

## Marion Fire District

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### BOARD OF TRUSTEES – MINUTES – REGULAR MEETING – April 25, 2019

The Board met for a regular business meeting at its principal office on April 25, 2019. Board Chair Vargie Williams called the meeting to order at 5:08 PM with a quorum of the following trustees: Joyce Ratka, Greg Mercurio, Dick Ramos, Shirley Webster, and John Devine. Chief Mast was present for the department.

M/S/C (Radka, Webster) consented to the agenda

M/S/C (Radka, Ramos) approved the minutes of the Board's Regular Meeting on March 28, 2019

M/S/C (Radka, Mercurio) approved the issue of warrants to pay current claims for payment

**Public Comment: Anyone wishing to speak will give their name, address, and will have 3 minutes to speak.**

Public present: No members from the community were present.

### Treasurer's Report/Financial:

John Devine, Board Treasurer, provided a comprehensive overview the Treasurer's Report. We are currently at 75% of budget. Cash balance as of 4/25/19 is \$104, 424.42. Capital Improvement balance as of 3/31/19 is \$11,114.27. M/S/C (Ratka, Mercurio) review and approval of Treasurer's Report.

### Fire Chief's Report: Chief Mast

#### Total Calls to Date: 35

21 calls down from last year

10 calls since last meeting on March 28, 2019

- 7 Medical- (4 Marion patient transport, 2 Alert transports, 1 pt refusal)
- 1 Motor Vehicle Accident, no injury
- 1 Structure fire –Mutual Aid to Smith Valley, cancelled enroute
- 1 Wildland fire

### Personnel:

New personnel applications are being reviewed for Joshua Jones, Zach Rigby, Joshua Blakney, and Angela Blakney. They are all in various stages of the application process. We have brought on board Jeff Doran and Cheyenne Jones as probationary members. Marsha Lyles accepted a position as an assistant in the Medical division. Her role will be to help facilitate medical trainings and assist Med Captain Spencer Hale with other duties.

### Training:

April 2, Fire –Wildland hose lays

April 4, Fire –Pump Ops

April 5, Medical –Overdoses

April 9, Business Meeting

April 11, Fire –Pump Ops

April 16, Fire –Smoke Investigations

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- M/S/C means a motion made by the trustee named in the following parentheses, and then seconded and carried.
  - If you wish to listen to an audio recording of this meeting, please submit a written request.
  - Advance notice of this meeting was provided to the public via a reader board at the Marion Community Center and publication in the *Daily Inter Lake*, the District's website [www.marionfd.org](http://www.marionfd.org), and its Facebook page at [www.facebook.com/MarionFireMT](https://www.facebook.com/MarionFireMT).

April 18, Fire –Pump Ops

April 18, Medical –Team building and Communication

April 23, Fire –Live fire, mobile attack

- Currently Neil, Jessica, Gary, Matt, and Marsha are in CDA at the New Frontier Medicine conference. They return on Saturday.
- We are in the middle of getting everyone geared up for wildland season. April 30<sup>th</sup> at 6 pm is the wildland refresher, taught by Jesse Best, DNRC. We have several dates set for the pack test to accommodate everyone's schedules.
- The Saw class is scheduled for May 24, 25, and 26 in Trego. Currently we have 3 people interested in going. Class costs are \$125 per person.
- The Fully Involved class is set for June 29<sup>th</sup>. I will begin advertisement in the next week.

### **Equipment Maintenance and Updates:**

Water tender 1193- nothing to report

Water tender 1192- nothing to report

Water tender 1191- Has a radiator leak

Engine 1131- nothing to report

Engine 1132- KC did work on the belt tensioner. It needs new tires.

Engine 1133- nothing to report

Engine 1134- nothing to report

Engine 1181- Pump needs a new battery, will have Gary replace it next week

Command Rig 1161- It had 2 episodes where it didn't start, discovered it was a loose connection to the starter

Ambulance 1121-nothing to report

Ambulance 1122- needs new tires

Ambulance 1123- Has had a leak in the air ride system for a few years, we are trying to find the leak and see if its fixable. Low priority project but will do as we have time and money.

### **Upcoming Costs:**

- Water system at Ashley lake
- Ashley Lake Power Load system
- Ashley Lake garage door openers

### **Community Events:**

Easter Pancake Breakfast

- We fed 186 people
- 102 children participated in the egg hunt
- Food costs and associated costs were \$227
- Donations were \$741.16

### **Additional Discussion:**

- Drug Testing Policy
- Auxiliary agreed to grant funds for 8 sets of turnout pants, coats, and boots.

### **Conclusion of Chief's Report**

**Action Items:**

- A. Pintler/Collection Accounts – No updates/discussion
- B. 1999 Saab – Chief Mast re-capped the repair needs of this vehicle and tires. Board members approved of tire purchase.  
M/S/C (Radka, Ramos) – Motion to purchase tires
- C. Western States Contract Update – Chief Mast re-capped contract content. Board members agreed to maintain the general service contract twice a year.  
M/S/C (Radka, Webster) Motion to maintain contract  
Chief Mast and Greg Mercurio also discussed the generator’s load bank. Greg will look into what it takes to build our own load bank rather than having Western States do this for us. Greg will inquire about conducting generator tests less often. At the present time the generator runs weekly on Monday mornings and may not be necessary. Greg will provide an update at the May Board Meeting.
- D. Chief/Officers Office – Chief Mast and Board members discussed the importance of maintaining confidentiality and the need to create a private office for the Chief (and MFT officers as needed). Board members approved of reconstruction of the current staff office configuration.  
M/S/C/ (Radka/Mercurio) Motion for reconstruction/renovation
- E. Tires for 1131 and 1122 – Board members approved the purchase of tires through Les Schwab  
M/S/C (Radka/Ramos) Motion for purchase of tires
- F. Emergency Actions
  - GIS Report – Board members discussed and approved the GIS Audit Results for taxable property  
M/S/C (Radka/Ramos) Motion to accept audit

**Discussion Items:**

- A. Ashley Lake Water System – Chief Mast reviewed bid results with Board members. Further discussion tabled for May meeting under Action Item.

**New Business:**

None

**Announcements:**

Next Meeting Date: The next regular meeting is scheduled for May 23, 2019 at 5:00PM.

**NOTE: This May Board Meeting has been moved forward by one week in order to accommodate Board Member attendance at the Flathead County Financial Meeting to be held on May 30, 2018.**

**Adjournment:** 6:00 PM

Minutes recorded by: Shirley Webster, Board Secretary

Attest: \_\_\_\_\_  
Vargie Williams, Chair                      Date