

# SMITH VALLEY FIRE DISTRICT BOARD OF TRUSTEES

JUNE 8, 2020 4:00 pm

## AGENDA

PLEDGE OF ALLEGIANCE

ROLL CALL

READING OF PREVIOUS MINUTES/CORRECTIONS:

PUBLIC COMMENT: (PLEASE LIMIT COMMENTS TO 3 MINUTES AND STATE YOUR NAME AND ADDRESS).

CLAIMS:

7208 - Moved by \_\_\_\_\_ to pay bills of \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

TRUSTEE REPORTS/COMMENTS /COMMUNICATIONS:

CHIEF'S REPORT: CHIEF BEICK

E.M.S. REPORT: CHIEF BEICK

OLD BUSINESS:

NEW BUSINESS:

EMPLOYEE BENEFIT PACKAGE (GILLMAN)

EXECUTIVE SESSION TO DISCUSS PERSONNEL ISSUES

TRAINING REQUESTS:

ADJORNMENT:

# SMITH VALLEY FIRE DISTRICT BOARD OF TRUSTEES

JUNE 8, 2020 4:00 pm

## MEETING MINUTES

CALL TO ORDER: At 4:00 PM

PLEDGE OF ALLEGIANCE: All Participated

ROLL CALL: Chair Gillman, Sec. Berg, Trustees Roberts, Ross and Sollars.

READING OF PREVIOUS MINUTES/CORRECTIONS: Moved by Berg to accept the minutes of May 11, 2019 as posted, 2<sup>nd</sup> by Roberts. Passed 5 to 0

PUBLIC COMMENT: None.

CLAIMS:

Fund 7208 - Moved by Berg to pay bills of 24,869.59 2<sup>nd</sup> by Roberts. Passed 5 to 0.

TRUSTEE REPORTS/COMMENTS /COMMUNICATIONS: The Board Welcomed Jack Sollars as the new Board Member

CHIEF'S REPORT: See Attached

E.M.S. REPORT: See Attached

OLD BUSINESS: Budget to be discussed at the July Meeting

NEW BUSINESS:

EMPLOYEE BENEFIT PACKAGE : Tim Sohne from D.A. Davidson present information on two different retirement plans that would be available for the Fire District to be involved in. After the presentation various questions were answered by Mr. Schone. The feeling of the Board was additional Plans should be perused before making a decision. Further discussion will be held at the 7-13-2020 meeting.

EXECUTIVE SESSION TO DISCUSS PERSONNEL ISSUES; At the close of the session it was moved by Roberts, 2<sup>nd</sup> by Sollars to support the Chief in any decision made with the individual.

TRAINING REQUESTS: None

ADJORNMENT: At 5:39 PM.

## **Chiefs Report: May 2020 Summary**

**Submitted: June 8, 2020 at 4:00 pm**

### **Calls for May 2020:**

NIFRS Incident Type Comparison Report:

- 2 MVA ALS
- 1 Medical SPEC ALS (Lift assist)
- 1 Medical BLS Red (ALERT)
- 3 Structure Fires (2 Mutual aid)
- 1 Motor Vehicle Fire
- 1 Smoke Investigation – Inside
- 1 Smoke Investigation - Outside

- 16 Powerline Emergency
- 4 Public Service

**30 Total May 2020**

15 calls in May 2019

**Narrative/Discussion:**

1. Pheasant Ridge Estates Subdivision: Still waiting for a date/time for the Developer and Trustee Roberts to discuss details of the water system development.
2. VFIS annual renewal questionnaire has been submitted. Meeting scheduled with Brad on 6.10.20 to review the renewal policy.

**Station 91:**

1. An insurance claim has been submitted for the roof damage caused in the windstorm on 5.31.20. Adjuster was at the station today to inspect the damage.
  - a. Still working on quotes for the damage to both the metal roofing and for the water damage to the drywall.
2. Door locks are ordered.
  - a. Employee entrance door: \$1,375.00
  - b. Community room door: \$1,485.00

**Station 92:**

1. Nothing new to report.

**Apparatus and equipment needs:**

- Will need to purchase additional wildland PPE for new members.
- Spring oil change season is under way.

934:

- Issues with the exhaust brake and loss of power. Northwest Truck Repair repaired the turbo actuator.

- Preconnect valve needs to be repaired. Still waiting on quotes from KC

933:

- Pac brake has been replaced. Cost for the part: \$915.00, labor done in house.
- Tire rotation has been done.
- Tank to pump valve has been replaced.

931:

- Pump engine exceeded acceptable temperature during pump testing. Radiator will need to be replaced. Quote \$2,767.51. Scheduled for 6.15.20
- High/low actuator has been ordered. Cost for the part: \$196.12, labor will be done in house.

982:

- The donated winch is now on the engine. Cost for parts: \$93.83

993

- Tank fill/recirc valve has been replaced.

Appliances:

- Researching cost for 1.75" X 50 hose replacement.

#### **Staffing and Recruitment:**

- Our website and face book page are continuously updated to reflect that we are always looking for volunteers.

#### **Training Summary for May 2020:**

5.2.2020	Live Fire Wildland – 66 Ranch, Cadre
5.4.2020	S-130, Basic Wildland, Capt. Brower
5.5.2020	Regular Training Canceled due to COVID – 19 restrictions
5.12.2020	RT-130 review, PPE inspections, locker cleaning, Capt. Brower and Chief Beick
5.19.2020	60 Second drills, Initial attack/water supply evolutions, Capt. Brower and Chief Beick
5.26.2020	Wildland Pack Test, Captain Brower and Chief Beick
5.28.2020	Wildland Pack Test, Capt. Brower and Chief Beick

**Training Requests:**

None at this time

Submitted: Amy Beick, Fire Chief

**EMS Report: May 2020 Summary**

**Submitted: June 8, 2020 at 4:00 pm**

**Calls for June 2020:**

NIFRS Incident Type Comparison Report:

- 5 Medical ALS
- 7 Medical Special ALS
- 17 Medical BLS Red
- 3 Medical BLS Yellow
- 2 MVA ALS
- 2 Structure Fire (1 Mutual aid)
- 1 Test page

**37 Total May 2020**

30 calls May 2019

17 Transports, 0 Interfacilities, 0 Intercepts

10 Transports, 0 Interfacility, 0 Intercepts

**Narrative/Discussion:**

1. We received a total of \$13,483.64 from payments through Pintler Billing during May. This total includes insurance, Medicare, Medicaid, and patient payments. Patient adjustments were \$15,026.70 for May. We billed \$20,284.20 during the month of May. We currently have \$33,259.11 in A/R. This includes insurance, Medicare, Medicaid, and patient responsibilities. This amount does not include our patient accounts that have been sent to collections.
2. We have \$38,107.84 currently active in collections.

3. We have 0 past due patient accounts from Pintler asking if we want to pursue with collections or write off.
4. EMR class is back in session with 2 students (Metcalf and Hampton). Class started back up on June 4<sup>th</sup>.
5. Grants:
  - Submitted a PPE grant through Montana State Fund for masks and thermometers.
  - MDOT grant opened May 1<sup>st</sup> – June 30<sup>th</sup>. Currently working on gathering information and writing a grant for a new ambulance to replace Medic 922 (red bus). There is a 10% grant matching fee with this grant.

**Staffing and Recruitment:**

- Still working on more on call Paramedics and EMTs.
- Our website and face book page are continuously updated to reflect that we are always looking for volunteer

**Apparatus and equipment needs:**

- Some of the new medical equipment and medications to be current with the updated Flathead County Protocols have been purchased. Will continue to purchase the needed equipment.

921:

- Oil cooler repaired, alignment (new bushings), water pump and batteries replaced. Cost: \$2,798.57.

**Training Summary for May 2020:**

- No required trainings offered due to Stay at Home Order and COVID-19 events.

**Training Requests:**

None at this time.

Submitted: Amy Beick, Fire Chief