

**OLNEY RURAL FIRE DISTRICT
MINUTES OF MEETING OF BOARD OF TRUSTEES
OCTOBER 14, 2020 AT OLNEY FIRE HALL**

Call to Order: 7:02 pm

Trustees present: Chair Gary Hill; Secretary Paul Jeremiassen, and Trustee Norma McBroom. There are currently two vacancies on the Board.

Department Members: None

Community Members: None

Approval of Minutes: McBroom noted that the draft minutes of the September meeting incorrectly stated the name of a Department Member, Matthew Carr, as Matthew Gress. With that correction, Hill made a motion to approve the August meeting minutes; seconded by Jeremiassen; carried unanimously.

Presentation of Claims and Bills: Jeremiassen presented bills for payment, as attached. Motion to approve the payments as presented was made by Jeremiassen; seconded by Hill; carried unanimously.

Correspondence: None

Reports: FY 2021 YTD Budget Report – Jeremiassen presented the attached report, which incorporates all the receipts and expenditures from July 1st until this meeting (before receiving the County's September trial balance report, which would include September receipts credited to the District). At this early stage of the fiscal year, the only line items of note are: 1) tax revenue of \$7,363 relates to the prior year's levy and is not included in the budget amount for the current year's levy; 2) vehicle maintenance for the year will exceed budget by a significant amount, due to high repair costs thus far. Regular annual maintenance of all vehicles has yet to be performed.

Unfinished Business: None discussed.

New Business: None presented.

Chief's Report: Chief Jordan was absent. McBroom reported the September callouts: 2 for trees over the highway and 1 medical assist (not responded to).

As no further items were presented for discussion, Hill adjourned the meeting at 7:31 pm.

Submitted by Paul Jeremiassen, Secretary

Attachments

October payment of bills

YTD Budget Report for FY 2021

Next meeting: Wednesday, November 11th

**OLNEY FIRE DISTRICT
TRANSACTION REGISTER
FY 2021**

CHECK #	DATE	PAID TO/RECEIVED FROM	DEBIT	CREDIT	A/C CODE	CASH BAL	DESCRIPTION
RECEIPT	9/16/20	DNRC		980.50	50	50,652.26	Water Tender use for wildland fire
5286	9/19/20	Great Northern Lock & Safe	811.00		100	49,841.26	Security locks for Fire Hall - 50% deposit
5287	9/24/20	FastSigns Whitefish	1,738.73		100	48,102.53	Replace Fire Hall sign
5288	10/14/20	VFIS	1,507.00		600	46,595.53	Property/casualty insurance - quarterly installment
5289	10/14/20	VFIS	615.00		1200	45,980.53	Annual premium - accident/sickness insurance
5290	10/14/20	WEX Bank	61.04		500	45,919.49	September fuel
5291	10/14/20	CenturyLink	133.92		200	45,785.57	September telephone/internet
5292	10/14/20	Lincoln Electric	89.75		800	45,695.82	September electricity
5293	10/14/20	Response Equip Specialists	315.00		2000	45,380.82	Fix running problems - Rescue Truck

**OLNEY RURAL FIRE DISTRICT
YTD BUDGET REPORT
FY 2021**

AS OF 10/14/20

A/C	BUDGET LINE ITEM	FY 2021		ACTUAL OVER
		BUDGET	YTD ACTUAL	(UNDER) BUDGET
20	Entitlement	8,464	0	(8,464)
40	Interest Income	950	22	(928)
50	Other Revenue	0	1,171	1,171
60	Tax Revenue	24,001	7,363	(16,638)
	TOTAL REVENUE	33,415	8,556	(24,859)
100	Building Maintenance/Repair	5,000	2,550	(2,450)
200	Telephone/Internet	1,700	534	(1,166)
300	Contract Services - Plowing	1,500	0	(1,500)
400	Fire Equipment	5,000	27	(4,973)
500	Fuel	2,500	368	(2,132)
600	Insurance - Property/Liability	6,100	3,014	(3,086)
700	Land Lease	1,600	0	(1,600)
800	Electricity	1,400	373	(1,027)
1000	Fire Hall Supplies	500	67	(433)
1100	Miscellaneous Expenses	1,000	753	(247)
1200	Insurance - Accident/Sickness/Workers' Comp	1,500	615	(885)
1300	Propane	5,000	0	(5,000)
1600	Radios/Pagers	2,000	0	(2,000)
1700	Recertification, Dues	0	0	0
1800	Training	5,000	0	(5,000)
1900	Turnout Gear	5,000	0	(5,000)
2000	Vehicle Maintenance	7,500	6,995	(505)
	TOTAL EXPENSES	52,300	15,296	(37,004)
	NET REVENUE (EXPENSE)	(\$18,885)	(\$6,741)	12,144

	BEGINNING CASH BALANCE	\$52,122	52,122	\$0
	NET REVENUE (EXPENSE)	(\$18,885)	(\$6,741)	\$12,144
2200	TRANSFER TO CIP FUND	(12,000)	0	\$12,000
	ENDING CASH BALANCE	\$21,237	\$45,381	\$24,144
	ALLOWED CASH RESERVE (1/3 of Expenses)	\$21,433		