

# SMITH VALLEY FIRE DISTRICT BOARD OF TRUSTEES

OCTOBER 9, 2017 4:00 pm

## AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

READING OF PREVIOUS MINUTES/CORRECTIONS:

PUBLIC COMMENT

CLAIMS

7208 - Moved by \_\_\_\_\_ to pay bills of \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

7257 – Moved by \_\_\_\_\_ to pay bills of \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

TRUSTEE REPORTS/COMMENTS /COMMUNICATIONS

CHIEF'S REPORT: CHIEF BEICK

E.M.S. REPORT: CHIEF BEICK

OLD BUSINESS:

NEW BUSINESS:

FALSE ALARM BILLING (ROBERTS/BERG)

VEHICLE INSURANCE (BERG/CHIEF BEICK)

TRAINING REQUESTS:

ADJORNMENT:

# SMITH VALLEY FIRE DISTRICT BOARD OF TRUSTEES

# OCTOBER 9, 2017 4:00 pm MEETING MINUTES

CALL TO ORDER: At 4:00 PM

PLEDGE OF ALLEGIANCE: All Participated

ROLL CALL: Chairperson Gillman, Sec. Berg, Trustees Roberts, Saylor. Absent Rupp

READING OF PREVIOUS MINUTES/CORRECTIONS: Roberts moved to accept the minutes Sept 11, as corrected. 2nd by Saylor. Passed 4 to 0

PUBLIC COMMENT: None

## CLAIMS

Fund 7208 - Moved by Roberts to pay bills of 11,227.87 2nd by Berg. Passed 4 to 0

Fund 7257 – Moved by Roberts to pay bills of 11,063.46 2nd by Saylor. Passed 4 to 0

TRUSTEE REPORTS/COMMENTS /COMMUNICATIONS: None

CHIEF'S REPORT: See attached

E.M.S. REPORT: See attached

OLD BUSINESS: Roberts moved to send 3 Invoices from Pintler Services to Collections. 2nd by Berg. Passed 4 to 0

NEW BUSINESS: Moved by Roberts to spend up to 4,200 for the Districts match of 10 % for the new ambulance lifting device, which costs 42,000. 2nd by Berg. Passed 4 to 0.

FALSE ALARM BILLING: Moved by Roberts to approve the revised Policy 005, Charges for Services, as presented. 2nd by Saylor. Passed 4 to 0.

VEHICLE INSURANCE : The Vehicle Insurance Premiums have been changed to Fund 7257 from 7208. No action required.

OVERTIME PAY FOR PAID PERSONNEL: Roberts moved to compensate full time employees, during a call back, at the their regular pay rate for as long as it is within the 53 hour the work schedule. If the employee is called back to work beyond the 53 hour work schedule they will be paid 1 1/2 times their hourly rate. Call backs are only to be made by the IC. 2nd by Saylor Passed 4 to 0

TRAINING REQUESTS: None

ADJORNMENT: 6:08 PM

## **Chiefs Report: September 2017 Summary**

**Submitted: October 9, 2017 at 4:00 pm**

### **Calls for September 2017:**

NIFRS Incident Type Comparison Report:

- 1 Medical ALS
- 3 MVA BLS Red
- 1 MVA Non-Injury
- 2 Structure Fires (1 mutual aid)
- 5 Smoke Investigation-Outside
- 1 Automatic Fire Alarm
- 7 Grass/Brush Wildland (7 mutual aid)
- 5 Illegal Burns
- 2 Powerline Emergencies

**27 Total**      19 calls in Sept. 2016

### **Narrative/Discussion:**

1. Repeater status: Radios have been reprogrammed with the new updates and the repeater tac channel.
2. The Auxiliary is moving forward with preparations for the Fall Fling fundraiser on Nov. 4th. Nothing new to report.
3. With the money the department received from the Water Tender and Type 6 Engine assignment through DNRC (Welcome Springs Fire and 2645 South Fire), I would like to purchase a gas powered utility pump to replace the broken trash pump used to pump out the cistern. Estimate of \$429.00. I would also like to purchase a high-pressure water pump for the tender to assist with drafting. We have been fortunate to be able to use Marion's or South Kalispell's when needed on fires. Estimate of \$529.00. Both are at Murdoch's.
4. Contract with Westerns States has been completed. The annual load bank testing was completed for this year last month. The only issue was a slight leak on the water pump.

5. ISO Survey: Amanda from ISO was here September 12<sup>th</sup> to update our paperwork. We will get a few more points than in the past because we are staffed and we are more active with safety PR events/information. It will be approximately 6 months until we get a report.
6. Fire CATT was here on 9.16.17 to perform our annual hose testing. We had 6 sections of hose fail this year: 4 sections of 3-inch supply hose, 1 section of 2 ½ inch supply hose, 1 section of 1 ¾ inch attack hose.
7. KC from FAR was here for a couple of days and went through all of the fire apparatus bumper to bumper as a preventative maintenance program.
8. After reviewing the credit card statement for my credit card, a \$914.00 charge from Dell was discovered. This has been reported to the bank as fraud. An investigation has been started and a new card has been issued.
9. I have the annual firefighter reimbursement for the 2016-2017 FY ready for review.

**Station 91:**

Nothing new to report.

**Station 92:**

New door lock has been installed on the man door. Individual pin numbers are being assigned and programmed.

**Apparatus and equipment needs:**

981 and 959:

The suction hose project has been completed for 959.

933:

Ladders have arrived.

Still need to order a 4-gas monitor.

931:

Nothing new to report. Fire Apparatus Repair (FAR) has ordered the parts needed for the pump repair. There is an approximately 60-day wait for the impeller.

**Staffing and Recruitment:**

Nothing new to report.

Our website and face book page are continuously updated to reflect that we are always looking for volunteers.

**Training Summary for September 2017:**

- 9.5.2017 No Training-Labor Day
- 9.12.17 Structure Fire Apparatus Readiness-Cadre
- 9.19.2017 Low Angle Rescue-Offsite, FF Brower
- 9.26.2017 Driver Training-Cadre

**Training Requests:**

None at this time.

Submitted: Amy Beick, Fire Chief

**EMS Report: September 2017 Summary**

**Submitted: October 9, 2017 at 4:00 pm**

**Calls for September 2017:**

NIFRS Incident Type Comparison Report:

- 8 Medical ALS
- 19 Medical BLS Red
- 4 Medical BLS Yellow
- 4 MVA BLS Red
- 1 Structure Fires

**36 total Calls** 28 calls September 2016

15 Transports Sept. 2017 and 1 Intercept  
Intercepts

9 Transports Sept. 2016 and 0

### **Narrative/Discussion:**

1. We have received a total of \$9,708.73 from payments through Pintler Billing during September. This total includes insurance, Medicare, Medicaid, and patient payments. Patient adjustments were \$12,507.05 for September. We billed \$20,034.00 during the month of September. We have \$47,241.87 in A/R. This includes insurance, Medicare, Medicaid, and patient responsibilities. This amount does not include our patient accounts that have been sent to collections.
2. We have \$8,860.40 currently active in collections.
3. We have received 3 patient accounts from Pintler asking if we want to pursue with collections or write off.
4. We had our first intercept with Libby Volunteer Ambulance Services last month. The Intercept agreement has been submitted for them to sign.
5. We received the MDOT grant for a power load system for the ambulance. The grant is for \$42,000.00 with a 10% match that is due 60 days before delivery. We have received the contract for the grant.
6. Benefits for staff: We have not established vacation benefits for full time employees. Vacation pay? As per requested from Trustee Roberts and Gillman, I have spoken with Paynewest about medical benefits. Requirements from the district are a minimum of 2 employees and a minimum of 50% participation from the district. Example: With our current staffing the monthly premium for the Silver HAS 3600 medical plan would be \$1,098.00. At 50% participation from the district the monthly premium is \$549.00. The yearly premium would be approximately \$6,588.00 per year.
7. Staffing Levy: Would like to look at sending out a survey to the tax payers to see what their response would be in regard to a tax levy. Item for discussion: The use of a consultant, is this still an idea on the table?

### **Staffing and Recruitment:**

Nothing new to report

Still working on more on call Paramedics and EMTs.

Our website and face book page are continuously updated to reflect that we are always looking for volunteers.

### **Apparatus and equipment needs:**

921 (New Bus):

Battery cables have been replaced.

**Training Summary for September 2017:**

- 9.14.17 Rocky Mountain Trauma Symposium
- 9.15.17 Rocky Mountain Trauma Symposium
- 9.23.17 County EMT class, FF Brower and Chief Beick
- 9.26.17 Stretcher and stair chair operations, FF Brower and FF Gilbert
- 9.28.17 Marion EMT class, FF Brower and Chief Beick
- 9.30.17 County EMT class, FF Brower and Chief Beick

**Training Requests:**

None at this time.

Submitted: Amy Beick, Fire Chief