

**BIGFORK FIRE DISTRICT TRUSTEE**  
**Meeting Minutes**  
**August 30<sup>th</sup>, 2022**  
**5:30pm**

**Trustees:** Dan Elwell, Gary Wilson, Andrew Sliter, Robert Borges,

**Absent Trustees:** Seth Price

**Guests:** Chief-Jeremy Patton, Cindy Norred, Michael Martinez, Emily Smith, Lindsay Strouse, Patrick Wallen

\*Meeting was not recorded

1. **CALL MEETING TO ORDER/PLEDGE OF ALLEGIANCE** at 17:31 pm
2. **GENERAL PUBLIC COMMENT\*** There was no public comment.
3. **CONSENT AGENDA**
  - A. **Approval of Agenda as Presented**
  - B. **Approval of Purchase Orders: 8216**
  - C. **Approval of Meeting Minutes for July 26<sup>th</sup>, 2022, as Presented**
  - D. **Approval of Reconciliation of Financial Statements and Bills Paid as Presented**
  - E. **Approval of Letter(s) of Resignation-A Whitten, A Brady, T Tilton, C Butler**  
A motion to accept the consent agenda A, B, C, D, E, Borges (1<sup>st</sup>) Wilson (2<sup>nd</sup>), no comments, all in favor, none opposed. \*See green sheet for details of each line item.
4. **ITEMS FOR REPORT**
  - A. **Fire Chief's Report\*** See attached report from Chief Patton
5. **UNFINISHED BUSINESS-ACTION ITEMS/DISCUSSION ITEMS**
  - A. **ThinkOne Update:** Had an online meeting and addressed some of the changes to the floorplans, elevations, and renderings. Contact information for MDOT had been passed along to ThinkOne for gaining access to the highway.
6. **NEW BUSINESS-ACTION ITEMS/DISCUSSION ITEMS:**
  - A. **Approval of FY23 Final Budget-Resolution#1:** \*See attached Budget Resolution FY23 #1. Changes from the preliminary was Final Taxes, EMS Levy, Cash Reconciled and then which increased CIP transfer over amount. A motion to approve FY23 Budget Resolution#1 as presented, Sliter (1<sup>st</sup>) Wilson (2<sup>nd</sup>), no comments, all in favor, none opposed.

- B. Discussion/Approval of Work for 361:** 361 had hail damage, did receive check from Insurance for \$2594.50, but Patton would like to fix a few more things and get bed cover to protect stuff in back. A motion to approve up to \$5,000.00 to fix dents, finish truck with wrap and a bedliner, Sliter (1<sup>st</sup>) Borges (2<sup>nd</sup>), no comments, all in favor, none opposed.
- C. Approval to Purchase Enclosed Trailer:** \*See green sheet for more details. A motion to table till further information from legal (donating and advertising questions), cost vs. used to new, size, Borges (1<sup>st</sup>) Sliter (2<sup>nd</sup>), no comments, all in favor, none opposed.
7. **Convene into Closed Session Pursuant to MCA 2-3-203 (3):** Board did not go to close session.
8. **Reconvene into Open Session:** Board did not go to close session.
9. **GENERAL PUBLIC COMMENT\*** There was no public comment.
10. **Motion to Adjourn:** at 18:13, Sliter (1<sup>st</sup>), Wilson (2<sup>nd</sup>), no comments, all in favor, none opposed.

Minutes Approved:



, Trustee



, Recorder

# BIGFORK FIRE DISTRICT TRUSTEE

## "GREEN SHEET"

August 30<sup>th</sup>, 2022

### CONSENT AGENDA

- A. **Approval of Agenda as Presented**
- B. **Approval of Purchase Orders: 8216** – Instead of using the money set aside in this budget for adding showers/toilets to the restrooms, myself and the staff have prioritized the need for additional locker space both in the restrooms and for turnout gear. This request includes both lockers for the restrooms and the turnout gear and the current lockers in the restrooms would be moved upstairs into the bedrooms for uniform storage.
- C. **Approval of Meeting Minutes for July 26<sup>th</sup>, 2022, as Presented**
- D. **Approval of Reconciliation of Financial Statements and Bills Paid as Presented**
- E. **Approval of Letter(s) of Resignation—A Whitten, A Brady, T Tilton, C Butler**

### ITEMS FOR REPORT

- F. **Fire Chief's Report**

### UNFINISHED BUSINESS-ACTION ITEMS/DISCUSSION ITEMS

- A. **ThinkOne Update** – We had an online meeting and addressed some of the changes to the floorplans, elevations, and renderings. Contact information for MDOT has been passed along to ThinkOne for gaining access to the highway.

### NEW BUSINESS-ACTION ITEMS/DISCUSSION ITEMS

- G. **Approval of FY23 Final Budget-Resolution#1**
- H. **Discussion/Approval of Work for 361** – There was minor hail damage to the Ram pickup truck. The Department received a check from our insurance company for \$2594.50. I would like to discuss options for getting the hail damage repaired.
- I. **Approval to Purchase Enclosed Trailer** – Now that we have the side-by-side (U371) and a riding mower that we use to mow the Echo Lake Hall (we currently must borrow a trailer to transport the mower to the Echo Lake Hall), there is a need for the Department to own one. Purchasing an enclosed trailer would allow the side-by-side to be locked up and stored outside the station if necessary. We should be receiving our storage shed soon so the lawn mower can be stored in it. Also, by keeping the side-by-side locked up in the trailer, it would be easy to transport it for any calls where it is needed.

Convene into Closed Session Pursuant to MCA 2-3-203 (3)

Reconvene into Open Session

GENERAL PUBLIC COMMENT\*

ADJOURN

**BIGFORK FIRE DEPARTMENT**  
Originated by District Board + JP

AUG 30 2022

Chief JP Date 8/30/22  
Trustee 09 Date 8/30/22