FLATHEAD COUNTY PUBLIC RECORDS REQUEST FORM

Flathead County Resolution #2414 requires that any request for public records be in writing.

Copy charges are as follows and due upon delivery of requested documents or materials.

- Documents - 50¢ for first page and 25¢ for each subsequent page
- Certifications - $2 additional charge added to the Document charge.

Documents Requested: **Date Requested:**_____

DOCUMENT NUMBER Or DOCUMENT TYPE	Number of pages expected	Certification needed?	Date Delivered

Deliver by: ☐ In person ☐ US Postal Service ☐ E-mailed

Payment Method: ☐ Cash ☐ Credit Card ☐ Check _____ Receipt # _____
Check #

Requestor Information:

Name _____ Date _____

Company_____

Mailing Address_____

City_____ State/Zip Code _____

Phone Number_____ Fax Number _____

Email address: _____

Preferred method of contact in the event of questions: _____

Signature of Requestor _____

DISCLAIMER: *While all attempts are made to ensure the accuracy of information under our control and to correct any errors brought to our attention, no representation or guarantee can be made as to the accuracy of information presented. All critical information should be independently verified. The quality of the images are dependent on the quality of the document at the time of recording and the quality of the images on the microfilm.*