

Evergreen Fire District Board of Trustees Meeting

Agenda
Regular Board Meeting of November 6, 2017 - 5pm

CALL MEETING TO ORDER:

RECOGNIZE PUBLIC IN ATTENDANCE:

PUBLIC COMMENT:

At this time, public may comment on any public matter that is not on the Agenda of the Meeting and that is within the jurisdiction of the District.

FINANCIALS:

1. Discuss and Approve September Financials

PAST ITEMS/UPDATES:

1. Approve meeting minutes of Regular Board Minutes of 10/2 & Special Board Meeting of 10/23.
2. Levy Committee Update

NEW ITEMS/UPDATES:

1. Banking Policy Discussion

RESOLUTIONS:

(none)

PROPOSALS:

(none)

CHIEF'S REPORT:

1. October Call Volume
2. Wildfire Revenue Update

Adjourn.

The President of the Board of Trustees, as presiding officer of any meeting of the Board of Trustees, may close the meeting during the time the discussion relates to a matter of individual privacy; and, then, if, and only if, the presiding officer determines that the demands of individual privacy clearly exceed the merits of public disclosure. The right of individual privacy may be waived by the individual about whom the discussion pertains; and, in that event, the meeting must be open.

Evergreen Fire District Board of Trustees Meeting

Meeting Minutes
Regular Board Meeting of November 6, 2017 - 5pm

CALL MEETING TO ORDER:

Jon Foust calls meeting to order at 5 pm

BOARD MEMBERS IN ATTENDANCE:

Dave Adams
Dave Edwards
Jon Foust

ABSENT:

Kyle Nace
Jack Fallon

EVERGREEN FIRE DEPT. STAFF IN ATTENDANCE:

Craig Williams
Ben Covington
James Boyce

Irina Korchmar
Cheri Janetski
Jack Knuffke

Josh Cox

RECOGNIZE PUBLIC IN ATTENDANCE:

PUBLIC COMMENT:

*At this time, public may comment on any public matter that is not on the Agenda of the Meeting and that is within the jurisdiction of the District.
(none)*

FINANCIALS:

1. Discuss and Approve September Financials

Dave Adams makes a motion to approve September financials and checks as presented; seconded by Dave Edwards; passes unanimously.

PAST ITEMS/UPDATES:

1. Approve meeting minutes of Regular Board Minutes of 10/2 & Special Board Meeting of 10/23.

Dave Edwards makes a motion to approve the Regular Board Meeting minutes of 10/2 and Special Board Meeting minutes of 10/23; seconded by Dave Adams; passes unanimously.

2. Levy Committee Update

Craig tells the Board that he is currently trying to establish representation of the socio economic groups within Evergreen District in order to have fair representation on the committee; from single wage earner, retirees, and business owners. He tells the Board that the issue he is running into is that no one has the time to participate in the committee. Craig states that the committee members can dictate number of meetings and hours that

they want to meet and can let him know when they have the information. He states that the presentation is being worked out currently as well. He tells the Board that he has identified five (5) segments within the committee that will need presentation; starting with Evergreen Fire District history (1948 to present); station tour and providing committee members with knowledge of apparatus regarding what EFD has and what EFD currently needs; and show the value of EFD and what we do. For example, EFD is not just Fire and EMS, but an all hazard department as well. Call volume, projected call volume will be discussed and then the 'why' we're gathering which is the 'need' basis. Craig states that power point presentations are being worked on as well as a video which will encompass helmet cam footage and still photos. The power point presentation will have a lot of data on the front with water mark pictures on the back. Craig states that he will be coordinating and scheduling and will include other entities in helping, assisting and speaking with people. Craig has been speaking with the Sheriff Department, KRMC, FVCC and others who can speak to the value and relationships that EFD has built with them. He states that he is hoping to limit these sessions to an hour and a half to 2 hours by getting the information that needs presenting into a timeline that is acceptable to the people who are willing to attend. Craig states that is not his expectation that the committee members know what EFD needs operationally. He will vet those questions out and will address questions that they may have. Craig states that he would never expect committee members to know the cost of an apparatus or what our operational budget is. They will be informed of those costs and then in turn EFD will be good listeners to the feedback from them. One goal of EFD is to reach a broad demographic range without a lot of 'yes men'. He wants the hard questions and the hard answers and plans on doing some door knocking in order to find those people including HOA's. Chairman Foust asks for a timeline. Craig states that he expects EFD to be ready to do their part (talking points, power points and etc.) within 2 weeks time but that he is currently focused on just getting people together to gather committee participants. Craig tells the Board that once the committee is formed it should only take 3 or 4 meetings to cover all the data, presentations and etc. Chairman Foust suggests putting something in the newspaper as well as social media asking for committee participant interest. Chairman Foust asks if there is a need for a special meeting in November and Craig states that if there is anything he needs to update Board members on, he can email them. Chairman Foust asks Board members if the current schedule for regular Board meetings is working for everyone. He states that he wants to try to appease Jack Fallon. Craig states that the meetings had been agreed to start at 4 pm and then moved to 5 pm. Chairman Foust states that the regular meeting will continue to be held on the first Monday of every month at 5 pm unless it falls on a holiday which would then be the following Monday and all members are in agreement with this schedule. Chairman Foust adds that if there is a need for a special meeting to let him know and a day/time can be scheduled. Chairman Foust states that he wants to make sure that it is EFD that contacts the newspapers to ensure that accurate and true information is given. Craig states that he has been doing a lot of research of the 'Do's and Don'ts' of campaigning, tax payer associated money during a campaign and that everyone must be cognizant of the fact that things have changed since the first levy was run. Craig tells the Board that it has been highly recommended to him that EFD start an Association as well as a 501C3 or something similar so that EFD can accept legal campaign donations. Craig states that is currently being worked on internally but with limited participation. Chairman Foust suggests a Treasurer and doesn't think it should be run by the Board to which Craig states it cannot legally be run by the Board. Craig reiterates the need to form an association and designate a campaign treasurer and campaign manager whose names will need to be placed on any campaigning materials (signs and etc.).

Craig asks Board members that when emailing to remember to 'reply all' due to segments of communication getting lost between administration and the Board. Discussion for budget for Board meeting meals has been tabled so that 2 absent Board members can participate. It will be added to the Agenda for next month.

NEW ITEMS/UPDATES:

1. **Banking Policy Discussion.**

It is unanimously agreed that the banking policy be discussed first so that Cheri could leave the meeting.

Cheri asks attendees if there were any questions as to what has transpired in the delays in getting signatures on accounts at Glacier Bank. Chairman Foust states that he wanted to see Vice Chairman, Kyle Nace, added to the accounts. Cheri presents the Board with 50+ pages of emails (2 days worth) between herself and Glacier Bank Account Manager, Leah Lamberson as well as Board member Jack Fallon regarding making necessary signature changes. Cheri tells the Board that all bank requirements had been met and that Leah had drawn up documents and had them ready for signatures. An email to Cheri from Leah stated that Jack Fallon went into the bank and told Leah that all of her documents were wrong and that she did not have a resolution from EFD regarding the changes. Craig Williams and Ben Covington tell the Board that a resolution was not part of policy/procedure and not necessary for the changes on any of the accounts. (In this case, meeting minutes of election of officers along with signatures of Chairman, Secretary and Chief on a letter stating all changes and other documentation was accepted by Leah. All documentation submitted to and accepted by Leah was presented at the Board meeting.

The Board agrees unanimously that a resolution is not needed to add or remove signatures of Board members to District accounts and that past practices is still in effect which is meeting the requirements of the bank and/or County by submitting meeting minutes regarding discussion and/or motion supporting the changes.

RESOLUTIONS:

(none)

PROPOSALS:

(none)

CHIEF'S REPORT:

Dave Edwards asks about Engine 831. Craig states that it has been doing better with the major issues taken care of. He tells the Board that there are a few minor issues being worked out. Engine 831 and the Ladder Truck (841) was driven to the top of Big Mountain for the 5 – 6 hours structure fire. EFD responded with several personnel with at least 4 EFD personnel in operational level on the fire ground. Craig states that it shows the value that EFD does bring to mutual organizations. There were 2 Division Chiefs, Safety (Craig) with Jackie Smith acting as scribe helping the IC by fielding second calls on the radio as well as Division Charlie. Big Mountain had used EFD personnel in supervisory roles for a very large fire. Dave Edwards asks which fire this was and Craig states that it was November 2nd that 2 very large townhouses valued at \$3,000,000.00 and damaged a third townhouse located right off of Chair 6 and going to the Base Lodge off to the right.

Craig tells the Board that for Halloween Jack Knuffke suggested on shift personnel pull apparatus out onto the apron of the station with lights on and pass out candy. This was done and it provided the opportunity for personnel to speak with approximately 200 people over a 4 1/2 hour period about various things. Ben suggested that next year EFD invite the Evergreen businesses to set up a 'trunk or treat' type of display for trick or treaters. Craig states that the apparatus could be pulled out of the bays and businesses could rent a space to set up a table.

1. October Call Volume

Craig goes over call volume data with EFD trending slightly downward with inter-facility transfers. Dave Edwards asks if Craig has a reason for this and Craig states that there seems to be a decrease in the number of radiation transfers but that EFD is still doing a lot of long distance transports that pays more. Dave Edwards asks if there are perhaps new companies to which Craig says there are not. Chairman Foust asks when the contract is up for KRMC and Craig states that there isn't an actual timeline and that any party can call for a 30 day meeting. There is nothing in writing or in contract form but 'handshake only' agreement. If KRMC wanted to opt out of their verbal agreement with EFD they would have to give EFD a 30 notice in writing. A 30 day notification is also required to call a meeting or revising rates which EFD is due. Craig states that he has a meeting scheduled with Pintler billing because currently we sit lower mid line across the state as far as rates. Chairman Foust asks about the ambulance KRMC has and what's its purpose. Craig states that it is used primarily to transport from GPIA back to KRMC. Chairman Foust states that KRMC would probably one day have their own ambulances and Craig states that he is surprised that they haven't "because they are set and have the ability to do it tomorrow" but points out that it is cheaper for them to contract out.

2. Wildfire Revenue Update

Craig states that currently EFD has been paid approximately \$24,000.00 from wildfire revenues. He is just now seeing preliminary invoices coming in from the Rice Ridge Fire on the tender and adds that the tender alone brought in revenue of \$34,000.00. Craig states that he has yet to see invoices for the Sprague Fire and ladder invoice which were negotiated very high. He guesstimates revenue to be just under \$200,000.00 total. Dave Edwards asks how much of that will be going into CIP. Craig states that historically all revenue has gone into CIP with exception of about 10% which generally goes back into 4212. Craig states that he will also be putting in a request to pay back any overtime that came from 9428 because when personnel went out on wildfires they missed shifts and 9428 incurred the cost of paying for the personnel to cover those shifts. Craig adds that the pay back amount is only \$2,900.00. Dave Edwards states that there must be a lot of wear and tear on wildland apparatus. Craig agrees and states that EFD reinvests into the wildland program each season by going through the apparatus and seeing what needs to be replaced and etc. Chairman Foust suggests replacing the type I engine. Craig states that EFD is getting closer to having a substantial down payment for a new one but that discussion should happen this Spring due to difficulty getting anyone to lend money due to EFD being in the third year of a 5 year sun-setting levy. The cost of a 2018 stock, no-bells-no-whistles fire engine is \$500,000.000. He reminds the Board that even the cost of 831 was still \$300,000.00 with a 5 year warranty and approaching 20 years ago (2001) and 832 is a 1999. Chairman Foust asks about the cost of a demo and is told that both 831 and 832 were demos and have been money pits. Craig states that he would much prefer finding an engine that has been hardly used, low mileage with decent warranties as opposed to spending at least half a million dollars on a new one and adds that if EFD doesn't do something soon it will be necessary to buy 2 or 3 apparatus at once.

Adjourn.

Chairman Foust adjourns the meeting at 6:07 pm.

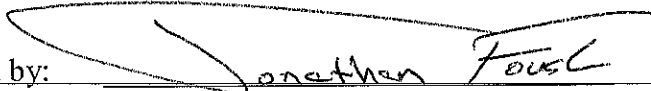
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Submitted by:



Dave Adams/Secretary

Signed by:



Jonathan Foust/Chairman