

Evergreen Fire District
Board of Trustees
Meeting
Meeting Minutes
Regular Board Meeting of May 4, 2020 – 6:00 pm

CALL MEETING TO ORDER:

Chairman Verworn starts meeting at 6:10 pm.

TRUSTEES PRESENT: Brodie Verworn, Chair, Jack Fallon, Randy DePaul, Tony Brockman,
TRUSTEES ABSENT: Kyle Nace

RECOGNIZE PUBLIC IN ATTENDANCE: Fire Chief Craig Williams

PUBLIC COMMENT:

At this time, public may comment on any public matter that is not on the Agenda of the Meeting and that is within the jurisdiction of the District.

This Board meeting will be conducted through Google Meet.

To join the meeting go to: **meet.google.com/sqg-itwc-aju**

Or join by phone: **+1-662-547-1260 (PIN 337879834)**

Chairman Brodie Verworn is accepting public comments from now through the meeting on Monday, May 4th. Comments can be sent to:

verwornb@msn.com

(no comments received via email to the Chairman's email address)

FINANCIALS:

Discuss and Approve February, March 2020 Financials

Fallon states that he and Cheri (administrative assistant) had been working on getting all deposits being made to the 9428 account (EMS) redirected to the general / Fire account (7204) at the Flathead County Treasurer's Office via Pintler billing services. This should be completed by the new fiscal year of July 1.

Motion: Fallon, to approve the February and March checks written and financials as presented

Second: DePaul

Vote: 4 yes; 1 absent; motion passes.

PAST ITEMS/UPDATES:

1. **Approve regular board meeting minutes of March 9th and special board meeting minutes of April 1st, 2020**

Motion: DePaul, to approve meeting minutes of March 9th and special board meeting of April 1

Second: Brockman

Vote: 4 yes; 1 absent; motion passes.

2. **Annual review process for Chief Williams**
(Chair asks to table this item for the June meeting)
3. **Board by-law revision**
(Chair asks to table this item for the June meeting)

NEW ITEMS:

(none)

PROPOSALS:

- 1 **MSU Local Government Services consultation**
(Chair asks to table this item for the June meeting)
- 2 **Main Office Multi Function Copier**

Trustees agree to go with the j2 proposal as a new purchase; no lease; no maintenance agreement; add the fax option. DePaul questions why this is an agenda item rather than an administrative decision and Chief Williams states that he wanted to make sure Trustees had input with any requirements that might be needed (such as fax capabilities and etc.) as Cheri assists Trustees as well as the department.

Motion: Fallon, to purchase the new machine with J2 for \$5465.00 plus the fax attachment for \$543.00.

Second: DePaul

Vote: 3 yes, 2 absent; motion passes.

RESOLUTIONS:

(none)

CHIEF'S REPORT:

1. Feb & Mar 2020 Call Volume

A) Comparison Incident Count by Weekday/Hour (all zones) for Feb & Mar 2020

B) Comparison Incident Count per zone for Feb & Mar 2020

C) Comparison Incident Statistics for Feb & Mar 2020

Chief Williams states that Trustees will see a decrease in revenue for March as revenue comes through the billing cycle. Rather than being busier than expected due to Covid 19, the opposite has happened. Year to date numbers are not greatly affected because the department was already exceeding calls volume over 2019 when Covid 19 emerged. Fire calls are up with 89 calls this year compared to 67 in 2019. He states there has been a significant uptick with grass fires over the past month and a half due to a relatively drier winter. March EMS calls were 198 this year and 238 calls this time last year and directly related to the Covid 19 issue. He states Thursday remains the busiest day of the week with 11 pm and 3 pm being busiest times. IFT numbers are 334 so far this year vs. 345 this time last year and is not a real significant decline. However, IFT's are down drastically for the month of March and again directly related to Covid 19 and the department having to decline long transports. March shows 89 for March 2020 and 118 in March 2019. Call volume into the City of Kalispell has seen an increase with 105 calls vs. 93 this time last year. Chief Williams states that the department is starting to see a little bit of normalcy in call volume such as MVA's because people are returning to work and getting on the roads more as the County reopens in phases. Chairman Verworn states he is currently working on a grant or funding for an EAP to assist EMS personnel with health and/or mental health issues. He will update the Board at the next meeting on June 1.

Adjourn @ 7:02 pm

The President of the Board of Trustees, as presiding officer of any meeting of the Board of Trustees, may close the meeting during the time the discussion relates to a matter of individual privacy; and, then, if, and only if, the presiding officer determines that the demands of individual privacy clearly exceed the merits of public disclosure. The right of individual privacy may be waived by the individual about whom the discussion pertains; and, in that event, the meeting must be open.



Chairman Brodie Verworn or Vice Chair Randy DePaul



Secretary Tony Brockman