

**OLNEY RURAL FIRE DISTRICT
MINUTES OF MEETING OF BOARD OF TRUSTEES
JUNE 9, 2021 AT OLNEY FIRE HALL**

Call to Order: 7:05 pm

Trustees present: Chair Gary Hill; Secretary Paul Jeremiassen, and Trustee Norma McBroom. There are currently two vacancies on the Board.

Department Members: Chief Jordon Carr

Community Members: None

Approval of Minutes: As there were no changes proposed for the minutes of the May meeting prepared by Jeremiassen, he moved to approve the May meeting minutes as presented; seconded by Hill; carried unanimously.

Presentation of Claims and Bills: Jeremiassen presented June bills for payment, as attached. Jeremiassen moved to approve the payment of bills as presented; seconded by Hill; carried unanimously.

Correspondence: None

Reports:

FY 2021 YTD Budget Report and preliminary budget for FY 2022 – Jeremiassen presented the report attached hereto, which includes an estimate of the full year results for the fiscal year ending on June 30th. There should not be any more expenses paid this year; the only outstanding items are interest income, collected tax revenue and the 4th quarterly State entitlement payment (the County fiscal report for May has not been received and the June report will hopefully also be received prior to our July meeting, so our books can be closed for FY 2021). The preliminary budget in this report is presented so that the Trustees can be prepared to decide on the FY 2022 budget for presentation to the County after the July meeting.

Unfinished Business:

Craft show – McBroom reported that the craft show last weekend was a success with 9 vendors and 40-50 people attending. She is planning another show with a tentative date of September 25th, which could be moved to August. She received \$140 in donations to the Fire Hall, which she turned over to Jeremiassen for deposit.

Resolution to approve results of the County GIS tax roll audit – Jeremiassen presented the attached resolution for approval of the Board; seconded by McBroom; approved unanimously.

New Business:

New fiber optic telephone/internet service – Hill reported that Interbel (telephone cooperative based in Eureka) is in the process of laying fiber optic cable along side US 93 and has been offering residents in our area a new service. The Fire Hall may have an opportunity to reduce our CenturyLink costs.

Department Report:

Call-outs – McBroom reported seven call-outs during May: 4 medical assists (1 no response), 1 tree over the highway, 2 non-structure fires (1 a follow-up after the initial call)

Other items – Chief Carr said that the radios need to be delivered to the County for reprogramming. Also, we need to purchase more pager batteries, and 4-5 pair of Innotex fire gloves from Mahugh.

Other Comments: None

As no further items were presented for discussion, the meeting was adjourned at 8:00 pm.

Submitted by Paul Jeremiassen, Secretary

Attachments:

June payment of bills

YTD Budget Report

GIS 2021 audit resolution

Next meeting: Wednesday, July 14th

**OLNEY FIRE DISTRICT
TRANSACTION REGISTER
FY 2021**

CHECK #	DATE	PAID TO/RECEIVED FROM	DEBIT	CREDIT	A/C CODE	CASH BAL	DESCRIPTION
5342	6/9/21	WEX Bank	294.48		500	39,433.41	May fuel bill
5343	6/9/21	Lincoln Electric	104.64		800	39,328.77	May electricity
5344	6/9/21	Mahugh Fire & Safety	306.00		400	39,022.77	Nozzle for Tender and extrication gloves
5345	6/9/21	Nelson's Ace Hardware	47.17		100	38,975.60	Paint supplies for outbuilding
5346	6/9/21	CenturyLink	135.29		200	38,840.31	May phone/internet
5347	6/9/21	Paul Jeremiassen	22.00		1100	38,818.31	Postage reimbursement - 40 stamps
5348	6/9/21	ArmyNavy	288.00		400	38,530.31	1 pr wild land boots

**OLNEY RURAL FIRE DISTRICT
YTD BUDGET REPORT
FY 2021**

AS OF 6/9/21

A/C	BUDGET LINE ITEM	FY 2021		ACTUAL OVER (UNDER) BUDGET	FY 2021 FORECAST	FY 2022 BUDGET
		BUDGET	YTD ACTUAL			
20	Entitlement	8,464	6,348	(2,116)	8,464	8,500
40	Interest Income	950	214	(736)	240	150
50	Other Revenue	0	1,171	1,171	1,171	1,000
60	Tax Revenue	24,001	24,742	741	28,000	20,000
	TOTAL REVENUE	33,415	32,474	(941)	37,875	29,650
100	Building Maintenance/Repair	5,000	3,550	(1,450)	3,550	4,000
200	Telephone/Internet	1,700	1,612	(88)	1,612	1,750
300	Contract Services - Plowing	1,500	675	(825)	675	1,500
400	Fire Equipment	5,000	1,549	(3,451)	1,549	4,000
500	Fuel	2,500	1,194	(1,306)	1,194	2,500
600	Insurance - Property/Liability	6,100	6,020	(80)	6,020	7,000
700	Land Lease	1,600	1,543	(57)	1,543	1,600
800	Electricity	1,400	1,122	(278)	1,122	1,500
1000	Fire Hall Supplies	500	98	(402)	98	1,000
1100	Miscellaneous Expenses	1,000	797	(203)	797	1,000
1200	Insurance - Accident/Sickness/WC	1,500	1,071	(429)	1,071	1,500
1300	Propane	5,000	4,101	(899)	4,101	5,000
1600	Radios/Pagers	2,000	0	(2,000)	0	1,000
1700	Recertification, Dues	0	0	0	0	0
1800	Training	5,000	0	(5,000)	0	2,500
1900	Turnout Gear	5,000	0	(5,000)	0	5,000
2000	Vehicle Maintenance	7,500	10,735	3,235	10,735	10,000
	TOTAL EXPENSES	52,300	34,066	(18,234)	34,066	50,850
	NET REVENUE (EXPENSE)	(\$18,885)	(\$1,592)	\$17,293	\$3,808	(\$21,200)

	BEGINNING CASH BALANCE	\$52,122	\$52,122	\$0	\$52,122	\$43,930
	NET REVENUE (EXPENSE)	(18,885)	(1,592)	17,293	3,808	(21,200)
2200	TRANSFER TO CIP FUND	(12,000)	(12,000)	0	(12,000)	(5,000)
	ENDING CASH BALANCE	\$21,237	\$38,530	\$17,293	\$43,930	\$17,730
	ALLOWED CASH RESERVE		\$21,433			\$18,617

**BOARD OF TRUSTEES
OLNEY RURAL FIRE DISTRICT
Resolution Re: 2021 Flathead County GIS Audit**

WHEREAS, the Flathead County GIS Department conducts an annual audit of the previous tax year rolls to determine discrepancies for the District to review; and

WHEREAS, the District has been provided the 2021 audit results, as attached hereto; and

WHEREAS, the Board has reviewed the 2021 audit results;

NOW, THEREFORE, BE IT RESOLVED, that the Board has determined that the 2021 audit results are correct, and require no further action by the Board; and

BE IT FURTHER RESOLVED, that this Resolution shall be entered into the minutes of the Board.

APPROVED AND ADOPTED this 10th day of June 2021, and effective of this date.

OLNEY RURAL FIRE DISTRICT
BOARD OF TRUSTEES

By: _____
Chair

By: _____
Secretary

**2021 Audit Results
Olney Fire District**

Assessor Number	Audit Recommendation	Notes
0195340	Remove from Tax Roll	Improvement on State Land is not located in Fire District
0581790	Remove from Tax Roll	Improvement on State Land is not located in Fire District
0917280	Remove from Tax Roll	Improvement on State Land is not located in Fire District