

West Valley Volunteer Fire District

Official Board of Trustee Meeting Minutes with Addendum in RED

Date: 12/14/2021

Time: 7:30 pm

Location: Station 1 - 2412 Farm to Market Road Kalispell MT 59901

Names of Attendees: Sean Bohannon, Randy Bohannon, Kurt Carda, Lela Sistok

Absences: Susan Santangelo, Russell Sappington

Meeting Called to Order by: Kurt Carda at 7:31pm

Reading of Last Minutes: Lela Sistok

Approved/Approved with Changes: Change of the where the 5,000-town pump grant was deposited. It went into the CIP fund it should have been deposited in the General Fund. Randy moved that we approve the minutes as adjusted. Kurt seconded.

Treasurers Report/Budget Expenditures: Glacier Bank Checking account ending in 3799 is 120,637.77 as of 11/22/2021 County Fund 7212 is 271,351.43 as of 11/30/2021. County fund 7240 has 65,726.87 as of 11/30/2021 but we still need to transfer budgeted 20,000.00 to the general fund.

Approval/Denial of Annexation Request

1. Community in Star Meadows: Tabled until further notice.
 - a. Option 1: Starting their own Fire district and using WVVFD as Mutual Aid partner

- b. Option 2: Completely take over the area and turn it into West Valley Fire District.
 - i. This would entail a large donation by an individual in the area to build station and buy the supporting apparatus and supporting staff
- c. Option 3: Whitefish fire to get help along with large donation.

- 2. Possible movement north on Whitefish Stage with relocation of Station 2 moving farther north: Tabled until further notice.
 - a. Possible landowner willing to donate land for new location
 - b. Church behind station 2 willing to purchase the current station

Review/ Acceptance of Apparatus Rental/Sale or Donations: 36,941.50 current as of 12/14/2021.

- 1. Status of battery-operated jaws. They have been ordered.

Review of Unresolved Actions of previous Board Meeting:

- 1. ALS Agreement with Vitalogy EMS, Brodie Verworn: Tabled due to lack of updated contract from Vitalogy EMS.
- 2. Zoles purchase: applied for grant and it was denied. We have budgeted 48,500. Huge waiting list and we do not know if we can get it. 34,000 for standard Zole. There is a 2500.00 upgrade option.
- 3. Chiefs Rig: Was acquired from the DOD as a government surplus and was shipped for 2550.00. The rig will be inspected, maintenance performed, lights, insignia and radios installed. 25,000 was budgeted.

4. Ambulance Rate Change: Tabled until next meeting for payor mix report from Pintler Billing Service for more information.
5. Radio Grant from county: Submitted for 30 handhelds and 13 mobiles. 1st Grant failed due to lack of funds in the grant program.
6. Job descriptions/duties and responsibilities of Chief, Assistant Chief, Captains, and Fire Marshall: Documentation of current department handbook will be typed. Chief Bohannan will send the changes that he would like to address to the Secretary of the board, and she will send out to all the board members for review. This will be tabled until March 8, 2022, at station 1.
7. Status of Cistern request with 35 GMP and 30,000 gallon well from the planning board for Sheppard Lane Subdivision: Successfully completed and tested.

New Actions:

1. Board Membership: Missing board member: Call will be made to county for next steps.
2. **New donations designation:** Resolved.
3. **Response for non-injury, no road blockage for Vehicle vs deer:**
Motion made by Lela for Chief Bohannan to have the authority to change the response plan for non-injury no road blockage motor vehicle accidents and motor vehicle vs deer accidents.
Motion seconded by Randy Bohannan. Motion carries.
4. End of Year Report: To be completed by Bookkeeping Plus for submission to the State of Montana by December 31,2021.
5. Chiefs Report:
 - a. Currently at 498 calls for the year. Medical and Fire

- b. A firefighter will be relieved from duty for non-compliance
- c. Request for updated computers for Chief and Asst. Chief and a workstation in the bay area to allow for completion of run reports.
- d. Working with Flathead County revising the Mass Casualty Incident Plan
- e. Baseball complex proposed for old Raceway Park inclusive of a subdivision (all part of the same development plan)
- f. Chief Bohannon took 10:32 over to Browning and 3 team members over to assist with fire suppression agreement as Montana State Mutual Aid

Motion: Lela makes motion to adjourn, and Randy seconded. Motion carries.

Adjournment: 22:36