

**OLNEY RURAL FIRE DISTRICT
MINUTES OF MEETING OF BOARD OF TRUSTEES
DECEMBER 9, 2019 AT OLNEY FIRE HALL**

Call to Order: 7:00 pm

Trustees present: Chair Donna Maddux, Vice Chair Gary Hill, Secretary Paul Jeremiassen, and Trustee Norma McBroom. Keith Kastner has resigned as Trustee, creating one vacancy on the Board.

Department Members: Jordon Carr, Levi Gress, Wayne Rehmert, and Matthew Gress (Member Candidate)

Community Members: None

Secretary's Report

Minutes of November meeting: motion to approve the minutes made by McBroom; seconded by Hill; carried unanimously.

Bills presented for payment: Jeremiassen presented bills for payment, as attached. The payment to State Fund was made prior to the meeting to avoid a late payment. In addition, a final payment of \$14,295.10 to Community First National Bank on the Rescue Truck lease/purchase will be made prior to the January meeting, so that it is received by the due date of January 15th. Motion to approve the payments as presented, including the payment to Community First National Bank, was made by Maddux; seconded by McBroom; carried unanimously.

Reports

Call outs: 8 calls during October (2 medical assists and 8 motor vehicle accidents)

Jordana Hubble: a fund-raising for Jordana, who was severely injured in a motor vehicle accident as she left a school bus on Highway 93, was initiated by Department Members. Jordan Carr reported that an estimated \$15,000 has been raised so far to support her. All of the money collected has been directed to an account in her name, and did not flow through the District's bank account.

Unfinished Business

Standard Operating Procedures: Jeremiassen e-mailed Rick Sacca to obtain examples from other departments and has not had a response to date. Hill will try to obtain samples as well. Jeremiassen will provide to Hill the contact information for Lincoln Chute at the County, who should be able to provide some examples.

Open Trustee seat: Keith Kastner's written resignation from the Board (for health reasons) has been received and sent on to the office of the County Commissioners. It is assumed that the resulting vacancy will not be filled until the May election, when Kastner's term would have expired. A notice of that election has been received from the County; the filing deadline for candidates is February 10th. An election notice will be posted at the Post Office and the store.

New Business

Department purchase requests:

1. The Fire Hall bathroom faucet is leaking and needs to be replaced.
2. The Rescue Truck needs new lights.
3. 6 LED hand held spotlights – 1 for each truck.
4. Fire Department T-Shirts
5. Turnout gear from Mahugh – 5 sets

No specific costs were provided with any of these requests.

After discussion, a motion was made by Jeremiassen to purchase the faucet and hand held spotlights (after input from Hill on costs) and consider the other three requests at the January meeting when specific costs are known and presented; seconded by McBroom; carried unanimously.

Management of Department: there was a discussion of how the "team management model", in the absence of a Department Chief, is working. Some of the Members expressed concern about Trustee direct involvement in the Department's responses/activities. The discussion indicated a need to clarify that there is a boundary between the roles of the Board and the Department. At the same time, everyone needs to be communicating better about any perceived issues directly with the people involved, in order to avoid the kind of problems

that have occurred in the past. Each Trustee or Member is a volunteer providing a community service. With such a limited number of volunteers, we cannot afford to distract from our common mission due to conflict or distrust.

Upon motion by McBroom, seconded by Hill, the meeting was adjourned at 8:47 pm.

Submitted by Paul Jeremiassen, Secretary

Attachment:

Bills presented for payment.

**OLNEY FIRE DISTRICT
TRANSACTION REGISTER
FY 2020**

CLRD	CHECK #	DATE	PAID TO/RECEIVED FROM	DEBIT	CREDIT	A/C CODE	CASH BAL	DESCRIPTION
		7/1/19	BEGINNING CASH				44,609.00	County Balance \$48,905.38 (o/s check # 5184 \$4296.38)
X	5185	7/8/19	Lincoln Electric	96.90		800	44,512.10	June electricity
X	5186	7/8/19	CenturyLink	122.39		200	44,389.71	June telephone/internet
X	5187	7/8/19	VFIS	1,553.00		600	42,836.71	1st quarter installment - property/liability insurance
X	RECEIPT	7/31/19	Flathead County		4,245.70	60	47,082.41	Collected property taxes
X	5188	8/12/19	US Bank Lockbox CM 9695	7,144.26		2100	39,938.15	Semi-annual Loan pmt on Water Tender
X	5189	8/12/19	Lincoln Electric	92.59		800	39,845.56	July electricity
X	5190	8/12/19	CityServiceValcon	270.00		1300	39,575.56	Propane - 200 gals @ \$1.35
X	5191	8/12/19	CenturyLink	123.49		200	39,452.07	July telephone/internet
X	5192	8/12/19	WEX Bank	336.79		500	39,115.28	July fuel card purchases
X	5193	8/12/19	Paul Jeremiassen	22.00		1100	39,093.28	40 postage stamps
X	5194	8/12/19	Norma McBroom	38.00		1100	39,055.28	Fire Fighter Perpetual Plaque engraving
X	RECEIPT	8/13/19	Flathead County		95.07	40	39,150.35	Interest on cash deposits
X	5195	8/16/19	Wayne Rehmert	20.00		1800	39,130.35	Per diem for Stop the Bleed training at KMRC (dinner)
X	5196	8/16/19	Norma McBroom	20.00		1800	39,110.35	Per diem for Stop the Bleed training at KMRC (dinner)
X	5197	8/16/19	Jordon Carr	20.00		1800	39,090.35	Per diem for Stop the Bleed training at KMRC (dinner)
X	5198	8/16/19	Levi Gress	20.00		1800	39,070.35	Per diem for Stop the Bleed training at KMRC (dinner)
X	DEP 01	8/29/19	DNRC		3,604.00	50	42,674.35	Use of Water Tender - 34 hours @ \$106
X	RECEIPT	8/30/19	Flathead County		1,031.60	60	43,705.95	Collected property taxes
X	5199	9/9/19	CenturyLink	133.49		200	43,572.46	August telephone/internet
X	5200	9/9/19	Lincoln Electric	96.71		800	43,475.75	August electricity
X	5201	9/9/19	Response Equip Specialists	300.00		2000	43,175.75	Pump test on pumper truck
X	5202	9/9/19	WEX Bank	183.48		500	42,992.27	August fuel
X	RECEIPT	9/10/19	Flathead County		84.49	40	43,076.76	Interest on cash deposits
X	RECEIPT	9/17/19	State of Montana		2,061.82	20	45,138.58	Entitlement payment - Q1/FY2020
X	DEP 02	9/27/19	Pioneer Medical Center		107,000.00	70	152,138.58	Proceeds from sale of ambulance
X	RECEIPT	9/30/19	Flathead County		5,668.50	10	157,807.08	EMS levy for 2nd half FY2019
X	RECEIPT	9/30/19	Flathead County		402.45	60	158,209.53	Collected property taxes
X	RECEIPT	10/7/19	Flathead County		72.87	40	158,282.40	Interest on cash deposits
X	5203	10/14/19	Response Equip Specialists	512.83		2000	157,769.57	Water Tender rear wheel and brakes
X	5204	10/14/19	VFIS	612.00		1200	157,157.57	Accident/Sickness policy annual renewal 10/1/19
X	5205	10/14/19	Alert-All Corp	255.00		1100	156,902.57	Fire safety materials for Halloween outreach
X	5206	10/14/19	WEX Bank	142.40		500	156,760.17	Sept fuel card purchases
X	5207	10/14/19	US Bank Lockbox CM 9695	97,614.78		2100	59,145.39	Prepay entire Water Tender loan plus accrued interest
X	5208	10/14/19	Apgar Ambulance	2,675.00		70	56,470.39	Brokerage fee on ambulance sale - 2.5% of \$107,000
X	5209	10/14/19	CenturyLink	133.49		200	56,336.90	Sept phone/internet
X	5210	10/14/19	Lincoln Electric	87.03		800	56,249.87	Sept electricity
X	5211	10/14/19	VFIS	1,553.00		600	54,696.87	2nd quarter installment - property/liability insurance
X	RECEIPT	10/31/19	Flathead County		256.43	60	54,953.30	Collected property taxes
	DEP03	11/6/19	US Bank		600.10	2100	55,553.40	Refund of overpayment on Water Tender loan
	5212	11/11/19	Lincoln Electric	100.32		800	55,453.08	October Electricity
	5213	11/11/19	CityServiceValcon	601.83		1300	54,851.25	Propane - 390.8 gals @ \$1.54
	5214	11/11/19	CenturyLink	133.62		200	54,717.63	October telephone/internet
	5215	11/26/19	Montana State Fund	435.93		1200	54,281.70	Workers Comp Prem Installment
	DEP04	11/26/19	VFIS		587.00	600	54,868.70	Prop/Liability Prem Refund - Ambulance removal
	5216	12/9/19	Response Equip Specialists	1,360.82		2000	53,507.88	First Responder Brakes; Water Tender on-spot chain;batteries
	5217	12/9/19	CityServiceValcon	354.20		1300	53,153.68	230 gals @ \$1.54
	5218	12/9/19	WEX Bank	199.32		500	52,954.36	Nov fuel bill
	5219	12/9/19	Lincoln Electric	100.55		800	52,853.81	Nov electricity
	5220	12/9/19	CenturyLink	133.62		200	52,720.19	Nov telephone/internet
	5221	12/9/19	Cosner Comtech	680.00		1600	52,040.19	10 radio batteries