

**OLNEY RURAL FIRE DISTRICT
MINUTES OF MEETING OF BOARD OF TRUSTEES
DECEMBER 7, 2021 AT OLNEY FIRE HALL**

Call to Order: 7:04 pm

Trustees present: Chair Gary Hill, Secretary Paul Jeremiassen, and Trustees Norma McBroom and John Streaan. There is one Board vacancy.

Department Members: None (Chief Jordon Carr had to leave before the meeting started)

Community Members: None

Approval of Minutes: As there were no changes proposed for the minutes of the November meeting presented by Jeremiassen, Hill moved to approve the November meeting minutes as presented; seconded by McBroom; carried unanimously.

Correspondence: A letter was received from community member Marion Libby requesting the use of the Fire Hall on December 24th, to prepare for a dinner to be held on December 25th. The Fire Hall will be reserved for those dates.

Reports: Jeremiassen presented an updated budget report, as attached, which includes payments to be approved at this meeting, but does not reflect the County trial balance report for November, which has not been received. As noted previously, the large unbudgeted funds received from the DNRC for use of the Water Tender last summer puts us well above the budgeted cash balance for year end, while the bulk of budgeted tax levy revenue has yet to be collected.

Unfinished Business:

Business credit card – Our application for a business credit card has been approved by Glacier Bank with a credit limit of \$10,000. One card was issued under Jordon Carr’s name. Before the meeting, Jeremiassen presented the card to Carr, who will activate it for immediate use. The purpose of the card is to allow Carr to make expenditures for miscellaneous supplies up to a level of \$100 per month, and larger expenditures, subject to Board approval, for supplies and services from vendors where we do not have an account.

Snowplowing – Carr has confirmed that Rocky Gress will provide snow removal services during the winter at his previous rate (\$50 per plow; \$75 per hour for use of bobcat to remove excess snow to back of property). Jeremiassen made a motion to continue using Rocky Gress for plowing services; seconded by Streaan; carried unanimously.

Rear yard light – McBroom reported that Northwest Electrical has not yet determined the best solution for a yard light to illuminate the area around the rear of the Fire Hall.

New Business: None

Presentation of Claims and Bills: Jeremiassen presented the December bills for payment, as per the attached list. He noted that we also received and deposited a \$500 refund from Bolster’s Towing. No explanation was provided for that refund. Hill moved to approve the payment of bills as presented; seconded by Streaan; carried unanimously.

Department Report:

In Chief Carr’s absence, McBroom gave a short report.

November call-outs – there were 6 call-outs during November; 3 motor vehicle accidents and 3 other responses for a grass fire, a smoke investigation and downed power lines.

Additional volunteer – Tim House, who was on the roster during 2020, has been added back to the roster in November, for a current total of 7 Department volunteers.

As no further items were presented for discussion, the meeting was adjourned at 7:40 pm.

Submitted by Paul Jeremiassen, Secretary

Attachments:

YTD Budget Report

October payment of bills

Next meeting: Wednesday, January 12th

OLNEY RURAL FIRE DISTRICT

AS OF 12/7/21

YTD BUDGET REPORT

FY 2022

A/C	BUDGET LINE ITEM	FY 2022		ACTUAL OVER
		BUDGET	YTD ACTUAL	(UNDER) BUDGET
20	Entitlement	8,585	2,146	(6,439)
40	Interest Income	100	34	(66)
50	Other Revenue	1,000	27,141	26,141
60	Tax Revenue	20,000	2,560	(17,440)
	TOTAL REVENUE	29,685	31,881	2,196
100	Building Maintenance/Repair	4,000	866	(3,134)
200	Telephone/Internet	1,750	809	(941)
300	Contract Services - Plowing	1,500	0	(1,500)
400	Fire Equipment	4,000	386	(3,614)
500	Fuel	2,500	1,005	(1,495)
600	Insurance - Property/Liability	6,300	3,144	(3,156)
700	Land Lease	1,600	0	(1,600)
800	Electricity	1,500	638	(862)
1000	Fire Hall Supplies	1,000	79	(921)
1100	Miscellaneous Expenses	1,000	0	(1,000)
1200	Insurance - Accident/Sickness/WC	1,500	895	(605)
1300	Propane	6,000	1,456	(4,544)
1600	Radios/Pagers	5,000	1,572	(3,428)
1700	Recertification, Dues	0	0	0
1800	Training	2,500	0	(2,500)
1900	Turnout Gear	5,000	240	(4,760)
2000	Vehicle Maintenance	10,000	9,585	(415)
	TOTAL EXPENSES	55,150	20,675	(34,475)
	NET REVENUE (EXPENSE)	(\$25,465)	11,206	\$36,671

	BEGINNING CASH BALANCE	\$47,803	47,803	\$0
	NET REVENUE (EXPENSE)	(25,465)	11,206	36,671
2200	TRANSFER TO CIP FUND	(5,000)	0	5,000
	ENDING CASH BALANCE	\$17,338	59,009	\$41,671
	ALLOWED CASH RESERVE	\$20,050		

OLNEY FIRE DISTRICT
TRANSACTION REGISTER - SORTED BY A/C
FY 2022

CHECK #	DATE	PAID TO/RECEIVED FROM	DEBIT	CREDIT	A/C CODE	SUBTOTALS	DESCRIPTION
RECEIPT	9/16/21	State of Montana		2,146.27	20	2,146.27	Quarterly entitlement payment
RECEIPT	8/9/21	Flathead County		10.82	40		Interest on deposits
RECEIPT	9/13/21	Flathead County		12.98	40		Interest on deposits
RECEIPT	10/12/21	Flathead County		10.20	40	34.00	Interest on deposits
RECEIPT	7/29/21	Montana DNRC		1,590.00	50		Water Tender use - 5/18 & 5/19
RECEIPT	9/10/21	Montana DNRC		12,879.00	50		Water Tender use - 7/24 - 8/7
RECEIPT	9/10/21	Montana DNRC		1,961.00	50		Water Tender use
RECEIPT	10/7/21	Montana DNRC		1,113.00	50		Water Tender use
RECEIPT	10/7/21	Montana DNRC		9,328.00	50		Water Tender use
DEP01	10/29/21	Paul Jeremiassen		120.00	50		Craft Fair donations
DEP03	11/12/21	Brenda & Ted Larsen		150.00	50	27,141.00	Donation
RECEIPT	7/30/21	Flathead County		983.03	60		Collected property taxes
RECEIPT	8/31/21	Flathead County		803.46	60		Collected property taxes
RECEIPT	9/30/21	Flathead County		290.99	60		Collected property taxes
RECEIPT	10/29/21	Flathead County		482.38	60	2,559.86	Collected property taxes
5363	9/8/21	Nelson's Ace Hardware	99.99		100		New entry keypad
5375	11/10/21	NorthWest Elect Contractors	765.57		100	865.56	Fire Hall ceiling fans; replace door circuit board
5349	7/14/21	CenturyLink	135.29		200		Prior month telephone/internet
5357	8/11/21	CenturyLink	134.98		200		Prior month telephone/internet
5366	9/8/21	CenturyLink	134.98		200		Prior month telephone/internet
5369	10/13/21	CenturyLink	134.98		200		Prior month telephone/internet
5380	11/10/21	CenturyLink	134.44		200		Prior month telephone/internet
5381	12/7/21	CenturyLink	134.44		200	809.11	Prior month telephone/internet
5361	8/11/21	Mahugh Fire & Safety	179.00		400		Red OSHA drip torch
5368	9/14/21	Big John's	206.99		400	385.99	Chain saw repair
5353	7/14/21	WEX Bank	85.21		500		Prior month fuel bill
5359	8/11/21	WEX Bank	274.62		500		Prior month fuel bill
5364	9/8/21	WEX Bank	269.05		500		Prior month fuel bill
5371	10/13/21	WEX Bank	112.51		500		Prior month fuel bill
5377	11/10/21	WEX Bank	157.13		500		Prior month fuel bill
5384	12/7/21	WEX Bank	106.12		500	1,004.64	Prior month fuel bill
5352	7/14/21	VFIS	1,572.00		600		1st quarter installment property/liability insurance
5373	10/13/21	VFIS	1,572.00		600	3,144.00	Quarterly premium - property/liability insurance
5350	7/14/21	Lincoln Electric Cooperative	103.38		800		Prior month electricity
5358	8/11/21	Lincoln Electric Cooperative	107.86		800		Prior month electricity
5367	9/8/21	Lincoln Electric Cooperative	117.70		800		Prior month electricity
5372	10/13/21	Lincoln Electric Cooperative	97.90		800		Prior month electricity
5388	11/10/21	Lincoln Electric Cooperative	105.10		800		Prior month electricity
5385	12/7/21	Lincoln Electric Cooperative	106.23		800	638.17	Prior month electricity
5363	9/8/21	Nelson's Ace Hardware	79.11		1000	79.11	Supplies
5374	10/13/21	VFIS	623.00		1200		Annual premium - accident/sickness insurance
DEP02	10/29/21	Montana State Fund		159.60	1200		W/C Policy dividend
5383	12/7/21	Montana State Fund	431.26		1200	894.66	W/C Policy Annual Prem 11/1/21-10/31/22
5354	7/14/21	CityServiceValcon	248.58		1300		Propane - 135.1 gals @ \$1.84
5379	11/10/21	CityServiceValcon	717.48		1300		Propane - 300.2 gals @ \$2.39
5382	12/7/21	CityServiceValcon	490.25		1300	1,456.31	Propane - 200.1 gals @ \$2.45
5362	8/18/21	Cosner Contech	1,571.90		1600	1,571.90	Batteries and chargers
5355	7/14/21	Mahugh Fire & Safety	240.00		1900	240.00	4 pairs Innotex fire gloves
5356	7/18/21	Jordon Carr	1,740.00		2000		Reimburse web purchase of emergency flashers - Rescue Truck
5360	8/11/21	Response Equip Specialists	3,678.00		2000		LED emergency light bar - Wildland Truck
5365	9/8/21	Response Equip Specialists	209.89		2000		Replace Water Tender hood latch
5370	10/13/21	Response Equip Specialists	1,942.00		2000		Install emergency flashers - Rescue Truck
5376	11/10/21	Response Equip Specialists	2,515.38		2000		Replace EGR valve on Pumper Engine
DEP04	12/2/21	Bolster's Towing		500.00	2000	9,585.27	Reimbursement

**OLNEY FIRE DISTRICT
TRANSACTION REGISTER
FY 2022**

CLRD	CHECK #	DATE	PAID TO/RECEIVED FROM	DEBIT	CREDIT	A/C CODE	CASH BAL	DESCRIPTION
		7/1/21	BEGINNING CASH				47,803.14	AGREES WITH COUNTY T/B AS OF 6/30/21
X	5349	7/14/21	CenturyLink	135.29		200	47,667.85	Prior month telephone/internet
X	5350	7/14/21	Lincoln Electric Cooperative	103.38		800	47,564.47	Prior month electricity
X	5351	7/14/21	VOID				47,564.47	VOID
X	5352	7/14/21	VFIS	1,572.00		600	45,992.47	1st quarter installment property/liability insurance
X	5353	7/14/21	WEX Bank	85.21		500	45,907.26	Prior month fuel bill
X	5354	7/14/21	CityServiceValcon	248.58		1300	45,658.68	Propane - 135.1 gals @ \$1.84
X	5355	7/14/21	Mahugh Fire & Safety	240.00		1900	45,418.68	4 pairs Innotech fire gloves
X	5356	7/18/21	Jordon Carr	1,740.00		2000	43,678.68	Reimburse web purchase of emergency flashers - Rescue Truck
X	RECEIPT	7/29/21	Montana DNRC		1,590.00	50	45,268.68	Water Tender use - 5/18 & 5/19
X	RECEIPT	7/30/21	Flathead County		983.03	60	46,251.71	Collected property taxes
X	RECEIPT	8/9/21	Flathead County		10.82	40	46,262.53	Interest on deposits
X	5357	8/11/21	CenturyLink	134.98		200	46,127.55	Prior month telephone/internet
X	5358	8/11/21	Lincoln Electric Cooperative	107.86		800	46,019.69	Prior month electricity
X	5359	8/11/21	WEX Bank	274.62		500	45,745.07	Prior month fuel bill
X	5360	8/11/21	Response Equip Specialists	3,678.00		2000	42,067.07	LED emergency light bar - Wildland Truck
X	5361	8/11/21	Mahugh Fire & Safety	179.00		400	41,888.07	Red OSHA drip torch
X	5362	8/18/21	Cosner Contech	1,571.90		1600	40,316.17	Batteries and chargers
X	RECEIPT	8/31/21	Flathead County		803.46	60	41,119.63	Collected property taxes
X	5363	9/8/21	Nelson's Ace Hardware	79.11		1000	41,040.52	Supplies
X	5363	9/8/21	Nelson's Ace Hardware	99.99		100	40,940.53	New entry keypad
X	5364	9/8/21	WEX Bank	269.05		500	40,671.48	Prior month fuel bill
X	5365	9/8/21	Response Equip Specialists	209.89		2000	40,461.59	Replace Water Tender hood latch
X	5366	9/8/21	CenturyLink	134.98		200	40,326.61	Prior month telephone/internet
X	5367	9/8/21	Lincoln Electric Cooperative	117.70		800	40,208.91	Prior month electricity
X	RECEIPT	9/10/21	Montana DNRC		12,879.00	50	53,087.91	Water Tender use - 7/24 - 8/7
X	RECEIPT	9/10/21	Montana DNRC		1,961.00	50	55,048.91	Water Tender use
X	RECEIPT	9/13/21	Flathead County		12.98	40	55,061.89	Interest on deposits
X	5368	9/14/21	Big John's	206.99		400	54,854.90	Chain saw repair
X	RECEIPT	9/16/21	State of Montana		2,146.27	20	57,001.17	Quarterly entitlement payment
X	RECEIPT	9/30/21	Flathead County		290.99	60	57,292.16	Collected property taxes
X	RECEIPT	10/7/21	Montana DNRC		1,113.00	50	58,405.16	Water Tender use
X	RECEIPT	10/7/21	Montana DNRC		9,328.00	50	67,733.16	Water Tender use
X	RECEIPT	10/12/21	Flathead County		10.20	40	67,743.36	Interest on deposits
X	5369	10/13/21	CenturyLink	134.98		200	67,608.38	Prior month telephone/internet
X	5370	10/13/21	Response Equip Specialists	1,942.00		2000	65,666.38	Install emergency flashers - Rescue Truck
X	5371	10/13/21	WEX Bank	112.51		500	65,553.87	Prior month fuel bill
X	5372	10/13/21	Lincoln Electric Cooperative	97.90		800	65,455.97	Prior month electricity
X	5373	10/13/21	VFIS	1,572.00		600	63,883.97	Quarterly premium - property/liability insurance
X	5374	10/13/21	VFIS	623.00		1200	63,260.97	Annual premium - accident/sickness insurance
X	RECEIPT	10/29/21	Flathead County		482.38	60	63,743.35	Collected property taxes
	DEP01	10/29/21	Paul Jeremiassen		120.00	50	63,863.35	Craft Fair donations
	DEP02	10/29/21	Montana State Fund		159.60	1200	64,022.95	W/C Policy dividend
	5375	11/10/21	NorthWest Elect Contractors	765.57		100	63,257.38	Fire Hall ceiling fans; replace door circuit board
	5376	11/10/21	Response Equip Specialists	2,515.38		2000	60,742.00	Replace EGR valve on Pumper Engine
	5377	11/10/21	WEX Bank	157.13		500	60,584.87	Prior month fuel bill
	5388	11/10/21	Lincoln Electric Cooperative	105.10		800	60,479.77	Prior month electricity
	5379	11/10/21	CityServiceValcon	717.48		1300	59,762.29	Propane - 300.2 gals @ \$2.39
	5380	11/10/21	CenturyLink	134.44		200	59,627.85	Prior month telephone/internet
	DEP03	11/12/21	Brenda & Ted Larsen		150.00	50	59,777.85	Donation
	DEP04	12/2/21	Bolster's Towing		500.00	2000	60,277.85	Reimbursement
	5381	12/7/21	CenturyLink	134.44		200	60,143.41	Prior month telephone/internet
	5382	12/7/21	CityServiceValcon	490.25		1300	59,653.16	Propane - 200.1 gals @ \$2.45
	5383	12/7/21	Montana State Fund	431.26		1200	59,221.90	W/C Policy Annual Prem 11/1/21-10/31/22
	5384	12/7/21	WEX Bank	106.12		500	59,115.78	Prior month fuel bill
	5385	12/7/21	Lincoln Electric Cooperative	106.23		800	59,009.55	Prior month electricity