

**OLNEY RURAL FIRE DISTRICT  
MINUTES OF MEETING OF BOARD OF TRUSTEES  
March 9, 2022 AT OLNEY FIRE HALL**

**Call to Order:** 6:55 pm

Trustees present: Secretary Paul Jeremiassen and Trustees Norma McBroom and John Streaan. Chair Gary Hill was absent. There is one Board vacancy.

Jeremiassen chaired the meeting in place of Hill.

Department Members: Chief Jordon Carr and Levi Gress

Community Members: None

**Approval of Minutes:** As there were no changes proposed for the minutes of the February meeting presented by Jeremiassen, Streaan moved to approve the February meeting minutes as presented; seconded by McBroom; carried unanimously.

**Correspondence:** None

**Reports:**

YTD Budget Report – The attached report includes expenses through the bills for payment at this meeting and revenues through the trial balance from the County trial balance as of January 31<sup>st</sup>. We are still well above annual budget on revenues, primarily due to the large amount of DNRC payments for the use of the Water Tender last fire season, and well within the annual budget on expenses, giving us a cash balance significantly above the budgeted amount for the year ending June 30<sup>th</sup>.

**Unfinished Business:** None

**New Business:**

Celebration of Pat Libby's Life – This event will be held on Saturday, March 19<sup>th</sup>, at the Fire Hall. Pat was Chief of Olney Fire and Rescue for some years and also a member of the County Sheriff's Department. The Libby family is organizing the event, which is expected to attract a lot of people. The Department's vehicles will need to be relocated and parking for attendees organized in coordination of the Libby family.

**Presentation of Claims and Bills:** Jeremiassen presented the March bills for payment, as per the attached list. McBroom moved to approve the payment of bills as presented; seconded by Streaan; carried unanimously.

**Department Report:**

February Callouts – there were 2 callouts during February; 1 MVA and 1 reported short in a power pole transformer (which could not be located). Carr said that the new smartphone app for receiving 911 calls is working well. He mentioned that the County is looking at another enhancement to the emergency communication system called Tango Tango. It appears we are getting to the point that our radios will no longer be used.

Water Tender upgrade – the front bumper has been replaced as discussed during the last meeting. Carr proposed that we install an extension to the drain chute on the rear of the Tender which will make releasing water safer and easier. The cost will be \$2,875 plus shipping and some RES cost to attach the apparatus. The Tender is proving to be useful for wildfire support of the DNRC, so the investment is worthwhile. Streaan moved to approve the project as proposed; seconded by Jeremiassen; carried unanimously.

Pending Fire Hall projects: Carr and Gress are painting walls in the truck bay; our volunteer painter has still not returned to finish the high areas/ceilings. There has been no progress on getting the proposal to install the area lighting on the rear of the Fire Hall.

Mother's Day Breakfast – it was generally agreed that we should re-start the Mother's Day Breakfast tradition this May. McBroom is the organizer of this event and will begin working on it.

As no further items were presented for discussion, the meeting was adjourned at 7:55 pm.

Submitted by Paul Jeremiassen, Secretary

**Attachments:**

YTD Budget Report

March payment of bills

**Next meeting: Wednesday, April 13th**

OLNEY RURAL FIRE DISTRICT

AS OF 3/8/22

YTD BUDGET REPORT

FY 2022

A/C	BUDGET LINE ITEM	FY 2022		ACTUAL OVER (UNDER) BUDGET
		BUDGET	YTD ACTUAL	
20	Entitlement	8,585	4,293	(4,292)
40	Interest Income	100	72	(28)
50	Other Revenue	1,000	27,141	26,141
60	Tax Revenue	20,000	13,113	(6,887)
	<b>TOTAL REVENUE</b>	<b>29,685</b>	<b>44,619</b>	<b>14,934</b>
100	Building Maintenance/Repair	4,000	1,618	(2,382)
200	Telephone/Internet	1,750	1,211	(539)
300	Contract Services - Plowing	1,500	990	(510)
400	Fire Equipment	4,000	863	(3,137)
500	Fuel	2,500	1,369	(1,131)
600	Insurance - Property/Liability	6,300	4,716	(1,584)
700	Land Lease	1,600	1,574	(26)
800	Electricity	1,500	981	(519)
1000	Fire Hall Supplies	1,000	749	(251)
1100	Miscellaneous Expenses	1,000	23	(977)
1200	Insurance - Accident/Sickness/WC	1,500	1,079	(421)
1300	Propane	6,000	4,243	(1,757)
1600	Radios/Pagers	5,000	1,955	(3,045)
1700	Recertification, Dues	0	0	0
1800	Training	2,500	0	(2,500)
1900	Turnout Gear	5,000	491	(4,509)
2000	Vehicle Maintenance	10,000	10,817	817
	<b>TOTAL EXPENSES</b>	<b>55,150</b>	<b>32,680</b>	<b>(22,470)</b>
	<b>NET REVENUE (EXPENSE)</b>	<b>(\$25,465)</b>	<b>11,939</b>	<b>\$37,404</b>

	<b>BEGINNING CASH BALANCE</b>	<b>\$47,803</b>	<b>47,803</b>	<b>\$0</b>
	<b>NET REVENUE (EXPENSE)</b>	<b>(25,465)</b>	<b>11,939</b>	<b>37,404</b>
2200	<b>TRANSFER TO CIP FUND</b>	<b>(5,000)</b>	<b>0</b>	<b>5,000</b>
	<b>ENDING CASH BALANCE</b>	<b>\$17,338</b>	<b>59,742</b>	<b>\$42,404</b>
	<b>ALLOWED CASH RESERVE</b>	<b>\$20,050</b>		

**OLNEY FIRE DISTRICT  
TRANSACTION REGISTER  
FY 2022**

CHECK #	DATE	PAID TO/RECEIVED FROM	CHK TOT	DEBIT	CREDIT	A/C CODE	CASH BAL	DESCRIPTION
5404	3/9/22	WEX Bank		140.54		500	61,643.29	Prior month fuel bill
5405	3/9/22	CenturyLink		133.66		200	61,509.63	Prior month telephone/internet
5406	3/9/22	Lincoln Electric Cooperative		106.22		800	61,403.41	Prior month electricity
5407	3/9/22	Rocky Gress		320.00		300	61,083.41	2 plowings @ \$60; snow removal with bobcat \$200
5408	3/9/22	CityServiceValcon		947.30		1300	60,136.11	Propane - 320.9 gals @ \$2.55; annual tank lease - \$129
5409	3/9/22	VISA	394.26	327.30		100	59,808.81	Paint and paint supplies
5409	3/9/22	VISA		20.94		1000	59,787.87	Bottled water
5409	3/9/22	VISA		46.02		2000	59,741.85	Misc parts for trucks