

## Marion Fire District

P.O. Box 939, 180 Gopher Lane, Marion, MT 59925

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### BOARD OF TRUSTEES – MINUTES – REGULAR MEETING – January 31, 2019

The Board met for a regular business meeting at its principal office on December 27, 2018. Board Chair Vargie Williams called the meeting to order at 5:08 PM with a quorum of the following trustees: Joyce Ratka, Shirley Webster, Ruth Skaggs, Dick Ramos, and John Devine. Chief Mast was present for the department.

M/S/C (Ratka, Skaggs) consented to the agenda

M/S/C (Ratka, Skaggs) approved the minutes of the Board's Regular Meeting on December 27, 2018

M/S/C (Ratka, Skaggs) approved the issue of warrants to pay current claims for payment

The Board of Trustees and Chief Mast conducted an Executive Board Meeting immediately following the regular monthly board meeting on December 27, 2018 to review a personnel matter.

**Public Comment: Anyone wishing to speak will give their name, address, and will have 3 minutes to speak.**

Public present: Greg Mercurio, Marion Community Member, Larry Brower, Marion Community Member

### Treasurer's Report/Financial:

John Devine, Board Treasurer, provided a comprehensive overview the Treasurer's Report. We are currently at 55% of budget. Cash balance as of 1/31/19 is \$128,553.25, Capital Improvement balance as of 12/31/18 is \$11,052.86. M/S/C (Ratka, Skaggs) review and approval of Treasurer's Report.

### Fire Chief's Report: Chief Mast

#### Total Calls to Date: 8

4 calls down from last year

9 calls since last meeting on Dec. 27, 2018

- 3 Medical- (3 Marion patient transports)
- 1 Structure fire
- 1 Auto fire alarm
- 3 Motor Vehicle Accidents, no injury

### Personnel:

Nothing significant to report.

### Training:

Jan 4, Medical –Cold Emergencies

Jan 8, Fire –Motor Vehicle Accident/PT care

Jan 15, Fire –Motor Vehicle Accidents/PT care

Jan 17, Medical –Pediatric Trauma and CPR Scenario

Jan 22, Fire –Motor Vehicle Accidents with extrication

Jan 29, Fire –Radio Communication

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- M/S/C means a motion made by the trustee named in the following parentheses, and then seconded and carried.
  - If you wish to listen to an audio recording of this meeting, please submit a written request.
  - Advance notice of this meeting was provided to the public via a reader board at the Marion Community Center and publication in the *Daily Inter Lake*, the District's website [www.marionfd.org](http://www.marionfd.org), and its Facebook page at [www.facebook.com/MarionFireMT](https://www.facebook.com/MarionFireMT).

**Equipment Maintenance and Updates:**

Water tender 1193- nothing to report

Water tender 1192- nothing to report

Water tender 1191- Has a radiator leak

Engine 1131- nothing to report

Engine 1132- nothing to report

Engine 1133- nothing to report

Engine 1134- nothing to report

Engine 1181- nothing to report

Command Rig 1161- nothing to report

Ambulance 1121- nothing to report

Ambulance 1122- nothing to report

Ambulance 1123- Has had a leak in the air ride system for a few years, we are trying to find the leak and see if its fixable. Low priority project but will do as we have time and money.

**Upcoming Costs:**

- Water system at Ashley lake
- Fully Involved, leadership/motivational class. \$5,500.

**Community Events:**

Nothing to report.

**Additional Discussion:**

- ISO for 2020 and water fill site at Ashley Lake – Chief Mast provided an update. Used fuel tanks have been located at a cost of 4K. The tanks are in good condition and have been cleaned. Chief Mast will ensure there are no environmental concerns. Assistant Chief Jones is currently working on the price for a pump.
- Building addition
- Pt transfers – Chief Mast advised paid staff cannot volunteer services.
- Memo to Smith Valley - Completed
- Montana Rockwork invoice – Addressed and completed
- Ashley Lake Wish/needs list
- Key box – All spare keys have been sorted and labeled.

**Conclusion of Chief's Report****Action Items:**

- A. Pintler/Collection Accounts – No updates/discussion
- B. Emergency Actions – None

**Discussion Items:**

- A. MFD Community Room– Board members and Chief Mast discussed the agreement regarding use of this room by the Auxiliary Committee. Board Chairwoman, Vargie Williams will discuss revising the agreement with the Auxiliary Committee. The room will not be used for commercial renting.

**New Business:** The Board and Chief Mast discussed the matter of proof of personal vehicle insurance. The Board and Chief Mast agreed it is in the best interest of MFD for all paid employees and volunteers to maintain liability coverage on personal vehicles. Chief Mast will discuss this new and approved policy with staff and volunteers.

**Announcements:**

Next Meeting Date: The next regular meeting is scheduled for February 28, 2019 at 5:00PM. Board Secretary, Shirley Webster has been authorized absences from meeting attendance on February 28<sup>th</sup> and April 25<sup>th</sup>. Board Member, Ruth Skaggs, volunteered to record and prepare the minutes from both meetings. Shirley Webster will prepare agendas, submit meeting notices, and forward approved minutes according to routine protocol.

**Adjournment:** 5:30PM

Minutes recorded by: Shirley Webster

Attest: \_\_\_\_\_  
Vargie Williams, Chair                      Date