

**OLNEY RURAL FIRE DISTRICT  
MINUTES OF MEETING OF BOARD OF TRUSTEES  
JULY 13, 2022 AT OLNEY FIRE HALL**

**Call to Order:** 7:00 pm

Trustees present: Chair Gary Hill, Secretary Paul Jeremiassen and Trustees Norma McBroom and John Streaan. There is one Board vacancy.

Department Members: Chief Jordon Carr.

Community Members: Jeff Haas.

**Approval of Minutes:** As there were no changes proposed for the minutes of the June meeting presented by Jeremiassen, Hill moved to approve the minutes as presented; seconded by Streaan; carried unanimously.

**Correspondence:** None.

**Reports:** None

**Unfinished Business:**

Craft show was held on June 18<sup>th</sup> at the Fire Hall. McBroom said there were 8 vendors, with \$85 collected for deposit to operating account (net of \$35 for Matthew Gress name plate for honor board). FY 2023 budget submission to County – Jeremiassen presented the proposed budget for FY 2023, as attached hereto. The proposal incorporates the final FY 2022 information from the County to yield the beginning cash balance as of July 1 (which agrees with the 6/30/22 County trial balance). The budget line items are the same as previously supplied to the Board. There being no changes to the budget proposed by the Trustees, Jeremiassen made a motion to submit the budget, as presented, to the County; seconded by Hill; carried unanimously.

**New Business:**

Fire Hall use for Rusty Hill memorial is anticipated in late summer or early fall.

Table/chair use requested by Gary Hill for August 5-7 for annual Hill family gathering.

Annual renewal of property/liability insurance – Jeremiassen presented the VFIS renewal for FY 2023, which has no coverage changes from the current year, with a 6% increase in the annual premium. He made a motion to approve the renewal; seconded by Hill; carried unanimously.

**Presentation of Claims and Bills:** Jeremiassen presented the July bills for payment, as per the attached list. Hill moved to approve the payments as presented; seconded by McBroom; approved unanimously.

**Department Report:**

June Callouts – 6 callouts: 5 medical assists and 1 MVA with 2 no responses.

Purchase requests – Carr is going to purchase MREs for fire crew; Wildland Truck needs an inch ball valve.

Jeremiassen expressed a concern about the lack of a formal training schedule and suggested that Carr utilize someone to help formulate a training program, such as Jeff Haas, who was present at the meeting.

As no further items were presented for discussion, the meeting was adjourned at 8:05 pm.

Submitted by Paul Jeremiassen, Secretary

**Attachments:**

FY 2023 Budget Proposal

July Bills for Payment

**Next meeting: Wednesday, August 10th**

**OLNEY RURAL FIRE DISTRICT  
BUDGET PROPOSAL  
FY 2023**

**AS OF 7/11/22**

A/C	BUDGET LINE ITEM	FY 2022		ACTUAL OVER	FY 2023
		BUDGET	ACTUAL	(UNDER) BUDGET	PROPOSED
20	Entitlement	\$8,585	\$8,792	\$207	\$8,600
40	Interest Income	100	208	108	200
50	Other Revenue	1,000	29,996	28,996	2,000
60	Tax Revenue	20,000	19,333	(667)	10,000
	<b>TOTAL REVENUE</b>	29,685	58,328	28,643	20,800
100	Building Maintenance/Repair	4,000	2,330	(1,670)	2,000
200	Telephone/Internet	1,750	1,611	(139)	2,000
300	Contract Services - Plowing	1,500	990	(510)	1,500
400	Fire Equipment	4,000	1,604	(2,396)	2,500
500	Fuel	2,500	1,663	(837)	3,000
600	Insurance - Property/Liability	6,300	6,281	(19)	6,600
700	Land Lease	1,600	1,574	(26)	1,600
800	Electricity	1,500	1,265	(235)	1,500
1000	Fire Hall Supplies	1,000	888	(112)	1,000
1100	Miscellaneous Expenses	1,000	130	(870)	1,000
1200	Insurance - Accident/Sickness/WC	1,500	1,079	(421)	1,500
1300	Propane	6,000	7,060	1,060	8,500
1600	Radios/Pagers	5,000	1,955	(3,045)	1,000
1800	Training	2,500	0	(2,500)	2,000
1900	Turnout Gear	5,000	951	(4,049)	2,000
2000	Vehicle Maintenance	10,000	16,696	6,696	10,000
	<b>TOTAL EXPENSES</b>	55,150	46,075	(9,075)	47,700
	<b>NET REVENUE (EXPENSE)</b>	(\$25,465)	\$12,252	\$37,717	(\$26,900)

	<b>BEGINNING CASH BALANCE</b>	\$47,803	\$47,803	\$0	\$55,056
	<b>NET REVENUE (EXPENSE)</b>	(25,465)	12,252	37,717	-26,900
2200	<b>TRANSFER TO CIP FUND</b>	(5,000)	(5,000)	0	-10,000
	<b>ENDING CASH BALANCE</b>	\$17,338	\$55,056	\$37,717	\$18,156
	<b>ALLOWED CASH RESERVE (1/3 OF EXPENSES)</b>	\$20,050			\$19,233

**OLNEY FIRE DISTRICT  
TRANSACTION REGISTER  
FY 2022**

CLRD	CHECK #	DATE	PAID TO/RECEIVED FROM	CHK TOT	DEBIT	CREDIT	A/C CODE	CASH BAL	DESCRIPTION
		<b>7/1/22</b>	<b>BEGINNING CASH</b>					47,803.14	<b>AGREES WITH COUNTY T/B AS OF 6/30/22</b>
	5432	7/13/22	WEX Bank		79.86		500		Prior month fuel bill
	5433	7/13/22	VOID						VOID
	5434	7/13/22	VFIS		1,665.00		600		Quarterly Installment - property/liability insurance
	5435	7/13/22	CenturyLink		133.21		200		Prior month telephone/internet
	5436	7/13/22	Pederson & Co Pumping		365.00		100		Septic pumping service for Fire Hall
	5437	7/13/22	VOID						VOID - Double billing
	5438	7/13/22	Lincoln Electric		107.85		800		Prior month electricity