

**OLNEY RURAL FIRE DISTRICT
MINUTES OF MEETING OF BOARD OF TRUSTEES
DECEMBER 9, 2020 AT OLNEY FIRE HALL**

Call to Order: 7:00 pm

Trustees present: Chair Gary Hill; Secretary Paul Jeremiassen, and Trustee Norma McBroom. There are currently two vacancies on the Board.

Department Members: Chief Jordon Carr

Community Members: None

Approval of Minutes: As there were no changes proposed for the minutes of the November meeting prepared by Jeremiassen, Hill moved to approve the November meeting minutes as presented; seconded by Jeremiassen; carried unanimously.

Presentation of Claims and Bills: Jeremiassen presented bills for payment, as attached. One additional bill for payment was received at the meeting from Rocky Gress for plowing services in November for \$150 (3 times @ \$50, including snow removal from roof). Jeremiassen moved to approve the payment of bills as presented; seconded by McBroom; carried unanimously.

Correspondence: None

Reports:

Jeremiassen presented an updated budget report (attached hereto), which includes the payments just approved. Since the County's November report has not been received yet, it excludes the first installment of annual tax revenue due by the end of November. The tax revenue in the budget report all relates to the prior tax year. Premiums for accident & sickness insurance and state workers compensation will likely not exceed \$1,000 vs. the Budget of \$1,500, due to fewer covered Members and a dividend received the Montana based on prior year claims experience. Vehicle maintenance is well over budget for the year due to the volume of repairs and retrofits. Regular maintenance has largely not yet been done on the fleet. It is likely that there will be unused amounts in training, fire equipment and turnout gear to cover the overage in vehicle maintenance.

Unfinished Business:

Replacement of roof over Fire Hall side door – this project, approved at the November meeting, is likely to be deferred until next spring.

Fire Hall interior painting – McBroom reported that Patrick Foster, who volunteered some time ago to repaint the interior, still intends to do the project, but time is unknown. Our cost for the project will be the color paint (he will supply the white), estimated at \$300.

Roof leaks – the Fire Hall had some leaking from the left side of the roof two winters ago. It appears that we have not had any problems since that time, the cause probably from ice dams forming when there was a heavy snow load. The roofs are now being cleared to prevent a repeat of that type of leak.

New Business: None presented.

Chief's Report:

November callouts reported by McBroom – 4 callouts were received: 1 chimney fire (no response), 1 motor vehicle accident, 1 medical assist and 1 animal rescue.

Chief Carr said the well house exterior needs to be repainted, probably in the spring. This work will be done by volunteers, so the only cost will be the paint.

Other Comments:

The discussion of the need for more volunteers, both for the Department and for the Board, was continued from the last meeting. Chief Carr confirmed that Jordan Fanning still wants to be in the Department. At this point, we have only 5 volunteers, of which only 3 are actively responding to calls. Carr suggested that he put a call for volunteers on our Facebook page.

As no further items were presented for discussion, the meeting was adjourned at 7:45 pm.

Submitted by Paul Jeremiassen, Secretary

Attachments

December payment of bills
Updated YTD budget report

Next meeting: Wednesday, January 13th

**OLNEY FIRE DISTRICT
TRANSACTION REGISTER
FY 2021**

CHECK #	DATE	PAID TO/RECEIVED FROM	DEBIT	CREDIT	A/C CODE	CASH BAL	DESCRIPTION
DEP03	12/9/20	Montana State Fund		155.60	1200	44,497.51	Dividend on W/C insurance policy
5300	12/9/20	Lincoln Electric	94.60		800	44,402.91	November electricity
5301	12/9/20	CenturyLink	134.05		200	44,268.86	November telephone/internet
5302	12/9/20	CityServiceValcon	498.96		300	43,769.90	324 gals @ \$1.54
5303	12/9/20	Bolster's Towing Inc.	262.50		2000	43,507.40	Tow Rescue Truck to RES
5304	12/9/20	Montana State Fund	437.16		1200	43,070.24	Annual premium - WC insurance

**OLNEY RURAL FIRE DISTRICT
YTD BUDGET REPORT
FY 2021**

AS OF 12/9/20

A/C	BUDGET LINE ITEM	FY 2021		ACTUAL OVER
		BUDGET	YTD ACTUAL	(UNDER) BUDGET
20	Entitlement	8,464	2,116	(6,348)
40	Interest Income	950	60	(890)
50	Other Revenue	0	1,171	1,171
60	Tax Revenue	24,001	8,628	(15,373)
	TOTAL REVENUE	33,415	11,974	(21,441)
100	Building Maintenance/Repair	5,000	3,360	(1,640)
200	Telephone/Internet	1,700	802	(898)
300	Contract Services - Plowing	1,500	0	(1,500)
400	Fire Equipment	5,000	27	(4,973)
500	Fuel	2,500	526	(1,974)
600	Insurance - Property/Liability	6,100	3,014	(3,086)
700	Land Lease	1,600	0	(1,600)
800	Electricity	1,400	561	(839)
1000	Fire Hall Supplies	500	67	(433)
1100	Miscellaneous Expenses	1,000	753	(247)
1200	Insurance - Accident/Sickness/Workers' Comp	1,500	897	(603)
1300	Propane	5,000	961	(4,039)
1600	Radios/Pagers	2,000	0	(2,000)
1700	Recertification, Dues	0	0	0
1800	Training	5,000	0	(5,000)
1900	Turnout Gear	5,000	0	(5,000)
2000	Vehicle Maintenance	7,500	10,058	2,558
	TOTAL EXPENSES	52,300	21,025	(31,275)
	NET REVENUE (EXPENSE)	(\$18,885)	(\$9,051)	9,834

	BEGINNING CASH BALANCE	\$52,122	52,122	\$0
	NET REVENUE (EXPENSE)	(\$18,885)	(\$9,051)	\$9,834
2200	TRANSFER TO CIP FUND	(12,000)	0	\$12,000
	ENDING CASH BALANCE	\$21,237	\$43,070	\$21,834
	ALLOWED CASH RESERVE (1/3 of Expenses)	\$21,433		

**OLNEY FIRE DISTRICT
TRANSACTION REGISTER
FY 2021
SORTED BY A/C**

CHECK #	DATE	PAID TO/RECEIVED FROM	DEBIT	CREDIT	SUBTOTALS	A/C CODE	DESCRIPTION
RECEIPT	9/17/20	State of Montana		2,115.88	2,115.88	20	Quarterly entitlement payment
RECEIPT	8/7/20	Flathead County		21.90		40	Interest on cash deposits
RECEIPT	9/15/20	Flathead County		23.71		40	Interest on cash deposits
RECEIPT	10/14/20	Flathead County		14.50	60.11	40	Interest on cash deposits
DEP01	7/12/20	MT Dept of Corrections		90.00		50	Morehead restitution payment
DEP02	8/10/20	Jeff L. Hass		100.00		50	Donation
RECEIPT	9/16/20	DNRC		980.50	1,170.50	50	Water Tender use for wildland fire
RECEIPT	7/31/20	Flathead County		6,231.44		60	Collected property taxes
RECEIPT	8/31/20	Flathead County		1,131.73		60	Collected property taxes
RECEIPT	9/30/20	Flathead County		1,225.32		60	Collected property taxes
RECEIPT	10/30/20	Flathead County		39.05	8,627.54	60	Collected property taxes
5286	9/19/20	Great Northern Lock & Safe	811.00			100	Security locks for Fire Hall - 50% deposit
5287	9/24/20	FastSigns Whitefish	1,738.73			100	Replace Fire Hall sign
5294	11/11/20	Great Northern Lock & Safe	810.00		3,359.73	100	Balance of cost to install security locks
5272	7/8/20	CenturyLink	132.55			200	June telephone/internet
5279	8/12/20	CenturyLink	133.92			200	July telephone/internet
5283	9/9/20	CenturyLink	133.92			200	August telephone/internet
5291	10/14/20	CenturyLink	133.92			200	September telephone/internet
5296	11/11/20	CenturyLink	134.05			200	October telephone/internet
5301	12/9/20	CenturyLink	134.05		802.41	200	November telephone/internet
5281	9/9/20	Nelson's Ace Hardware	27.17		27.17	400	Batteries; T3 bulb
5269	7/8/20	WEX Bank	84.24			500	June fuel bill
5278	8/12/20	WEX Bank	93.30			500	July fuel bill
5285	9/9/20	WEX Bank	129.74			500	August fuel
5290	10/14/20	WEX Bank	61.04			500	September fuel
5297	11/11/20	WEX Bank	157.30		525.62	500	October vehicle fuel
5271	7/8/20	VFIS	1,507.00			600	Property/casualty insurance - quarterly installment
5288	10/14/20	VFIS	1,507.00		3,014.00	600	Property/casualty insurance - quarterly installment
5270	7/8/20	Lincoln Electric	93.96			800	June electricity
5277	8/12/20	Lincoln Electric	91.18			800	July electricity
5282	9/9/20	Lincoln Electric	98.42			800	August electricity
5292	10/14/20	Lincoln Electric	89.75			800	September electricity
5295	11/11/20	Lincoln Electric	93.26			800	October electricity
5300	12/9/20	Lincoln Electric	94.60		561.17	800	November electricity
5275	7/8/20	Nelson's Ace Hardware	66.96		66.96	1000	Saw chain, oil, file
5273	7/8/20	ULINE	730.53			1100	Purchase community message board
5276	8/12/20	Paul Jeremiassen	22.00		752.53	1100	Reimbursement - 2 books postage stamps
5289	10/14/20	VFIS	615.00			1200	Annual premium - accident/sickness insurance
DEP03	12/9/20	Montana State Fund		155.60		1200	Dividend on W/C insurance policy
5304	12/9/20	Montana State Fund	437.16		896.56	1200	Annual premium - WC insurance
5298	11/11/20	CityServiceValcon	462.00			1300	Propane - 300 gals @ \$1.54
5302	12/9/20	CityServiceValcon	498.96		960.96	1300	324 gals @ \$1.54
5274	7/8/20	Response Equip Specialists	612.65			2000	Pumper truck fuel leak
5280	9/9/20	Response Equip Specialists	4,959.65			2000	LED lights on Pumper; on spot rock damage on Tender
5284	9/9/20	Les Schwab	1,107.76			2000	Tire replacement on Tender?
5293	10/14/20	Response Equip Specialists	315.00			2000	Fix running problems - Rescue Truck
5299	11/11/20	Response Equip Specialists	2,800.76			2000	Rescue/Wildland/Tender repairs/maint.
5303	12/9/20	Bolster's Towing Inc.	262.50		10,058.32	2000	Tow Rescue Truck to RES