

**OLNEY RURAL FIRE DISTRICT
MINUTES OF MEETING OF BOARD OF TRUSTEES
OCTOBER 12, 2022 AT OLNEY FIRE HALL**

Call to Order: 7:00 pm

Trustees present: Secretary Paul Jeremiassen and Trustee Norma McBroom. Chair Gary Hill and Vice Chair John Streaan were absent. There is one Board vacancy. Jeremiassen presided as Chair of the meeting in the absence of Hill and Streaan. No action can be taken without a quorum of three, except to approve payment of bills, requiring only two.

Department Members: Chief Jordon Carr and Levi Gress

Community Members: Jeff Haas, Jeremy Gooden and Tim Sparks

Correspondence: None.

Reports: None

Unfinished Business:

McBroom reported that the lights for the pump house are still pending. She will obtain a quote from the electrician for our approval.

New Business: None.

At this point, Streaan entered the meeting, making a quorum.

Approval of Minutes: As there were no changes proposed for the minutes of the September meeting presented by Jeremiassen, he moved to approve the minutes as presented; seconded by Streaan; carried unanimously.

Presentation of Claims and Bills: Jeremiassen presented the October bills for payment, as per the attached list. He moved to approve the payments as presented; seconded by Streaan; carried unanimously.

Department Report:

June Callouts – 6 callouts: 4 MVA (2 no responses) and 1 medical assist.

Training – Chief Carr reported that no training sessions were conducted in September.

Status of vehicles and equipment – the First Responder needs some work, but RES does not seem to be available for doing service. Carr has not yet found an alternative for doing service/repair work.

Status of volunteers – no changes.

Public Comment:

Jeremy Gooden, a former Department volunteer, asked for time to address the meeting. He expressed his deep concern for the status of the Department's training and did not feel it was sufficiently prepared to perform its mission to respond to emergencies. He proceeded to ask Carr several questions about the conduct of training.

There followed a discussion of how training might be done going forward. Carr said that he will initiate more training than has been done recently now that he is not distracted by some personal issues he has faced. He was again urged to get some assistance in organizing and conducting training, using the many available resources. Carr said that a problem with scheduling trainings was the uncertainty as to how many would attend. It was pointed out that an organized/scheduled program might encourage more attendance, and even be helpful in recruiting volunteers.

As no further items were presented for discussion, the meeting was adjourned at 8:10 pm

Submitted by Paul Jeremiassen, Secretary

Attachments:

YTD Budget Report

October Bills for Payment

Next meeting: Wednesday, November 9th

**OLNEY RURAL FIRE DISTRICT
BUDGET REPORT
FY 2023**

AS OF 10/12/22

| A/C | BUDGET LINE ITEM | ANNUAL BUDGET | YTD ACTUAL | ACTUAL OVER (UNDER) BUDGET |
|------------|----------------------------------|----------------------|-------------------|-----------------------------------|
| 20 | Entitlement | \$9,018 | \$2,255 | (\$6,763) |
| 40 | Interest Income | 200 | 99 | (101) |
| 50 | Other Revenue | 2,000 | 886 | (1,114) |
| 60 | Tax Revenue | 10,002 | 2,484 | (7,518) |
| | TOTAL REVENUE | 21,220 | 5,724 | (15,496) |
| 100 | Building Maintenance/Repair | 2,000 | 618 | (1,383) |
| 200 | Telephone/Internet | 2,000 | 538 | (1,462) |
| 300 | Contract Services - Plowing | 1,500 | 0 | (1,500) |
| 400 | Fire Equipment | 2,500 | 0 | (2,500) |
| 500 | Fuel | 3,000 | 555 | (2,445) |
| 600 | Insurance - Property/Liability | 6,600 | 3,330 | (3,270) |
| 700 | Land Lease | 1,600 | 0 | (1,600) |
| 800 | Electricity | 1,500 | 411 | (1,089) |
| 1000 | Fire Hall Supplies | 1,000 | 154 | (846) |
| 1100 | Miscellaneous Expenses | 1,000 | 0 | (1,000) |
| 1200 | Insurance - Accident/Sickness/WC | 1,500 | 621 | (879) |
| 1300 | Propane | 8,500 | 493 | (8,007) |
| 1600 | Radios/Pagers | 1,000 | 0 | (1,000) |
| 1800 | Training | 2,000 | 0 | (2,000) |
| 1900 | Turnout Gear | 2,000 | 150 | (1,850) |
| 2000 | Vehicle Maintenance | 10,000 | 0 | (10,000) |
| | TOTAL EXPENSES | 47,700 | 6,870 | (40,830) |
| | NET REVENUE (EXPENSE) | (\$26,480) | (\$1,147) | \$25,333 |

| | | | | |
|------|-------------------------------|-----------------|-----------------|-----------------|
| | BEGINNING CASH BALANCE | \$55,056 | \$55,056 | \$0 |
| | NET REVENUE (EXPENSE) | (26,480) | (1,147) | 25,333 |
| 2200 | TRANSFER TO CIP FUND | (10,000) | 0 | 10,000 |
| | ENDING CASH BALANCE | \$18,576 | \$53,909 | \$35,333 |

**ALLOWED CASH RESERVE
(1/3 OF EXPENSES) \$19,233**

**OLNEY FIRE DISTRICT
TRANSACTION REGISTER
FY 2022**

| CLRD | CHECK # | DATE | PAID TO/RECEIVED FROM | CHK TOT | DEBIT | CREDIT | A/C CODE | CASH BAL | DESCRIPTION |
|------|---------|---------------|------------------------|---------|----------|----------|----------|------------------|---|
| | | 7/1/22 | BEGINNING CASH | | | | | 55,055.50 | AGREES WITH COUNTY T/B AS OF 6/30/22 |
| X | DEP01 | 7/12/22 | MT Dept of Corrections | | | 22.5 | 50 | 55,078.00 | Morehead restitution payment |
| X | 5432 | 7/13/22 | WEX Bank | | 79.86 | | 500 | 54,998.14 | Prior month fuel bill |
| X | 5433 | 7/13/22 | VOID | | | | | 54,998.14 | VOID |
| X | 5434 | 7/13/22 | VFIS | | 1,655.00 | | 600 | 53,343.14 | Quarterly Installment - property/liability insurance |
| X | 5435 | 7/13/22 | CenturyLink | | 133.21 | | 200 | 53,209.93 | Prior month telephone/internet |
| X | 5436 | 7/13/22 | Pederson & Co Pumping | | 365.00 | | 100 | 52,844.93 | Septic pumping service for Fire Hall |
| X | 5437 | 7/13/22 | VOID | | | | | 52,844.93 | VOID - Double billing |
| X | 5438 | 7/13/22 | Lincoln Electric | | 107.85 | | 800 | 52,737.08 | Prior month electricity |
| X | DEP02 | 7/18/22 | Craft Show | | | 85.00 | 50 | 52,822.08 | Net proceeds from craft show at Fire Hall |
| X | RECEIPT | 7/29/22 | Flathead County | | | 991.34 | 60 | 53,813.42 | Collected property taxes |
| X | RECEIPT | 8/8/22 | Flathead County | | | 40.32 | 40 | 53,853.74 | Interest of deposited funds |
| X | 5439 | 8/10/22 | Lincoln Electric | | 95.61 | | 800 | 53,758.13 | Prior month electricity |
| X | 5440 | 8/10/22 | CenturyLink | | 135.00 | | 200 | 53,623.13 | Prior month telephone/internet |
| X | 5441 | 8/10/22 | Visa | | 47.84 | | 1000 | 53,575.29 | Lowe's; Home Depot |
| X | 5442 | 8/10/22 | WEX Bank | | 128.41 | | 500 | 53,446.88 | Prior month fuel bill |
| X | 5443 | 8/10/22 | Rocky Gress | | 252.50 | | 100 | 53,194.38 | Soil work for Septic service |
| X | 5444 | 8/22/22 | VFIS | | 10.00 | | 600 | 53,184.38 | Inadvertant underpayment of 1st qtr property/liability ins. |
| X | RECEIPT | 8/31/22 | Flathead County | | | 1,325.46 | 60 | 54,509.84 | Collected property taxes |
| X | RECEIPT | 9/8/22 | Flathead County | | | 58.78 | 40 | 54,568.62 | Interest of deposited funds |
| X | 5445 | 9/14/22 | Lincoln Electric | | 105.50 | | 800 | 54,463.12 | Prior month electricity |
| X | 5446 | 9/14/22 | CityServiceValcon | | 178.97 | | 1300 | 54,284.15 | Propane - 79.9 gals @\$2.2399 |
| X | 5447 | 9/14/22 | CenturyLink | | 135.00 | | 200 | 54,149.15 | Prior month telephone/internet |
| X | 5448 | 9/14/22 | Visa | 255.92 | 149.99 | | 1900 | 53,999.16 | Wildland boots - Jordon |
| X | 5448 | 9/14/22 | Visa | | 105.93 | | 1000 | 53,893.23 | Fire Hall Supplies |
| X | 5449 | 9/14/22 | WEX Bank | | 244.07 | | 500 | 53,649.16 | Prior month fuel bill |
| X | DEP03 | 9/15/22 | MT Dept of Corrections | | | 22.50 | 50 | 53,671.66 | Morehead restitution payment |
| X | RECEIPT | 9/19/22 | State Of Montana | | | 2,254.46 | 20 | 55,926.12 | Quarterly Entitlement Distribution |
| X | DEP04 | 9/30/22 | DNRC | | | 756.00 | 50 | 56,682.12 | Use of Water Tender |
| X | RECEIPT | 9/30/22 | Flathead County | | | 167.07 | 60 | 56,849.19 | Collected property taxes |
| | 5450 | 10/12/22 | CityServiceValcon | | 314.50 | | 1300 | 56,534.69 | Propane - 140.2 gals @\$2.24 |
| | 5451 | 10/12/22 | VFIS | | 621.00 | | 1200 | 55,913.69 | Accident/sickness policy annual premium 10/22-9/23 |
| | 5452 | 10/12/22 | VOID | | | | | 55,913.69 | VOID |
| | 5453 | 10/12/22 | VFIS | | 1,665.00 | | 600 | 54,248.69 | Quarterly Installment - property/liability insurance |
| | 5454 | 10/12/22 | CenturyLink | | 135.00 | | 200 | 54,113.69 | Prior month telephone/internet |
| | 5455 | 10/12/22 | WEX Bank | | 103.04 | | 500 | 54,010.65 | Prior month fuel bill |
| | 5456 | 10/12/22 | Lincoln Electric | | 102.06 | | 800 | 53,908.59 | Prior month electricity |