

**OLNEY RURAL FIRE DISTRICT  
MINUTES OF MEETING OF BOARD OF TRUSTEES  
NOVEMBER 10, 2021 AT OLNEY FIRE HALL**

**Call to Order:** 6:55 pm

Trustees present: Chair Gary Hill, Secretary Paul Jeremiassen, and Trustees Norma McBroom and John Streaan. There is one Board vacancy.

Department Members: Chief Jordon Carr

Community Members: None

**Approval of Minutes:** As there were no changes proposed for the minutes of the October meeting presented by Jeremiassen, McBroom moved to approve the October meeting minutes as presented; seconded by Streaan; carried unanimously.

**Correspondence:** None

**Reports:** None

**Unfinished Business:**

Department T-shirts – Following up on his request during the last meeting, Chief Carr provided the cost of \$380.10 for 15 shirts to be purchased online. Hill moved to approve the purchase; seconded by Jeremiassen; approved unanimously.

Gravel around the pump house – Carr wants to spread gravel around the pump house. He estimates the cost of a load at around \$300. Hill moved to approve the project; seconded by Streaan; carried unanimously.

Business credit card – Jeremiassen did some research on obtaining a credit card to pay for online purchases and for goods and services from vendors with whom we have no charge account. Glacier Bank, which holds our cash balances through the County's master account, is offering a business credit card with a \$10,000 credit limit (the lowest limit offered) with no annual fee. Jeremiassen moved to proceed with an application for the credit card by approving the resolution attached hereto; seconded by Hill; approved unanimously.

**New Business:**

Yard light – it would be desirable to mount a yard light on the rear of the Fire Hall to better illuminate that area, which is only lighted by a couple of floods by the rear door. Jeremiassen moved to contract with NorthWest Electrical Contractors to add the rear yard light; seconded by Hill; approved unanimously.

Snowplowing – Carr was asked if Rocky Gress would be available to provide snow removal services around the Fire Hall again this winter. He will obtain pricing information for our next meeting.

Donation – McBroom submitted a cash donation of \$150 to the Department from Brenda and Ted Larsen in appreciation for all the Department does for the community.

**Presentation of Claims and Bills:** Jeremiassen presented the November bills for payment, as highlighted in the attached list. Hill moved to approve the payment of bills as presented; seconded by McBroom; carried unanimously.

**Department Report:**

October call-outs – McBroom reported 5 call-outs during October; 3 motor vehicle accidents, 1 other medical assist (no response) and 1 for an unattended fire.

Chief Carr had no other items to report, other than a suggestion to apply a new epoxy flooring to the concrete floors in the meeting room and bathrooms for future consideration.

As no further items were presented for discussion, the meeting was adjourned at 7:51 pm.

Submitted by Paul Jeremiassen, Secretary

**Attachments:**

Resolution to obtain a business credit card

October payment of bills

**Next meeting: Wednesday, December 8th**

**OLNEY RURAL FIRE DISTRICT**  
**Resolution to Obtain Business Credit Card**

WHEREAS, the Board of Trustees (the Board”) desires to provide a convenient means of payment to vendors of supplies and services for the District’s operations, which would be best accomplished by obtaining a business credit card;

NOW, THEREFORE, BE IT RESOLVED, that the Board authorizes Paul Jeremiassen, as Trustee Secretary, to establish an account with Glacier Bank and execute an application for a Visa business credit card issued by Glacier Bank to the Olney Rural Fire District, under the District’s tax id number, and with a credit limit of \$10,000;

BE IT FURTHER RESOLVED, that this Resolution shall be entered into the minutes of the Board.

APPROVED AND ADOPTED this 10<sup>th</sup> day of November 2021.

OLNEY RURAL FIRE DISTRICT  
BOARD OF TRUSTEES

By: \_\_\_\_\_  
Chair

By: \_\_\_\_\_  
Secretary

**OLNEY FIRE DISTRICT  
TRANSACTION REGISTER  
FY 2022**

CLRD	CHECK #	DATE	PAID TO/RECEIVED FROM	DEBIT	CREDIT	A/C CODE	CASH BAL	DESCRIPTION
		7/1/21	<b>BEGINNING CASH</b>				47,803.14	<b>AGREES WITH COUNTY T/B AS OF 6/30/21</b>
X	5349	7/14/21	CenturyLink	135.29		200	47,667.85	Prior month telephone/internet
X	5350	7/14/21	Lincoln Electric Cooperative	103.38		800	47,564.47	Prior month electricity
X	5351	7/14/21	VOID				47,564.47	VOID
X	5352	7/14/21	VFIS	1,572.00		600	45,992.47	1st quarter installment property/liability insurance
X	5353	7/14/21	WEX Bank	85.21		500	45,907.26	Prior month fuel bill
X	5354	7/14/21	CityServiceValcon	248.58		1300	45,658.68	Propane -135.1 gals @ \$1.84
X	5355	7/14/21	Mahugh Fire & Safety	240.00		1900	45,418.68	4 pairs Innorex fire gloves
X	5356	7/18/21	Jordon Carr	1,740.00		2000	43,678.68	Reimburse web purchase of emergency flashers - Rescue Truck
X	RECEIPT	7/29/21	Montana DNRC		1,590.00	50	45,268.68	Water Tender use - 5/18 & 5/19
X	RECEIPT	7/30/21	Flathead County		983.03	60	46,251.71	Collected property taxes
X	RECEIPT	8/9/21	Flathead County		10.82	40	46,262.53	Interest of deposits
X	5357	8/11/21	CenturyLink	134.98		200	46,127.55	Prior month telephone/internet
X	5358	8/11/21	Lincoln Electric Cooperative	107.86		800	46,019.69	Prior month electricity
X	5359	8/11/21	WEX Bank	274.62		500	45,745.07	Prior month fuel bill
X	5360	8/11/21	Response Equip Specialists	3,678.00		2000	42,067.07	LED emergency light bar - Wildland Truck
X	5361	8/11/21	Mahugh Fire & Safety	179.00		400	41,888.07	Red OSHA drip torch
X	5362	8/18/21	Cosner Contech	1,571.90		1600	40,316.17	Batteries and chargers
X	RECEIPT	8/31/21	Flathead County		803.46	60	41,119.63	Collected property taxes
X	5363	9/8/21	Nelson's Ace Hardware	79.11		1000	41,040.52	Supplies
X	5363	9/8/21	Nelson's Ace Hardware	99.99		100	40,940.53	New entry keypad
X	5364	9/8/21	WEX Bank	269.05		500	40,671.48	Prior month fuel bill
X	5365	9/8/21	Response Equip Specialists	209.89		2000	40,461.59	Replace Water Tender hood latch
X	5366	9/8/21	CenturyLink	134.98		200	40,326.61	Prior month telephone/internet
X	5367	9/8/21	Lincoln Electric Cooperative	117.70		800	40,208.91	Prior month electricity
X	RECEIPT	9/10/21	Montana DNRC		12,879.00	50	53,087.91	Water Tender use - 7/24 - 8/7
X	RECEIPT	9/10/21	Montana DNRC		1,961.00	50	55,048.91	Water Tender use
X	RECEIPT	9/13/21	Flathead County		12.98	40	55,061.89	Interest of deposits
X	5368	9/14/21	Big John's	206.99		400	54,854.90	Chain saw repair
X	RECEIPT	9/16/21	State of Montana		2,146.27	20	57,001.17	Quarterly entitlement payment
X	RECEIPT	9/30/21	Flathead County		290.99	60	57,292.16	Collected property taxes
X	RECEIPT	10/7/21	Montana DNRC		1,113.00	50	58,405.16	Water Tender use
X	RECEIPT	10/7/21	Montana DNRC		9,328.00	50	67,733.16	Water Tender use
	5369	10/13/21	CenturyLink	134.98		200	67,598.18	Prior month telephone/internet
	5370	10/13/21	Response Equip Specialists	1,942.00		2000	65,656.18	Install emergency flashers - Rescue Truck
	5371	10/13/21	WEX Bank	112.51		500	65,543.67	Prior month fuel bill
	5372	10/13/21	Lincoln Electric Cooperative	97.90		800	65,445.77	Prior month electricity
	5373	10/13/21	VFIS	1,572.00		600	63,873.77	Quarterly premium - property/liability insurance
	5374	10/13/21	VFIS	623.00		1200	63,250.77	Annual premium - accident/sickness insurance
	DEP01	10/26/21	Paul Jeremiassen		120.00	50	63,370.77	Craft Fair donations
	DEP02	10/29/21	Montana State Fund		159.60	1200	63,530.37	W/C Policy dividend
	5375	11/10/21	NorthWest Elect Contractors	765.57		100	62,764.80	Fire Hall ceiling fans; replace door circuit board
	5376	11/10/21	Response Equip Specialists	2,515.38		2000	60,249.42	Replace EGR valve on Pumper Engine
	5377	11/10/21	WEX Bank	157.13		500	60,092.29	Prior month fuel bill
	5388	11/10/21	Lincoln Electric Cooperative	105.10		800	59,987.19	Prior month electricity
	5379	11/10/21	CityServiceValcon	717.48		1300	59,269.71	Propane - 300.2 gals @ \$2.39
	5380	11/10/21	CenturyLink	134.44		200	59,135.27	Prior month telephone/internet
	DEP03	11/12/21	Paul Jeremiassen		150.00	50	59,285.27	Brenda & Ted Larsen donation