

# SMITH VALLEY FIRE DISTRICT BOARD OF TRUSTEES

MAY 11, 2020 4:00 pm

## MEETING MINUTES

CALL TO ORDER: At 4:00 PM

PLEDGE OF ALLEGIANCE: All present participated

ROLL CALL: Chair Gillman, Sec. Berg, Trustees Roberts and Saylor. Absent Lane Ross.

READING OF PREVIOUS MINUTES/CORRECTIONS:

PUBLIC COMMENT: None

CLAIMS Fund 7208:

Moved by Berg to pay bills in the amount of 23,644.26, 2<sup>nd</sup> by Saylor. Passed 4 to 0

TRUSTEE REPORTS/COMMENTS /COMMUNICATIONS: Those in attendance thanked Alex Saylor for his service to the Fire District as a Board Member. This being his last official meeting.

CHIEF'S REPORT: See Attached

E.M.S. REPORT: See Attached

OLD BUSINESS:

REMOTE PARTICIPATION IN BOARD MEETINGS: After discussion on the proposed Policy. It was moved by Berg accept the proposed Policy as amended 2<sup>nd</sup> by Saylor. Passed 3 to 0. Roberts abstaining. Policy 009 is attached.

NEW BUSINESS:

EMPLOYEE BEBEPIT PACKAGE Tabled until next meeting.

FY 20/1 BUDGET Tabled to next meeting

TRAINING REQUESTS: None at this time

ADJORNMENT

**Chiefs Report: April 2020 Summary**

**Submitted: May 11, 2020 at 4:00 pm**

**Calls for April 2020:**

## NIFRS Incident Type Comparison Report:

- 1 MVA ALS
- 2 MVA BLS Red
- 1 MVA BLS Yel.
- 1 Structure Fires (1 Mutual aid)
- 10 Grass/Wildland Fires
- 3 Burn Pile/Rec Fires
- 1 Automatic Fire Alarm
- 1 Smoke Investigation – Inside
- 1 Hazmat
- 1 Powerline Emergency
- 1 Public Service

**23 Total April 2020**

18 calls in April 2019

### **Narrative/Discussion:**

1. Pheasant Ridge Estates Subdivision: Still waiting for a date/time for the Developer and Trustee Roberts to discuss details of the water system development.
2. VFIS annual renewal questionnaire is due again. No major changes were needed. Please review and advise. It is due back to VFIS by 5.17.20.
3. Rural Fire Capacity Grant (RFC) or the (VFA Grant) was submitted on 5.4.20. We are utilizing the grant for additional Wildland PPE. This is a county wide grant. We submitted our portion for \$1,055.00. There is a 10% match.
4. Currently working with APEC Engineering on the water system at Kookoosint Village. The water system is from 1978 and was never completed with the fire suppression system. Current plan is:
  - minimum holding tank of 30,000 gallons that refills with an electric pump at a standard rate of 8-10 gpm.
  - The fill connection maybe a standard hrydrant or a stand pipe with a 2.5 inch fire connection a minimum of a 500 GPM pump.

5. Received the FY21 budget spreadsheets. I will be working on a draft budget to have ready for the board's review.

**Station 91:**

1. Will be getting quotes to have the roof inspected and dry wall replaced in the bay. We had an ice dam that has caused the roof to leak during the winter. The leak had continued through this spring and in damaging the drywall on the ceiling.

**Station 92:**

1. Nothing new to report.

**Apparatus and equipment needs:**

- Will need to purchase additional wildland PPE for new members.
- Spring oil change season is under way.

934:

- Preconnect valve needs to be repaired. Still waiting on quotes from KC

933:

- Pac brake needs to be replaced. Estimate for part: \$1300.00 labor done in house.
- Needs a tire rotation.

931:

- Pump engine exceeded acceptable temperature during pump testing. Radiator will need to be replaced. Quote \$2,767.51.

982:

- FF Hampton donated an 12,000-pound winch. Researching proper mounting brackets.

Appliances:

- Researching cost for 1.75" X 50 hose replacement.

### **Staffing and Recruitment:**

- We have had an several inquiries and new applications submitted.
- Our website and face book page are continuously updated to reflect that we are always looking for volunteers.

### **Training Summary for April 2020:**

- 4.5.2020 RT-130 annual Wildland Refresher (Online), Capt. Brower
- 4.7.2020 Regular Training Canceled due to Stay at Home Order
- 4.14.2020 Live Fire Wildland-Creekside, Cadre
- 4.14.2020 Regular Training Canceled due to Stay at Home Order
- 4.16.2020 Live Fire Wildland-Creekside, Cadre
- 4.17.2020 Live Fire Wildland-Creekside, Cadre
- 4.20.2020 Live Fire Wildland-Creekside, Cadre
- 4.21.2020 Regular Training Canceled due to Stay at Home Order
- 4.28.2020 Regular Training Canceled due to Phase 1 requirements of only having groups less than 10 people.

### **Training Requests:**

None at this time

**Submitted: Amy Beick, Fire Chief EMS Report: April 2020 Summary**

**Submitted: May 11, 2020 at 4:00 pm**

### **Calls for April 2020:**

NIFRS Incident Type Comparison Report:

- 4 Medical ALS
- 6 Medical Special ALS
- 6 Medical BLS Red
- 6 Medical BLS Yellow
- 1 MVA ALS
- 2 MVA BLS Red
- 1 MVA BLS Yel.
- 2 Structure Fire (2 Mutual aid)

**28 Total April 2020**

22 calls April 2019

18 Transports, 0 Interfacilities, 0 Intercepts

9 Transports, 0 Interfacility, 0 Intercepts

**Narrative/Discussion:**

1. We received a total of \$7,863.91 from payments through Pintler Billing during April. This total includes insurance, Medicare, Medicaid, and patient payments. Patient adjustments were \$10,565.14 for April. We billed \$28,906.44 during the month of April. We currently have \$42,931.85 in A/R. This includes insurance, Medicare, Medicaid, and patient responsibilities. This amount does not include our patient accounts that have been sent to collections.
2. We have \$36,661.24 currently active in collections.
3. We have 2 past due patient accounts and 1 Financial Hardship Application from Pintler asking if we want to pursue with collections or write off.
  - a. PCR 2019-524: We have received \$972.60 of the \$1,237.60 invoiced. This leaves a balance of \$265.00 that is the patient's responsibility and we have not received payment on the \$265.00 portion.
  - b. PCR 2020-13: Invoice total is \$1,687.10. The patient does not have any medical insurance and we have not received any payment from the patient. Recommend sending to collections.
  - c. PCR 2020-113: We have received \$1,100.20 of the \$1,365.20 invoiced. This leaves a balance of \$265.00 that is patient responsibility. Patient is requesting balance be written off. (Patient volunteered with SVFD)
4. In the process of rescheduling the EMR class. The class will be smaller due to some of the students being unavailable to finish the course now.
5. Grants:

- MDOT grant opened May 1<sup>st</sup>– June 30th. Currently working on gathering information and writing a grant for a new ambulance to replace Medic 922 (red bus). There is a 10% grant matching fee with this grant.

**Staffing and Recruitment:**

- Still working on more on call Paramedics and EMTs.
- Our website and face book page are continuously updated to reflect that we are always looking for volunteer

**Apparatus and equipment needs:**

- Some of the new medical equipment and medications to be current with the updated Flathead County Protocols have been purchased. Will continue to purchase the needed equipment.

921:

- Taking to Glacier West Repair for an oil leak on May 25<sup>th</sup>. Quote: \$650.00.

**Training Summary for April 2020:**

- No required trainings offered due to Stay at Home Order and COVID-19 events.

**Training Requests:**

None at this time.

Submitted: Amy Beick, Fire Chief

**SMITH VALLEY FIRE DISTRICT**

POLICY: 009

Passed: May 11, 2020

TRUSTEE REMOTE PARTICIPATION AT BOARD MEETINGS

**I. Objective:** To provide a means by which Board members may participate in a Board meeting when unable to be physically present.

**II. Background:** occasionally a Board member, due to a variety of reasons, may be unable to be physically present at a Board meeting, but otherwise be able to participate. By utilizing electronic means. participation rates could increase.

**III. Policy:** It shall be the policy of the Smith Valley Fire District that a member may participate in any meeting via telephone or other electronic means. When participating in this manner the Board member should be listed as present in the meeting minutes.

**IV. Exceptions:**

- A. Public comment at Board meetings must be received in person and not by any other means.
- B. A Quorum of Board Members must physically present to have a Board Meeting.

T: At 4:55 PM