

# SMITH VALLEY FIRE DISTRICT BOARD OF TRUSTEES

JANUARY 14, 2019 4:00 pm

## AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

READING OF PREVIOUS MINUTES/CORRECTIONS:

PUBLIC COMMENT: (PLEASE LIMIT COMMENTS TO 3 MINUTES AND STATE YOUR NAME AND ADDRESS).

CLAIMS:

7208 - Moved by \_\_\_\_\_ to pay bills of \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

TRUSTEE REPORTS/COMMENTS /COMMUNICATIONS:

CHIEF'S REPORT: CHIEF BEICK

E.M.S. REPORT: CHIEF BEICK

OLD BUSINESS:

STAFFING LEVY DRAFT PLAN (ROBERTS/CHIEF)

NEW BUSINESS:

PAYROLL APPROVAL (GILLMAN/CHIEF)

ANNUAL FIREFIGHTER REIMBURSEMENT INCREASE (BERG)

INFORMATION SIGN (GILLMAN)

AIR PURIFICATION SYSTEM (BERG)

TRAINING REQUESTS:

ADJORNMENT:

# SMITH VALLEY FIRE DISTRICT BOARD OF TRUSTEES

# JANUARY 14, 2019 4:00 pm

## MEETING MINUTES

CALL TO ORDER: At 4:00 PM

PLEDGE OF ALLEGIANCE: All present participated

ROLL CALL: Chair Gillman, Sec Berg, Trustee Roberts. Absent Trustees Rupp and Saylor. Saylor arrived at 4:32

READING OF PREVIOUS MINUTES/CORRECTIONS: Moved by Berg, 2<sup>nd</sup> by Roberts to accept the minutes as posted. Passed 3 to 0

PUBLIC COMMENT: At this point the Agenda Item "Information Sign" was brought forward with the arrival members of the Fire District Auxiliary to discuss the Sign. Several concepts and designs were discussed. Several were selected for further research as to costs and who will perform the construction. The final decision will be made at a future meeting.

CLAIMS:

Fund 7208: Moved by Berg, 2<sup>nd</sup> by Roberts to pay bills in the amount of 30,568.87. Passed 4 to 0.

TRUSTEE REPORTS/COMMENTS /COMMUNICATIONS: Chair Gillman reported the District had received 4 thank you letters.

CHIEF'S REPORT: See Attached

E.M.S. REPORT: See Attached

OLD BUSINESS:

STAFFING LEVY DRAFT PLAN: The mailer was discussed with several suggestions made as to content: Moved by Roberts, 2<sup>nd</sup> by Berg to accept the mailer as revised. Passed 4 to 0.

NEW BUSINESS:

PAYROLL APPROVAL: Removed

ANNUAL FIREFIGHTER REIMBURSEMENT INCREASE: After much discussion between those present and Chief Beick reporting on the feelings of the Volunteer Staff a decision was reached.

Moved by Berg to Budget 6,000.00 for the reimbursement to the Volunteers for a One (1) year trail period. 2<sup>nd</sup> by Saylor. The monies to be equally divided between the Volunteers, to be eligible for the reimbursement the Volunteer must accomplish the following:

1. Respond to a Minimum of 10% of the Fire Incidents. If the Volunteer is unable to attain the 10 % requirement, "Work Shifts" of 2 hours each will be performed, with the approval of the Chief, to meet the 10% requirement. Each "work Shift" would equal one Fire Incident.
2. The Volunteer must attend 50% Training or Public Information Sessions that are scheduled.

Passed 3 to 1. Roberts voting No

INFORMATION SIGN: See Public Comment

AIR PURIFICATION SYSTEM: Moved by Berg to Table the Item until the March Meeting. For further research of the technology available.

TRAINING REQUESTS: None

ADJORNMENT: At 6:28

### **Chiefs Report: December 2018 Summary**

**Submitted: January 14, 2019 at 4:00 pm**

#### **Calls for December 2018:**

NIFRS Incident Type Comparison Report:

- 1 Medical ALS (land ALERT)
- 1 Medical BLS Red (lift assist)
- 6 MVA BLS Red
- 2 Structure Fires (mutual aid)
- 3 Burn Pile/Rec. Fire
- 1 Smoke Investigation-Outside
- 1 Gas Odor
- 1 Traffic Control

**16 Total December 2018**

24 calls in December 2017

**192 Total Fire Related calls for 2018**

331 Total Fire Related calls for 2017

#### **Narrative/Discussion:**

1. December 8th FF Brad Flickinger, FF Bob Paulsen, FF Bryce Hull, and Paramedic Warren Davis participated in the Holiday Parade with Engine 933 and Medic 921.

2. December 16<sup>th</sup> Auxiliary held a Breakfast with Santa Open House.
3. Training room projection system is starting to have some issues. I would like to update the system with a flat screen smart TV. Quote for replacement is \$1,299.97 for a 75" Smart LED plus \$120.00 for the wall mount.
4. Budget update: At 6 months were are at 50% of budget.

**Station 91:**

1. The float on the condensation pump for the downstairs furnace broke causing flooding of the floor in the upstairs maintenance room as well as in the radio room. The pump has been repaired and repairs have been initiated in the maintenance room and radio room.

**Station 92:**

Nothing new to report.

**Apparatus and equipment needs:**

934:

- Parts have been ordered for the pump rebuild.
- FAR is scheduled to repair the leaking transfer case on January 25<sup>th</sup>.

931:

- The electronic governor has been repaired.
- The tank recirc/refill valve has been rebuilt.

951:

- Took to Glacier West Repair for a check engine light. The check engine light was from the previous ERG valve issue. The repairs were made. Check engine light came back on and is currently at the repair shop. Glow plug #5 is bad and needs to be replaced. Quote: \$125.00
- While at Glacier West Repair got a quote for the fuel injectors. Quote for replacement of the fuel injectors: \$4,731.62. If the high-pressure fuel pump needs to be replaced in addition to the fuel injectors: Additional \$2,225.11.

Appliances:

- Nothing new to report.

**Staffing and Recruitment:**

Victor Loff joined our department. Victor is a second semester Paramedic student.

Our website and face book page are continuously updated to reflect that we are always looking for volunteers.

**Training Summary for December 2018:**

12.4.2018 Chimney Fire Review, Chief Beick

12.10.2018 Holiday Dinner

12.18.2018 Business Meeting, Chief Beick

12.25.2018 No Training, Christmas

**Training Requests:**

FVCC is offering Supervising/Management/Leadership classes starting in February - April. They are \$35.00/session.

Submitted: Amy Beick, Fire Chief

**EMS Report: December 2018 Summary**

**Submitted: January 14, 2019 at 4:00 pm**

**Calls for December 2018:**

NIFRS Incident Type Comparison Report:

- 8 Medical ALS
- 6 Medical BLS Red
- 4 Medical BLS Yellow
- 7 MVA BLS Red
- 1 Structure Fires (mutual aid)

**26 total Calls**

43 calls December 2017

14 Transports, 0 Intercepts

13 Transports, 1 Intercepts

**2018 Year Totals:**

386 Medical related calls      160 Transports      4 ALS Intercepts      1 Interfacility

**2017 Year Totals:**

383 Medical related calls      156 Transports      8 ALS Intercepts      1 Interfacility

**Narrative/Discussion:**

1. We have received a total of \$12,188.33 from payments through Pintler Billing during December. This total includes insurance, Medicare, Medicaid, and patient payments. Patient adjustments were \$7,858.64 for December. We billed \$14,261.20 during the month of December. We currently have \$32,073.33 in A/R. This includes insurance, Medicare, Medicaid, and patient responsibilities. This amount does not include our patient accounts that have been sent to collections.
2. We have \$27,851.65 currently active in collections.
3. We have 5 past due patient accounts from Pintler asking if we want to pursue with collections or write off.
4. Our Flathead County Levy Distribution amount is \$12,259.00. We should see that deposited this month. Total for 2018 = \$25,679.00

**Staffing and Recruitment:**

Victor Loff will be starting orientation shifts as an EMT as his Paramedic school schedule permits.

Still working on more on call Paramedics and EMTs.

Our website and face book page are continuously updated to reflect that we are always looking for volunteers

**Apparatus and equipment needs:**

Nothing new to report.

**Training Summary for December 2018:**

12.10.2018 KRMC Run Reviews

**Training Requests:**

None at this time.

Submitted: Amy Beick, Fire Chief