

**MINUTES  
SOMERS RURAL FIRE DISTRICT  
JULY 12, 2022**

ATTENDEES: Dave Hayes, Chelsey Spence, Dan Vachal, Rick Kinkel, Cardi Chmielewski, and Beth Dotson

STAFF ATTENDEES: RT Kienas, Amber Kienas, and Tom Havens

VISITORS: Larry Blasdell, Dale and Jan Quick, Londa Myer

ABSENT: None

Meeting called to order at 6:07 pm by Dave Hayes.

Visitors – Would like to use the Hall (including kitchen) to feed Vietnam Veterans on the 1<sup>st</sup> Wednesday of each month from 11:00 to 2:00 pm. They feed between 37 and 57 veterans at \$10 per meal. Cost of meals will go to SRFD. Food is provided by volunteers. Insurance allows for two to three events per month. Users must also sign a release.

Dan Vachal made motion to allow volunteers to feed the Vietnam Veterans on the 1<sup>st</sup> Wednesday of each month. Chelsey Spence seconded, and motion carried.

Cardi Chmielewski motioned to approve the minutes for the June 14, 2022 Board Meeting. Rick Kinkel seconded, and motion carried.

Dan Vachal motioned to approve the minutes for the June 28, 2022 Special Board Meeting. Cardi Chmielewski seconded, and motion carried.

Rick Kinkel motioned to approve June 28, 2022 bills for 7202 in the amount of \$11,785.44. Chelsey Spence seconded, and motion carried.

Cardi Chmielewski motioned to approve June 28, 2022 bills for 7202 in the amount of \$14,336.45. Dan Vachal seconded, and motion carried.

No bills for 7265

**SECRETARY'S REPORT**

Talked with Magda Nelson regarding setting up an accounting system in Quick Books Pro. Goal is to have system up and running by July 25, 2022. Will need to purchase Quick Books Pro 2022. Magda's rate is \$45.00/hour.

Lisa has submitted her audit report. She noted two items to address. Dave will address and forward to Donald Davies so he can prepare the final audit report.

Received the contract from Donald Davies to prepare the audit report for FY21. Contract was signed and returned to Donald Davies.

## OLD BUSINESS

Land Purchase – no change – still in title search. Proceeds for the sale will be used to purchase truck(s) and perhaps pay down the loan on the Lakeside Hall.

Audit – see Secretary's report above

Boiler Certification – RT Kienas is meeting with Brad later this week to do inspection. Brad has a high-pressure boiler license. State Inspector inspected last month.

Resolution 2202 – Transfer of Funds – Resolution was signed and attested.

## NEW BUSINESS

Realtor – Tom and David Fetveit will do a walk through on July 14 or 15 to identify any issues to address to get building ready for sale.

Title Insurance – No change

Insurance Renewal – Renewed with PayneWest. Requested quote on increasing contents from \$600,000 to \$750,000 and increasing deductible from \$1000 to \$5000 for the Lakeside Hall. Quote showed a savings of \$853 per year.

Rick Kinkel made a motion to increase the contents coverage to \$750,000 and increase the deductible to \$5000 for the Lakeside Hall. Dan Vachal second, and motion carried.

By-Laws – 2<sup>nd</sup> Review - By-Laws were reviewed and items identified for possible update.

Budget - Rick Kinkel made a motion to amend the budget previously approved on June 28, 2022 to transfer \$40,000 from the Somers Fire District Fund 7202 to the Somers Capital Improvement Fund 7236. Chelsey Spence seconded, and motion carried.

GIS Audit – GIS audit was completed successfully.

Resolution for False Alarm Calls and Lift Assists – To date this year there have been 17 lift assists and 22 fire alarms. SRFD provides service as “mutual aid” to the QRU and County. QRU charges after third lift assist. Issue was tabled for future discussion.

## Election – Chairman and Vice Chairman

Rick Kinkel made a motion to retain Dave Hayes as Chairman and Cardi Chmielewski as Vice Chairman. Chelsey Spence seconded, and motion carried.

## Grant

Amber Kienas successfully submitted a request for a grant from Fire House Subs. SRFD was awarded \$21,500 for extraction equipment. They will contact Amber on 8/19/22 to establish procurement of funds. Congratulations to Amber and thanks for her hard work on our behalf.

Rick Kinkel motioned to approve grant. Cardi Chmielewski seconded, and motion carried.

## Training

Amber Kienas has been certified as a CPR instructor. She requested SRFD help purchase equipment (two mannequins, one AED kit, and USB and pediatric videos). Total price is \$1182. Equipment will be maintained by Amber. In exchange for purchasing the equipment she will keep SRFD volunteers current on CPR/AED/First Aid certifications and reimburse the cost of the equipment within year.

Card Chmielewski motioned to approve Amber's request to purchase equipment at a cost of \$1182 to be reimbursed within one (1) year and that she provide CPR/AED/First Aid training to SRFD volunteers. Rick Kinkel seconded, and motion carried.

## Miscellaneous

Looking at purchasing a forceable entry door at a cost of \$2900 plus freight and a Randy Rescue Doll for training purposes.

Discussed purchasing back up lights for all six doors for the Somers Hall; installing an irrigation system; and sound deadening in training room.

The Associations new formal name is Somers Volunteer Firefighters Association Inc.

## FIRE CHIEF'S UPDATE

Calls - 122 calls to date for 2022.

Chelsey Spence motioned to adjourn meeting at 7:55. Rick Kinkel seconded, and motion carried.

Respectfully submitted by

Beth Dotson  
SRFD Secretary