

Evergreen Fire District  
Board of Trustees

Approved  
6-6-16

Minutes of Board Meeting  
May 2, 2016

**Board members present:** *Shawn Baker, Jack Fallon, Kyle Nace, John Foust*

**Board members absent:** *Dave Edwards*

**District Staff/Employees:** *Fire Chief Craig Williams, Fire Marshal Ben Covington,  
Administrative Assistant Laurie Pein*

**Public Attendance:** *None*

**MEETING OF May 2, 2016 CALLED TO ORDER AT 12:05 P.M.**

**PUBLIC IN ATTENDANCE RECOGNIZED:**

*James Boyce*

**ADOPT THE AGENDA:**

*Shawn would like to add a discussion regarding the front office work to the agenda to past items. Jack would like to add including Craig on the Glacier Bank account to the agenda.*

*John moves to adopt the Agenda as amended, Kyle seconds the motion, the Agenda is adopted unanimously as revised.*

**PUBLIC COMMENT:**

*None*

**FINANCIALS:**

**1. February 2015**

*Shawn comments that there was a huge amount of medical income for March and that pager pay is apparently working. Craig adds that January and February were extremely busy with inter facilities. Shawn has no questions regarding the financials. Shawn asks for a motion to accept the financials. Jack responds that he needs a few more minutes to finish reviewing them as he didn't review them prior to the meeting.*

*Jack moves to approve the financial statements as presented for March, 2016; seconded by John; motion passed unanimously.*

**PAST ITEMS/UPDATES:**

**1. Approve Meeting Minutes of April 4, 2016**

*John moves to approve the minutes of April 4, 2016; seconded by Kyle; motion passed unanimously.*

**2. Ben's Grievance**

*Shawn says that he doesn't want to have any more discussions regarding the grievance until the board knows if there's any concern regarding the legality of meetings that are not officially and properly noticed. Shawn asks Ben if there is any further information on that but indicates that no official action was taken at the work session and doesn't see that the board will be taking any official action on the grievance. Ben asks if Shawn means there will be no action taken in regard to his grievance at all. Shawn says he doesn't see that there will be any formal action taken. Shawn indicates he is willing to work with Ben and to be an intermediary in the situation but since the board is unable to reach a consensus there can be no formal action. Shawn asks for a motion to either dismiss the grievance, table it indefinitely, or to remove it from the agenda.*

*Kyle says that it is his understanding there is a consultant from the state who deals with exactly this kind of matter and indicates that he has spoken with Chief Page in Whitefish and that he would also be interested in sharing the expense of bringing this person up to do a workshop and that other departments may be interested as well. Shawn says that he would like to see Evergreen run more effectively and believes a workshop like that would be beneficial not only to the Chiefs of departments but also to board members. Kyle adds that as a new board member he would find it to be very beneficial and believes the guy could also help put together some guidelines. Shawn adds that he's taken the County training but it wasn't very useful in regard to the day-to-day operations of the Department.*

*Ben says that he and Craig just attended this training in Great Falls and that it was very enlightening and was also embarrassing as Evergreen ended up being the subject of discussion due to things Evergreen is not doing but should be. John questions whether Craig needs help with Administration because John feels Ben should go to Craig with his problems, Craig should go to Shawn as Chairman of the Board, Shawn should take it to the Board and then communicate back to Craig. Craig says that he doesn't need help with Administration and that Ben's and Laurie's complaints are things that Craig cannot fix operationally and that the Board has acknowledged that the ball is in their court. Ben adds that proper steps have been followed in that he gave his grievance to Craig and Craig gave it to the Board which is the normal and proper procedure. Craig says that Shawn can't speak for the board. Ben reiterates that he just wants some good policy and*

*procedure. John thinks Ben and Shawn or Craig and Shawn should put it together and then bring it to the board for a decision. Ben doesn't feel that would necessarily give the board a better chance of reaching an agreement.*

*Jack says that it appears resolution and amendment development is one of Ben's problems and that over the past 5 years there have been many resolutions so he could go back and look at them for direction. Ben points out that at the last meeting Jack indicated he should not be going by past practice because the auditor told him it should be done a certain way and now he's saying to follow past practice and not listen to legal advice. Jack says that everything is always an evolving process and there needs to be some flexibility. Ben says that this kind of back and forth is why he's having an issue. Ben feels this sums up his grievance with one thing one time and the next time it's something else. Craig says Ben is looking for consistent policy and direction. Jack says that it is not inconsistent, there is no inconsistency at all and that there is just a lack of desire on Ben and Craig's part to try and work with detail and show the board what needs to be done. Kyle disagrees with Jack. Jack makes a motion that the board take no action on the grievance because there is no merit to it. Shawn asks for a second. There is no second.*

*John feels this is taking a lot of time away from other things that need to be dealt with. Kyle agrees but points out there has been no resolution. Ben says that he's just spent many hours writing the resolution of amendment for the \$25,000 match for the new ambulance only to have it thrown back to him to do it differently and feels that is a waste of time as well. Ben questions why there can't just be something in writing saying this is how it's done instead of waiting till he gets to the meeting each time and then being told to do something different. Ben points out this is the third time he's brought the same amendment to the board and he still doesn't know if this one will pass. Kyle says that there is obviously an issue and by the board just telling Ben that there's no merit to his grievance makes him feel completely unprotected as an employee and says that the board would basically be telling him to shut up and deal with it. Jack says sometimes that's life. Kyle disagrees.*

*Kyle says that for Ben to come to the board meeting three times with one resolution indicates that at this point the board is working against the administration. Kyle feels that Craig and Ben are only trying to get the 10% match for the new ambulance and because of a couple of little verbiage things it's been thrown back at him and Ben's been told he did it wrong. Kyle feels the board and administration should be working together for the good of the Department. Jack says that maybe Craig and Ben should be calling one of the board then, prior to the meeting, to talk about it in detail so they can get it all right. Kyle says that, to be honest, Jack is the only one who didn't think it was right and that it was just small details. Shawn says he's discussed this with Ben and doesn't really care what form it takes but wants to see what the cost is gonna be, where the money's coming from, and what the benefit will be to the department and the district. Jack says it was never on a piece of paper, it was all verbal.*

*John says he wishes someone would just put pen to paper and at least start a draft instead of spending every meeting bickering. Kyle wants to bring in the consultant to help*

*with the process and says he's asked for this at the last three meetings and does not understand the resistance to it. Jack says the board has the skills to do it. Kyle says he doesn't think they do and it's very obvious. Jack says the board does have the skills but doesn't have people that want to communicate and ask questions. Kyle says he has seen them ask questions and Jack then responds that they don't want to put it down in black and white and want to talk about it instead. Craig cautions that Jack is losing his temper and says the tone of Jack's emails is disrespectful and arrogant. Craig asks if Jack understands the division he is creating. Jack says he hopes Craig is getting the underlying message that things need to be detailed. John says he feels there has been a disrespectful tone on both sides.*

*Craig says that he's not trying to make things hostile, he's just trying to continue to develop a team and an organization built on teamwork but says there is a lot of independent action occurring with one board member. Craig feels that the consultant could provide excellent training and could bring all the new board members up to speed quickly without painting anyone into a corner. He says that he and Ben have attended the training and highly recommends it. Craig commends the recent direction given by Jack via email as being a good starting point and would like to have that kind of information in a more formal format so that administration and all new board members could review it and hit the ground running. Jack says it's not necessary. Shawn adds that they are relying on a couple of people with a great deal of institutional knowledge but if the board were to lose them tomorrow there would be no way for anyone to get that information.*

*Craig agrees with Shawn and adds that everyone has different levels of knowledge and he's thinking in terms of succession, not only with the administration but with the board members as well. Craig also says that during the training he and Ben attended they learned that Evergreen is the anomaly throughout the State in regard to not having some form of policy and procedure. Craig feels that if Jack and the board are not going to listen to him or to the administration then someone who is neutral should be brought in to give guidelines on what is "best practice" and says that all he wants is to come to some kind of consensus and to get through this. Kyle agrees with Craig and adds that he feels the board is working against the administration.*

*Ben acknowledges that his emails don't always come across very well because he doesn't really write that way, but indicates that he would like more of the board to respond to his emails, at least to let him know they've seen it, and so that he can hear more than just Jack or Shawn's opinion. John says that he feels the rest of the board should only be speaking to Shawn, the Chairman, and Shawn should then be responding to Ben or whoever. Shawn says that while he may be the chairman and he can repeat what he hears from the board, he cannot speak for anyone else in any way. John goes on to say he would like someone to come up with a written standard operating procedure and then the board can look at it, tweak it however they want, then sign it or whatever.*

*Ben says he feels that the rest of the board members have listened to everything Jack tells them and defer to his wishes so if Jack doesn't think there should be a standard operating procedure on paper then that's what the board goes with, so he doesn't feel there's any*

*point in wasting time developing something that will just get shot down. Shawn asks if John would be good with it then if the administration came up with something. John says he doesn't know if he would or not because he hasn't seen anything yet. Ben asks if that's what John wants to happen. John responds that he thinks it's going to kill the flexibility. Craig points out that guidelines are designed to be flexible, that administration works with other guidelines all the time and they change them all the time. Ben adds that it's like driving on the road, as long as he stays between the lines, it's all good. He doesn't want to accidentally go outside a line and then something is not approved because he didn't add a piece of paper or write something on the bottom of a resolution.*

*Kyle says that he wouldn't know where to begin in writing his own policy and he still doesn't understand why there is so much resistance to bringing someone in that can say here's the standard that others in the state use and we can tweak it to fit Evergreen better. He would rather do that than spend the next six meetings going back and forth. John says he guesses he wouldn't have a problem with that. Kyle says that it is his understanding that the consultant could also teach administration and the board about better ways to relate to each other. Shawn indicates he's good with that and thinks we could benefit from it.*

*Kyle makes a motion to bring in the State consultant to have him help develop guidelines and get down the road to mending the relationships and get the District back to where it functions properly. Shawn asks for a second.*

*John says he's just not sure that's the best way to do it and says maybe they should do some research. Shawn asks if it is a step that would be wasted because he feels at least it's a step. John asks how it would work, would he come to a board meeting? John is afraid no one would show up. Ben says it is really good training, it is within the training budget, and would be beneficial for Whitefish and other places as well. Craig agrees and says he has talked with Chief Page from Whitefish and he is interested in sharing the cost because they are dealing with similar issues that he would like to address. Craig says that the consultant is not an attorney but works through the local government center and that he has done work for the County Commissioners and County Finance, and has given them examples of best practices. It would cost \$500 plus travel costs which Craig says could be split between Evergreen and Whitefish, but we could have him work with Evergreen independently. Craig supports having the consultant come in 100%. Kyle says he thinks it's an incredible waste of time not to do it because he's been on this board for four months and he doesn't remember voting on anything that made a difference. John expresses concern about when the consultant would come because it's a very busy time of year for him. Craig and Kyle say it is busy for them too. Craig agrees that there would need to be participation. Shawn says he is willing to attend. Jack says he feels that it's a waste of money, that it can be taken care of here, and that it is caused by a lack of communication. Shawn says that it is not being effectively taken care of here. Jack says he believes Craig and Ben don't want to listen to him anymore and it's just a power struggle between Jack and Craig and Ben. Craig and Ben say they don't feel that's the case. Shawn feels the blame can't be laid at anybody's feet and that everyone needs to find a solution together. Ben says that there has been push-back on both sides but that his*

*grievance was developed because of the constant inconsistencies that he's had to deal with and that any time he has done something for the board, whether it's a resolution or a presentation, the requirements are always different and he asks why there can't be a set standard. Ben says that Jack has a ton of knowledge but there are also four other board members and he'd like to hear from them as well. Shawn adds that is also incumbent on them speaking up. Craig says that it's just one voice and it's been one voice for a long time.*

*Kyle reminds that there is a motion on the table. Shawn acknowledges the motion but since there wasn't a second there can be no vote.*

### **3. Front Office Cabinets**

*Shawn asks if there is any discussion and says Jack was going to get something from Northwest Cabinet for a proposal. Jack says he hasn't talked with Don at all in months.*

## **NEW ITEMS/UPDATES:**

### **1. FY 2017 Budget Discussion**

*Craig starts with the budget for 7204. The insurance budget has been increased by \$5,000. The increase is a guess as the department has never insured a brand new ambulance and he doesn't yet have all the information needed on it to get a quote. However, we will also be selling one or two of the older ambulances which should offset the increase a bit. Turnouts and helmets is a new line item added to new purchases. We have turnouts, helmets and SCBA's that are nearing the end of their life cycles and will have to be replaced. We will need to obtain a grant for as much of it as possible but to get started, Craig has allocated \$20,000 for that purpose which will cover about four sets. There are a couple that will need to be replaced quickly as they are no longer NFPA compliant. It will cost about \$48,000 to purchase all new sets of SCBA's so he wants to increase the budget for SCBA's to \$20,000. Craig is unsure whether the SCBA's should be coming out of CIP or whether they should be budgeted for. SCBA's cannot be leased but an apparatus can, so he would like the board to be thinking about that in determining what to do because there is some flexibility. Technical rescue used to be a line item under pagers and radios but since we are no longer on the run cards for those calls, he removed that as a line item and added it to pagers and radios because it went slightly over budget this year. The average portable radio is now running around \$1,500. Bookkeeping came in under budget by about \$9,500 so that has been reduced.*

*Ambulance billing commissions is another dart thrown at the wall and they took their best guess at projecting that revenue but because it is directly tied to how busy we are, it is difficult to predict with real accuracy. The budget for attorney is a place holder and they would like to keep \$1,000 in there just in case. The budget for audit will be kept at \$7,000 but should come in under that amount.*

*Based on Craig's research, the annual audit fee will be approximately \$900 so that has increased by \$100 or \$200. There is still \$4,000 allocated for a newsletter but should be less if he can get the non-profit status with the IRS figured out. If not, we will produce the newsletter and pay the extra postage. Fire extinguishers will remain the same. A line item was added under building maintenance for building sealant. Sealant needs to be applied this year and while he has not gotten an actual bid from either company he did get kind of a round number of \$5,000 based on labor. Flag replacement remains the same and Generator maintenance has been increased slightly as there is some bench testing and some additional work that needs to be done to it this year.*

*Elevator, fire sprinklers, and boiler inspection all remain the same. Radio repair and maintenance is in line with last year. Equipment maintenance and repair for equipment on the trucks has not changed. Snow plowing is another dart at the wall as it all depends upon how much snow we get. Fire prevention remains the same except for public education which has increased by \$500 because we're doing more public tours. Fire fighting supplies remains the same. Janitorial, uniforms, monitoring, security system, office software, and real estate fees all remain the same.*

*Board meeting lunches has been added as a line item and a place holder and reminder that \$2,000 of wild land money was to be transferred to help cover the expense because 4212 can't sustain the expense long-term. Travel remains the same. Utilities have been bumped up a little due to an increase in electric rates. Gas, cable, phone, cell, water and sewer remain the same.*

*Vehicles is a topic for another whole discussion but Craig wanted to get it in as a place holder in regard to the long term capital improvement plan for the purchase of a Type I engine. Craig believes that we are still 10 years out if we plan to pay cash for a Type I engine under the current plan for revenue and CIP and thinks we need to start looking at other avenues to get the equipment we're going to need. We are putting a lot of money into the engines and 831 is currently in the shop so we are using the second back-up engine and Craig doesn't see it getting any better. He does not believe we can wait 8-10 years to get enough money in CIP to pay for an engine. Craig has done some research and would like to further investigate the option of a standard lease. He would like to develop a sub-committee within the board to start to develop something. A power point presentation would then be done to present the results of the research. It would not necessarily need to be a lease but could also take the form of a loan, a governmental loan...there are lots of options. There are benefits to government loans versus lease agreements. Kyle says that the white engine is already over the 20 years and the red one is 13 years old.*

*Jack says that in five years we can have \$415,000 set aside in CIP assuming all the current chase rigs are going to be fine. At that point in time we could then borrow the difference and make payments. Jack would rather concentrate on building up the CIP than spend that money on a lease arrangement. We would have enough money to pay a portion of it and borrow the rest and make payments. Craig questions whether we can hang on for that 4-5 years with what we currently have. Craig adds that once the CIP*

*fund has been depleted, we can't count on the County mill because there is no guarantee in that. He feels it's something the board at least needs to have a discussion on. Kyle's concern is that we now have one engine that is 13 or 14 years old and five years from now will be 18 or 19 years old and it will need a replacement and then the other one is out too. Kyle adds that the white one is already out of NFPA compliance.*

*Craig would like to be proactive instead of reactive because we're facing a situation with turnouts, SCBA's and equipment that could add up to one really bad year if the stars align to where we won't have the ability to fund all of it at once. The SCBA's are more important than the engine right now, but things will have to be staggered just right in the budgets over the next five years because all of them are NFPA compliance issues that can't be ignored. Craig says there are six different options within the lease program. Ben points out that it would also dramatically reduce repair costs.*

*Kyle says that the problem with 831 is a fuel system issue that is all the way up to either the fuel pump or the injectors or both so it's not good news. Kyle says that from his business side he really does see a dramatic increase in repair costs at the twenty year mark and it truly is exponential. Everything starts failing and all of a sudden you're spending that \$50,000 trying to keep an old rig running instead of purchasing a new one. He points out that Whitefish has three vehicles at the 20 year mark and they just did \$10,000 worth of new brakes.*

*Craig continues with the budget indicating that tires, license plate fees, and towing all remain the same. He says that we're doing really well on fuel right now but there has to be consideration for rising fuel prices which is very unpredictable. Vehicle maintenance has been increased by \$7,000 just to keep the wheels turning. As a side bar Craig indicates that RES will be making a few changes to their invoicing to make it easier to code when an invoice has a combination of maintenance and repair on the same vehicle.*

*Craig moves on to the ambulance budget. A \$5,000 line item for bookkeeping was added to the ambulance budget this year to reflect that the ambulance account bears some of the responsibility for this expense. Jack says the ratio should probably be based on what the total payroll liabilities are. Craig agrees that it should probably be approximately an 80% - 20% split.*

*\$2,000 was added to the ambulance budget for a portion of the newsletter. \$3,000 has been budgeted for EMS uniforms. EMS supplies is one of those darts thrown at the wall as there is a direct correlation between how busy we are and how much is spent on supplies. We were a little over budget this year so the supply budget has been increased slightly. \$2,000 has been added to office software as a place holder. Craig doesn't know that we'll need it but thinks it should be available. There has been some money added for EMS training schools and registration. Craig says that most training is fire based but there is starting to be some EMS-specific training cost. We were a little over on tire budget this year because a lot of the ambulances and apparatus required new tires this year but we should mostly be over that hurdle for a while now. The maintenance and repair budgets have been increased a bit due to our aging fleet. Moving down the budget,*



*the other personnel costs remain the same. The County COLA is 1% this year so that has been reduced in the budget.*

*Craig asks the board to note that the position of EMS Administrator/Captain has been added under personnel. Craig feels that James has done a very good job that is above and beyond what other existing Captains have done so he wanted there to be a place holder as a reminder that we should be giving James a more specific title and should be compensating him accordingly for his increased responsibilities. As the department gets busier, so does James. Craig would like to get some discussion from the board. James is currently paid \$16 hr. like the rest of the Captains but Craig feels a \$4 an hour increase is warranted. Craig also feels it would be best to take a portion of the EMS mill levy to fund the increase with the remainder going into CIP. Jack asks what would happen then if the funding goes away. Craig says he has talked to James about it and he knows this would not happen immediately or even this year and it's just something they're budgeting for this year. It is Craig's attempt to provide for the long term situation as he believes with responsibility should come an equivalent pay rate. If granted that position, James would be provided with the same things Craig and Ben are in terms of Vacation, sick leave, \$300 clothing allowance, etc.*

*Shawn asks how overtime is split between fire and ambulance. Craig indicates that it's really about 50-50 with a fair amount of administrative overtime as well, but also says that it's all within line and that we're actually under budget on overtime for this fiscal year. He says it's broken out in thirds and is fairly equal but may be a little higher on the fire side. There is a place holder for a 4% raise.*

*John asks about getting Dave Adams and Wayne Evert's wages back in line with the rest of the personnel. Craig doesn't think we can take away wages that have already been given to them. Ben says he remembers a conversation about kind of putting them in limbo till other personnel catch up but isn't sure that can be done. John points out that they are no longer doing anything above and beyond what the rest are doing. Craig says that's true but they were hired under a different set of circumstances and that's why they are at the higher rate and that they were initially paid out of 7204. John feels it's wrong to keep giving them the same raise as everyone else because they just continue to increase at a faster rate than everyone else. Craig agrees that it is frustrating. John suggests putting those two on just a COLA increase until everyone else kind of catches up. Craig feels that could be seen as discriminatory and they could have a legal case against doing that. Craig explains that Dave was initially hired at an EMT rate but was in an Assistant Chief position while Wayne was also hired at an EMT rate but was in the Assistant Fire Marshal position and that is why they are no longer filling those positions. John says he doesn't feel that they should have pay taken away but still doesn't feel it's fair that they get a bigger raise every time based on percentages because they're already at a higher rate. Shawn suggests that maybe their raise could be based on cents per hour instead of a percentage. John says he doesn't understand why their wages couldn't just be capped until the others catch up. Craig says there has never been discussion or policy and procedure developed regarding salary caps.*

*Moving on, Ben points out that there are little green bars on the side of the budget to show how much of the budget is attributed to FICA, work comp, etc.*

*Craig brings up the subject of paying back the tax liability. Craig says it is up to the board to decide whether or not to do that and whether or not to add interest. Jack's plan is for a five year repayment. Craig doesn't really care but does want a small portion to fund the potential position and for the remainder to go into CIP. Craig would like to see it stretched out over ten years with no interest. Jack had put 1% or 1.25% in the example. Shawn says he doesn't feel strongly about the interest but does support the repayment. Ben says the question is repayment over 5 years or 10 years. Craig says he's okay with 5 years as long as it doesn't hamstring us. Shawn would rather do it sooner than later. Craig expresses concern about the revenue stream drying up with the mill levy. Jack feels if it's not a secure long term revenue stream then you're better off saving the money than spending it and creating an unfunded liability in regard to raising James from \$16 hr. to \$20 hr. Jack says the decision to fund it would have to be made on a yearly basis. James says it could be difficult to get used to being paid \$20 hr. for five years and then have it reduced back down to \$16 hr.*

*Shawn asks if there is any more discussion on budgets. Ben says there may need to be a motion at the next meeting to transfer money into CIP. Jack wants to study the budgets more. John and Shawn would like spread sheets of the budgets emailed to them and the rest of the board. Budgets will be put on the agenda for next month's meeting for approval.*

## **2. Station 81 Seasonal Window Painting Discussion**

*Craig met with the art teacher last winter just before Christmas. Although she was supportive she had some concerns. Neither she nor her students had ever done any window painting so they discussed the kind of paint that would be appropriate for freezing temperatures because she didn't feel her students could paint on the inside and reverse everything. The teacher emphasized that the class could/would not be responsible for any cleanup afterward because the class only meets twice a week. There was also some discussion of the use of ladders. Due to these limitations she and Craig agreed to develop some crafts for display. They settled on snowflakes. Ben and Craig then went back and met with the class and were presented with the snowflakes which were hung in the entry area of the station.*

*Craig explains that third graders are proven to be the most receptive to this kind of outreach and would like to get the grade school kids on board with the craft related stuff as well. Most of the Junior High kids really didn't care about it all. Craig will reach out to the middle school art teacher again but feels there are enough challenges there that he will lean more toward the seasonal craft stuff with the younger kids. Craig will also begin participating in a reading with the Chief program where he will be reading to kindergarten and 1<sup>st</sup> grade kids. He also plans to get the employees involved in going to the schools for unannounced visits where they will eat lunch with the kids. Craig wants to make sure that the department reaches out to all the schools in our district and not just*

Evergreen Junior High. Shawn asks if there are any questions. Jack says no and thank you.

### **3. Craig at Glacier Bank**

Jack moves to adopt a resolution ratifying that Craig is included on the Glacier Bank account, 9428. The reason being is that Craig's name was taken off. When we took the forms in they gave me a form for Shawn and I to sign to include him, Shawn and I have signed it and we returned it and Craig should be the sixth signor on the Glacier Bank 9428 account. So that's the purpose of the resolution, to ratify the fact that Shawn and I have included Craig on the account; John seconds the motion; the motion passes unanimously.

## **RESOLUTIONS:**

### **1. Resolution 2016-01**

John makes a motion to approve Resolution 2016-01; seconded by Jack; motion approved unanimously.

### **2. Resolution 2016-02**

Ben explains that these resolutions are for line items that have gone over budget. Ben spoke with County Finance and was told that it is not necessary to do one for each line item over budget; only if we are over the total budget, so it is up to the board whether they want to do these or not. Jack says he's never been under the impression that a budget amendment was only needed when dealing with total revenue and expenditure issues. A budget amendment is needed when the overall budget has exceeded expenditures. Shawn reminds the board that we keep getting hit on our audits for not having budget amendments when we go over on budget items.

Jack wants a spreadsheet showing what was approved a year ago. Ben says to let him know what is wanted and he'll do it. Shawn says regardless of that, there is nothing wrong with passing the resolution. Jack doesn't think it's necessary. Shawn says he doesn't see anything wrong with passing it either and that it wouldn't be an error to pass it. Ben says he doesn't believe it's necessary either. It is agreed by the board that Resolutions 2016-02 and 2016-03 are not needed.

Dismissed as unnecessary.

### **3. Resolution 2016-03**

Dismissed as unnecessary.

## **PROPOSALS:**

None

**CHIEF'S REPORT:**

**1. April Call Volume**

*Craig refers everyone to the handouts. There were 115 calls in April which is well within what we've been doing over the year and right on a par with last year. We are still doing a lot of inter facilities as well as 911's with a slight decline in mutual aid into the City of Kalispell but he expects that figure to go up exponentially as they are down to one bus again.*

**2. Ambulance Update**

*Craig says he has spoken with Apgar ambulance and two will be coming in two week and two in the first week of June. Apgar expects ours will be one of the first two since we don't have the upgraded Stryker cot system but there is no guarantee. They will enter the United States and then have a couple of weeks of inspections through DOT since they're clearing Canadian customs. They will then be delivered to Billings where we will most likely get our graphic then Craig will go do an inspection there to make sure all is well before we take possession of it. Once we have possession the radios, cots, etc., will be moved to the new ambulance from the one to be sold pretty quickly and we'll get it on the road.*

Meeting adjourned at 1:55 p.m.

Submitted by: \_\_\_\_\_

Secretary

Signed by: \_\_\_\_\_

Shawn W. Baker - Chairman