

## **BIGFORK FIRE DISTRICT TRUSTEE**

**December 29<sup>th</sup>, 2020**

**5:30pm**

**This meeting was conducted via ZOOM. The public was able to join this meeting at the following link:** <https://us02web.zoom.us/j/85403013398>

**Trustees:** Dan Elwell, Andrew Sliter, Seth Price, Gary Wilson

**Absent Trustees:** Robert Borges

**Guests:** Interim Chief-Jeremy Patton, Cindy Norred, Tracey Gembala, Michael Hingiss, Raul Brown, Emily Smith

**Guests on via Zoom:** None

**This meeting was recorded.**

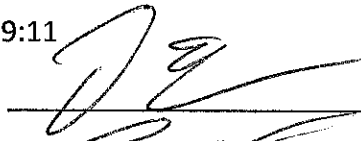
1. **Call Meeting to Order & Pledge of Allegiance:** 17:35
2. **General Public Comment:** No public comment
3. **Review/Approval of meeting minutes November 24<sup>th</sup>, 2020:** A motion to approve Meeting Minutes, Price (1<sup>st</sup>), Wilson (2<sup>nd</sup>), no comments, all in favor, none opposed.
4. **Review/Approval of Purchase Orders:** PO#8037 presented for First Arriving, Initial setup fee and 1-year subscription \$1583.90 and google Chromebox. This will provide real time information on TV/Displays for Emergency Reporting, Active 911, Crew sense and other relevant department information such as upcoming trainings, work orders and department news.  
A motion to approve PO#8037-First Arriving Digital Dashboard, Price (1<sup>st</sup>), Sliter (2<sup>nd</sup>), no comments, all in favor, none opposed.
5. **Review/Approval of Reconciliation of Financial Statements and Bills Paid:**  
Move to approve November financial statements as presented, Sliter (1<sup>st</sup>) Wilson (2<sup>nd</sup>), move to recognize FY19&FY20 unaudited financials presented, all in favor, none opposed.
6. **Committee Reports:**
  - A. **Vehicle Committee:** Ambulance is on it way, will be virtual inspection in January, have an in-service target date end of February, but realistically March per Patton. Pickup truck was taken to automotive specialist for a tune up and it was noted that a cylinder only had 80lb pressure. Recommended repair or

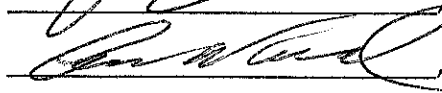
replace engine. Contacted the sheriff's office and they would like to help. The sheriff's office sent a quote from RES to replace engine with rebuilt. Three total quotes presented; See attached quotes. Board recommended Patton to continue with RES and see what the sheriff's office is willing to do.

7. **Interim Fire Chief's Report:** See attached report.
8. **Convene into Closed Session Pursuant to MCA 2-3-203 (3):** *Scheduled till end of meeting. Went into closed session at 18:1.9*
9. **Reconvene into Open Session:** Back from closed session, opened session at 19:11.
10. **Old Business**
11. **New Business:**
  - A. **Revision of Policy 120.01:** **This is the policy that board requested to be revised at the last meeting.** After consulting the MCA and the Flathead County Attorney's Office, the policy had to undergo a major revision. The policy as presented, complies with the MCA and is similar to the Flathead County's policy on disposal of surplus property.  
A motion to approve policy 120.01 as presented, Wilson (1<sup>st</sup>), Price (2<sup>nd</sup>), no comments, all in favor, none opposed.
  - B. **Conditional Hiring of Volunteer SK:** Patton recommended hiring volunteer applicant SK pending background check and drug test/physical exam.  
A motion to approve SK for conditional hire, Price (1<sup>st</sup>), Wilson (2<sup>nd</sup>), no comments, all in favor, none opposed.
12. **General Public Comment:** No public Comment
13. **Motion to Adjourn:** Price (1<sup>st</sup>), Wilson (2<sup>nd</sup>) all in favor, none opposed.

Meeting adjourned: 19:11

Minutes Approved:

  
\_\_\_\_\_  
Trustee

  
\_\_\_\_\_  
Recorder