

# SMITH VALLEY FIRE DISTRICT BOARD OF TRUSTEES

FEBRUARY 13, 2017 4:00 pm

## AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT

CLAIMS

7208 - Moved by \_\_\_\_\_ to pay bills of \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

7257 – Moved by \_\_\_\_\_ to pay bills of \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

TRUSTEE REPORTS/COMMENTS /COMMUNICATIONS

CHIEF’S REPORT: CHIEF BEICK

AMBULANCE REPORT: CHIEF BEICK

OLD BUSINESS:

AMBULANCE FUNDING (GILLMAN)

NEW BUSINESS:

FOY’S THANK YOU (BERG)

RESOLUTION 2017-2 (BERG)

RESOLUTION 2017-3

PERSONAL VEHICLE DAMAGE (GILLMAN)

ADJORNMENT:

# SMITH VALLEY FIRE DISTRICT BOARD OF TRUSTEES

# FEBRUARY 13, 2017 4:00 pm MINUTES

CALL TO ORDER: At 4:00 PM

PLEDGE OF ALLEGIANCE: All Participated

ROLL CALL: Chairperson Gillman, Sec Berg, Trustees Roberts, Block. Rupp Absent, Working.

READING OF PREVIOUS MINUTES AND CORRECTIONS: Moved by Roberts, 2nd by Block to approve the minutes as posted. Passed 4 to 0.

PUBLIC COMMENT : None

## CLAIMS

7208 - Moved by Roberts to pay bills in the amount of 21,555.53, 2nd by Block. Passed 4 to 0.

5,694.98 of this amount was covered by insurance.

7257 – Moved by Roberts to pay bill in the amount of 9,832.60, 2nd by Berg. Passed 4 to 0

TRUSTEE REPORTS/COMMENTS /COMMUNICATIONS: Gillman reported we received a Thank You card and donation from a citizen on Granite Hill Road for our response to a incident at their residence.

CHIEF'S REPORT: See Attached

AMBULANCE REPORT: See Attached

## OLD BUSINESS:

AMBULANCE FUNDING: The possibility of a levy to fund an ambulance was discussed and some levy amounts were also examined. No action was taken.

## NEW BUSINESS:

FOY'S THANK YOU: It was decided the Gillman would draft a thank you to the community for their support during the recovery from the Foy's Station fire. The notice would be placed in both of the Valley Papers. With a plan for an Open House and BBQ later in the summer.

RESOLUTION 2017-2: It was moved by Roberts to approve the Resolution , authorizing the Flathead County Finance Department to Pay US Bank Trust SPA Lockbox CM9695, Energy Park Drive, St. Paul, MN 55108. The sum of 12,832.87 on or Before 2/15/2017. Funds to come from Account 7283. 2nd by Block . Passed 4 to 0

RESOLUTION 2017-3 Withdrawn by proponent

PERSONAL VEHICLE DAMAGE : One of the volunteers' private vehicle was damaged by snow sliding off the roof. Causing extensive damage to the front part of the body. A precaution **"don't park near the west side of the building when there is snow on the roof"**.

ADJORNMENT: 5:45 PM

**Chiefs Report: January 2017 Summary**  
**Submitted: February 13, 2017 at 4:00 pm**

**Calls for January 2017:**

NIFRS Incident Type Comparison Report:

- 1 Medical BLS Red
- 4 MVA BLS Red
- 1 Smoke Investigation
- 3 Structure Fire (mutual aid)
- 1 Chimney Fire
- 2 Dispatch Error
- 2 CO Exposures/Gas Odors
- 1 Animal Rescue

**20 total**    23 calls in January 2016

**Narrative/Discussion:**

1. Reminder about the District Board Financial Training. There are 2 sessions being held on February 28<sup>th</sup>, 2:00 pm and 6:00 pm.
2. Repeater status: We have tested the repeater at the OES building and had a huge success. We were able to talk to Foys station from Station 91 and vice versus. We were able to hit the repeater on a hand held 5.25 miles up Browns Meadow. Next step is to acquire a license to begin using the repeater and to purchase a bracket for the antenna. Approximate cost for the license is \$480.00 and the bracket is \$200.00.
3. Fax machine: Issues have been corrected.

4. Internet: The tech came out and I explained what we were trying to accomplish with the software program we used and he informed me that adding a second router would not solve the issue. He ran some diagnostics on our internet and found some issues that he corrected. The uploading issue seems to have been resolved with these corrections. I am still working on the tax exempt forms to have the taxes removed from our bill. I submitted our tax exempt form to have most of those fees waved but they need another form filled out that they said they attached but it was not attached. I am still waiting on the form to be emailed to me.
5. Personal Vehicle damage: We had some snow and ice come off of the building and damage James Brower's personal truck. The insurance company has issued a check to repair the damage and the truck is at Kelly's Auto Body being repaired.

**Foy's Station:**

Working with Leslie on the security system for both 91 and 92. She is pursuing another avenue for the security system because of the internet issue at station 92. I emailed her on 2.7.17 asking for an update.

**Station 91:**

Central Heating came out to work on the downstairs heater. It was found that the air intake vent was blocked by snow and ice. A temporary fix was performed until the snow and ice is removed.

**Apparatus and equipment needs:**

952:

Went to Northwest Rigging and Parts to have the extrication tool couplings replaced and it was found that the hose that was on it needs to be replaced due to some fraying on the hose and the fact that the hose is not compatible with the new couplings. The hose has been ordered and a quote was given of \$1856.43 for repairs.

931:

The engine has been found twice with dead batteries. The Kussmaul trickle charger needs to be replaced. This has been ordered and should arrive beginning of next week.

Engine 933:

Kyle from RES will be here to give an update on progress.

**Staffing and Recruitment:**

Jeff Cormier is still on leave.

We have been actively involved in the news, both TV and paper, discussing a nationwide shortage of volunteers.

Our website has been updated to reflect that we are always looking for volunteers

**Training Summary for January 2017:**

1.3.2017      Apparatus Readiness  
1.10.2017     North Western Energy Guest speaker  
1.17.2017     60 Second Drills, Interior Search Evolutions  
  
1.24.2017     Scene Size up, Initial Attack Tactics  
1.31.2017     Extrication Tools In Service Training, guest speaker Kevin Shay, Apparatus Readiness

**Training Requests:**

None at this time.

Submitted: Amy Beick

**Ambulance Report: January 2017 Summary**

**Submitted: February 13, 2017 at 4:00 pm**

**Calls for January 2017:**

NIFRS Incident Type Comparison Report:

- 1 Medical ALS
- 9 Medical BLS Red

- 3 Medical BLS Yellow
- 4 MVA BLS Red
- 1 MVA BLS Yellow
- 2 CO Exposures

**20 total Calls** 8 Transports for the month

**Narrative/Discussion:**

1. We have received a total of \$11,816.58 from payments through Pintler Billing during January. This total includes insurance, Medicare, and patient payments. Patient adjustments were \$13,428.86 for January. The adjustments are mainly for Medicare. We have \$52,443.27 in A/R. This includes insurance, Medicare, Medicaid, and patient responsibilities. This amount does not include our patient accounts that have been sent to collections.
2. The County EMS money was deposited in January. A total of \$7080.00. This round is for 3 months as a QRU (\$1771.00) and as a transport agency (\$5309.00)
3. On January 20-22<sup>nd</sup> we provided EMS support for the annual pond hockey at Foy's Lake. The City of Kalispell has made a donation for \$1,500.00 for our support.
4. Pintler has asked if we would like to offer patient's the ability to pay their bill with credit cards. Pintler has recommend the Payline credit card company. They feel that it offers the best prices for what we are doing at this point in time. Monthly costs will be \$25.00, \$0.20 per transaction, Interchange + 0.35%. Example: \$1500.00 bill,  $\$1500.00 \times 2.35\% + 0.20 = \$35.45$  per transaction.
5. We have our first couple of patient accounts that we need to send over to collections. Pintler uses a company called Centron Collections and has had really good luck with them. I have acquired the information for this company and I am currently reviewing their services and prices.
6. EMS Levy: I have been working with Tamara to get some preliminary numbers for the levy. I have also been working with Chief Williams from Evergreen to

obtain a spreadsheet for FF/Paramedic and FF/EMT wages/benefits statewide. A rough idea of what the levy might be Tamara and I use some of the numbers that we originally started with. Example: If we ask for a Mill Levy of \$350,000 for a house that assesses for \$200,000 the tax increase will be \$98.55.

7. Starting the 1<sup>st</sup> of February, I would like to start paying myself the on call wage for any night shifts that I take.

### **Staffing and Recruitment:**

I have an interview with a potential new FF/Paramedic on Tuesday. He is currently working in Polson as a paramedic but is looking for additional work. He is interested in taking 48 hour shifts with us. He has been through the county fire academy.

Still working on more on call Paramedics and EMTs.

We have been actively involved in the news, both TV and paper, discussing a nationwide shortage of volunteers.

Our website has been updated to reflect that we are always looking for volunteers.

### **Apparatus and equipment needs:**

921:

The new bushing on the passenger side has been repaired. The front passenger tire had 3 separate areas on the sidewall that separated. New tires have been put on 921.

### **Training Summary for January 2017:**

1.26.2017      HIPPA Compliance

### **Training Requests:**

None at this time.

Submitted: Amy Beick