

BIGFORK FIRE DISTRICT TRUSTEE

February 23rd, 2021

5:30pm

This meeting was conducted via ZOOM. The public was able to join this meeting at the following link: <https://us02web.zoom.us/j/84044660958>

Trustees: Dan Elwell, Andrew Sliter, Seth Price, Gary Wilson, Robert Borges

Absent Trustees:

Guests: Interim Chief-Jeremy Patton, Cindy Norred, Michael Hingiss, Bethany Martiny

Guests on via Zoom: Robyn Thomas

1. **Call Meeting to Order & Pledge of Allegiance:** 17:37
2. **General Public Comment:** No public comments were made.
3. **Review/Approval of meeting minutes January 26th, 2021:**

A motion to approve the minutes from January 26th, 2021, Wilson (1st), Borges (2nd), no comments, all in favor, none opposed.
4. **Review/Approval of Purchase Orders:** No purchase orders were presented.
5. **Review/Approval of Reconciliation of Financial Statements and Bills Paid:**


A motion to approve, Price (1st), Wilson (2nd), no comments, all in favor, none opposed.
6. **Committee Reports:**
 - A. **Vehicle Committee:** Ambulance has almost everything except the graphics and the wheels powder coated and next week hopefully inspect it and take possession. Wilson stated that once we bring in Dr. Smith the Bigfork Lady Service Club would like to bring in cookies hors d'oeuvres or sweets. It was also noted that the white truck is still waiting on the graphics.
 - B. **Hiring Committee:** Board agreed to hire internally for the Fire Chief, it was discussed with county lawyer David Randall. Board decided to give the members notice to reply to the position. Notice was sent out and did have on the notice to send applications to Bigfork Post Office and the district had only received one application. Board will be proceeding with interview process with committee consisting of Big Mountain Chief, Chief Mahugh and Gary. Jeremy Patton was the only applicant. Post office had been checked up today for

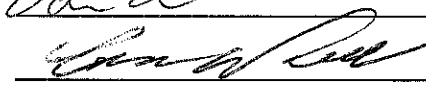
applications. Since district only had one applicant the County attorney was contacted, and he advise that was still ok to proceeded with the hiring process.

7. **Interim Fire Chief's Report:** See attached report.
8. **Old Business:** Borges explained that we were still waiting on the clearing of the trees out at Echo Lake.
9. **New Business:**
 - A. **Revise Policy 105.03 District Billing Procedures:** Revisions were adding when an account goes to collections and write offs. Guidelines were listed in policy allowing the billing company to do, saving time. Cleaned up some of the wording from patients to responsible party. A motion to accept the revisions of Policy 105.03 for District Billing Procedures, Borges (1st), Price (2nd), no comments, all in favor, none opposed.
 - B. **Convene into Closed Session Pursuant to MCA 2-3-203 (3):** *Scheduled until end of meeting. Went into closed session at 17:56.*
 - C. **Reconvene into Open Session:** Back from closed session, opened session at 18:48-Meeting after close session was not recorded.
 - D. **Accept resignations:** Resignations were done and accepted in close session.
10. **General Public Comment:** No public comments were made.
11. **Motion to Adjourn:** Sliter (1st), Borges (2nd) all in favor, none opposed.

Meeting adjourned: 18:48

Minutes Approved:


Trustee


Recorder