

# SMITH VALLEY FIRE DISTRICT BOARD OF TRUSTEES

AUGUST 10, 2020 4:00 pm

## AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

READING OF PREVIOUS MINUTES/CORRECTIONS:

PUBLIC COMMENT: (PLEASE LIMIT COMMENTS TO 3 MINUTES AND STATE YOUR NAME AND ADDRESS).

CLAIMS:

7208 - Moved by \_\_\_\_\_ to pay bills of \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

TRUSTEE REPORTS/COMMENTS /COMMUNICATIONS:

CHIEF'S REPORT: CHIEF BEICK

E.M.S. REPORT: CHIEF BEICK

OLD BUSINESS:

EMPLOYEE BENEFIT PACKAGE (GILLMAN)

NEW BUSINESS:

TRAINING REQUESTS:

ADJORNMENT:

# SMITH VALLEY FIRE DISTRICT BOARD OF TRUSTEES

AUGUST 10, 2020 4:00 pm

## MEETING MINUTES

CALL TO ORDER: At 4:00 PM

PLEDGE OF ALLEGIANCE: By all in attendance

ROLL CALL: Chair Gillman, Sec Berg, Trustees Roberts, Sollars. Absent Ross Excused.

READING OF PREVIOUS MINUTES/CORRECTIONS: Moved by Berg to approve the minutes from July 13, 2020. 2<sup>nd</sup> by Roberts. Passed 4 to 0

PUBLIC COMMENT: None.

CLAIMS:

Fund 7208: Moved by Roberts to pay bills in the amount of 24,130.46. 2<sup>nd</sup> by Sollars. Passed 4 to 0.

TRUSTEE REPORTS/COMMENTS /COMMUNICATIONS: Sec. Berg reported that Paramedic Erick Bedwell, of the Joachim-Plattin Ambulance District MO received a spinal cord injury. This occurred when the ambulance he was riding in was hit by a DUI driver. To let him know that the EMS Community was thinking of him he would like a Challenge Coin from "Everywhere". As this Department does not have a Coin we will send him a couple of patches.

CHIEF'S REPORT: CHIEF BEICK

E.M.S. REPORT: CHIEF BEICK

OLD BUSINESS:

EMPLOYEE BENEFIT PACKAGE: After much discussion between the Board and the 2 full time employees. The following was agreed on by both parties:

No cost of living increases this year. This was after a 1.0% and a 1.5% increase were discussed.

A 2% contribution of the wages of the 2 full time personnel would be made by the District into a retirement plan.

It was moved by Roberts to make the 2% payment to each of the employee's retirement fund. This payment would be reviewed at the end of the Fiscal Year to determine if adjustments should be made. 2 by Sollars, Passed 4 to 0

It was moved by Roberts to increase the Bookkeepers hourly rate 2.50 per hour. 2<sup>nd</sup> by Sollars. Passed 4 to 0

NEW BUSINESS: None

TRAINING REQUESTS: None at this time

ADJORNMENT: 5:00 PM

**Chiefs Report: July 2020 Summary**  
**Submitted: August 10, 2020 at 4:00 pm**

**Calls for July 2020:**

## NIFRS Incident Type Comparison Report:

- 4 MVA BLS Red
- 1 Medical Remote Access (Land ALERT)
- 5 Grass/Wildland Fire
- 1 Motor Vehicle Fire
- 3 Burn Pile/Recreational Fires
- 2 Automatic Fire Alarm
- 3 Traffic Control
- 2 Dispatch Errors

**21 Total July 2020**

15 calls in July 2019

### **Narrative/Discussion:**

1. Pheasant Ridge Estates Subdivision: Still waiting for a date/time for the Developer and Trustee Roberts to discuss details of the water system development.

### **Station 91:**

1. An insurance claim has been submitted for the roof damage caused in the windstorm on 5.31.20. We have received the money for damage.
  - a. Still working on quotes for the damage to both the metal roofing and for the water damage to the drywall.

### **Station 92:**

Nothing new to report.

### **Apparatus and equipment needs:**

- Will need to purchase additional PPE for new members.
- Spring oil change season is under way.

934:

- Need to have the tank to pump/tank fill valves evaluated for leaking.

933:

- Needs to have the tank to pump/tank fill valve rechecked, #1 discharge valve is leaking, and a leak behind the master steamer cover needs to be evaluated.

931:

- Pump engine exceeded acceptable temperature during pump testing. Possible cultch fan needs to be replaced. Will remain in service until repairs are completed.

993:

- Check engine light came on, engine brake was not working, and would not regen. Took to Northwest Truck Repair for diagnosis. Clutch switch was adjusted. Developed an intermittent issue with not wanting to start and shifting problems. The clutch switch was replaced. The check engine light is from the intake heater malfunctioning, can no longer get parts. Cost for diagnosis: \$259.70 (still waiting for the clutch switch invoice)

Appliances:

- Researching cost for 1.75" X 50 hose replacement.

#### **Staffing and Recruitment:**

- New member: Tiffany Riley joined us in July.
- Our website and face book page are continuously updated to reflect that we are always looking for volunteers.

#### **Training Summary for July 2020:**

7.7.2020      Driver Training/Task Books, Cadre  
7.14.2020      Basic Jujitsu Self Defense Training, SBG Instructors  
7.21.2020      Annual ALERT Safety Training, ALERT Crew  
7.28.2020      Dry Hydrants, Capt. Brower

#### **Training Requests:**

None at this time

Submitted: Amy Beick, Fire Chief

**EMS Report: July 2020 Summary**

**Submitted: August 10, 2020 at 4:00 pm**

**Calls for July 2020:**

NIFRS Incident Type Comparison Report:

- 12 Medical ALS
- 6 Medical Special ALS
- 9 Medical BLS Red
- 7 Medical BLS Yellow
- 1 Medical Remote Access
- 1 MVA ALS (1 Mutual aid)
- 4 MVA BLS Red (1 Mutual aid)

**40 Total July 2020**

36 calls July 2019

18 Transports, 0 Interfacilities, 0 Intercepts

13 Transports, 0 Interfacility, 0 Intercepts

**Narrative/Discussion:**

1. We received a total of \$9,706.10 from payments through Pintler Billing during July. This total includes insurance, Medicare, Medicaid, and patient payments. Patient adjustments were \$6,531.12 for July. We billed \$21,685.00 during the month of July. We currently have \$38,015.01 in A/R. This includes insurance, Medicare, Medicaid, and patient responsibilities. This amount does not include our patient accounts that have been sent to collections.

2. We have \$39,794.94 currently active in collections. Received a total of \$1,676.10 in 2020.
3. We have 0 past due patient account from Pintler asking if we want to pursue with collections or write off.
4. FF Rob Hampton and FF Kristy Metcalfe completed their EMR class. Both have passed their NREMT psychomotor skills and are scheduled this week for the NREMT written portion of the testing.
5. Currently scheduling and preparing an in house EMT course. Tentatively starting the first of October.

**Staffing and Recruitment:**

- Still working on more on call Paramedics and EMTs.
- Our website and face book page are continuously updated to reflect that we are always looking for volunteer

**Apparatus and equipment needs:**

- Annual Stryker Service Contract has been submitted.
- Some of the new medical equipment and medications to be current with the updated Flathead County Protocols have been purchased. Will continue to purchase the needed equipment.

**Training Summary for July 2020:**

- 7.3.2020 EMR Class – Injuries to Muscles & Bones, Chief Beick
- 7.9.2020 EMR Class – Pediatrics, Geriatrics, Capt. Brower and Chief Beick
- 7.16.2020 EMR Class – Childbirth, Skill Assessments, Chief Beick
- 7.21.2020 Annual ALERT Safety Training, ALERT Crew
- 7.22.2020 EMR Class – Skill Assessments, Chief Beick
- 7.23.2020 EMR Class – Skill Assessments, Chief Beick
- 7.29.2020 EMR Class – Skill Assessments, Chief Beick
- 7.30.2020 EMR Class – Final written, Skill Assessment Testing, Capt. Brower, Chief Beick

**Training Requests:**

None at this time.

Submitted: Amy Beick, Fire Chief