

**Evergreen Fire District  
Board of Trustees  
Meeting**

Meeting Minutes

Regular Board Meeting of June 7th, 2018 - 5pm

**CALL MEETING TO ORDER:**

VP Kyle Nace calls meeting to order at

**TRUSTEES PRESENT:**

Dave Adams  
Kyle Nace  
Brodie Verworn  
Jack Fallon  
Randy DePaul

**RECOGNIZE PUBLIC IN ATTENDANCE:**

|                 |                  |                |
|-----------------|------------------|----------------|
| Brandon Barthel | Josh Cox         | Thomas Hodges  |
| James Boyce     | Brandon Hoerling | Irina Korchmar |
| Teryn Cothorn   | Ben Covington    | Frank ?        |
| Brady Baker     | Jared Pitcher    |                |

**PUBLIC COMMENT:**

*At this time, public may comment on any public matter that is not on the Agenda of the Meeting and that is within the jurisdiction of the District.*

*None*

**FINANCIALS:**

**Discuss and Approve April 2018 Financials**

- \$12,900.00 was erroneously put into 7207 for Lodge Pole Fire and transferred to 7204 from 7207
- Fallon suggests asking Glacier Bank change 4212 bank statements from coming out mid-month to end of month to maintain consistency with receiving other account statements.

*Dave Adams makes a motion to approve the April 2018 financials as presented; seconded by Brodie; motion passes unanimously.*

**PROPOSALS:**

**District Staffing Increase**

- A proposal is presented to have an additional basic paramedic be brought on during the day shift and an IFT crew to be brought on at night over the next 6 months and job description stating 'part-time/seasonal' and to commence immediately.
- EFD was backed up with 6 IFT transports 2 days prior the Board meeting. One of the transports was potentially an ALS transport which is approximately a \$1,000.00 loss. Jack Fallon asks what the expectation is in order to collect \$72,000.00 as far as transports and/or calls. Jack states that if it's \$2,000 a week that is lost it comes to \$8,000 a month x 6 for \$48,000 which doesn't cover the \$72,000. Brodie states that is not including the lost revenue with calls to respond to West Valley, Kalispell, Whitefish and etc which cannot be staffed. Kyle states that only takes revenue into account and not 911 fire calls. Ben states the biggest loss is not being able to staff IFT's at night and that the pm 911 crew is currently trying to staff the night IFT's which are steadily

increasing. It also sends the ambulance out of district. Jack asks what kind of additional calls would have to be picked up each day at a couple of different levels of income in order to cover the loss.

- Trustee Adams, who also works the night shifts at EFD states that when he was recently on a mandatory transport another 911 call came in as an ALS (Advanced Life Support) for an unconscious male and Kalispell was already out and Smith Valley had to come into the Evergreen District.
- Boyce adds that it leaves the District with no fire protection and no medical response for the 911 calls. He states that each medical call leaves the station empty for about an hour and a half. Boyce states that the calls can be dumped but that KRMC would then dump their contract with EFD.
- Jack states that the current operational model is in place because the department has to chase the revenue and asks again what it would take to recover the \$72,000 to bring on additional personnel for 6 months. Boyce accuses Jack of putting money before the people of the Evergreen Fire District. Jack states "Because that's our model." Jack insists that in order for a trial position to be approved there has to be analysis and states he has not heard any analysis. He states that there is a current pattern of giving up calls; length of time this has been happening; and approximate types of calls. He states that the type of calls that can be given up are inter-facility and long distance transports as well as calls into Kalispell and other areas with each having a revenue component. Ben states that this is an emergency situation and that the officers can't even get reports completed which in turn takes away from other obligations. He states the current situation is overwhelming but hiring the needed help can be approved within the budget and if it isn't then the Evergreen Fire District will fail. Randy DePaul asks where the money is coming from to fund the part-time/seasonal position. Ben explains that by the end of the year there will be an approximate \$150,000 'nest egg' in 9428 (Ambulance) account. DePaul clarifies that it's not ear marked and Ben confirms it is not. Ben assures that the money is not being taken from one area of the budget causing short falls of money in other areas. Verworn states that 9428 is self-sustaining and suggests that \$72,000 to fund the position will not hurt the department in any way.
- Adams reviews account numbers so that new trustees know which account is being discussed (9428-Ambulance Fund; 4212 Department Account; 7204 General (Fire) Fund (which is taxed); 7207 Hydrant Account (taxed approx. \$13,000 per year). Ben explains that is started as a hydrant rental when the infra-structure had been done and the District was taxed for it. The bond was paid off and the District started receiving the funds so that the hydrants could be maintained. DePaul asked where the wild land revenue is spent. Monies received is deposited into the 7204 General (Fire) Fund and then the Board decides how to disperse the funds which has generally been divided between 7204, 4212 and CIP (7250). CIP is used for any purchases over \$5,000 and capital assets, equipment, apparatus and etc.
- DePaul states that he is in support of additional personnel and that while he also supports looking into ways to replace the \$72,000 it will cost; he holds safety more important than revenue and the amount being requested is not unreasonable and will benefit the residents of Evergreen as well as lighten the burden of crews on shift. DePaul asks if Ben if he is looking for discussion or approval for the proposal and Ben states he is looking for approval as quickly as possible due to the length of time it will take to get budget approval and filling the positions.
- Jack refers the trustees to the bank statements of 9428 to show \$66,000 income average and just under \$60,000 average in expenditures per month. He states that the department wants to add \$72,000 worth of expenditures without showing corresponding \$72,000 worth of income. Adams points out that there is still approximately \$6,000 income per month; \$36,000 per year. Jack states that the surplus could support paying EMT Basics a wage of \$12.00 per hour or a higher wage for the Paramedics. He states that it can't support retirement or health benefits but can

support higher wages for the existing personnel. He states that an increased balance should support increased wages and that until there is more analysis and information he will not support the proposal. Adams states that Boyce calculated 5 missed transports to Libby per month results in a loss of \$2,700 per transport (approx \$13,500 month; \$166,000 per year). Jack states that is what he would like to see on paper for discussion because there are 3 types of transport revenues being lost.

- Vernworn states that he understand Jack's desire for further analysis and more information, he is highly aware of what is currently happening with Evergreen Fire District's call volume and that a 6 month study is too long to wait when revenue is being lost, fire coverage is suffering and there is lack of continuity of care for the residents of Evergreen Fire District. They should not have to wait for staffing from other departments 2 or 3 districts away. He states that the job of the Board is to give the Chief and his dignitaries the tools to run the department as it should be and that the care of the department is currently suffering and something needs to be done about it. DePaul asks if there are other options for pulling money from other accounts and Ben tells him there isn't.
- Jack states that CIP funds should go to a new engine. DePaul states that he understands what Jack is asking for and why. He summarizes the proposal by saying that the money (\$72,000) is pulled from somewhere (9428); it gets covered and relieves some pressure from current personnel; after 6 months (position is temporary/seasonal) the data that Jack is requesting can be provided and then the position is re evaluated and the money will not have been wasted because it is helping to provide a better response for the District. DePaul asks Fallon why he wants the \$72,000 in 9428 and Jack responds that it is because the monthly expenditures run in excess of \$50,000 and it's prudent to have 3 months worth of cash to cover expenditures. He reiterates his support of paying higher wages to basics and paramedics based on current cash flow. DePaul asks what the amount of money currently is in 9428 and Jack states \$140,000. DePaul asks what happens if "we lose an ambulance". Boyce states "We're down one ambulance right now so we run 3 ambulances." Jack states that all ambulance purchases have come from CIP. Ben disagrees and states that it generally comes from 9428 with the match for the new Mercedes ambulance having come from CIP. Adams asks if there was any reason that the proposal shouldn't commence with the option to terminate based on monthly evaluation for repayment of \$72,515.00 for the position. Ben states that \$7,700 has already been spent in over-time costs. DePaul states that his opinion is that the additional personnel is needed and that the department needs to be given the tools to survive rather than be worried about recouping \$72,000. DePaul states to Ben "If you're telling me that it should just come from the ambulance side, period, then that's the way it is. You know your field; I don't, okay? I trust you...So, I don't have to discuss anymore about that, basically...It's a need."
- Kyle states that he also understands what Jack is saying and that he likes the idea of reviewing and evaluating the proposal in progress on a monthly basis. Kyle states he also feels that if it takes another 6 months to analyze information it is another 6 months of putting people's lives at risk to get the data. He states the Board needs to take a chance and approve the money in order to maintain a level of staffing and obtain the data with monthly evaluations. Jack disagrees and states that he is not asking for 'really involved projections' and that the plan/proposal shouldn't be evaluated until it's been on the ground for 3 months due to start up, collection and experience and that there isn't a metric to know how successful any of the 3 months would be. Vernworn disagrees with Jack and states the metric doesn't need to be black and white and that there isn't a template and that current personnel will know whether or not 'they're still getting their asses handed to them or they're playing a lot of Nintendo'. He asks Ben how long it will take to fill the positions upon approval of the proposal. Ben states it would be up and running in a week. Vernworn asks if the department has lost anymore personnel to other entities in the past month and Ben states yes, they went full time other places and reduced their hours drastically with Evergreen Fire.

*Verworn makes a motion to accept the proposal as presented with a review to take place in 3 months and every month thereafter with a full review to take place when the 6 months have concluded; seconded by Adams; motion passes 3 to 1.*

### **PAST ITEMS/UPDATES:**

#### **1. Approve meeting minutes of Regular Board Meeting of May 7th , 2018**

- A typo is noted in the meeting minutes that 'KYSA' should be 'GKYSA'.  
*Adams makes a motion to approve the regular Board meeting minutes with the correction noted of KYSA to GKYSA; seconded by DePaul; passes unanimously.*

#### **2. CIP Transfer**

- The wild land fire program made \$316,000 in revenue last season and \$50,000 was already budgeted to be transferred. Board needs to decide to which accounts the monies will be transferred to.
- approximately \$32,000.00 in wages that was paid out of 7204 as well as
- repairs to unit #881 which cost approximately \$15,000.00
- PPE proposal (\$21,000) that is being presented.
- DePaul clarifies that those expenses will come out of the wild land revenue and Ben confirms. Fallon verbally calculates the numbers and comes up with \$410,000.00. He states it should buy an engine. Adams clarifies by asking if the budgeted \$50,000 comes out of 7204 and Fallon confirms and states that all of the money should be in 7204. Ben states that it hasn't transferred yet and that it is generally done at the end of the year. Adams asks what is left over and Ben states that \$275,000 into CIP from 7204 will leave \$130,000 operating revenue for the first 4 months.
- Fallon states that he feels the Board should be making these decisions prior to the end of the fiscal year and not as a result of the next fiscal year and that \$283,000 could be transferred instead of \$275,000.00.
- Adams asks what happens to monies not spent out of the \$130,000 operational monies and states that it stays in 7204 until the Board decides what to do with it. Fallon states that the maximum cash that can be identified in 7204 in the budgetary process is 1/3 of the expenditures and that it is more than actually needed. Ben states that anything left over will generally be transferred into CIP. Fallon asks what the Board wants to do with CIP monies. DePaul asks "Where are we trying to get?" and Fallon states that the Board needs to always start July 1<sup>st</sup> with 4 months worth of income in 7204 ( July, August, September, October and part of November) at which time the department would receive its next payment.

*Verworn makes a motion that any monies above \$130,000 in 7204 on the May 30<sup>th</sup> summaries in 7204 transfer into 7250 (CIP); seconded by DePaul; passes unanimously.*

#### **3. Preliminary Budget Discussion**

- Bookkeeping costs have decreased \$7,500 but ambulance billing costs increased by \$6,500 due to continuously increasing call volume.
- Board is reminded that any for building costs, maintenance costs, newsletters and etc. are split between 9428 and 7204.
- Fallon asks if the building had been sealed and Ben states that it had and wouldn't need to be budgeted for again for another couple of years.
- Montana Fire Trustees Association (of which EFD is not a member due to cost) Meeting is in October 12, 13 and 14<sup>th</sup> in Hot Springs. Reservations need to be made by attendees and will be reimbursed for mileage. Per diem checks can be cut prior to leaving for the

meeting.

- The training budget for 7204 is currently over spent by \$957.00 with a total of \$3970.00 spent. 9428 travel budget was over spent by \$7,500.00 and training over spent by \$1,000 for a total of \$8,500.00. Ben states that there must be coding errors and will check on it.
- Total operational budget is \$313,000 and prior year was \$302,000 for a \$10,000 (3.4%) increase over the prior year. Personnel; 2.1% COLA based on the County plus a performance raise. Overtime budgeted; \$21,000. Ben addresses raises and states that the Board decides the Chief's raise and then the Chief determines personnel raises and that is the amount that is budgeted for. Fallon states that the budget is asking for a 5.1% potential raise for the 3 full time positions and a 3% increase for Basics and Paramedics. Ben states that the COLA and 3% can be added them too. Fallon states that 1 Paramedic is at \$15.37 and 1 Paramedic is at \$14.56 and all other basics are in a \$10 to \$12 range. The Board needs to decide the wages. DePaul asks how much of a raise is 3% and Jack states that it amounts to \$5,700 applied to wage increases. Fallon asks if the 3% is included in the \$12 and \$12.50 or if the 3% is on top of \$12 or \$12.50. He states that he has no issue jumping things up but sees a real difference in numbers compared to last year's numbers. Verworn asks if there was a cascade in wages for longevity, cost of living and etc. and Fallon states that there is not a matrix. DePaul asks how the wages compare to other departments and is told by other trustees and personnel that they are low in comparison. Verworn states that a year ago and before their mill passed he was making \$15.50 per hour with full health insurance and a 4% matched retirement. Ben checks the wages schedule and states that there are personnel at \$10, \$11, and \$12 an hour. *(Trustees agree that the discussion needs to be revisited at the next meeting)*
- Payroll cost increase was \$105,000 and a total expenditure increase of \$128,000 compared to the prior year. DePaul asks for clarification on the numbers and Fallon states the prior year's budget was \$590,000 but that the spreadsheet doesn't show any actuals and the proposed budget is \$105,000 more than the prior year and the total expenditures (payroll plus everything else) is \$1,000,000 and the prior year was \$893,000 which is an increase of \$128,000.
- Fallon moves on to revenues which include 7204, EMS mill levy which is distributed between every ambulance service by the County and is deposited into 7204 and then transferred to 9428, entitlements (from the State), 7204 permissive, 7204 voted (generated on property tax notices) with \$20,000 for wild land fire. Jack states the wild land projection shouldn't be included in the budget because of never knowing what it's going to be. Verworn asks if the amount is low enough that it wouldn't skew the budget and Fallon confirms it is. Fallon states there would be \$268,000 in 9428 next year (even with personnel costs being further evaluated) and the dept should be able to buy an ambulance towards the end of next year and that an ambulance and fire truck could be purchased in the same fiscal year. Verworn asks Fallon how the Board wants to pay for apparatus. Fallon states that something could be financed if the cash flow proves it could be financed which is not the case. He states that it proves \$40,000 could be financed but that money may be what's needed to help get the next fire truck at \$450,000 because there is no other cash flow that could be committed to it. Verworn states that there are grants that are allowed to help pay for both fire and EMS apparatus if debt can be shown; debt helps to qualify for some grants. He states that Big Mountain has always tried to keep a little bit of debt and that has qualified them for a lot of free money. Fallon does not agree with that practice. He states that he has always considered the Fire side of the budget 'tight' but would have \$43,000 left over and that could possibly afford a payment of \$3,800 per month but is not sure of what that would get for apparatus. Nace supports Verworn's idea of showing a small amount of debt to get a grant for an ambulance.

Verworn and Nace state that the intercap loans on apparatus have very low interest rates of less than 2%.

- Ben moves on to the CIP budget. Fallon states “So, this is what you want to spend money on this year...so there’s interest income; there’s a transfer in from 7204; proposed transfer in from 7207; I don’t know if that’s the right use of that money but we can talk about that.” Ben states “We’ve done that every time.” Fallon continues “So, that would be \$52,000 in revenue and there’s already \$128,000 in cash in there. Ben wants to spend \$25,000 on a command vehicle; \$150,000 on an ambulance which would then leave \$30,000 left over at the end of the year so there’s no fire truck.” Verworn wants to know if EFD is adding another command vehicle or if it will be swapped out. Ben states it will be swapped out. Ben states that the department needs to let go of one of the old ambulances and buy a new one with 100,000 mile warranty which would help to reduce the repair expenses. Nace states that the new Ford or Dodge warranty would be a 5 year or 100,000 mile drive train warranty. He states that \$150,000 would buy an ambulance that was at least a year old with anywhere from 15,000 to 30,000 miles on it or a demo that somebody drove for 20,000 to show it off. He states that it can happen but timing is critical. Ben asks what is reasonable for a brand new ambulance and Nace states \$180,000 could buy a nicely outfitted ambulance. Fallon states that looking at the budget, there is \$40,000 budgeted for repairs and just because an ambulance was eliminated it may go down to \$20,000 for repairs but that \$20,000 gain isn’t enough to justify an ambulance when he would rather see a fire truck be purchased because of the aging apparatus. Adams states that his opinion is that getting a used ambulance as has been done in the past ‘to get by’ is more feasible but more important is to replace the engine. Verworn asked if the department has looked at ‘remods’ and Ben states it has been discussed. Verworn states that Big Mountain did it for \$110,000 by keeping the box but replacing chassis and drive train with brand new ones. Adams states that he does not agree with replacing the command (Chase) rig #801 which is Chief William’s truck. Adams continues that he has had issue with having 4 pick-up trucks and questions the necessity of having so many. Nace states that trading in chase rigs 861 and 801 while they still have value for 1 good used chase rig should be considered; 801 has over 200,000 miles and has no warranty. The Ford F150 has under 100,000 but has had 2 engines and is due for a 3<sup>rd</sup>. Verworn asks why and Boyce states that it’s the motor (Tritan V8). DePaul states that if you have a high mileage vehicle that never gets shut off there will be a lot of repairs. He states that a normal oil change schedule based on mileage for a vehicle that is always idling will not work for maintenance. Boyce states that a lot of the time additional personnel are meeting on scene (such as mva) in chase rigs and the department currently has hydrant techs employed and the need for several chase rigs is valid. Trustees agree to continue the CIP discussion. Fallon states there is no resolution to the CIP discussion because some are saying no and some are saying yes. Ben states that he and Chief Williams know what is needed and that is an ambulance and an engine. He states his thought process changed a week ago when he realized that Boyce couldn’t do his job getting reports out to the billing company because he’s on calls. He states he is trying to reduce costs and get more personnel to lighten the load. Fallon states he does not see a direct connection between reducing maintenance on the ambulances and getting more personnel. Ben argues that Fallon can’t claim that a newer ambulance needing fewer repairs will not help. He states that fewer repairs means more money to pay more personnel. Nace agrees with Fallon that while it is a savings in maintenance it will still be a \$150,000 expenditure. He states that the \$40,000 saving would have to be saved for 12 years to ‘get ahead of the curve’. Fallon continues with 7207 budget and asks why there is so much cash in the account and asks if the department has made the \$8,000 transfer out. Ben states he will need a motion from the

Board to do so.

*Fallon makes a motion to transfer \$8,000 out of Fund 7207 into Fund 7250; seconded by Verworn; passes unanimously.*

Fallon continues with budget for 7285 which is the bond/construction account which he states no longer exists and can be deleted from the spreadsheet. Verworn asks if there was any carry over and there was not; it was all spent. 7288 Bond Repayment Account; Fallon states that he has a spreadsheet that he goes over with the County Finance Department to determine the assessment. He states the key is reducing the cash over time so that the taxpayers aren't paying any more than what they need to for the bond indebtedness so that it will be at zero in the last year. Adams asks about the past discussion of refinancing with DA Davidson and Fallon responds that due to the movement in interest rates in the last 12 months it will not work. Fallon inquires about signatories on 4212 which are all Trustees as well as Ben and Craig. The account is a discretionary account and had recently had \$15,000 transferred into it and as of May 16, 2018 had a balance of \$15,544.00 but lowers the amount to \$15,000 due to checks written and hadn't cleared. Fallon states it should cover this year and next. Fallon continues with the Benevolent Fund; no expenditures with \$10,700 currently in the account. Donations of \$100 or more go into this account. Donations of \$99 or less are deposited into 4212. The Benevolent Fund was designed for helping with hardships. Nace asks if someone died and left the department \$100,000 would it automatically go into Benevolent with the option of moving it. Fallon states that the policy states it would go into Benevolent. Verworn states the Board can revisit the discussion. The donation would have to be specific such as the case with Big Fork fire. They received a donation of \$200,000 with \$150,000 earmarked for EMS and \$50,000 for fire. Trustees finish with preliminary budget discussion with much of it being revisited at the next regular Board meeting.

#### 4. **Levy Discussion**

Ben states that after speaking with the County Election Department he knows that the best time to run a mill levy is mid September and best way to do that is having a proposal and resolution created by July 1<sup>st</sup>. Adams states the failure of the previous levy did not change any of the needs of the Department and that nothing presented to the tax payers has changed and he is in favor of running another levy. Any negative feedback he has received from tax payers was regarding the 3% annual increase. He states that it could have been better presented in that it was an 'optional' increase and not an automatic increase. Verworn states that the needs of the department will only increase with the call volume and that making the public aware of the consequences is important. He agrees with conceding with the 3% annual increase. Ben states that the Board will have to make a huge effort in presentation of the levy because the Department is gearing up for being even busier during the summer months; call volume increases as well as wild land fire season. Nace adds that the Board needs to be cooperative in presenting itself as a united front. Nace asks if there was any opposition to the timeline Fallon had laid out at the previous meeting. Ben states that no one thinks it's a bad plan but that it wouldn't be done by September and that had been an issue with Jack's previous timeline. Board members agree that educating the community is key for the success the levy. DePaul states that he doesn't think it was the 3% increase that was such an issue but rather the tax payer hearing from the School District that the 3% is a pay increase that Fire personnel want added every year without understanding that's not how it works and has to be approved by the Board. Fallon states he has been fielding interest in a committee to review all the data and come up with a plan and there is interest but that it would not be the plan that was presented. Fallon states that commercial pays 40% more in taxes with higher valuations than residential units. He suggests looking at a tax summary comparison between the two. And offers the example "If you have a \$100,000 house and it's taxed at a dollar and you have a \$200,000 commercial property; it's taxed \$1.40 x \$200,000 vs. \$1.00 x \$100,000 which would be \$2.80 vs. \$1.00. Jack states that the commercial environment is tight in Evergreen and many

businesses are considering closing their doors because of existing competition from Kalispell and the north mile and across the board tax increases. He states that Evergreen is the lowest income area in Flathead County and as the taxpayer, they decide what level of services they have so they should be participating in the discussion to identify what level that is. Adams asks Fallon if he has a projected proposal in mind and Jack states that it would be developed and would contain components characteristic of what was previously proposed but with different dollar amounts. Adams asks when the sun setting levy sets and Jack states that it sets June 30; a year from now. Jack confirms and states that his time schedule that he emailed to all Trustees a month ago is still workable. Jack states he has 25 to 30 people who could commit to attending at least half of any committee meetings with 17 to 18 people attending each meeting. Verworn asks who these people are and Jack states they are from throughout the District. Verworn asks if they are random, friends (to Jack) or colleagues and Jack states that some he has never met prior to the past 30 days and some are children of deceased people who have been extremely involved in the community many years before dying. DePaul asks Fallon if there is a possibility of speeding up his timeline and Jack states that the committee could decide that. Jack states he looked at all of the aspects and content areas and if the committee decides they could do it sooner than 6 months then that was fine but he proposed 6 months based on the quantity of data and the ability to fully comprehend the impacts of the data. He states that each meeting will require some review from the prior meeting and end in preview of what's to come at the next meeting and that there has to be much room left for questions and answers. Nace states that he doesn't disagree with Jack's plan but that he agrees with DePaul in that he doesn't like that one Board member has decided the timeline without any other trustees being able to add input on the process. He states "We are literally being told this is it or nothing ...and that's not what a Board is."

*Verworn makes a motion for Fallon to contact the 25 to 30 people to determine what night works best with their schedules for committee meetings; seconded by Adams; passes unanimously.*

## **NEW ITEMS/UPDATES:**

### **1. Trustee Election of Officers**

*(Nominations for Chairman are opened)*

- *Adams nominates Brodie Verworn for the position of Chairman; Brodie accepts; all are in favor and Brodie takes over proceedings of the meeting from outgoing Chairman Kyle Nace.*
- *Randy DePaul is nominated as Vice Chairman; Randy accepts; all are in favor.*
- *Kyle Nace nominates Dave Adams to remain as Secretary; Dave accepts; all are in favor.*

### **2. Evaluations for Janetski, Covington, and Williams**

- *Dave Adams states that the Administrative Assistant and Fire Marshall both report to the Chief and he performs their evaluations.*
- *No current Fire Chief job description to evaluate Craig's performance on. Chairman Verworn states that he will have a job description for Craig and Trustees asap. Verworn asks if the Board should approve Craig's position during the meeting and Fallon states that the purpose of the evaluation(s) was to determine the COLA and/or raise(s).*
- *Adams states that until the Board is presented the budget with correct numbers he doesn't want to approve anything and all Trustees agreement with revisiting the discussion at the next meeting. Trustees and Ben are in agreement that there is a need for a pay scale.*

*Adams moves to table the discussion until next meeting; seconded by Nace; passes unanimously.*



**RESOLUTIONS:**

- 2018-02 PPE- a resolution approving expenditures from Fund 7204 of \$21,023.90 for the purchase of NFPA and NWGC compliant duty wear and Wildland Fire Fighting apparel.
- EFD is entering an agreement with GPO (Government Procurement Office) who does the bidding process and provides the lowest bid nationwide which eliminates having to provide 3 bids. Fallon states there is no mandated State Law requirement to bid if less than \$85,000 but that it's good to get 3 prices to make sure there is an appropriate price structure. He asks if there is anything wrong with taking the price list to Mahugh to find out how they could compare in prices. Boyce states that if the Department was to purchase GPO through Gary that it would all be the same pricing because they are part of the that purchasing group. Fallon states that a local merchant could make money instead then. DePaul asks about quality and Ben states that they order 'to spec' and still get the lowest price. Boyce states that WorkRite was chosen because they are the only ones who meet the standards in navy blue. Adams states the issue has been that if personnel are trying to respond from a wild fire to EMS/Fire, personnel do not have to change their clothes. Fallon clarifies that \$21,000 will not be an annual cost in replacing the wildland PPE and Ben confirms that it is not.

*Nace makes a motion to accept the presented budget for new wildland equipment; seconded by DePaul; passes with 3 'ayes' and 1 abstained. Jack reminds Ben to bring a budget amendment addressing all changes (gross amount) to the next meeting.*

**CHIEF'S REPORT:**

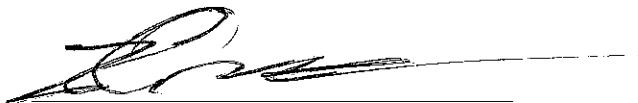
**May 2018 Call Volume**

- Call volume is inaccurate for May due to billing company not having all reports. Personnel has been overwhelmed with call volume with little time to finish reports.
- Trustees agree that May call volume will be reviewed at the next Board meeting on July (5 pm) with June call volume being reviewed in August, July in September and so on. Adams states the real number to date is 1,241.
- Evergreen has a lot of proposals and has received a lot of plans for subdivisions including a large senior living apartment complex going in behind ShopKo; 144 units condominium style; 4 stories with full garages underneath with expected radius issues.

**Adjourn.**

Chairman Verworn adjourns the meeting at 8:47 pm.

*The President of the Board of Trustees, as presiding officer of any meeting of the Board of Trustees, may close the meeting during the time the discussion relates to a matter of individual privacy; and, then, if, and only if, the presiding officer determines that the demands of individual privacy clearly exceed the merits of public disclosure. The right of individual privacy may be waived by the individual about whom the discussion pertains; and, in that event, the meeting must be open.*



Chairman Brodie Verworn



Secretary Dave Adams