

Evergreen Fire District Board of Trustees Regular Meeting

Agenda

Regular Board Meeting of June 5, 2017

CALL MEETING TO ORDER:

RECOGNIZE PUBLIC IN ATTENDANCE:

PUBLIC COMMENT:

At this time, public may comment on any public matter that is not on the Agenda of the Meeting and that is within the jurisdiction of the District.

FINANCIALS:

1. Discuss and Approve April Financials

PAST ITEMS/UPDATES:

1. Approve Meeting Minutes of April 17 & May 1, 2017
2. Levy Update

NEW ITEMS/UPDATES:

1. Review Preliminary Budget with Discussion of proposed Final Budget Meeting on June 19, 2017
2. Evaluations for Cheri Janetski, Ben Covington and Craig Williams

RESOLUTIONS:

1. Approve Resolution #2017-03 SCBA Compressor

PROPOSALS:

(none)

CHIEF'S REPORT:

1. May Call Volume
- Adjourn.

The President of the Board of Trustees, as presiding officer of any meeting of the Board of Trustees, may close the meeting during the time the discussion relates to a matter of individual privacy; and, then, if, and only if, the presiding officer determines that the demands of individual privacy clearly exceed the merits of public disclosure. The right of individual privacy may be waived by the individual about whom the discussion pertains; and, in that event, the meeting must be open.

Evergreen Fire District

Board of Trustees

Regular Meeting

Meeting Minutes

Regular Board Meeting of June 5, 2017

CALL MEETING TO ORDER:

Jack calls meeting to order at 4:06 PM.

Board Members Present: Jack Fallon, Dave Edwards, Dave Adams, John Foust.

Jack announces that there is 1 vacancy that needs to be filled.

RECOGNIZE PUBLIC IN ATTENDANCE:

Staff in attendance: Thomas Hodges, Kim Vierra, Terri Shively, James Boyce, Josh Cox.

PUBLIC COMMENT:

At this time, public may comment on any public matter that is not on the Agenda of the Meeting and that is within the jurisdiction of the District.

FINANCIALS:

1. Discuss and Approve April Financials
Jack asks if there is any discussion on the April Financials and Dave Edwards asks who TW Enterprises is. Craig states that TW Enterprises is the gentleman who does our annual service on our generator. Dave Edwards also questions the High Country Linen statements. Craig explains that is the company who handles the interior and exterior floor mats and from whom EFD gets the commercial mop head from and etc.
Dave Edwards moves to accept and approve the April Financials; seconded by Dave Adams; passes unanimously.

PAST ITEMS/UPDATES:

1. Approve Meeting Minutes of April 17 & May 1, 2017
Dave Adams asked why the meeting minutes were not typed out verbatim and Craig explains that because the meetings are so long it usually takes 40+ pages to be typed and submitted verbatim. Craig tells Dave that he checks to make sure that all pertinent information is captured in the condensed meeting minutes.
Dave Adams moves to approve the meeting minutes of April 17 and May 1; seconded by Dave Edwards; passes unanimously.
2. Levy Update
The majority of the Board decided that they are in-favor of Trustee Foust's idea of being able to have some preliminary numbers to look at to try to determine the potential success of running a levy and possibly shortening Trustee Chairman Fallon's proposed timeline. Trustee Foust proposed that 6 demographics of

Evergreen Fire District are sent 25 letters a piece and that Craig acts as administrator on those 150 letter to be sent out that will include taxable income on \$100,000.00 average property value and will also ask for committee members. Craig will email the letter to the Board for approval prior to mailing them out to the public. Chairman Fallon expresses mixed feelings about the letter and states that what is being proposed has not been vetted by a committee.

John Foust makes a motion on the proposed letter and its contents and that Craig will act as administrator of the letter; seconded by Dave Edwards; motion passes unanimously.

NEW ITEMS/UPDATES:

1. Review Preliminary Budget with Discussion of proposed Final Budget Meeting 06/19/17

During the presentation of the Preliminary Budget it was realized that the some of the numbers in the spreadsheets that Ben was presenting did not save when the spreadsheets were uploaded to the server. Craig states to the Board that EFD has been having many difficulties with the server but that there is a technician addressing the issues. The Board discusses the cost of repairs and maintenance at \$70,000.00. Craig states that there were major issues with several of the apparatus including an outrigger issue on the ladder truck costing \$12,000.00. Craig states that the proposed increase in this category is due to the fact that the majority of the apparatus and equipment is outdated and will need repair. Many of the needed parts for repairing are proprietary which are expensive. Ben states that EFD will be over budget on some categories but that the overages can be explained but were not expected. Discussion also included other repairs that are needed or anticipated and include the large commercial washing machine for turn outs being in need of repair; the compressor needing to be replaced. Craig reminds that Board that the 'new' fire hall and many of its appliances are now 9 years old and although well taken care of; will need to be repaired or replaced in the near future. Trustee Edwards questions if it would just be better to buy something new ie.; a fire truck vs. spending all the money in maintaining one that is old and costing even more money in repairs. Fire Chief, Craig agrees. Craig tells the Board that the auditor, Don will be here next week to start the audit and will have the audit done within the timeline. Craig states that Don over scheduled and overbooked some clients and that the fault of the late start is not ours.

2. Evaluations for Cheri Janetski, Ben Covington and Craig Williams

Chairman Fallon states that we are talking about the results of the evaluations which is the increase in wages. Craig states that he has presented the max budget for all 3 positions with a 1.3% COLA and a 3% raise which is a 4.3% total increase. Trustee Edwards states he doesn't think it's a good time for such an increase and Trustee Foust reminds the Board that he doesn't like percentages but prefers an 'across the board' wage increase. Chairman Fallon states that he is inclined to budget a 1.3 % COLA and 2 % raise for Craig and Ben and up to 5% increase for Cheri on top of the 1.3% COLA. Trustee Adams and Fire Marshal, Ben Covington state that not giving percentage increases takes away Fire Chief, Williams ability to truly evaluate

firefighters and medics. Trustee Foust states that he does not see a raise for Basics and Paramedics but is assured that the changes are reflected in the hourly rate. Basics will go from \$10.00 to \$11.00 or \$12.00 and Paramedics from \$15.00 to \$17.50 depending upon if they are an officer. Craig states that it will be much more comfortable to ask for less in the mil levy because the ambulance revenue will have covered the wages and all that will be asked of the community is cost for benefits and retirement.

RESOLUTIONS:

1. Approve Resolution #2017-03 SCBA Compressor
Ben asks the Board to approve up to \$18,000.00 for the purchase of a Bauer Compressor for the cascade system. EFD has been getting air from KFD and the airport. Captain James Boyce states that the airport is starting to voice concern over the number of hours we're putting on their machine. Ben tells the Board that the representative of Bauer company recommended this specific compressor based on the fire department needs. It's the BTC 13 E1: 13CFM 6000 psi single phase, 4 stage, 10 horsepower with a 2 year warranty. The majority of Board members want more information regarding options and costs of those options.

PROPOSALS:

(none)

CHIEF'S REPORT:

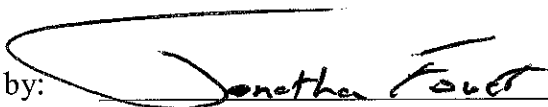
1. May Call Volume
Craig informs the Board that EFD is up again across all categories and states that EFD is really subsidizing Kalispell. He states that we can expect at least a 20% increase through the next 3 months during our busiest season and then the second page shows where we've been visible in the community. Craig states there was 21 calls in the city last month and that we're way over that now in June. Craig refers to the last page and states that it gives some analysis of this time over last year. Craig informs the Board that EFD had a CPR save and states 'that's huge for us.' He tells the Board that less than 1% of people that we've performed CPR die and that not only was this a save but that the gentleman actually walked out of KRMC with no deficits. He states 'This is incredibly rare.' Craig tells the Board that it was a team effort. 'We got in there fast and was able to restore pulse and he was literally able to walk out of KRMC.'

Adjourn.

Jack adjourns the meeting at 6:19 pm.

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Submitted by:  _____
Secretary

Signed by:  _____
Chairman