

# SMITH VALLEY FIRE DISTRICT BOARD OF TRUSTEES

DECEMBER 12, 2016 4:00 pm

## AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

READING OF PREVIOUS MINUTES AND CORRECTIONS

PUBLIC COMMENT

CLAIMS

Moved by \_\_\_\_\_ to pay bills of \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

TRUSTEE REPORTS/COMMENTS /COMMUNICATIONS

CHIEF'S REPORT: CHIEF BEICK

AMBULANCE REPORT: CHIEF BEICK

OLD BUSINESS:

NEW BUSINESS:

MID YEAR BUDGET ADJUSTMENT (BERG)

TRAINING REQUEST:

EXECUTIVE SESSION (GILLMAN)

ADJORNMENT:

# SMITH VALLEY FIRE DISTRICT BOARD OF TRUSTEES

DECEMBER 12, 2016 4:00 pm

## MEETING MINUTES

CALL TO ORDER: At 4:00 PM

PLEDGE OF ALLEGIANCE: All participated

ROLL CALL: Chairperson Gillman, Sec. Berg, Trustees Roberts, Block and Rupp

READING OF PREVIOUS MINUTES AND CORRECTIONS: Moved by Berg, 2nd by Roberts to accept the minutes as posted. Passed 5 to 0

PUBLIC COMMENT : None

CLAIMS:

Fund 7208: Moved by Block 2nd by Berg to pay bill; in the amount of 22,993.93. Passed 5 to 0. It should be noted that 13,610.13 is pass through money from the insurance company.

Fund 7257: Moved by Roberts 2nd by Berg to pay bills in the amount of 6,709.62. Passed 5 to 0.

TRUSTEE REPORTS/COMMENTS /COMMUNICATIONS: It was noted that Capt. Floyd resigned on Dec. 2

CHIEF'S REPORT: See Attached

AMBULANCE REPORT: See Attached

OLD BUSINESS: None

NEW BUSINESS:

MID YEAR BUDGET ADJUSTMENT: Secretary Berg presented a overview of the budget for funds 7208 and 7245. As well as presenting a proposed revision to fund 7208. After much discussion it was decided to hold a workshop on 1-3-2017 at 2:00 PM to work to a workable budget that would be adopted at the 1-9-2017 Board Meeting.

Life-Pack 15: Chief Bieck the Life-Pack on the Ambulance belongs to the County and they need it back on 1-15-2017. We need to replace the Life-Pack with one of our own. It was moved by Roberts to spend up to 20,000 for a rebuilt Life-Pack 15, 2nd by Block. Passed 5 to 0

It was moved by Berg that funds for the purchase come from fund 7245, 2nd by Rupp. Passed 4 to 1. Roberts voting NO.

TRAINING REQUEST: None

EXECUTIVE SESSION: Moved to Executive Session at 5:34 PM to discuss a Personnel Issue. Returned from Executive session at 5:58.

ADJORNMENT: At 6:00 PM

**Chiefs Report: November 2016 Summary**  
**Submitted: December 12, 2016 at 4:00 pm**

**Calls for November 2016:**

NIFRS Incident Type Comparison Report:

- 7 Medical ALS
- 1 MVA ALS
- 6 MVA BLS Red
- 1 MVA Non-Injury
- 2 Smoke Investigation
- 2 Wildland / grass fire
- 1 Structure Fire (mutual aid)
- 1 Motor Vehicle Fire
- 1 Chimney Fire
- 1 Dispatch Error
- 2 Automatic Fire Alarms

**25 total** 36 calls in November 2015

**Narrative/Discussion:**

1. Engine 932: West Kootenai Fire dropped off a check for \$9,000.00 on Wednesday. They picked the engine up yesterday.
2. We hosted a Critical Stress Debriefing following a fatality MVA. There was good attendance by 911 dispatchers, Sheriff Deputies, Marion Fire, and our members that were involved in to incident.
3. We also hosted an AAR with Marion Fire for this same MVA. One of the issues that was discussed was that our tac channel is weak and most of the time Marion Fire is unable to reach us. This has been an ongoing problem. One of the methods of correcting this issue to establish a repeated tac channel. DC had started the process by asking WVFD for our tac channel, that a previous administration had let WVFD use, back for our use in this purpose. Jack from the OES office is working on getting a Combiner to see if using a repeater would be

helpful. We already have the repeater that was given to us by Jack from the OES office.

4. Did we get a thank you card for LHC?
5. We had several groups use the community room last month. Calm Animal, Election Department, and Ashley Lake Home Owners Association.

### **Foy's Station:**

The metal lockers arrived and were installed.

Working with Leslie on the security system for both 91 and 92.

### **Staffing and Recruitment:**

Jeff Cormier is still on leave.

### **Training Summary for November 2016:**

- |            |  |
|------------|--|
| 11.1.2016  | FSTS – Propane training prop with Assistant Chief Campbell   |
| 11.8.2016  | No training – Election Day, members gave tours to the public   |
| 11.14.2016 | Critical Stress Debriefing with Marion Fire, Sherriff Office, and 911 Dispatchers for MVA  |
|            | ALS on 11.12.2016. We used the Flathead County Critical Stress Debrief team.   |
| 11.15.2016 | Truck checks – Rescue saw review   |
| 11.16.2016 | After Action Review with Marion Fire for MVA ALS on 11.12.16. This was led by the Emergency Planner Rick Sacca from the OES Office |
| 11.22.2016 | Pumping and Drafting, Cold Weather Pump Operations   |
| 11.28.2016 | SLICERS Review   |

**Apparatus and equipment needs:**

952:

Paint is complete. The rear chevron is done. The rest of the decals will be done in 3 to 4 weeks after the paint has a chance to cure. 952 needs tires. Les Schwab quoted \$2400.00-\$2545.00 for tires and they have them in stock. The light bar has been ordered and should arrive next week. We are still researching and getting quotes for the rest of the lights that need to be replaced. Quotes have are in the process for the medical equipment and ice rescue equipment.

Engine 934:

KC from RES will be picking up 934 on Monday to replace the front seal on the transfer case. This will be warranty work from the previous repair.

951

Has a check engine light on and needs to go into the shop.

**Training Requests:**

None at this time.

Submitted: Amy Beick

**Ambulance Report: November 2016 Summary**

**Submitted: December 12, 2016 at 4:00 pm**

**Calls for November 2016:**

NIFRS Incident Type Comparison Report:

- 10 Medical ALS
- 6 Medical BLS Red
- 6 Medical BLS Yellow
- 1 MVA ALS
- 5 MVA BLS Red

- 2 Dispatch Error

**30 total Calls** 15 Transports for the month 3 Intercepts

**Narrative/Discussion:**

6. We have received a total of \$11,443.40 from payments through Pintler Billing during November. This total includes insurance, Medicare, and patient payments. Medicare payments for the month of November was \$3,142.86. Patient adjustments were \$9,414.00 for November. The adjustments are mainly for Medicare. We have \$36,539.00 outstanding. This includes insurance, Medicare, Medicaid, and patient responsibilities.
7. We are still waiting for the Medicaid application to be approved.
8. We will be receiving \$7080.00 from the county in December. This round is for 3 months as a QRU (\$1771.00) and as a transport agency (\$5309.00)
9. District Billing Procedures for Pintler Billing

**Staffing and Recruitment:**

Still working on more on call Paramedics and EMTs

**Training Summary for November 2016:**

No EMS training due to Thanksgiving holiday

**Apparatus and equipment needs:**

921:

The alternators have been replaced and there is no longer an issue with the lights surging. However in replacing the lower alternator you have to drop the tie rod end on the passenger side, this then required it to be aligned which has been already been done. The ambulance needs to have new bushing on the passenger side which was discovered during the alignment. This will be repaired this week or early next week.

**Cardiac Monitor**

We still have approximately \$10,000.00 out of the \$35,000.00 startup funds. We are still using a borrowed cardiac monitor. We need to look at purchasing our own before mid-January when we will have to return the borrowed monitor. I have spoken with Leslie about the auxiliary helping with this purchase as well. If we use the remaining \$10,000.00 for the monitor, the auxiliary puts in \$4,000.00, we still need to find approximately \$6,000.00.

**Training Requests:**

None at this time.

Submitted: Amy Beick