

**MINUTES OF THE GENERAL MEETING
OF THE BIGFORK COUNTY
WATER AND SEWER DISTRICT**

The General meeting of the Bigfork County Water and Sewer District was held on October 11, 2019 at the District office. President Lloyd Ross presided.

ATTENDEES:

Directors: Tom Cahill, Bob Keenan , Gene Helberg, Lloyd Ross, Seth Price

District Employees: Julie Spencer, Mimi Wildeman,

Engineering: Jeff Cicon P.E, Morrison Maierle

Public: Mike Scott, Bill Myers, Glenn Dutton

READ AND APPROVE MINUTES:

The minutes of the September 2019 General Board Meeting, were reviewed for approval Cahill made a motion to approve the minutes Helberg seconded and it was unanimously.

RESOLVED, That the minutes of the September Board Meeting be approved as submitted

CONSENT AGENDA

Cahill asked for discussion, no further discussion Keenan made a motion to approve, Helberg seconded and it was unanimously.

RESOLVED, That the Consent Agenda be approved

PUBLIC COMMENT

Cahill made a motion to move Public Comment to the top of the Agenda, Helberg seconded and it was unanimously.

RESOLVED, That the Public Comment be moved to the top of the Agenda

- Mike Scott- requested information on the possibility of revisiting the Kalispell City Compost site discussions
- Bill Myers- requested that the Board put Lake Avenue Beatification back on the Agenda; the Board had some discussion and would like the Construction Committee and Morrison Maierle to meet and bring back cost to the Board.

NEW BUSINESS

iWORQ Program- Spencer provided the Board with a New GIS and Asset Management Program that the District will be purchasing to provide better information on locating and managing all inventory.

Montana 811- will be replacing our current Utilities Locating service as of January 2020

OLD BUSINESS

Operations Report- Cahill asked if there was any discussion or questions regarding the report Cahill asked about the amount of grease that was pulled out of the Bay Lift Station, Inabnit explained to the Board that this all comes from the downtown restaurants. The District has sent out Notices to all food serving entities that they all will be inspected this fall and are required to have the correct Grease Traps in place also putting a grease interceptor before the new lift station. There was also discussion in regards to the account 0523-00 incident and the letter from the homeowner to the Board. The Board stated that the letter that they directed Spencer to write last meeting will hold they will not pay anything that is not invoiced. Keenan made a motion to approve the Operators Report, Helberg seconded and it was unanimously.

RESOLVED, That the Operators Report be approved as submitted

Buy and Sale Agreement - Ross asked for discussion, Price made the Disclosure of being Real Estate Agent hearing no further discussion Cahill made a motion to approve and accept the proposed Buy Sale Agreement for the Bjork property, Helberg seconded and it was unanimously.

RESOLVED, That the approve and accept the proposed Buy Sale Agreement for the Bjork property

Engineering update, Jeff Cicon

Ramsfield #4 Task Order #34 Well and Electrical Improvements- Alan's Pump has installed the new well pump & electrical equipment. When the well was originally developed in 2014, it yielded some sand that eventually cleared up after a couple hours of pumping. However, after sitting for 5 years the well is again yielding sand. We are recommending the District pump the well on and off until the sand yield is at an acceptable level.

Water Tank & Transmission Line and Access Easement Task#29 –

Property/ Easement Purchase: The proposed closing date for the property is October 24, 2019. We have met with current land owners to finalize the location of the water and drain line easement. We have a draft of the Boundary Line Adjustment completed and are nearing completion of the legal description.

- **Funding:** We have updated uniform application has been submitted to SRF. A conference call with the funding agencies, bond council and the District was scheduled for October 8, 2019. We will have another conference call in November.
- **Chapman Hill and Harbor Village PRV Replacement Project Task Order #35 –No Update**

Water Right Update- The DNRC has started completed the application review and determined that the application should be granted. Following public comment period the rights will be complete.

Wastewater System Improvements-

- **Bay Sewer Replacement Project Task Order #36-**
 - SRF has completed their review of the project and submitted a few minor comments related to an asbestos inspection, acceptance of the PER, and environmental review comments. We are in the process of addressing these comments.
 - Funding to pay for the new grinder pumps and service lines necessary for the project. This has been resolved the District will use a Coal Severance Tax loan to fill in the gap.

- We have been reaching out to the affected property owners to gather information about their sewer service and let them know of the project. Most have been helpful with information and supportive of the project.

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Development Review

- **The Settlement Subdivision-** No Update
- **Saddlehorn No. 11-** No Update

COMMITTEE REPORTS

Annexation, Main Extensions & Construction Helberg & Cahill

- *District Properties-* No Update
- *Storage Tank Easement –* Engineers Report
- *Stand Pipe Water Tank-* Divers completed their Report
- *Contractors Hooking Up Illegally-* Discussion was had that we cannot be having this happen it is an extremely sensitive issue and the Board will be having the Attorney write a letter. They will be fined the cost of a new water hook up in addition to the regular Hook Up Fees.

Purchase of Additional CD Investment –..... Price & Ross

- Spencer gave an update on what CD’s that have matured, the Board agreed with her to do a short time CD.

Employee Insurance, Compensation & Certification & Safety Helberg & Keenan

- The office will be hiring a Part Time Office Assistant

Pretreatment Regulations Cahill & Price

- No Update

Budget & Rate Structure Helberg & Ross

- No Update

Rules & Regulations Cahill & Price

- Mediation is set for the 24th of October, Ross will accompany Spencer

Farmland..... Helberg, Cahill

- Helberg updated Board on delivery dates of the new grain bin

COMMUNICATIONS

DEQ Letter

ADJOURNMENT

Ross called for a motion to adjourn. Cahill moved, Keenan seconded and it was unanimously
RESOLVED that the public meeting be adjourned at 2:40 p.m.

Secretary, Mimi Wildeman

Minutes approved by:

President Lloyd Ross