

**Blankenship Rural Fire District**  
Board of Trustees Meeting Minutes  
February 10, 2022 - REVISED

**In Attendance:**

- Board Members: Doug Davidson, Dan Diamond, Katy Dolesh, Joy Harrell and Jodi Smith
- Ed Burlingame
- Chris Hindoien, VFIS

**Absent:** Terry Wiegand, Fire Chief

**Secretary's Report:**

Jodi had emailed the January 13, 2022 minutes to the Board. Joy made a motion, with a second by Dan, to accept the minutes. The motion passed.

**Treasurer's Report: (Fiscal Year July 1 - June 30)**

Katy emailed the Treasurer's report prior to our meeting.

She received the January tax revenue of \$1,893 just prior to our meeting so it is not included.

The board discussed paying down the principle on our loans in the future. Katy will provide an estimate of our future expenses for the board to verify with Terry. Current balances:

- Fire Engine Loan: \$32,203
- Cistern: \$21,511

Jodi made a motion, with a second by Dan, to accept the report and pay the bills. The motion passed. Our ending budget balances are -

- Operating Account 7219: \$27,494.26
- Capital Account 7246: \$17,236.19

**Chief's Report:** The board reviewed the notes he had emailed, with some added detail provided by Ed.

**Old Business:**

- **Green Residence Number Signs -**
  - The board tabled this discussion until March to have Terry present.
  - *Election Deputy Shellee Abel emailed both a voter registration Excel spreadsheet and walking list to Terry and Jodi.*
  - *Terry obtained information on the 911 signs, said several districts are now using these signs, and he would encourage us to pursue this. Most districts charge \$15 for the sign. That covers the cost plus gives a little to whoever builds up the signs. They are finding 25%-50% of the residents utilizing the offer. Even that helps to narrow down and identify the unmarked residences.*
- **Ed Burlingame Injury Report**
  - Ed provided an update on his recovery.
  - He did complete his VFIS claim.

- **Grant Award Management**
  - The fire department has to be active in the system for award management related to bank accounts, DUNS, GSA and IRS and for the annual renewal.
  - Ed changed the email in that system to now be blankenshipfire@gmail.com.
  - Ed will also set Katy up to be an alternate administrator.
- **FEMA/radio grant status** - Next notification will be in June or July with funds distributed in 2023. The department would pay 5% (about \$2,900) in FY24.
- **Breathing apparatus** - these will need to be replaced in the fall - cost is \$58,000 with the fire department needing to pay 5% within a year of performance.
- **On our radar:**
  - Summer Firefighter Appreciation

#### **New Business:**

- **New Insurance Policy - Chris Hindoen, Volunteer Firemen's Insurance Services, Inc. ® (VFIS)**
  - Chris explained our current insurance coverage and how a Worker's Compensation policy addition would benefit our firefighters.
  - **Workers' Compensation Policy** - Dan moved to approve addition of a Worker's Compensation policy to our coverage effective 2/12/22. Joy seconded the motion and it passed. This addition will only increase the fire department expenses by \$77/year while adding valuable additional benefits to our firefighters and any individuals assisting fire department activities.
- **Board Training** - Katy attended the board training session February 2 and shared resources in her Treasurer report notes.
- **Secretary position** - Joy Harrell nominated Jodi to be the board Secretary. Katy seconded the motion and it passed.

**Next Meeting:** Thursday, March 10 , 2022

Respectfully submitted by Jodi Smith, Secretary