

BIGFORK FIRE DISTRICT TRUSTEE

November 24th, 2020

5:30pm

This meeting was conducted via ZOOM. The public was able to join this meeting at the following link: <https://us02web.zoom.us/j/88648896546>

Trustees: Dan Elwell, Andrew Sliter, Robert Borges, Seth Price, Gary Wilson (via Zoom)

Guests: Interim Chief-Jeremy Patton, Cindy Norred, Emily Smith, Fletcher Anderson

This meeting was recorded.

- 1. Call Meeting to Order & Pledge of Allegiance: 17:32**
- 2. General Public Comment: None**
- 3. Review/Approval of meeting minutes October 27th, 2020 and November 13th, 2020:** A motion to approve the October 27th Bigfork Fire Trustee Meeting Minutes, Sliter (1st), Borges (2nd), no comments, all in favor, none opposed.
A motion to approve the November 13th Trustee Board Meeting Minutes, Borges(1st), Sliter (2nd), no comments, all in favor, none opposed.
- 4. Review/Approval of Purchase Orders: #8026 & #8027 for Snowplow and Sander** as planned in the Capital Improvement Plan, which the district had budgeted \$12,000. Patton presented some bids and quotes. Discussion on the snowplows in the bids not same width and size. Patton explained that the plows are sized for a three-quarter ton pickup, weight is an issue, current plow has some issues. One of the bids fits the department better. It would be nice to have the sander be the same brand also. Patton recommends the bed sander and plow as presented by Glacier Supply.
A motion to accept bid from Glacier Supply on the snowplow and bed sander, Borges (1st), Price (2nd), no comments, all in favor, none opposed.
The Board discussed disposal of the old plow. Sliter suggested the board modify the policy for property disposal.

5. Review/Approval of Reconciliation of Financial Statements and Bills Paid:

Discussion on receiving and payment of used Kenwood radios. Patton explained they came in and are in service. Move to acknowledge receipt of October financial statements as presented, Sliter (1st), Borges (2nd), no comments, all in favor, none opposed.

6. Committee Reports

A. Building Committee: Nothing was reported

B. Vehicle Committee:

(i) Vehicle from Sheriff's Dept.: New white truck is out front. Will need to spend few more thousand to finish with radios, lights, sirens, and to wrap it red with decals. Discussion on cost of wrapping. Elwell thought it is around \$3500.00. Pictures were presented with decal sketch. Board discussed wanting it to look like a department vehicle. A motion to approve an additional \$5500.00 dollars to further equip this vehicle for department purposes, Sliter (1st), Price (2nd), Sliter asked if it sounds like enough to complete, Patton explained he thinks it is enough, all in favor, none opposed. Board wanted to make a note to thank Michael Hingiss for lead on truck.

7. Interim Fire Chief's Report: See attached report

8. Convene into Closed Session Pursuant to MCA 2-3-203 (3): *Schedule till end of meeting. Went into closed session*

at 18:20

9. Reconvene into Open Session: Back from closed session, opened session at 18:36.

10. Old Business

A. Logging of Echo Lake Property: D&S Logging working on permit with DNRC still. DNRC is pretty shut down. It is still a work in progress.

B. 9/11 Memorial Watch boot donations \$1350.23: The Shriners Hospital in Spokane does have a children's burn unit. Wilson suggests providing the money for them. Wilson suggests going forward every year with the Shriners Hospital. A motion that the money we receive in the boot go to the Shriners Hospital Children's burn center for this year, Wilson (1st), Price (2nd), no comments, all in favor, none opposed.

C. Appoint Hiring Committee: A motion to establish a hiring committee for fire chief position initially composed of Borges and Wilson Trustees, Sliter(1st), Price (2nd), no comments, all in favor, none opposed.

11. New Business:

A. Resolution of Disposal of 364 (Durango) by Sealed Bids:

Discussion on donating to high school or having a sealed bid. Resolution says it does not serve a purpose for the district anymore.

A motion to accept the Resolution of disposal of the vehicle number 364, aka the Durango, Sliter(1st), Borges (2nd), no comments, all in favor, none opposed. To donate it to the Bigfork High School, Price(1st), Wilson (2nd), no comments, all in favor, none opposed.

Board would like the policy on disposal to be brought for review on next board meeting.

B. Approval of FY20-Department of Administration-Local Government Service Annual Financial Report: GASB#75 will change financial unaudited FY20 a little bit from the report done. Expenditures are off by a little from reported to the P/L due to the Health Insurance. District is required to have an Audit.

A motion to approve FY20 Department of Administration-Local Government Service Annual Financial Report, Sliter(1st), Borges (2nd), no comments, all in favor, none opposed.

C. Christmas Discussion for Employees: Patton explained with all going on, there is not any way to have a get together this year. Patton recommended to the board an alternative way to use the money.

A motion to approve the alternate suggestion to a social gathering Christmas thank you activity for department staff members as presented, not to exceed five thousand, Sliter, (1st), Price (2nd), no comments, all in favor, none opposed.

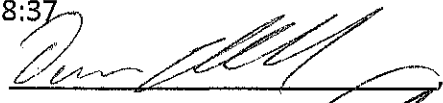
D. Auxiliary Position discussion: The district has one person interested; Elwell would like to have it set up properly before going with auxiliary positions. Further discussion will need to take place and come up with position details. Patton will look into it further.

12. General Public Comment: None

13. Motion to Adjourn: Borges (1st), Price (2nd) all in favor, none opposed.

Meeting adjourned: 18:37

Minutes Approved:



Trustee



Recorder