

West Valley Volunteer Fire District
Board of Trustee Agenda

Date: March 15, 2022

Time: 7:49 pm

Location: Station 1 – 2412 Farm to Market Road Kalispell MT 59901

Names of Attendees: Susan Santangelo Randy Bohannan Sean Bohannan, Kurt Carda, Lela Sistok, Scott Rossman

Absences: NONE

Meeting Called to Order by: Kurt Carda

Reading of Last Minutes: Lela Sistok

Approved/Approved with Changes: Approved no changes: Kurt Carda made motion to keep as read, Randy Seconded.

Treasurers Report/ P&L: Glacier Bank account ending in 0377: \$104,031.67. County fund 7212: \$179,823.35 and County Fund 7240: \$85,777.03. Actual VS Budget total remaining was \$222,883.66 and \$166,982.00 reserve \$389,865.66

Approval/Denial of Annexation Request:

1. Star Meadows Tabled from 12/14/2021: Meeting tabled until June 14th, 2022.
2. Whitefish Stage West Valley Fire Station 2 possible relocation Tabled from 12/14/2021 Meeting: Chief spoke with owner willing to donate and they are interested in working with West Valley Fire and the church behind station 2 is still interested tabled for further discussion.

Review/ Acceptance of Apparatus Rental/Sale or Donations:

1. Status of battery-operated jaws: Still not here supposed to be here any day now.

Review of Unresolved Actions of previous Board Meeting:

1. ALS agreement with Vitalogy EMS Brodie Verworn: Discussed EMS Aid agreement pending approval by the county attorney's office.
2. Ambulance Rate Change: Motion made by Susan for a rate increase as listed below; Lela seconded
3. Radio Grant from County: Reviewed in July 2022 tabled until June 14th 2022 meeting
4. Job descriptions/duties and responsibilities of Chief, Assistant Chief, Captains, and Fire Marshall: Documentation of current department handbook open for discussion: Randy makes a motion that the changes to job descriptions be accepted. Susan Seconded. Motion carries.

New Actions:

1. Creation of emails for WVFD for each board member: Susan Santangelo will investigate tabled until the June meeting.
2. Board Training discussion: By laws tabled for further discussion.
3. Replacement of Boiler for Station 1 and Station 3: Station 1 is underway. Station 3: Estimate for replacement is \$11,711.00. Motion made by Lela to replace the boiler. Seconded by Susan.
4. Renovation of hall on West Valley Drive for apparatus: Scott Rossman to researching Station 4 uses and estimates.

5. Water pipe burst on Station 2: insurance is willing to cover half of the flooring replacement estimates to be determined.
6. Acceptance of Fire Chief Bohannon: Move to accept Sean Bohannon as Fire Chief. Motion made by Susan and seconded by Randy Bohannon
7. Requested raise for janitorial service: Move to raise \$75 to \$80 per cleaning Motion made by Lela and seconded by Susan.

Chiefs Report:

1. West Valley 518 calls by the end of the year.
2. DNRC is revising the apparatus pricing for the wildland
3. Chief's meeting regarding fuel for responding rigs if electrical grid goes down.
4. Structure fire run cards did not page out appropriately

Adjournment: Susan made motion to adjourn 10:43 pm Seconded by Randy. Motion carries.