and that for thirty (30) days after the first publication thereof, the Board will receive written protests to the adoption of the proposed change, shall be published once a week for two weeks.

BE IT FURTHER RESOLVED, that written protests to the adoption of the proposed change will be received from persons owning real property within any zoning district heretofore created by Flathead County, for a period of thirty (30) days after the first publication of that notice, provided that, in order that only valid signatures are counted, the owners of real property who file protests are either registered to vote in Flathead County or execute and acknowledge their protests before a notary public.

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BE IT FURTHER RESOLVED, that if forty percent of the owners of real property of the property zoned by Flathead County under Section 76-2-201, *et seq.*, M.C.A., protest the adoption of the proposed change, the change will not be adopted.

DATED this 18th day of April, 2011.

BOARD OF COUNTY COMMISSIONERS
Flathead County, Montana

By/s/James R. Dupont
James R. Dupont, Chairman

ATTEST:
Paula Robinson, Clerk

By/s/Dale W. Lauman
Dale W. Lauman, Member

By/s/Diana Kile
Diana Kile, Deputy

By/s/Pamela J. Holmquist
Pamela J. Holmquist, Member

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on April 19, 2011.

TUESDAY, APRIL 19, 2011

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Dupont, Commissioners Lauman and Holmquist, and Clerk Robinson were present.

Chairman Dupont opened public comment on matters within the Commissions' Jurisdiction, no one present to speak, Chairman Dupont closed the public comment period.

BUDGET REVIEW: FINANCE DEPT.

9:33:35 AM

Members present:

Chairman James R. Dupont
Commissioner Pamela J. Holmquist

Members absent:

Commissioner Dale W. Lauman

Others present:

Assistant Mike Pence, Finance Director Sandra Carlson, Finance Technician Lora Burger, Clerk Kile

Carlson reviewed goals and objectives for the Finance Department along with performance measure workload indicators. Their preliminary budget was then briefly summarized.

QUARTERLY MEETING W/ CHUCK CURRY, SHERIFF

This meeting did not take place.

BUDGET REVIEW: PLANNING & ZONING OFFICE

10:31:27 AM

Members present:

Chairman James R. Dupont
Commissioner Dale W. Lauman
Commissioner Pamela J. Holmquist

Others present:

Assistant Mike Pence, Finance Director Sandra Carlson, Finance Technician Lora Burger, Planning & Zoning Director B. J. Grieve, Planning & Zoning Office Manager Mary Fisher, Clerk Kile

Grieve reviewed goals and objectives for the Planning & Zoning Office along with performance measure workload indicators. Their preliminary budget expenditures and revenue estimates for the office were briefly summarized. Discussion was held relative to transferring \$325,000 of CIP funds to the general budget that were set aside to hire a consultant to prepare a water resource management plan.

BUDGET REVIEW: HUMAN RESOURCE OFFICE

10:46:56 AM

Members present:

Chairman James R. Dupont
Commissioner Dale W. Lauman
Commissioner Pamela J. Holmquist

Others present:

Assistant Mike Pence Finance Director Sandra Carlson, Finance Technician Lora Burger, H. R. Director Raeann Campbell, Clerk Kile

Campbell reviewed goals and objectives for the Human Resource Department along with performance measure workload indicators. Their preliminary budget was briefly summarized.

TUESDAY, APRIL 19, 2011
(Continued)

BUDGET REVIEW: JUSTICE COURT

[11:00:48 AM](#)

Members present:

Chairman James R. Dupont
Commissioner Dale W. Lauman
Commissioner Pamela J. Holmquist

Others present:

Assistant Mike Pence Finance Director Sandra Carlson, Finance Technician Lora Burger, Judge Mark Sullivan, Judge Daniel Wilson, Justice Court Office Administrator Kimberly Dumon, Clerk Kile

Dumon reviewed goals and objectives for Justice Court along with performance measure workload indicators. Concern was expressed regarding pending increased workload in the department. Their preliminary budget was briefly summarized.

BUDGET REVIEW: INFORMATION TECHNOLOGY (I.T. DEPT.)

[11:15:32 AM](#)

Members present:

Chairman James R. Dupont
Commissioner Dale W. Lauman
Commissioner Pamela J. Holmquist

Others present:

Assistant Mike Pence, Finance Director Sandra Carlson, Finance Technician Lora Burger, I.T. Director Vicki Saxby, Technical Operations Supervisor Jae Carnsew, Clerk Kile

Saxby reviewed goals and new objectives for the Information Technology Department along with performance measure workload indicators. Their preliminary budget was briefly summarized.

BUDGET REVIEW: COUNTY ATTORNEY

[11:30:53 AM](#)

Members present:

Chairman James R. Dupont
Commissioner Pamela J. Holmquist

Members absent:

Commissioner Dale W. Lauman

Others present:

Assistant Mike Pence, Finance Director Sandra Carlson, Finance Technician Lora Burger, County Attorney Ed Corrigan, County Attorney Office Administrator Vicki Eggum, Clerk Kile

Corrigan and Eggum reviewed the budget for the County Attorney's Office and explained additional expenses as well as briefly summarizing their budget. Discussion was held relative to county attorney salaries and statutory increases.

12:00 p.m. Commissioner Holmquist: MWED Board meeting @ Glacier Bank

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on April 20, 2011.

WEDNESDAY, APRIL 20, 2011

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Dupont, Commissioners Lauman and Holmquist, and Clerk Robinson were present.

9:15 a.m. RSVP Board meeting @ Heritage Place
11:00 a.m. County Attorney meeting @ Co. Atty's Office
1:00 p.m. Commissioner Holmquist: Bigfork Stormwater Advisory Committee Workshop

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on April 21, 2011.

THURSDAY, APRIL 21, 2011

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Dupont, Commissioners Lauman and Holmquist, and Clerk Robinson were present.

Chairman Dupont opened public comment on matters within the Commissions' Jurisdiction, no one present to speak, Chairman Dupont closed the public comment period.

THURSDAY, APRIL 21, 2011
(Continued)

BI-MONTHLY MEETING W/ JED FISHER, WEED/ PARKS/ MAINTENANCE

[9:09:00 AM](#)

Members present:

Chairman James R. Dupont
Commissioner Dale W. Lauman
Commissioner Pamela J. Holmquist

Others present:

Assistant Mike Pence, Weed, Parks & Maintenance Director Jed Fisher, Clerk Kile

Fisher met with the commission and reported a one year \$28,000 grant was received from the State of Montana noxious weed trust fund to deal with tansy ragwort in the Lost Prairie area. He then spoke about his discouragement regarding a house bill that was not supported in Helena by legislators that would have given volunteers immunity to work on various county projects without compensation. Discussion was held relative to zebra mussel shell concerns in which Fisher offered help from his department with an enforcement officer and boat. He explained bollards will be put in front of the building at Courthouse West after a recent incident where a vehicle went through the front door. Fisher noted currently there are 13 building issues at the 911 Center still being addressed. He reported an unexpected project regarding drainage will need to be done to address foundation issues and movement of the 10 Commandments and Evolution of Law at the courthouse.

BUDGET REVIEW: WEED & PARKS

[9:30:42 AM](#)

Members present:

Chairman James R. Dupont
Commissioner Dale W. Lauman
Commissioner Pamela J. Holmquist

Others present:

Assistant Mike Pence, Weed, Parks & Maintenance Director Jed Fisher, Finance Director Sandra Carlson, Finance Technician Lora Burger, Clerk Kile

Fisher reviewed goals and objectives for Weed and Parks along with performance measure workload indicators. The preliminary budgets for the departments were summarized.

BUDGET REVIEW: MAINTENANCE

[9:35:53 AM](#)

Members present:

Chairman James R. Dupont
Commissioner Dale W. Lauman
Commissioner Pamela J. Holmquist

Others present:

Assistant Mike Pence, Weed, Parks & Maintenance Director Jed Fisher, Finance Director Sandra Carlson, Finance Technician Lora Burger, Clerk Kile

Fisher reviewed goals and objectives for the Maintenance Department along with performance measure workload indicators. The preliminary budget for the department was summarized.

BUDGET REVIEW: CLERK OF DISTRICT COURT

[10:00:04 AM](#)

Members present:

Chairman James R. Dupont
Commissioner Dale W. Lauman
Commissioner Pamela J. Holmquist

Others present:

Assistant Mike Pence, Finance Director Sandra Carlson, Finance Technician Lora Burger, Clerk of District Court Peg Allison, Clerk Kile

Allison reviewed goals and objectives for District Court along with performance measure workload indicators. Concern was expressed regarding increased case workload in the department. The preliminary budget for the department was summarized.

BUDGET REVIEW: TREASURER'S OFFICE

[10:19:48 AM](#)

Members present:

Chairman James R. Dupont
Commissioner Dale W. Lauman
Commissioner Pamela J. Holmquist

Others present:

Assistant Mike Pence, Finance Director Sandra Carlson, Finance Technician Lora Burger, Treasurer Adele Krantz, Clerk Kile

Krantz reviewed goals and objectives for the Treasurer's Office along with performance measure workload indicators. Their preliminary budget was summarized.

THURSDAY, APRIL 21, 2011
(Continued)

BUDGET REVIEW: HEALTH DEPT.

[10:30:27 AM](#)

Members present:

Chairman James R. Dupont
Commissioner Dale W. Lauman
Commissioner Pamela J. Holmquist

Others present:

Assistant Mike Pence, Finance Director Sandra Carlson, Finance Technician Lora Burger, Health Dept.
Director Joe Russell, Clerk Kile

Russell reviewed goals and objectives for the Health Department along with performance measure workload indicators. Their preliminary budget was summarized.

BUDGET REVIEW: LIBRARY

[10:52:56 AM](#)

Members present:

Chairman James R. Dupont
Commissioner Dale W. Lauman
Commissioner Pamela J. Holmquist

Others present:

Assistant Mike Pence, Finance Director Sandra Carlson, Finance Technician Lora Burger, Library Director Kim Crowley, Library Office Administrator Karen Marr, Clerk Kile

Crowley reviewed goals and objectives for the Library along with performance measure workload indicators. Their preliminary budget was summarized.

BUDGET REVIEW: OES

[11:14:35 AM](#)

Members present:

Chairman James R. Dupont
Commissioner Dale W. Lauman
Commissioner Pamela J. Holmquist

Others present:

Assistant Mike Pence, OES Director Scott Sampey, Fire Services Area Manager Lincoln Chute, FECC Manager Michelene Provo, EMS Manager Mary Granger, Clerk Kile

Staff reviewed goals and objectives for Office of Emergency Services along with performance measure workload indicators. Their preliminary budget was summarized.

12:00 p.m. Commissioner Holmquist: Committee for a Better Bigfork meeting @ Methodist Church

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on April 22, 2011.

FRIDAY, APRIL 22, 2011

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Dupont, Commissioners Lauman and Holmquist, and Clerk Robinson were present.

NO MEETINGS SCHEDULED

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on April 25, 2011.
