

BIG MOUNTAIN BOARD OF TRUSTEES MEETING MINUTES

August 26, 2016

CALL TO ORDER: 7:59 AM

ROLL CALL: Steve Snellen, Glenn Nye, Jay Johnston, Paul Silverman, Paul Okerberg

GUEST: Myra Appel (CPA), Chief Ben Devall, Firefighter/EMT Ken Wensel

APPROVAL OF MINUTES: A motion was made to approve the June 20, 2016 minutes by Steve Snellen. Motion was seconded by Paul Silverman and was passed.

FIREFIGHTER'S REPORT: Ben Devall

- The Big Mountain Firefighter's Association (BMFA) is drafting its annual letter request for donations. BMFA hopes to purchase a Lucas 2 CPR machine, a Argo rescue ATV and a back-up generator for the fire hall. Ronan Power Sports brought an Argo ATV for a demo.
- BMFD did not receive a Lucas 2 from the Helmsley Foundation grant. Everything was submitted correctly and the grant administrator was unable to explain why our grant request was overlooked.
- Brodie is working on a grant for funds to purchase the Lucas 2 from Flathead Electric's Round Up for Safety through the BMFA. A grant request will also be submitted through the Fraternal Order of Eagles for \$1,000 towards the purchase.
- A meeting was held with Jolene to discuss billing issues and a list of medications BMFD uses was provided to her. Also, further progress is being made on Medicare/Medicaid compliance.
- The State of Montana has contracted a EMS patient care reporting system to replace the current one. It will continue to be free to EMS agencies and BMFD will switch to the new one when it is operational.
- A new payroll sheet created by Myra is being used to track after hour responses for compensation (per the contract). All staff are responsible for filling out the sheet for their time and submitting it to Chief Devall for approval.
- Progress is being made on complying with uniform items per the contract.
- BMFD received \$740 from the VFA grant and the items have been ordered.
- The AFG/FEMA grant for \$22,400 was received and all the turnout gear will be replaced. Our portion is \$1,066. The original grant request was for \$24,000 but it was slightly reduced. Bids for the turnout gear are being received per the grant requirements.

- Our SAM (System for Award Management) Account which is a requirement to apply/receive federal grants has been renewed.
- BMFD will have to change health insurance plan by October 2017. The current plan will no longer be available. Per our insurance company, a rate increase is likely and how long the plan will remain in effect is unknown.
- The paperwork for our VFIS insurance has been submitted and our policy renewed.
- The MOU with Flathead County Search and Rescue was signed by both parties and BMFD will continue to house a rescue snowmobile.
- Chief Devall spent one night and a morning on the Bierney Creek Fire in the Planning Section. The section was transitioned to local trainees from the DNRC.
- The BMFD Board and Chief Devall have made progress on his contract.
- BMFD purchased a radio so communication with WMR/WSI can be maintained at all times. The cost for the radio was \$350.
- The BMFD ambulance will be inspected on 9/16 for renewal of its license. At that time, we will discuss the change in the ambulance PCR system the state will be transitioning to. The system will continue to be free of charge but may require a different billing procedure.
- Older SCBA equipment is potentially going to be donated to the Elliston Fire Department – which does not have any serviceable gear.

TREASURER’S REPORT: By Myra Appel

A motion to approve the Treasurer’s Report was made by Glenn Nye and was seconded by Paul Okerberg. The motion was passed.

PUBLIC COMMENT: None

OLD BUSINESS:

A motion to approve the revised 2017 Budget was made by Glenn Nye and seconded by Paul Okerberg. The motion passed.

The union contract that was sent to the County Attorney for review was discussed since no response was ever received. A BMFD Board letter to County Commissioners finally precipitated a response.

The contract with the Union was signed as well as related FURS documents.

Further progress is being made on the contract with the Chief with respect to not covering shifts, etc.

A contractor has been selected by Big Mountain HOA to conduct the Fire Wise thinning project on Big Mountain HOA property.

NEW BUSINESS:

A motion to donate old SCBA equipment to the Elliston Fire Department was made by Glenn Nye and seconded by Paul Okerberg. The motion passed.

The community brush/landscaping waste drop-off date is 9/25-9/28 at the WSI Boneyard.

NEXT MEETING: Scheduled for October 4, 2016 at 8:00 AM.

ADJOURNED: A motion to adjourn was made and seconded at 9:13 AM. Meeting was adjourned.