

**Evergreen Fire District
Board of Trustees
Meeting
Meeting Minutes
Regular Board Meeting of September 14, 2020 – 6:00 pm**

HELD AT STATION 82 332 BIRCH GROVE RD

CALL MEETING TO ORDER:

Chairman Verworn calls the meeting to order at 6:16 pm

TRUSTEES PRESENT:

Connolly, Brockman, DePaul, Verworn (quorum present)

ABSENT:

Fallon

RECOGNIZE PUBLIC/EFD STAFF IN ATTENDANCE:

Chief Williams

PUBLIC COMMENT:

At this time, public may comment on any public matter that is not on the Agenda of the Meeting and that is within the jurisdiction of the District.

(none)

FINANCIALS:

Approve July financials

Motion; Brockman to table financials until the next board meeting so that all Trustees can review complete financials; second; Connolly; motion passes by quorum.

PAST ITEMS/UPDATES:

- 1. Approve meeting minutes of Special Board Meeting of July 22nd and Regular Board Meeting of August 10th**

Motion; Connolly to approve Special Board meeting minutes of July 22nd; second by DePaul; motion carries by quorum.

Motion; Brockman to approve the regular board meeting minutes of August 10th; second by DePaul; motion carries by quorum.

- 2. Update on employee manual**

Chief Williams states the update is going well and will likely be completed within the time frame Kim More had initially given as well as within the budget. She has removed all non essential items that are no longer applicable to the department and updated all required elements for 2020 and added the 'Employee Benefits' section. She is currently working on 'tweaking' the social media policy and looking at notes Chief Williams has made over the past 4 or 5 years. A draft should be available for preview by the 1st week of October.

- 3. Audit update**

Don Davies is performing the audit and has initially been conducting it remotely via email with Cheri and Ashley due to Covid. He will be onsite for a short period to finalize the audit. He has made Chief Williams aware that due to this the audit is considered late and there would be a penalty and would have to notify the public (via Daily Interlake) that the audit is late. Don emailed the State and told them he would challenge their penalty as they are the only entity that has not made 'time provisions' due to Covid. He is confident that the District will not be submitting notification to the Daily Interlake.

- 4. Engine update**

Chief Williams, along with members of the Truck Committee (James Boyce, Jared Pitcher, Cole Williams and Josh Cox) will be flying out on October 18th to start the final inspection on the new fire truck. It will be finished ahead of schedule. The final inspection is a 4 day process starting with the exterior of the truck and then to interior, then electrical and etc. and will include training ½ of each of the 4 days. Each committee member has been assigned by Pierce to look at different aspects of the build and will be certified

at Pierce in each of those respective areas. An independent person (not employed by Pierce) will be present for the high end inputs/outputs, motor, compression and etc., eliminating the need to have Kyle Nace (RES) present. However, Kyle has given the committee direction on elements or issues to be aware of while inspecting. Kyle Nace is the mechanic for Pierce in the Flathead Valley. After the inspection has been completed the new truck will be driven back to the District. DePaul asks if Chief has checked on the break-in of the engine for driving it at a high rpm for an extended period of time and possibly voiding the warranty. He can do all repairs and maintenance other than the engine warranty work which will be done by someone out of Missoula who would have to travel to Kalispell. Once the truck arrives in the District it will not be immediately put into service due to in-servicing needed first (driver training etc). Chief Williams and the Officers going to pick up the engine will be trained on driving it by Pierce and will be the trainers for the rest of personnel. When asked by Chairman Verworn about which current engine will be sold Chief Williams states he is looking into possibly having which ever engine outfitted for wild land urban interface.

NEW ITEMS:

1. Computer Replacement

Fallon is requesting the replacement 2 more computers which are functional but slow. The District had purchased 4 computers 6 years ago that were unknowingly refurbished. (The business that the computers were purchased from is no longer in business.) Two of those refurbished computers have been replaced with remaining 2 needing replaced too.

PROPOSALS:

(none)

RESOLUTIONS:

(none)

CHIEF'S REPORT:

1. July 2020 Call Volume

A) Comparison Incident Count by Weekday/Hour (all zones) for July 2020

B) Comparison Incident Count per zone for July 2020

C) Comparison Incident Statistics for July 2020

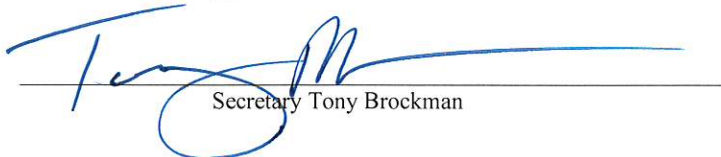
July 2019 vs July 2020: 2019 had total of 257 (EMS, Fire Combined) vs 291 in July 2020 with the increase attributed to increase in EMS call volume. January 1 2019 thru July 31 2019 total call volume was 1700 compared to this year to date at 1844 total call volume which is 144 calls over this time last year and attributed to EMS increase in calls. Chairman Verworn states that increase was even with the slow down period due to Covid 19. IFT's: July 2019 in comparison to July 2020 shows 106 vs 141 there was a significant increase in inter-facility transports for July 2020. Year to date is 769 last year vs 795 this year; again, still up by 40 even with slow down during March/April due to Covid 19. City of Kalispell calls (mutual aid) were 39 calls in July 2019 and 37 for July 2020 showing a slight decline. However, the total for year to date 2019 was 196 calls with this year to date showing 254 mutual aid calls. Verworn asks if 14 calls into Kalispell on one Monday was correct and Chief Williams states it is correct and there have been multiple of those call days.

Adjourn at 7:33 pm

The President of the Board of Trustees, as presiding officer of any meeting of the Board of Trustees, may close the meeting during the time the discussion relates to a matter of individual privacy; and, then, if, and only if, the presiding officer determines that the demands of individual privacy clearly exceed the merits of public disclosure. The right of individual privacy may be waived by the individual about whom the discussion pertains; and, in that event, the meeting must be open.



Chairman Brodie Verworn or Vice Chair Randy DePaul



Secretary Tony Brockman