

# BIGFORK FIRE DISTRICT TRUSTEE

February 1<sup>st</sup>, 2022

5:30pm

**Trustees:** Dan Elwell, Gary Wilson, Andrew Sliter, Robert Borges, Seth Price

**Absent Trustees:**

**Guests:** Chief-Jeremy Patton, Michael Hingiss, Cindy Norred

\*Meeting was recorded


1. **CALL MEETING TO ORDER/PLEDGE OF ALLEGIANCE** at 17:30
2. **GENERAL PUBLIC COMMENT\*** There was no public comment.
3. **CONSENT AGENDA**
  - A. Approval of Agenda as Presented
  - B. Approval of Purchase Orders: None
  - C. Approval of Meeting Minutes for December 28th, 2021, as Presented
  - D. Approval of Reconciliation of Financial Statements and Bills Paid as Presented
  - E. Approval of Hiring Volunteers: DF, AW, and DL
  - F. Approval of Resignation of EK  
A motion to accept the consent agenda A, B, C, D, E, F, Borges (1<sup>st</sup>) Wilson (2<sup>nd</sup>), no comments, all in favor, none opposed. \*See green sheet for details of each line item.
4. **ITEMS FOR REPORT**
  - A. **Fire Chief's Report\*** See attached report from Chief Patton, Chief presented information notices(attached) in reference to the vaccine mandate. It is understood that we are exempt from it since we are only 911 Response.
5. **UNFINISHED BUSINESS-ACTION ITEMS/DISCUSSION ITEMS**
6. **Convene into Closed Session Pursuant to MCA 2-3-203 (3)**: Board did not go to close session.
7. **Reconvene into Open Session:** Board did not go to close session.

8. **NEW BUSINESS-ACTION ITEMS/DISCUSSION ITEMS**

- A. **Discussion About Increasing Staffing Levels:** Chief Patton explained that we did not have enough revenue to hire full-time 3<sup>rd</sup> positions for increased staffing to help with the increase of call volume, but he explained that we could support the part-time increase for at least 6 months and will try it out, will cover with ALS, then BLS. The board was on board with continuing.
- B. **Station Design Services Contract Discussion:** Agreement underway with ThinkOne, the contract was reviewed at meeting, then was sent back to ThinkOne for review with some changes, once the department receives back, then will send to the County Attorney for review and then will bring to board meeting end of February, the contract will get the district from phase one to possible Bond.
- C. **DNRC Wildland Hybrid Truck Build Discussion:** Discussion took place whether or not to continuing with the truck build, board discussed that it is hard to justify the truck right now, if district is needing staffing, why would they send a truck out of district. Wilson was opposed to purchasing the new truck, Price was on the fence, Sliter was opposed to continuing with project, Elwell was opposed on continuing, Borges was opposed. Patton was going to contact company to see if the contract could be cancelled at this time for the wildland truck. If unable to cancel, board stated that box for the truck would be done in house.

9. **GENERAL PUBLIC COMMENT**\* Sliter appreciated the frugality of some of the purchases made within the CIP fund

10. **Motion to Adjourn:** Price (1<sup>st</sup>), Wilson (2<sup>nd</sup>) no comments, all in favor, none opposed.  
Meeting adjourned: 18:41

Minutes Approved: , Trustee

, Recorder

## **BIGFORK FIRE DISTRICT TRUSTEE**

### **"GREEN SHEET"**

**February 1<sup>st</sup>, 2022**

#### **3. CONSENT AGENDA**

- A. Approval of Agenda as Presented**
- B. Approval of Purchase Orders—None**
- C. Approval of Meeting Minutes for December 28<sup>th</sup>, 2021, as Presented**
- D. Approval of Reconciliation of Financial Statements and Bills Paid as Presented**
- E. Approval of Hiring Volunteers: DF, AW, and DL.** Derrel Feiker, Aaron Whitten, and Dustin Little have all applied for Volunteer Firefighter positions.
- F. Approval of Resignation of EK:** Part-time FF/EMT Emma Kreider has submitted a letter of resignation. She will be leaving the area.

#### **8. NEW BUSINESS-ACTION ITEMS/DISCUSSION ITEMS**

- A. Discussion About Increasing Staffing Levels:** I will discuss a temporary solution with the Board at this meeting and have discussion about long-term options.
- B. Station Design Services Contract Discussion:** This will be an update on the current status of the RFP and possible contract. We have had a meeting and are in negotiations with ThinkOne.
- C. DNRC Wildland Hybrid Truck Build Discussion:** We are going to have to make a firm decision on whether we build the bed for this truck ourselves or if we want to sign a contract with MT DNRC. If DNRC builds the bed, it will be free of cost to the department, however, they will receive 40% of the money that the truck makes on any assignment for the next 10 years. If we build the bed, I would anticipate our cost to be between \$25,000 - \$30,000.