

**OLNEY RURAL FIRE DISTRICT  
MINUTES OF MEETING OF BOARD OF TRUSTEES  
NOVEMBER 11, 2019 AT OLNEY FIRE HALL**

**Call to Order:** 7:04 pm

Trustees present: Chair Donna Maddux, Secretary Paul Jeremiassen and Trustee Norma McBroom. Absent were Vice Chair Gary Hill and Trustee Keith Kastner

Department Members: Wayne Rehmert

Community Members: None

**Secretary's Report**

Minutes of October meeting were approved unanimously as presented.

Bills presented for payment – as shown in the attachment hereto, only 3 payments are to be made in November, plus one payment made in October, which was inadvertently left of the list for approval at the October meeting. Motion to approve the payments as presented made by Maddux; seconded by McBroom; carried unanimously.

There are no updates to the FY2020 budget; at some point, the budget needs to be revised to incorporate the sale of the ambulance and the payoff of the water tender debt.

**Reports**

Halloween party – it seemed to be well received. It was suggested that we have it on Friday next year and start a little later to have more participation. Maddux reported that the proceeds of the recent craft fair were used to fund the party.

Call outs: 2 during October (1 medical assist and 1 smoke investigation)

Our members attended the recent training for motor vehicle accidents conducted by the Montana Highway Patrol, which was very informative.

**Unfinished Business**

Standard Operating Procedures – there was no report on the development of a procedures manual for the Department. Jeremiassen offered to ask Rick Sacca at the County to provide an existing set of procedures we might use as a model.

**New Business**

Keith Kastner has indicated that he will be resigning from the Board due to his health issues. Jeremiassen will contact the County to determine the process for his resignation. The Board members expressed their appreciation for his service. Because Keith's term expires next May, we should focus on finding a candidate to replace him when his term expires through the County election process.

The Libby family has requested the use of the Fire Hall on Christmas Day. Maddux moved to approve their request; seconded by Jeremiassen; approved unanimously.

The Department needs to obtain new rechargeable radio batteries. Maddux moved that 10 batteries be purchased; seconded by Jeremiassen; approved unanimously. McBroom will arrange for the battery purchase.

The meeting was adjourned at 7:45 pm.

Submitted by Paul Jeremiassen, Secretary

**Attachment:**

Bills presented for payment.

**OLNEY FIRE DISTRICT  
TRANSACTION REGISTER  
FY 2020**

CLRD	CHECK #	DATE	PAID TO/RECEIVED FROM	DEBIT	CREDIT	A/C CODE	CASH BAL	DESCRIPTION
		<b>7/1/19</b>	<b>BEGINNING CASH</b>				44,609.00	<b>County Balance \$48,905.38 (o/s check # 5184 \$4296.38)</b>
X	5185	7/8/19	Lincoln Electric	96.90		800	44,512.10	June electricity
X	5186	7/8/19	CenturyLink	122.39		200	44,389.71	June telephone/internet
X	5187	7/8/19	VFIS	1,553.00		600	42,836.71	1st quarter installment - property/liability insurance
X	RECEIPT	7/31/19	Flathead County		4,245.70	60	47,082.41	Collected property taxes
X	5188	8/12/19	US Bank Lockbox CM 9695	7,144.26		2100	39,938.15	Semi-annual Loan pmt on Water Tender
X	5189	8/12/19	Lincoln Electric	92.59		800	39,845.56	July electricity
X	5190	8/12/19	CityServiceValcon	270.00		1300	39,575.56	Propane - 200 gals @ \$1.35
X	5191	8/12/19	CenturyLink	123.49		200	39,452.07	July telephone/internet
X	5192	8/12/19	WEX Bank	336.79		500	39,115.28	July fuel card purchases
X	5193	8/12/19	Paul Jeremiassen	22.00		1100	39,093.28	40 postage stamps
X	5194	8/12/19	Norma McBroom	38.00		1100	39,055.28	Fire Fighter Perpetual Plaque engraving
X	RECEIPT	8/13/19	Flathead County		95.07	40	39,150.35	Interest on cash deposits
X	5195	8/16/19	Wayne Rehmert	20.00		1800	39,130.35	Per diem for Stop the Bleed training at KMRC (dinner)
X	5196	8/16/19	Norma McBroom	20.00		1800	39,110.35	Per diem for Stop the Bleed training at KMRC (dinner)
X	5197	8/16/19	Jordon Carr	20.00		1800	39,090.35	Per diem for Stop the Bleed training at KMRC (dinner)
X	5198	8/16/19	Levi Gress	20.00		1800	39,070.35	Per diem for Stop the Bleed training at KMRC (dinner)
X	DEP 01	8/29/19	DNRC		3,604.00	50	42,674.35	Use of Water Tender - 34 hours @ \$106
X	RECEIPT	8/30/19	Flathead County		1,031.60	60	43,705.95	Collected property taxes
X	5199	9/9/19	CenturyLink	133.49		200	43,572.46	August telephone/internet
X	5200	9/9/19	Lincoln Electric	96.71		800	43,475.75	August electricity
X	5201	9/9/19	Response Equip Specialists	300.00		2000	43,175.75	Pump test on pumper truck
X	5202	9/9/19	WEX Bank	183.48		500	42,992.27	August fuel
X	RECEIPT	9/10/19	Flathead County		84.49	40	43,076.76	Interest on cash deposits
X	RECEIPT	9/17/19	State of Montana		2,061.82	20	45,138.58	Entitlement payment - Q1/FY2020
X	DEP 02	9/27/19	Pioneer Medical Center		107,000.00	70	152,138.58	Proceeds from sale of ambulance
X	RECEIPT	9/30/19	Flathead County		5,668.50	10	157,807.08	EMS levy for 2nd half FY2019
X	RECEIPT	9/30/19	Flathead County		402.45	60	158,209.53	Collected property taxes
X	RECEIPT	10/7/19	Flathead County		72.87	40	158,282.40	Interest on cash deposits
X	5203	10/14/19	Response Equip Specialists	512.83		2000	157,769.57	Water Tender rear wheel and brakes
X	5204	10/14/19	VFIS	612.00		1200	157,157.57	Accident/Sickness policy annual renewal 10/1/19
X	5205	10/14/19	Alert-All Corp	255.00		1100	156,902.57	Fire safety materials for Halloween outreach
X	5206	10/14/19	WEX Bank	142.40		500	156,760.17	Sept fuel card purchases
X	5207	10/14/19	US Bank Lockbox CM 9695	97,614.78		2100	59,145.39	Prepay entire Water Tender loan plus accrued interest
X	5208	10/14/19	Apgar Ambulance	2,675.00		70	56,470.39	Brokerage fee on ambulance sale - 2.5% of \$107,000
X	5209	10/14/19	CenturyLink	133.49		200	56,336.90	Sept phone/internet
X	5210	10/14/19	Lincoln Electric	87.03		800	56,249.87	Sept electricity
X	5211	10/14/19	VFIS	1,553.00		600	54,696.87	2nd quarter installment - property/liability insurance
X	RECEIPT	10/31/19	Flathead County		256.43	60	54,953.30	Collected property taxes
	DEP03	11/6/19	US Bank		600.10	2100	55,553.40	Refund of overpayment on Water Tender loan
	5212	11/11/19	Lincoln Electric	100.32		800	55,453.08	October Electricity
	5213	11/11/19	CityServiceValcon	601.83		1300	54,851.25	Propane - 390.8 gals @ \$1.54
	5214	11/11/19	CenturyLink	133.62		200	54,717.63	October telephone/internet