

**OLNEY RURAL FIRE DISTRICT
MINUTES OF MEETING OF BOARD OF TRUSTEES
SEPTEMBER 14, 2022 AT OLNEY FIRE HALL**

Call to Order: 7:01 pm

Trustees present: Chair Gary Hill, Vice Chair John Strean, Secretary Paul Jeremiassen and Trustee Norma McBroom. There is one Board vacancy.

Department Members: None.

Community Members: Jeff Haas.

Approval of Minutes: As there were no changes proposed for the minutes of the August meeting presented by Jeremiassen, Hill moved to approve the minutes as presented; seconded by McBroom; carried unanimously.

Correspondence: None.

Reports: None

Unfinished Business:

Approval of final FY 2023 Budget – Jeremiassen presented the final budget report received back from the County for approval. There was only one minor change by the County to the budget submitted by the District in August (slight increase in the State Entitlement amount). Hill moved to adopt the resolution, attached hereto, approving the FY 2023 budget; seconded by McBroom; approved unanimously.

New Business: Hill said he will provide a new American flag to replace the tattered one outside the Fire Hall.

Presentation of Claims and Bills: Jeremiassen presented the September bills for payment, as per the attached list. Hill moved to approve the payments as presented; seconded by Strean; approved unanimously.

Department Report:

June Callouts – 6 callouts: 5 fire related (1 no reponse), all grass fires/smoke investigations, and 1 MVA rollover.

Training – In the absence of Chief Carr, McBroom reported that there was only 1 training in the last month (on air bags).

As no further items were presented for discussion, the meeting was adjourned at 7:25 pm

Submitted by Paul Jeremiassen, Secretary

Attachments:

Resolution approving FY 2023 budget

September Bills for Payment

Next meeting: Wednesday, October 12th

OLNEY RURAL FIRE DISTRICT
Resolution to Approve Fiscal Year 2023 Budget

WHEREAS, Board of Trustees (the Board”) has the power and duty under MCA 7-33-2105 to prepare annual budgets and request special tax levies; and

WHEREAS, under MCA 7-6-4005, expenditures of the District are limited to appropriations, and the Board may not make a disbursement or an expenditure or incur an obligation in excess of the District’s total appropriations; and

WHEREAS, the Board has reviewed the projected revenues and expenditures for its Operating Fund #7218 and its Capital Improvement Fund #7239 for Fiscal Year 2023, and actual revenues and expenditures for Fiscal Year 2022; and

WHEREAS, the Board recognizes the projected revenue for Fiscal Year 2023 is subject to change based on the District’s taxable valuations and tax appeals, State entitlement payments, and other sources of revenue;

NOW, THEREFORE, BE IT RESOLVED, that the Board approves the Fiscal Year 2023 budgets for Funds #7218 and #7239 as attached; and

BE IT FURTHER RESOLVED, that this Resolution shall be entered into the minutes of the Board.

APPROVED AND ADOPTED this 14th day of September 2022, and effective as of July 1, 2022.

OLNEY RURAL FIRE DISTRICT
BOARD OF TRUSTEES

By: _____
Chair

By: _____
Secretary

FLATHEAD COUNTY BUDGET ESTIMATES FY 2023

FUND NAME: OLNEY FIRE

FUND NUMBER: 7218

| | Prior Year Budget FY22 | Dept Request | Final Budget FY23 |
|---------------------------------------|---------------------------|------------------|----------------------|
| NON-TAX REVENUE | | | |
| Entitlement | \$ 8,585 | \$ 8,600 | \$ 9,018 |
| Interest | 100 | 200 | 200 |
| Other Revenue | 1,000 | 2,000 | 2,000 |
| Total Non-Tax Revenue | \$ 9,685 | \$ 10,800 | \$ 11,218 |
| TAX REVENUE | | | |
| Tax/Assessment Revenue = | Mill Levy 25.2 | | |
| 2022 Taxable Value = | 396,910 | | |
| Total Tax Revenue | \$ 20,000 | \$ 10,000 | \$ 10,002 |
| TOTAL REVENUE | \$ 29,685 | \$ 20,800 | \$ 21,220 |
| OTHER RESOURCES | | | |
| Cash available @ June 30th | \$ 47,803 | \$ 55,056 | \$ 55,056 |
| Less outstanding warrants @ June 30th | | | |
| Total Other Resources | \$ 47,803 | \$ 55,056 | \$ 55,056 |
| TOTAL RESOURCES | \$ 77,488 | \$ 75,856 | \$ 76,276 |

| | | | |
|-------------------------------------------------------|------------------|------------------|------------------|
| MAINTENANCE & OPERATION EXPENDITURES | | | |
| Building Maintenance | \$ 4,000 | \$ 2,000 | \$ 2,000 |
| Telephone/Internet | 1,750 | 2,000 | 2,000 |
| Contract Services for Snowplowing | 1,500 | 1,500 | 1,500 |
| Fire Equipment | 4,000 | 2,500 | 2,500 |
| Fuel | 2,500 | 3,000 | 3,000 |
| Insurance-Property/Liability | 6,300 | 6,600 | 6,600 |
| Land Lease | 1,600 | 1,600 | 1,600 |
| Electricity | 1,500 | 1,500 | 1,500 |
| Fire Hall Supplies | 1,000 | 1,000 | 1,000 |
| Misc Expense | 1,000 | 1,000 | 1,000 |
| Insurance-Accident & Sickness/Workers' Comp | 1,500 | 1,500 | 1,500 |
| Propane | 6,000 | 8,500 | 8,500 |
| Radios/Pagers | 5,000 | 1,000 | 1,000 |
| Training | 2,500 | 2,000 | 2,000 |
| Turnout Gear | 5,000 | 2,000 | 2,000 |
| Vehicle Maintenance | 10,000 | 10,000 | 10,000 |
| Total Maintenance & Operation Expenditures | \$ 55,150 | \$ 47,700 | \$ 47,700 |
| TRANSFER TO CAPITAL IMPROVEMENT FUND | | | |
| Transfer to CIP Fund 7239 | \$ 5,000 | \$ 10,000 | \$ 10,000 |
| Total Transfers | \$ 5,000 | \$ 10,000 | \$ 10,000 |
| TOTAL EXPENDITURES | \$ 60,150 | \$ 57,700 | \$ 57,700 |

| | | | |
|-----------------------------------------------------|------------------|------------------|------------------|
| CASH RESERVE (projected ending cash balance) | \$ 17,338 | \$ 18,156 | \$ 18,576 |
|-----------------------------------------------------|------------------|------------------|------------------|

| | | |
|--------------------------|-----------|-----------|
| Allowed Cash Reserve | 20,050.00 | 19,233.33 |
| Projected Cash Reserve % | 28.82% | 32.19% |

AUTHORIZED SIGNATURE: _____

FLATHEAD COUNTY BUDGET ESTIMATES FY 2023

FUND NAME: OLNEY FIRE DISTRICT - CIP

FUND NUMBER: 7239

| | Prior Year Budget FY22 | Dept Request | Final Budget FY23 |
|-----------------------------------------------------|---------------------------|--------------|----------------------|
| NON-TAX REVENUE | | | |
| Interest Revenue | \$ 120 | \$ 360 | \$ 160 |
| Total Non-Tax Revenue | \$ 120 | \$ 360 | \$ 160 |
| TOTAL REVENUE | \$ 120 | \$ 360 | \$ 160 |
| OTHER RESOURCES | | | |
| Transfer in from 7218 | \$ 5,000 | \$ 10,000 | \$ 10,000 |
| Cash available @ June 30th | 43,475 | 48,636 | 48,636 |
| Total Other Resources | \$ 48,475 | \$ 58,636 | \$ 58,636 |
| TOTAL RESOURCES | \$ 48,595 | \$ 58,996 | \$ 58,796 |
| CAPITAL OUTLAY | | | |
| Total Capital Outlay | \$ - | \$ - | \$ - |
| TOTAL EXPENDITURES | \$ - | \$ - | \$ - |
| CASH RESERVE (projected ending cash balance) | \$ 48,595 | \$ 58,996 | \$ 58,796 |

Board's plan for this fund is: Fire equipment & apparatus; building improvements

AUTHORIZED SIGNATURE: _____

**OLNEY FIRE DISTRICT
TRANSACTION REGISTER
FY 2022**

| CLRD | CHECK # | DATE | PAID TO/RECEIVED FROM | CHK TOT | DEBIT | CREDIT | A/C CODE | CASH BAL | DESCRIPTION |
|------|---------|---------------|------------------------|---------|----------|--------|----------|------------------|-------------------------------------------------------------|
| | | 7/1/22 | BEGINNING CASH | | | | | 55,055.50 | AGREES WITH COUNTY T/B AS OF 6/30/22 |
| X | DEP01 | 7/12/22 | MT Dept of Corrections | | | 22.5 | 50 | 55,078.00 | Morehead restitution payment |
| X | 5432 | 7/13/22 | WEX Bank | | 79.86 | | 500 | 54,998.14 | Prior month fuel bill |
| X | 5433 | 7/13/22 | VOID | | | | | 54,998.14 | VOID |
| X | 5434 | 7/13/22 | VFIS | | 1,655.00 | | 600 | 53,343.14 | Quarterly Installment - property/liability insurance |
| X | 5435 | 7/13/22 | CenturyLink | | 133.21 | | 200 | 53,209.93 | Prior month telephone/internet |
| X | 5436 | 7/13/22 | Pederson & Co Pumping | | 365.00 | | 100 | 52,844.93 | Septic pumping service for Fire Hall |
| X | 5437 | 7/13/22 | VOID | | | | | 52,844.93 | VOID - Double billing |
| X | 5438 | 7/13/22 | Lincoln Electric | | 107.85 | | 800 | 52,737.08 | Prior month electricity |
| X | DEP02 | 7/18/22 | Craft Show | | | 85.00 | 50 | 52,822.08 | Net proceeds from craft show at Fire Hall |
| X | RECEIPT | 7/29/22 | Flathead County | | | 991.34 | 60 | 53,813.42 | Collected property taxes |
| X | RECEIPT | 8/8/22 | Flathead County | | | 40.32 | 40 | 53,853.74 | Interest of deposited funds |
| X | 5439 | 8/10/22 | Lincoln Electric | | 95.61 | | 800 | 53,758.13 | Prior month electricity |
| X | 5440 | 8/10/22 | CenturyLink | | 135.00 | | 200 | 53,623.13 | Prior month telephone/internet |
| X | 5441 | 8/10/22 | Visa | | 47.84 | | 1000 | 53,575.29 | Lowe's; Home Depot |
| X | 5442 | 8/10/22 | WEX Bank | | 128.41 | | 500 | 53,446.88 | Prior month fuel bill |
| X | 5443 | 8/10/22 | Rocky Gress | | 252.50 | | 100 | 53,194.38 | Soil work for Septic service |
| | 5444 | 8/22/22 | VFIS | | 10.00 | | 600 | 53,184.38 | Inadvertant underpayment of 1st qtr property/liability ins. |
| X | RECEIPT | 8/31/22 | Flathead County | | 1,325.46 | | 60 | 51,858.92 | Collected property taxes |
| | 5445 | 9/14/22 | Lincoln Electric | | 105.50 | | 800 | 51,753.42 | Prior month electricity |
| | 5446 | 9/14/22 | CityServiceValcon | | 178.97 | | 1300 | 51,574.45 | Propane - 79.9 gals @\$2.2399 |
| | 5447 | 9/14/22 | CenturyLink | | 135.00 | | 200 | 51,439.45 | Prior month telephone/internet |
| | 5448 | 9/14/22 | Visa | 255.98 | 149.99 | | 1900 | 51,289.46 | Wildland boots - Jordon |
| | 5448 | 9/14/22 | Visa | | 105.99 | | 1000 | 51,183.47 | Fire Hall Supplies |
| | 5449 | 9/14/22 | WEX Bank | | 244.07 | | 500 | 50,939.40 | Prior month fuel bill |