

Bigfork Fire District Trustee Meeting

December 27th, 2018

Trustees: Anderson, Elwell, Borges, Price

Guests: Chief-Mark Thiry, Jeremy Patton, Cindy Norred, Tracey Gembala, Cole Williams

Opened at 17:30

1. **General Public Comment:** None

2. **Review/Approval of meeting minutes November 27th, 2018:** A motion was made to approve November 27th, 2018 meeting minutes: Elwell (1st), Borges (2nd) all in favor, none opposed.

3. **Review/Approval of Purchase Orders:** NONE

4. **Review Reconciliation of Financial Statements and Bills Paid:** No Comments were made. A motion was made to approve Reconciliation of Financial Statements and Bills Paid: Price (1st), Borges (2nd) all in favor, none opposed.

5. **Fire Chief Report:** See attached.

6. **Apparatus Committee Report:** New ladder truck is here; administration paperwork will finalize next week for it. An ambulance demo stopped by last week.

7. **Old Business**
 - A. **Wildland Call Out Policy -Final Reading:** No Revisions were made to policy. Appendix H is attached.
A motion was made to approve Wildland Call Out Policy and Appendix H. as attached: Price (1st), Borges (2nd) all in favor, none opposed.

8. **New Business**
 - A. **Note on Financials:** A error was discovered in QuickBooks on Apparatus Maintenance, it was coded under the 370-s, changed in QuickBooks to 360-s (360-4). The code is for Governmental Accounting. (BARS) Budgetary Accounting and Reporting System for Montana

Cities Towns and Counties (Chart of Accounts). In QuickBooks it is set up manually. Auditor was called and made aware of the change.

- B. Department Wage Status and projection: Chief Mark Thiry has had some members come to him asking about wage status and projections of the department. Mark would like to wait until end of FY18 for another raise, he feels that two raises could seem a bit much and wants to make the voters happy. Mark would like to know the course of action from the board. Price would like emailed out current pay scales. Borges would like to see a comparison of other departments. Elwell would like to see, at least a three year look down the road and wants to try to get to seven years before asking for another Levy. Anderson would not have a problem with giving increase in wages, since that is why the department did the levy and thinks sooner the better. Anderson wants to keep the best employees and recruit the best employees. The Board would like Mark to bring information to next meeting, putting numbers together, come up with amounts, check on benefits.

Chief Mark Thiry wanted to bring up paid employees vs. volunteers. He feels it creates a problem with members. He would like to eliminate volunteers and make all paid, then will have more control as employee.

- C. Hire Firefighter – ZB: A motion was made to approve ZB as a Firefighter Volunteer Member: Price (1st), Elwell (2nd) all in favor, none opposed.

9. General Public Comment:

- 10. **Motion to Adjourn:** Price (1st), Borges (2nd) all in favor, none opposed.

Meeting adjourned at 18.25

Minutes Approved:



Chairman -Zack Anderson



Recorder- Cindy Norred