

**OLNEY RURAL FIRE DISTRICT
MINUTES OF MEETING OF BOARD OF TRUSTEES
MARCH 9, 2020 AT OLNEY FIRE HALL**

Call to Order: 7:02 pm

All Trustees present: Chair Donna Maddux, Secretary Paul Jeremiassen, and Trustee Norma McBroom.

Absent: Vice Chair Gary Hill

Department Members: Jordon Carr, and Levi Gress

Community Members: None

Secretary's Report

Bills presented for payment: Jeremiassen presented bills for payment, as attached. Motion to approve the payments as presented was made by Maddux; seconded by McBroom; carried unanimously.

Minutes of February meeting: motion to approve the February meeting minutes made by McBroom; seconded by Maddux; carried unanimously.

Reports

Call outs: 2 Call outs during February – both motor vehicle accidents.

Department report presented by Jordon Carr:

Membership – Jordon Carr, Levi Gress, Matthew Carr, and Norma McBroom; candidates Jordan Fanning and Tim Martin. Wayne Rehmert resigned on February 16 and turned in his equipment.

2 sets of turnout gear were purchased for Jordan Carr and Levi Gress from Mahugh (included in current payments)

CPR certification training was completed in February by Jordan Carr, Gress, Matthew Carr, and McBroom.

SCBA (air bottles) – Jordon ordered the 9 bottles approved last month (not yet received).

Project recommendations –

Paint the Fire Hall front sign to change name to “Olney Fire and Rescue”. A lift may need to be rented so that the sign can be taken down and painted inside. It also may be possible to remove it from the top of the water tender. Jordan wants to do the job before his other work gets busy this Spring.

Paint the pump house, which is getting a lot of mold.

Department needs –

New security system for both the rear and left side entry doors.

Additional pagers so everyone has one. Some of existing pagers are not working.

Work gloves for volunteers

Jordon asked to submit specific proposals for the door security systems and pagers at next meeting.

Unfinished Business

Standard operating procedures – since there has been no progress on drafting a SOP manual, Jeremiassen suggested that Jordon make a list of topics to be covered, so we can begin drafting sections from an outline. So far, we have no good examples from other departments to draw from.

New Business

Meeting date – it was agreed that no change would be made to the monthly Board meeting date of the 2nd Monday. The Department is free to schedule its own meetings on another day of the week.

Vehicle logs – a sample log handed out by Jeremiassen earlier in the meeting was discussed. Before deciding whether the log should be used in all the vehicles, Jordon was asked to test it out for the First Responder and see how it works.

Maddux asked Jeremiassen to write a letter of appreciation to Wayne Rehmert on behalf of the Board in recognition of his service.

There being no further business, Jeremiassen moved to adjourn the meeting at 7:43 pm; seconded by McBroom; approved unanimously.

Submitted by Paul Jeremiassen, Secretary

Attachments:

March payments

**OLNEY FIRE DISTRICT
TRANSACTION REGISTER
FY 2020**

CHECK #	DATE	PAID TO/RECEIVED FROM	DEBIT	CREDIT	A/C CODE	CASH BAL	DESCRIPTION
DEP05	2/24/20	Montana DOC - Restitutions		67.50	50	55,217.44	Morehead restitution payment
5242	3/9/20	CenturyLink	132.88		200	55,084.56	Feb phone/internet
5243	3/9/20	CityServiceValcon	653.40		1300	54,431.16	Propane - 360 gals @ \$1.54 & \$99 annual tank lease charge
5244	3/9/20	Lincoln Electric	97.83		800	54,333.33	Feb electricity
5245	3/9/20	Nelson's Ace Hardware	41.97		1600	54,291.36	Batteries
5246	3/9/20	Mahugh Fire & Safety	3,723.20		1900	50,568.16	Turnout gear for J. Carr and L. Gress
5247	3/9/20	Best Practice Medicine	524.00		1800	50,044.16	CPR Training
5248	3/9/20	Rocky Gress	125.00		300	49,919.16	1 plowing plus 1 hour roof slide removal
5249	3/9/20	WEX Bank	57.78		500	49,861.38	Feb fuel bill