

## BIG MOUNTAIN BOARD OF TRUSTEES MEETING MINUTES

December 7, 2016

**CALL TO ORDER:** 8:05 AM

**ROLL CALL:** Steve Snellen, Paul Silverman, Jay Johnston, Glenn Nye, Paul Okerberg

**GUEST:** Chief Ben Devall, Firefighter/EMT Kevin Wise

**APPROVAL OF MUNUTES:** A motion was made to approve the November 10, 2016 minutes by Glenn Nye. Motion was seconded by Jay Johnston and was passed.

**FIREFIGHTER'S REPORT:** Ben Devall

- Chief Devall is still working on getting the AFG Grant closed out. All staff has been measured for turnout and it is being ordered. Chief Devall has been required to provide a six month progress report to the AFG.
- The yearly newsletter was mailed.
- The BMFA has ordered tracks for the Argo for use in the snow.
- Firefighter/EMT Corey Ledbetter did a EMS order so we should be good for most of the winter.
- There is a County EMT refresher scheduled in January three of the BMFD will be attending.
- Glenn and Chief Devall met and worked on the Chief's contract.
- Corey Ledbetter has accepted a full-time position from Whitefish Fire Department. Chief Devall has already started looking for a replacement.
- After some persistence, BMFD did receive the Lucas 2 CPR device we should have gotten from the State. BMFD has started training for the device but will need the local state trainer to do an in-service training.
- Kevin has made some adjustments to the training record sheets. They provide better description of training and are easier to use.
- The drag link on the Ambulance has been fixed.
- The paperwork for the Ambulance license renewal arrived yesterday and will be getting it reregistered.

- Still no word on the new patient reporting system the state is planning on using. The new system was supposed to be in use by the 1<sup>st</sup> of December.

**TREASURER'S REPORT:** Treasurer Jay Johnston provided a report on BMFD finances to include:

Jay met with WSI HOA representative Brian Carper in an effort to make sure all property owners in the Big Mountain Fire District are included on the tax rolls and the District has current addresses/contact info to send out public notices, etc. Mr. Carper stated that while he could not release that information, he would send out notice to each property owner in the HOAs he represents.

Jay announced that BMFD would be receiving a refund from the Montana State Fund in recognition of it and other qualifying policy holders having less workman's compensation claims the past year.

**PUBLIC COMMENT:** BMFD Firefighter/EMT Cameron Bradley submitted a draft memorandum of understanding (MOU) for the Board to consider with respect to the hiring of PRN (as needed) firefighters/EMT when there are staffing issues at BMFD due to employees on sick leave, vacation, resignation, extended absence, etc. The MOU would be to ensure BMFD always has a minimum of two personnel on duty. This proposal will be reviewed again at the next Board meeting in January 2017.

**OLD BUSINESS:**

Further progress and discussion is being made on the contract with the Chief.

**NEW BUSINESS:**

A proposal to purchase a water tank and hose for the new Argo response vehicle will be tabled until March 2017 when WSI will be contacted for a possible donation. The estimated cost would be \$11,000 or half of that if equipment is purchased and BMFD performed the installation of the necessary parts/equipment.

Update on getting snow tracks for Argo response vehicle – they have been ordered and funded through Big Mountain Firefighter's Association.

**NEXT MEETING:** Scheduled for January 25, 2017 at 8:00 AM.

**ADJOURNED:** A motion to adjourn was made and seconded at 9:17 AM. Meeting was adjourned.