

**OLNEY RURAL FIRE DISTRICT
MINUTES OF MEETING OF BOARD OF TRUSTEES
SEPTEMBER 9, 2020 AT OLNEY FIRE HALL**

Call to Order: 7:00 pm

Trustees present: Chair Gary Hill; Secretary Paul Jeremiassen, and Trustee Norma McBroom. There are currently two vacancies on the Board.

Department Members: Chief Jordon Carr

Community Members: None

Approval of Minutes: Jeremiassen said there was one change to the draft minutes of the August meeting the Trustees have received – Laurel Therrien, a former Trustee was added as a community member attending the meeting. With that change, Jeremiassen made a motion to approve the August meeting minutes; seconded by Hill; carried unanimously.

Presentation of Claims and Bills: Jeremiassen presented bills for payment, as attached. Motion to approve the payments as presented was made by Jeremiassen; seconded by Hill; carried unanimously.

Correspondence: None presented.

Reports: None (callouts are now presented with the Chief's Report).

Unfinished Business: Jeremiassen distributed the FY 2021 budget just received from the County, which includes the annual tax levy equal to what we had requested, and minor changes the County made to interest income on deposited funds and the State entitlement income. Otherwise, the budget is the same as we presented to the County in July. The County requires the budget be approved by Board resolution, which was distributed to the Board as attached. Jeremiassen made a motion to approve the resolution; seconded by Hill; carried unanimously.

New Business: None presented.

Chief's Report:

Status of Volunteers – Chief Carr reported that Tim House is no longer with the Department. The current volunteers are Chief Jordon Carr, Norma McBroom, Levi Gress, Matthew Carr, and Jordan Fanning.

August Callouts – 3 fire; 6 medical/emergency assist; total 9 responses.

Training – Chief Carr said that the Covid virus situation is restricting the Department's ability to do any coordinated training with other Departments. For now, he will conduct limited training, subject to the availability of volunteers, at the Fire Hall.

Proposed Department Expenditures

Scene lights for Rescue Truck and Pumper – Carr previously distributed a proposal to have these lights installed at an estimated cost of nearly \$7,000. Hill thought we could find a much cheaper solution through a local supplier of LED lights that would simply be mounted and attached to the existing wiring on the trucks. Carr will follow up on possible alternatives.

Other pending projects:

1. Replacement of the sign over the main doors in front of the Fire Hall. This project has discussed for some time, and it was decided that the best approach would be to contract to have it replaced, rather than repainted. Carr will follow up to get a proposal for replacement of the sign.
2. Replacement of the entry roof over the Fire Hall side door. The previous roof was destroyed by snow sliding off the main roof of the building.
3. Replacement of the security locking hardware on both the back and side doors of the Fire Hall. The side door lock is inoperable and the security code on the back door cannot be changed and has been the same for many years.

Hill made motion authorizing Carr to have the locking hardware replaced at an estimated cost of about \$1,000, and to obtain a proposal from Rocky Gress to replace the entry roof on the side door; seconded by Jeremiassen; carried unanimously.

As no further items were presented for discussion, Hill adjourned the meeting at 7:52 pm.

Submitted by Paul Jeremiassen, Secretary

Attachments

September payment of bills

Board resolution to approve FY 2021 Budget

Next meeting: Wednesday, October 14th

**OLNEY FIRE DISTRICT
TRANSACTION REGISTER
FY 2021**

CHECK #	DATE	PAID TO/RECEIVED FROM	DEBIT	CREDIT	A/C CODE	CASH BAL	DESCRIPTION
5280	9/9/20	Response Equip Specialists	4,959.65		2000	50,015.14	LED lights on Pumper; on spot rock damage on Tender
5281	9/9/20	Nelson's Ace Hardware	27.17		400	49,987.97	Batteries; T3 bulb
5282	9/9/20	Lincoln Electric	98.42		800	49,889.55	August electricity
5283	9/9/20	CenturyLink	133.92		200	49,755.63	August telephone/internet
5284	9/9/20	Les Schwab	1,107.76		2000	48,647.87	Tire replacement on Tender?
5285	9/9/20	WEX Bank	129.74		500	48,518.13	August fuel

OLNEY RURAL FIRE DISTRICT
Resolution to Approve Fiscal Year 2021 Budget

WHEREAS, Board of Trustees (the Board”) has the power and duty under MCA 7-33-2105 to prepare annual budgets and request special tax levies; and

WHEREAS, under MCA 7-6-4005, expenditures of the District are limited to appropriations, and the Board may not make a disbursement or an expenditure or incur an obligation in excess of the District’s total appropriations; and

WHEREAS, the Board has reviewed the projected revenues and expenditures for its Operating Fund #7218 and its Capital Improvement Fund #7239 for Fiscal Year 2021, and actual revenues and expenditures for Fiscal Year 2020; and

WHEREAS, the Board recognizes the projected revenue for Fiscal Year 2021 is subject to change based on the District’s taxable valuations, State entitlement payments, County EMS levy payments and tax appeals;

NOW, THEREFORE, BE IT RESOLVED, that the Board approves the Fiscal Year 2021 budgets for Funds #7218 and #7239 as attached; and

BE IT FURTHER RESOLVED, that this Resolution shall be entered into the minutes of the Board.

APPROVED AND ADOPTED this 9th day of September 2020, and effective as of July 1, 2020.

OLNEY RURAL FIRE DISTRICT
BOARD OF TRUSTEES

By: _____
Chair

By: _____
Secretary

FLATHEAD COUNTY BUDGET ESTIMATES FY 2021

FUND NAME: OLNEY FIRE

FUND NUMBER: 7218

	Prior Year Budget FY20	Dept Request	Final Budget FY21
NON-TAX REVENUE			
EMS Levy	\$ 5,669		
Entitlement	8,247	\$ 8,500	\$ 8,464
Interest	600	1,000	950
Other Revenue	5,000	-	
Total Non-Tax Revenue	\$ 19,516	\$ 9,500	\$ 9,414
TAX REVENUE	Mill Levy		
Tax/Assessment Revenue =	69.61	\$ 24,000	\$ 24,001
2020 Taxable Value =	344,792		
Total Tax Revenue	\$ 40,001	\$ 24,000	\$ 24,001
TOTAL REVENUE	\$ 59,517	\$ 33,500	\$ 33,415
OTHER RESOURCES			
INTERCAP loan proceeds			
Cash available @ June 30th	\$ 48,905	\$ 52,122	\$ 52,122
Less outstanding warrants @ June 30th	4,296		
Total Other Resources	\$ 44,609	\$ 52,122	\$ 52,122
TOTAL RESOURCES	\$ 104,126	\$ 85,622	\$ 85,537

MAINTENANCE & OPERATION EXPENDITURES			
Building Maintenance	\$ 2,500	\$ 5,000	\$ 5,000
Telephone/Internet	1,500	1,700	1,700
Contract Services for Snowplowing	1,500	1,500	1,500
Fire Equipment	5,000	5,000	5,000
Fuel	1,700	2,500	2,500
Insurance-Property/Liability	6,204	6,100	6,100
Land Lease	1,500	1,600	1,600
Electricity	1,250	1,400	1,400
Fire Hall Supplies		500	500
Misc Expense	500	1,000	1,000
Insurance-Accident & Sickness/Workers' Comp	1,500	1,500	1,500
Propane	4,000	5,000	5,000
Radios/Pagers	250	2,000	2,000
Training	4,000	5,000	5,000
Turnout Gear	10,000	5,000	5,000
Vehicle Maintenance	7,000	7,500	7,500
Vehicle Debt Service	28,567	-	
Total Maintenance & Operation Expenditures	\$ 76,971	\$ 52,300	\$ 52,300
TRANSFER TO CAPITAL IMPROVEMENT FUND			
Transfer to CIP Fund 7239	\$ 5,000	\$ 12,000	\$ 12,000
Total Transfers	\$ 5,000	\$ 12,000	\$ 12,000
TOTAL EXPENDITURES	\$ 81,971	\$ 64,300	\$ 64,300

CASH RESERVE (projected ending cash balance)	\$ 22,155	\$ 21,322	\$ 21,237
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Allowed Cash Reserve	27,323.67	21,433.33
Projected Cash Reserve %	27.03%	33.03%

AUTHORIZED SIGNATURE: _____

FLATHEAD COUNTY BUDGET ESTIMATES FY 2021

FUND NAME: OLNEY FIRE DISTRICT - CIP

FUND NUMBER: 7239

	Prior Year Budget FY20	Dept Request	Final Budget FY21
NON-TAX REVENUE			
Interest Revenue	\$ 500	\$ 500	\$ 400
Total Non-Tax Revenue	\$ 500	\$ 500	\$ 400
TOTAL REVENUE	\$ 500	\$ 500	\$ 400
OTHER RESOURCES			
Transfer in from 7218	\$ 5,000	\$ 12,000	\$ 12,000
Cash available @ June 30th	25,881	31,325	31,325
Total Other Resources	\$ 30,881	\$ 43,325	\$ 43,325
TOTAL RESOURCES	\$ 31,381	\$ 43,825	\$ 43,725
CAPITAL OUTLAY			
Total Capital Outlay	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ -	\$ -	\$ -
CASH RESERVE (projected ending cash balance)	\$ 31,381	\$ 43,825	\$ 43,725

Board's plan for this fund is: Fire Equipment & Apparatus; Building Improvements

AUTHORIZED SIGNATURE: _____