

# SMITH VALLEY FIRE DISTRICT BOARD OF TRUSTEES

July 8, 2019 4:00 pm

## AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

READING OF PREVIOUS MINUTES/CORRECTIONS:

PUBLIC COMMENT: (PLEASE LIMIT COMMENTS TO 3 MINUTES AND STATE YOUR NAME AND ADDRESS).

CLAIMS:

7208 - Moved by \_\_\_\_\_ to pay bills of \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

TRUSTEE REPORTS/COMMENTS /COMMUNICATIONS:

CHIEF'S REPORT: CHIEF BEICK

E.M.S. REPORT: CHIEF BEICK

OLD BUSINESS:

FIRE ENGINE PAYMENT (BERG)

NEW BUSINESS:

E.M.S. BILLING MODIFICATION (CHIEF/BOARD)

TRAINING REQUESTS:

ADJORNMENT:

# SMITH VALLEY FIRE DISTRICT BOARD OF TRUSTEES

July 8, 2019 4:00 pm

## MINUTES

CALL TO ORDER: At 4:00 PM

PLEDGE OF ALLEGIANCE: All in attendance participated

ROLL CALL: Chair Gillman, Sec Berg, Trustees Robert and Saylor. Rupp absent, working.

READING OF PREVIOUS MINUTES/CORRECTIONS:

PUBLIC COMMENT: None.

Bills: Fund7208 Moved by Saylor to pay bill, in the amount of 45,652.29. 2<sup>nd</sup> by Berg. Passed 4 to 0

TRUSTEE REPORTS/COMMENTS /COMMUNICATIONS: Berg noted that there were new accounting reports for the MT Dept of Administration, due at by the end of Dec. 2019. The Bookkeeper is aware of the new Requirements and is already working on the report. Also mention SB 160 (The Firefighter Protection Act) that became law on 7-1-2019. No action at this time but will need to look at in the future.

Gillman noted the District has received a Graduation Card from a former cadet. Received several thank you notes from citizens. And a thank you from St. Matthews for Mutual Aid response to the fire in the Church.

CHIEF'S REPORT: See Attached. In addition to Item 2. Of the report Roberts moved to increase the personel property, turn out gear and boots. Insurance limit to 20,000. 2<sup>nd</sup> by Saylor. Passed 4 to 0.

E.M.S. REPORT: See Attached

OLD BUSINESS:

FIRE ENGINE PAYMENT: Saylor moved to pass Resolution 2019-3, Authorizing the County Treasurer to pay 12,469.12 from Fund 7283 to US BANK. 2<sup>nd</sup> by Roberts. Passed 4 to 0

NEW BUSINESS:

E.M.S. BILLING MODIFICATION: Moved by Roberts to make the following changes to the E.M.S. Billing Procedures 2<sup>nd</sup> by Saylor Passed 4 to 0

If a patient is deceased (after transport & care but prior to paying their bill or they are treated in the field but pronounced dead on scene), the billing company will attempt to collect payment for two billing cycles. If no estate is located in these attempts (including verifying contact and insurance information with the hospital), the account (ledgers, account notes, and incident reports) will be provided to Smith Valley Fire District Board of Trustees for review and determination of write off of the account in full.

- i. For patients treated in the field and pronounced dead on scene a BLS base fee will be charged.
2. Billing procedures for non-transport, lift assists are as follows:

- a) Within a three (3) month period, three (3) lift assists for the same patient will not be assessed a Service Charge. Within the same three (3) month period, four (4) and subsequent lift assists for the same patient for the balance of the 12 consecutive months will be assessed a fee of \$50.00 per response.

TRAINING REQUESTS: None

ADJORNMENT: At 5:06

## **Chiefs Report: June 2019 Summary**

**Submitted: July 8, 2019 at 4:00 pm**

### **Calls for June 2019:**

NIFRS Incident Type Comparison Report:

- 2 MVA ALS
- 6 MVA BLS Red
- 1 Burn Pile/Rec. Fires
- 1 Motor Vehicle Fires
- 2 Smoke Investigations (1 inside/1 outside)
- 1 Automatic Fire Alarm
- 1 Traffic Control
- 2 Public Service

**16 Total June 2019**

21 calls in June 2018

### **Narrative/Discussion:**

1. FY19 and FY20 Budget updates
2. Met with Brad from PayneWest on 6/20 to review FY20 Insurance premium. FY20 Annual Premium is \$21,831.00 compared to \$22,506.00 in FY19. Need to review the Business Personal Property Replacement cost on the renewal policy.
3. Received the VFA Grant money from FY19 for \$1,048.89. Total spent was \$1,360.00. \$311.11 was the District's match for the grant.

4. June 7<sup>th</sup>, FF Flickinger, FF Trainee Bennett, Captain Brower, and I participated in the Kalispell HEART Program's Summer Block Party. We provided Engine 933, our training tunnel, and obstacle course for the kids to "train as a firefighter"
5. June 8th, community meeting and showing of Era of Mega Fires in conjunction with DNRC, USFS, and OES.
6. Concluded our annual Engine Operations/Drafting class. FF Loff, FF Hull, FF Paulsen, and FF Gilbert have successfully completed the classroom portion and hands on testing. They are still working on completing their driver/operator task books.

#### **Station 91:**

1. The garage door for the first due ambulance is out of service and will need to be replaced. Last quote was \$1500.00 for the door opener portion. The door will need a new spring and metal arm bracket. Riverside Door is scheduled to look at the door.

#### **Station 92:**

- Nothing new to report.

#### **Apparatus and equipment needs:**

951:

- New summer tires purchased, and alignment performed. Cost: \$1,003.80.

Appliances:

- Nothing new to report.

#### **Staffing and Recruitment:**

Our website and face book page are continuously updated to reflect that we are always looking for volunteers.

**Training Summary for June 2019:**

- 6.4.2019 Station and Apparatus Prep for June 8<sup>th</sup> open house and community meeting, Cadre
- 6.11.2019 Engine Pump Operations and Drafting Testing, FF Peine, Captain Brower, Chief Beick
- 6.18.2019 Vehicle Extrication and patient packaging, FF Flickinger, FF Peine, Captain Brower, Chief Beick
- 6.26.2019 Meet and Greet with DNRC, Cadre

**Training Requests:**

None at this time

Submitted: Amy Beick, Fire Chief

**EMS Report: June 2019 Summary**

**Submitted: July 8, 2019 at 4:00 pm**

**Calls for June 2019:**

NIFRS Incident Type Comparison Report:

- 10 Medical ALS
- 19 Medical BLS Red
- 10 Medical BLS Yellow
- 2 MVA ALS (1 mutual aid)
- 7 MVA BLS Red (1 mutual aid)
- 3 Structure Fire (mutual aid)

51 Total June 2019

39 calls June 2018

21 Transports, 0 Interfacility, 1 Intercept

22 Transports, 0 Interfacility, 0 Intercepts

**Narrative/Discussion:**

1. We received a total of \$9,029.78 from payments through Pintler Billing during June. This total includes insurance, Medicare, Medicaid, and patient payments. Patient adjustments were \$10,305.57 for June. We billed \$31,818.80 during the month of June. We currently have \$58,876.67 in A/R. This includes insurance, Medicare, Medicaid, and patient responsibilities. This amount does not include our patient accounts that have been sent to collections.
2. We have \$34,800.78 currently active in collections.
3. We have 1 past due patient accounts from Pintler asking if we want to pursue with collections or write off.
4. FY19 Totals: 

• Charges = \$280,895.00	FY18 Totals:
• Adjustments = \$138,609.12	\$296,934.75
• Total Payments = \$136,442.20	\$135,024.12
• Ending A/R = \$58,876.67	\$129,721.29
	\$55,660.93
5. Received Flathead County EMS Levy Distribution; \$11,479.28
6. DEA Registration is due for renewal by the end of July. Have emailed Dr. Briles to set up a time to complete this process.

**Staffing and Recruitment:**

- Nothing new to report.

Still working on more on call Paramedics and EMTs.

Our website and face book page are continuously updated to reflect that we are always looking for volunteers

**Apparatus and equipment needs:**

921:

- Will need to go into Les Schwab for front end work.

**Training Summary for June 2019:**

6.18.19            Vehicle Extrication and patient packaging, FF Flickinger, FF Peine, Captain  
Brower,

Chief Beick

6.24.19            KRMC Run Reviews

**Training Requests:**

- None at this time.

Submitted: Amy Beick, Fire Chief